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5-8-1990

University Faculty Assembly 05-08-90 Meeting Minutes

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Shawnee State University

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MEMORANDUM

TO: UFA members

FROM: Ginny Hamilton G.H.

SUBJECT: Minutes of May 8, 1990 meeting

DATE: May 29, 1990

Attached please find the minutes of the May 8, 1990 University Faculty Assembly meeting. If you have corrections, deletions, or additions or any pertinent comments to these minutes, please submit them in writing to me by Wednesday, June 6, 1990. They will be presented for approval at the June 7 meeting of UFA.

Thanks for your help.

UNIVERSITY FACULTY ASSEMBLY MINUTES
Tuesday, May 8, 1990

Call to Order

Scott Oliver called the meeting to order at 4:11 p.m.

Agenda Approval

Mel Goetting moved to approve the agenda. The motion passed.

Approval of Minutes

Jim Flavin moved to approve the minutes of the March 14, 1990 meeting. Kathy Simon seconded. The motion passed.

Communications/Correspondence

1. The Appalachian Spring Festival will be held May 24 - 26. As part of this celebration, the University is having a family day on May 25. Gary Gemmer is working with faculty members who are willing to give presentations. If interested in presenting, contact Gary.
2. August 20 - September 3 is the Portsmouth birthday celebration. The University is making a presentation on August 30, 1990. Some faculty will be asked to serve on a committee to work on this.
3. May 13 - 16 A Romanian scholar will be on campus. Hagop Pambookian indicated more information would be distributed.

Executive Board Report

1. Some changes in the organization of meetings were announced by Scott Oliver.
2. A regular monthly meeting time of the first Thursday of each month at 4 p.m. will be followed. Our next meeting will be June 7, 1990. The first meeting of the 1990-91 school year will be the first Thursday in October.
3. The Executive committee will meet once a month with the chairs of the Standing U.F.A. Committees.
4. Minutes will be distributed two weeks after the meeting. Within one week after distribution, corrections of minutes should be turned in to Ginny Hamilton. The corrections will be presented at the time of minute approval at the next meeting.
5. There will be an Ad Hoc committee formed to work with the Executive Committee and Faculty Affairs Committee to create a faculty handbook. This will be done during the Summer. The committee will be formed by the end of May. If interested,

contact someone on the Executive Committee or the Chair of the Faculty Affairs Committee. Some compensation will be paid for the work involved this summer.

Committee Reports

EPCC: Alexander Alex reported they are reviewing the mission statement.

Faculty Development/Creative Activities Committee: Robbie Burke reported the committee has proposed development of a 3-year plan. They are considering a newsletter. The original budget for faculty development was for tuition reimbursement. There were no monies budgeted for in-service or continuing education. They are considering ways to include these in the budget. She also asked that anyone who plans to take classes next year let her know the amount of money needed.

Student Affairs: Ginny Hamilton reported the committee is working on a sexual harassment policy and is continuing to work toward the Advising Handbook that should be completed this summer.

Facilities Committee: Jeff Bauer reported that an attempt to put together a committee that would look at space allocation, facilities, etc. is being made. He indicated a proposal for the committee formation will be ready for a vote by the next meeting.

He further reported a major concern is the faculty representation in the committee.

They recommend that the UFA Facilities Committee become part of this new committee.

The Facilities Committee is concerned that an undo amount of work is put on Dave Gleason and there is a wish to relieve him of some of the pressure.

They are waiting for a reply on suggested changes.

Fiscal Affairs: There was no report.

Faculty Affairs: Jim Flavin reported the search process passed by UFA had changes made in the language and will need to come back to UFA for new approval.

Unfinished Business

- A. The Review and Approval of Existing Programs policy was brought back to the floor by Alexander Alex. He reminded us of the policy. There was not a quorum present, so a vote could not be taken. It was tabled until the next meeting.

New Business

- A. Associate Degree in CADD was recommended for approval by EPCC. Copies were not distributed to all faculty, but will be distributed to each Secretary for review by faculty. Again no vote was possible, so this was tabled until the next meeting.

- B. A policy for granting University credit for non-university experience was brought to the floor by Alexander Alex. It allows for some credit to be awarded for military training, CLEP tests, credit by examination and experience in living. A maximum of 45 hours toward a 4-year degree could be earned from a combination of the above, with no more than 18 hours earned in CLEP testing. Credit will be determined by the appropriate Department/Division as to the appropriate way of counting such hours. A procedure for granting credit is not part of the policy. A Division will not be required to give credit for such hours by this policy.

After much discussion pro and con of the policy, it was decided a copy of the policy will be distributed to faculty, and a hearing held.

- C. The Committee on Committees will be filling 12 positions on the UFA standing committees in the next few weeks.

Adjournment

The meeting was adjourned at 5:02 p.m.