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5-14-2010

### May 14, 2010 Meeting Minutes

Shawnee State University

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**SHAWNEE STATE UNIVERSITY  
BOARD OF TRUSTEES**

**Meeting Minutes  
May 14, 2010**

Chairperson Jack McCoy called the meeting to order at 1:15 p.m. noting the meeting was in compliance with RC § 121.22(F).

**Roll Call**

Members Present: Dr. Ball, Mr. Coleman, Ms. Higgs-Horwell, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Dr. Roberts, Ms. Seif, Mr. Warren, Ms. Dunham, Ms Saltsman

Members Absent: None

**Approval of the May 14, 2010 Agenda**

Dr. Ball moved and Ms. Seif seconded a motion to approve the May 14, 2010 agenda. Without discussion, the Board unanimously approved said agenda.

**Approval of the March 19, 2010 Board Meeting Minutes**

Mr. Warren moved and Ms. Higgs-Horwell seconded a motion to approve the March 19, 2009 Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

**President's Report**

Dr. Morris summarized the written report that she submitted to the Board and is made a part of these minutes. She also thanked the Board for all their help in passing of State Issue 1.

**Committee Reports**

**Academic Affairs Committee – Mr. Warren**

Mr. Warren reported on behalf of the Academic and Student Affairs Committee and said the Committee had no action items.

Mr. Warren reported on the Academic and Student Affairs Committee informational items.

Mr. Warren said that Dr. Morris reported on Shawnee State's Chapter of the National Honor Society Phi Eta Sigma's 2010 Installation. Mr. Warren said there were 122 students and 3 staff members inducted in the chapter.

Mr. Warren said that Dr. Morris reported on the 30<sup>th</sup> Bear Run/Walk that was held on April 22, 2010. Mr. Warren said this was the 15<sup>th</sup> year of the Bear Run/Walk.

Mr. Warren said Dr. Morris reported on Full Service Faculty Promotions. He said in accordance with the provisions of Article XIII, Promotions of the Collective Bargaining Agreement between SSU and Shawnee Education Association, the President, after reviewing individual files and recommendations from the Screening Committees, the Faculty Promotion Committees and the Provost, awarded the following promotions:

To the rank of Professor:

Dr. Clifford Poirot, Department of Social Sciences

To the rank of Associate Professor:

Dr. Timothy Hamilton, Department of Natural Sciences

Dr. Darrell Rudmann, Department of Social Sciences

Mr. Greg Lyons, Department of Fine, Digital and Performing Arts

Mr. Warren said Mr. Mark Moore, Associate Registrar, reported on SSU's graduation statistics. Mr. Warren said a total of 418 degrees were awarded, 233 Bachelor degrees and 185 Associate degrees.

Mr. Warren said Dr. Morris reported on faculty retirements:

Dr. Frank Byrne, Professor, Department of English and Humanities

Dr. Mary Dillard, Professor, Department of English and Humanities

Mr. Larry Essman, Professor, Department of Business

Mr. Orville "Butch" Ferguson, Professor, Department of Mathematical Sciences

Dr. Barbara Kunkle, Professor, Department of English and Humanities

Mr. Jerry Ruby, Professor, Department of Business

Mr. Donald Thomas, Associate Professor, Department of Health Sciences,  
Respiratory Therapy Program

Dr. John Valentine, Professor, Department of English and Humanities

Mr. Warren said Dr. Morris reported on the faculty sabbatical she and the Provost approved upon the recommendation of the Faculty Affairs and Development Committee for the next academic year. Dr. Xiaodan Huang, Professor, Department of Teacher Education, requested a sabbatical spring semester, 2011 to continue the China-Canada-United States-English Immersion research work, edit a special issue of *International Education* as a guest editor-in-chief and write a feature article, lecture at SCNU College of Educational Science in China, and assist in the supervision of SSU student teachers in China.

Mr. Warren said Ms. Patricia Spradlin, Assistant Professor, Department of English and Humanities, and the 2010 Celebration of Scholarship event chairperson, reported on the event.

Mr. Warren said Dr. Jeff Bauer, Professor, Department of Natural Sciences (Geology), and Interim Associate Provost presented on the Research Incentives for Faculty, Student Research Experiences, UCEAO, Graduate Research, and the Graduate Center.

### **Finance and Facilities – Dr. Gail Ball**

Dr. Ball reported on behalf of the Finance and Facilities Committee and said the Committee had four action items.

Dr. Ball said the Finance and Facilities Committee recommended approval of Resolution F07-10, Approval of the FY2011 General Fund Budget. Dr. Ball said the proposed general fund budget recommends spending levels which plan the use of fund balance and anticipated revenue estimates for fiscal year 2011. She said the budget is based on the estimated state share of instruction (SSI), state subsidy, tuition and other fees. She also said the budget proposal is recommend by the President. Dr. Ball moved and Mr. Mooney seconded a motion to approve Resolution F07-10.

Ayes: Dr. Ball, Mr. Coleman, Ms. Higgs-Horwell, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Dr. Roberts, Ms. Seif, Mr. Warren

Nays: None

Dr. Ball said the Finance and Facilities Committee recommended approval of Resolution F08-10, Approval of the FY2011 Auxiliary and Agency Budget. Dr. Ball said the proposed budget reflects FY2011 spending levels that fall within the general fee, and other revenue estimates associated with the auxiliary and agency accounts. She also said that the President had endorsed the budget proposal. Dr. Ball moved and Mr. Lodwick seconded a motion to approve Resolution F08-10.

Ayes: Dr. Ball, Mr. Coleman, Ms. Higgs-Horwell, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Dr. Roberts, Ms. Seif, Mr. Warren

Nays: None

Dr. Ball said the Finance and Facilities Committee recommended approval of Resolution F09-10, Security Staff Policies 4.84 and 4.95. Dr. Ball said these policies cover the performance management and corrective action for the Security Staff. Dr. Ball moved and Ms. Seif seconded a motion to approve Resolution F09-10.

Ayes: Dr. Ball, Mr. Coleman, Ms. Higgs-Horwell, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Dr. Roberts, Ms. Seif, Mr. Warren

Nays: None

Dr. Ball said the Finance and Facilities Committee recommended approval of Resolution F10-10, Lab Fees. Dr. Ball said modification of lab fees for selected existing programs, Dental Hygiene

and Natural Sciences, would take effect in the fall and would be used for specific intentions. Dr. Ball moved and Mr. Mooney seconded a motion to approve Resolution F10-10.

Ayes: Dr. Ball, Mr. Coleman, Ms. Higgs-Horwell, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Dr. Roberts, Ms. Seif, Mr. Warren

Nays: None

Dr. Ball reported on the Finance and Facilities Committee informational items.

Dr. Ball said in accordance with Policy 5.16Rev., the personnel appointments for the period March 1, 2010 to April 30, 2010 were reported in the attached consolidated report.

Dr. Ball said that the University's investment activity was shared with the Committee. She said investments were up 1.98 million at the end of April and anticipates that investments will be up 2 million for the year.

Dr. Ball said that the Capital Status Report reflected current information on each capital project. She said the UC renovation/expansion is 98% complete; the Founders' Plaza project was on hold; the multi-purpose sports field was schedule to begin construction in June, 2010; the public address system was scheduled for construction in June, 2010; and the UC Student Service Center construction that includes the Registrar, Bursar and Financial Aid, was underway.

Dr. Ball said information was shared about the tentative timeline to partially vacate Third Street. She said a traffic study would begin on September 23 and run for 45 days and the project should be completed in November.

Dr. Ball said information on two 21<sup>st</sup> Century Community Learning Center grants was shared with the Committee. She said these grants were in the application process through the Ohio Department of Education for the school years 2010/11 to 2014/15. She said the grants are being submitted for Bloom-Vernon Elementary School and Green Elementary School and would provide a safe after school environment for students in these school districts.

#### **Reports, if any, from Board Liaisons with other Organizations**

None.

#### **New Business**

Mr. Mooney reported on the OBR Communications Working Group.

Mr. McCoy presented Resolution E04-10, Academic Year 2010/2011 – Schedule of Meetings for the Board and its Committees. Dr. Ball moved and Mr. Mooney seconded a motion to approve Resolution E04-10.

Ayes: Dr. Ball, Mr. Coleman, Ms. Higgs-Horwell, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Dr. Roberts, Ms. Seif, Mr. Warren

Nays: None

Mr. McCoy asked for a report from the Nominating Committee for the 2010-2011 Board of Trustee Officers. Mr. Lodwick, Chair of the Nominating Committee, stated that the committee recommended the following slate of officers: Chair – Mr. McCoy, Vice Chair – Mr. Mooney. Mr. Lodwick moved and Mr. Mooney seconded a motion to approve the officers.

Ayes: Dr. Ball, Mr. Coleman, Ms. Higgs-Horwell, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Dr. Roberts, Ms. Seif, Mr. Warren

Nays: None

### **Comments from Constituent Groups (if any) and the Public**

None.

### **Other Business**

Mr. McCoy said this was the last meeting for two of our Board members whose terms were expiring.

Mr. McCoy thanked Mr. Warren for his leadership and time on behalf of Shawnee State and presented him with a SSU jacket. Mr. Warren thanked the administration of SSU and said he had enjoyed his term as a member of the Board. A round of applause followed.

Mr. McCoy thanked Ms. Carrie Dunham for her service as a student member of the Board. He said it had been a pleasure having her as a part of the Board and presented her with a diploma frame. Mr. McCoy also congratulated Ms. Dunham for being accepted into medical school and wished her much success. A round of applause followed.

### **Executive Session, if necessary**

Mr. Mooney moved and Mr. Warren seconded a motion to move into executive session RC § 121.22(G) to discuss the compensation of an employee.

Ayes: Dr. Ball, Mr. Coleman, Ms. Higgs-Horwell, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Dr. Roberts, Ms. Seif, Mr. Warren

Nays: None

The Board entered executive session at 1:52 p.m.

The Board exited executive session at 2:28 p.m. Mr. Mooney moved and Dr. Ball seconded a motion to approve Resolution E05-10, Modification of President's Deferred Compensation Agreement and Employment Contract.

Ayes: Dr. Ball, Mr. Coleman, Ms. Higgs-Horwell, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Dr. Roberts, Ms. Seif, Mr. Warren

Nays: None

**Adjournment**

The Board was adjourned by acclamation at 2:30 p.m.

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Chairperson, Board of Trustees

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Secretary, Board of Trustees