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November 18, 2011 Meeting Minutes

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SHAWNEE STATE UNIVERSITY BOARD OF TRUSTEES

**Meeting Minutes
November 18, 2011**

Swearing-in of New Trustees

Chairperson Dan Mooney administered the oath of office to new trustee, Mr. Gary Paine, and new student trustee, Mr. Christopher Aaron Shaw. Mr. Mooney then presented each of them with a lapel pin and welcomed them to the Board. A round of applause followed.

Call to Order

Chairperson Mooney called the meeting to order at 1:15 p.m. noting the meeting was in compliance with RC § 121.22(F).

Roll Call

Members Present: Dr. Gail Ball, Ms. Melissa Higgs-Horwell, Mr. Dan Mooney, Mr. Gary Paine, Ms. Kay Reynolds, Dr. Rita Roberts, Mr. Matthew Allard, and Mr. Christopher Aaron Shaw

Members Absent: Mr. David Lodwick, Ms. Elizabeth Seif

Approval of the November 18, 2011 Agenda

Dr. Ball moved and Dr. Roberts seconded a motion to approve the November 18, 2011 agenda. Without discussion, the Board unanimously approved said agenda.

Approval of the September 9, 2011 Board Meeting Minutes

Ms. Reynolds moved and Ms. Higgs-Horwell seconded a motion to approve the September 9, 2011 Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

Appointment of Chair of Investment Committee

Chair Mooney reported his appointment of Ms. Kay Reynolds to serve as Chair of the Investment Committee. Chair Mooney said that it had been his pleasure to serve as a member of the Investment Committee and said that given his duties as Board Chair, another Board member should serve on the Committee. Chair Mooney reported his nomination of Mr. Will Burke to

serve as a member of the Investment Committee, beginning December 1, 2011 through June 30, 2014.

Committee Reports

Academic and Student Affairs Committee – Dr. Roberts

Dr. Roberts reported on behalf of the Academic and Student Affairs Committee that included one action item and several information items.

Action Items

Resolution ASA07-11, Approval of 2012-2013 Academic Calendar

Ms. Higgs-Horwell moved approval of Resolution ASA07-11, the 2012-2013 Academic Calendar, which had been developed and reviewed by the Calendar Advisory Committee, and had been approved by the Provost and President. Mr. Paine seconded the motion.

Ayes: Dr. Ball, Ms. Higgs-Horwell, Mr. Mooney, Mr. Paine, Ms. Reynolds, Dr. Roberts

Nays: None

Information Items

Dr. Jim Kadel, Dean of the College of Professional Studies, and Dr. Timothy Scheurer, Dean of the College of Arts and Sciences, presented program review updates.

Dr. Todt presented information on the College Net Price Calculator that is required by the Federal Government.

Dr. Todt also reported on the Appalachian Regional Commission Faculty Fellow Status granted to Dr. Brenda Haas, Dean of the University College and Mr. Chris Shaffer, Director of Institutional Effectiveness.

Dr. Todt reported on the federal requirement of reporting on employability of graduates of certificate programs. He informed the Committee that three certificate programs were not being utilized and have been eliminated.

Dr. Scheurer reported on the annual Shawnee 9.0 Game, Simulation, and Immersive Technologies Conference that was held on November 4, 2011. Dr. Scheurer reported that one of the goals of this conference was to tie gaming into business.

Mr. Aaron Shaw was welcomed as a new member of the Academic and Student Affairs Committee. In his capacity as President of the Student Government Association, he reported on the activities of the SGA. Mr. Shaw informed the Committee that the SGA had 37 voting

members and that some members attended two conferences this year. The SGA also helped with voter registration.

Education Session

Dr. Mary Oling-Sisay, Vice President for Student Affairs, and Dr. Brenda Haas reported on changes in new student orientation as part of our student retention efforts.

Finance and Facilities Committee – Dr. Gail Ball

Dr. Ball reported on behalf of the Finance and Facilities Committee and presented one action item and several information items.

Action Items

Resolution F23-11, Approval of New Member of Investment Committee

Dr. Ball moved approval of Resolution F23-11, Approval of New Member of Investment Committee, appointing Mr. Will Burke to the Investment Committee. Ms. Reynolds seconded a motion.

Ayes: Dr. Ball, Ms. Higgs-Horwell, Mr. Mooney, Mr. Paine, Ms. Reynolds, Dr. Roberts

Nays: None

Information Items

The fiscal year 2011 audit has been completed and submitted to the State of Ohio Auditor for approval. An overview of the submitted audit results was provided by representatives from the firm of Crowe Horwath LLP who reported that Shawnee State received the best possible opinion and that some small matters identified in the audit process have been addressed by the University. Dr. Ball noted that this speaks very highly of our staff.

Mr. Eric Braun, Director, Shawnee State University Development Foundation, described the process followed in the filing of the SSU Development Foundation's annual form 990 with the Internal Revenue Service.

In accordance with Policy 5.16Rev., the personnel appointments for the period August 25 to October 28, 2011 were reported in the attached consolidated report

The University's investment activity performance report reflected current activity and said that as of November 4, funds were up \$40,000.

The capital status report reflected current information on major capital projects.

Education Session

Associate Vice President Joanne Charles presented an overview of the Senate Bill 6 formula and history of SSU's ratio since 2002.

External Relations Committee – Mr. Mooney

Mr. Mooney reported on behalf of the External Relations Committee. Dr. Morris presented the Committee with information concerning the Chancellor's pending retention plan for SSU. She said the University had had the opportunity to provide input into the Chancellor's process.

Mr. Braun made a presentation on alumni activities and said he and President Morris had been working with as many of the 13,000 alumni as possible in trying to build a bigger and more involved alumni association. A large number of alumni are still located in the State of Ohio but many had migrated to the West Coast, the East Coast and many other states.

Dr. Morris informed the Committee that legislation is pending in the General Assembly that will extend voting privileges of the Student Trustees as well as include them in executive sessions.

President's Report

Dr. Morris summarized the written report that she submitted to the Board and is to be made a part of these minutes.

Reports, if any, from Board Liaisons with other Organizations

None.

New Business

Mr. Mooney said there were three Executive Resolutions for the Board's consideration.

Resolution E07-11, President's Authority University Personnel Actions, Policy 5.16Rev.

President Morris said this resolution was presented as part of continuing efforts to update policies. Dr. Roberts moved and Ms. Higgs-Horwell seconded a motion to approve Resolution E07-11.

Ayes: Dr. Ball, Ms. Higgs-Horwell, Mr. Mooney, Mr. Paine, Ms. Reynolds, Dr. Roberts

Nays: None

Resolution E08-11, Rename Finance and Facilities Committee to Finance and Administration Committee

President Morris said this resolution was presented to have the name of the Committee reflect the name of the Division of Finance and Administration which was changed several years ago. Dr. Ball moved and Ms. Reynolds seconded a motion to approve Resolution E08-11.

Ayes: Dr. Ball, Ms. Higgs-Horwell, Mr. Mooney, Mr. Paine, Ms. Reynolds, Dr. Roberts

Nays: None

Resolution E09-11, Emeritus Administrator Policy

President Morris said approval of this resolution would allow the University to recognize retired administrators. She noted that the Board had previously approved emeritus policies for faculty.

Ayes: Dr. Ball, Ms. Higgs-Horwell, Mr. Mooney, Mr. Paine, Ms. Reynolds, Dr. Roberts

Nays: None

Comments from Constituent Groups (if any) and the Public

None.

Other Business

None.

Executive Session, if necessary

None.

Adjournment

The Board was adjourned by acclamation at 1:55 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees