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# Shawnee Statement

## **Shawnee Staters Grub Out**

Although the skies were overcast, the first annual "Grub on the Green" was a resounding success. Faculty and staff, old and new, flocked to the eating extravaganza to meet and greet new colleagues and for the unique taste of the Scioto Ribber. And let's not forget the superb service provided by Shawnee State's own collection of culinary cuties led by Dr. Veri.

The grubby gala, which served as the luncheon during new faculty and staff orientation day, also brought out the competitive spirit of some Shawnee veterans. The "Walk and Talk Contest" provided the impetus for learning new facts about our newest colleagues, and from the beginning, it was apparent that the game itself was a neck-and-neck affair. The contest provided two ties for the top two prizes and a lone winner (winning is a relative term in this case) for third. Ginny Hamilton and Carlson Yost each garnered a dinner for two at Frasure's with 22 new acquaintances, Shirley Crothers and Marcia Tackett won dinners for two at Bob Evans with 19 apiece, and Barb Larter grabbed a family trip to McDonald's with a third-place total of 13.

Among the facts—some funny, some strange—learned about

our new people were:

Mousa Marouf has five children; Marc Leeds says eggs are cheaper in Portsmouth; Carol Sexton collects elephants: Sandy Yuenger is not related to Pat Moore; Larry Lonney is from Bloomington, Illinois; Alicia Gray's birthday was Sunday, September 17; Zanbo Yang is from Harbin, China: David Winters is a swimmer; Kendall D'Andrade's wife is Carol: Robert Forrey wears a size 91/2 shoe; Mary Dillard is not a grandmother; Jim Miller was a blues guitarist; Jeff Humble is a Shawnee State alumnus: Beth Townsend is from Chicago: Barry Alcock is from Ohio State; Doug Boyles plans to travel east; Steve Gregory is a weight lifter; Lane Raiser is a native of Willard, Ohio; Stylianos Hadjiyannis is from Hollywood, California; Candace Chaboudy is Dr. Chaboudy's daughter-inlaw; Jeff Legg is our acquisition librarian; Jinlu Li is from Detroit; and Dr. Veri, whose middle name is Chet, says he lost 480 pounds.

Congratulations to the winners, welcome to our new 'family' members, and thanks for making 'Grub on the Green' a

great start to 1989-1990!

# FOR REFERENCE

Do Not Take From This Room

October 2, 1989 Volume 3, Issue 3



Truth is tough. It will not break, like a bubble, at a touch; nay, you may kick it about all day, like a football, yet it will be round and full at evening.

- Oliver Wendell Holmes

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Editor: Thomas Wesolowski Graphic Design: Pat Carson

#### The Right Way to do Business . . .

I'd like to run out and buy an insurance policy to cover our future. But guess what? Nobody's selling. You can insure yourself against the guy who sets fire to the plant. You can insure yourself against the guy who sues you. If you pay enough, you can even insure yourself against an act of God. The only guy nobody will insure you against is the customer. That policy we have to write ourselves.

How do you write it? First of all, you have to understand that quality is an attitude. It doesn't have a beginning or a middle. And it better not have an end. The quality of a product, and of the process in arriving at that product, has to go on and on to become part of every employee's mind-set.

It all depends on people. Sure, we need those expensive robots and space-age lasers, but they're just tools. Quality isn't something you can buy; it's something you must attain—through people. The quality improvement process is just ink on paper until workers breathe some life into the process.

This sounds corny as hell, but everybody in an organization has to believe that their very livelihood is based on the quality of the product they deliver. They must truly think that quality is the only thing that buys them groceries and pays their mortgage and puts their kids through college. And they have to go after it with all the fervor of converts to a new religion.

> - Lee lacocca Talking Straight

## Library/Media Services

This fiscal year will mark a huge increase in the number of books and other materials in the Shawnee State University Library. The three reasons for this jump are: the Miami Collection, an increase in the basic book budget, and the introduction of an approval plan.

The Miami Collection is familiar to most faculty. During this fiscal year, we expect to process over 30,000 Miami gift volumes. In addition, this year's basic book budget is over 630% greater than last year's budget. Finally, in January of 1990 we will begin an Approval Plan which will have a \$400,000 balance during this fiscal year. What this means is that by July 1, 1990, we will be adding over 35,000 additional books. This represents close to a 50% increase in the current collection.

Also, please note that Media Services' hours are 7:45 a.m. until 8:00 p.m., Monday through Thursday, and 7:45 a.m. until 5:00 p.m. on Friday.

## Celebrate "Shawnee Day": Bookstore Discount

by Cay Horr

Honoring a long-time Shawnee State tradition of casual clothes on Fridays, Dr. Veri has named every Friday "Shawnee Day" for employees. All employees are invited to celebrate the University by wearing something that says "Shawnee State," uses the logo, or otherwise shows SSU spirit.

"The new employee discount at the Bookstore makes it easy for employees to be part of 'Shawnee Day' each Friday,' said Dr. Veri. Employees are entitled to a 20% employee discount on clothes and 10% on supplies. Books are the only bookstore items not subject to the employee discount. Bookstore manager Mary Keaton offers employees a large selection of SSU shirts, sweaters, and sweats, along with a tailored blue-and-silver Shawnee logo lapel pin. Judging from a variety of Shawnee State clothing worn by faculty and staff who enjoyed "Grub on the Green" on September 15, "Shawnee Days" is off to a good start.

# Perseverance in Parking

by lock Peters

Shawnee State University is providing sufficient parking space for all students, faculty, and staff. Drivers are urged to heed the regulatory signs and pavement markings defining appropriate parking spaces. If you have any problem locating a parking space, please check the east parking lot. This lot has many open parking spaces even in the heaviest demand periods.

For safety reasons, please remember that it is illegal to park in Fire Zones and No Parking Zones. It is also a violation of state law to park in Handicapped Parking spaces without a valid permit, either the state permit or one issued by the director of minority, handicapped, and special student services. This is very important to our

disabled students and visitors.

To help keep these matters in mind, parking is being monitored 24 hours a day by university security guards. Parking regulation violators will be reminded by a warning sticker placed on the vehicle windshield. The University reserves the right to order the offending vehicle towed.

Your cooperation in observing and complying with parking rules

and regulations will be appreciated.

## **Learning Center**

by Barb Bradbury

The Ohio Census Bureau statistics reveal that in Scioto County 23,000 adults over 25 years of age do not have a high school diploma. Perhaps as many as one-fourth of these adults do not have the necessary skills to function in day-to-day life situations. Their inability to read adequately practically eliminates their chances for success.

Literacy tutors for the Shawnee BASICS and the Portsmouth City School District and Northwest School District ABE programs are still needed. The tutors need only to volunteer two hours a day, two

days a week.

If you are interested in becoming a literacy tutor for one of the programs, we will be sponsoring a tutor-training workshop on October 3 and October 10 in the Learning Center. Staff members from BASICS and the Portsmouth ABE programs will be providing the training.

## **Money Matters**

by Caroline Clarke

Accounts Payable and Payroll Processing Schedules for FY 89-90

The processing schedule for all requisition/purchase orders and requests for payment for fiscal year 1989-90 is shown below. The schedule for processing payroll for the coming fiscal year is on the following page. This information was published during summer quarter, but because of its importance (all deadlines will be strictly enforced) and so that everyone will have a copy, we are printing it again.

Cutoff Date (To be in the Office of the Controller)	Date for Check Distribution (4:00 p.m.)
July 6, 1989	July 13, 1989
July 20, 1989	July 27, 1989
August 3, 1989	
August 17, 1989	
August 30, 1989	
September 14, 1989	
September 28, 1989	October 5, 1989
October 12, 1989	
October 26, 1989	
November 9, 1989	
November 22, 1989	
December 19, 1989	
January 4, 1990	
January 18, 1990	
February 1, 1990	
February 15, 1990	
March 1, 1990	
March 15, 1990	
March 29, 1990	April 5, 1990
April 12, 1990	
April 26, 1990	
May 10, 1990	
May 23, 1990	
June 7, 1990	
June 21, 1990	June 28, 1990

When asked to respond to a tough question, preface your reply with this:

H It was a beautiful spring day and four high school boys decided to skip classes. Arriving after lunch, they explained to the teacher that they were late because their car had a flat tire on the way to school. To their relief, the teacher was most understanding. 'That's too bad.' she said, 'but you missed a test this morning, so please take your seats apart from one another and aet out your pens and some paper.' When the boys were seated, the teacher continued. Just one question: Which tire?'s

> - The Executive Speechwriter Newsletter Vol. 4, No. 2

### **University Payroll Schedule**

The first thing I look at each morning is a picture of Albert Einstein which I keep on the table right beside my bed. The personal inscription reads: 'A person first starts to live when he can live outside of himself.' In other words, when he can have as much regard for his fellowman as he does for himself . . . I believe we are here to do good. It is the responsibility of every human being to aspire to do something worthwhile, to make this world a better place than the one he found. Life is a aift. and if we agree to accept it, we must contribute in return. When we fail to contribute, we fail to adequately answer why we are here.

> Armand Hammer Industrialist

Dates Covered	New Contracts C/E P/R Pymnts. Maintenance- PCN's	Leave Records Hourly Timesheets	Date Checks Issued To Be Picked Up at Bursar's Office
7/01-15	7/07 — 5:00 p.m.	7/14 - 5:00 p.m.	7/20 — 10:00 a.m.
Sum Term I	6/26 — 5:00 p.m.	7/14 <del> 5:00 p.m.</del> N/A	7/25 — 10:00 d.m.
7/16-31	7/24 — 9:00 a.m.		8/04 — 10:00 a.m.
8/01-15	8/08 — 9:00 a.m.		8/21 — 10:00 a.m.
Sum Term II	7/31 — 9:00 a.m.	N/A	8/31 — 10:00 a.m.
8/16-31	8/23 — 9:00 a.m.	8/31 — 9:00 a.m.	9/05 — 10:00 a.m.
9/01-15	9/11 — 9:00 a.m.	9/18 — 9:00 a.m.	9/20 — 10:00 a.m.
9/16-30	9/25 — 9:00 a.m.	10/02 — 9:00 a.m.	10/05 — 10:00 a.m.
10/01-15	10/09 — 9:00 a.m.	10/13 — 5:00 p.m.	10/20 — 10:00 a.m.
10/16-31	10/25 — 9:00 a.m.		11/06 — 10:00 a.m.
11/01-15	11/08 — 9:00 a.m.	11/15 - 5:00  p.m.	11/20 — 10:00 a.m.
Fall Term	10/16 — 9:00 a.m.	N/A	11/28 — 10:00 a.m.
11/16-30	11/21 — 9:00 a.m.	12/01 — 9:00 a.m.	12/05 — 10:00 α.m.
12/01-15	12/07 — 9:00 a.m.	12/15 — 5:00 p.m.	12/20 — 10:00 a.m.
12/16-31	12/21 — 9:00 a.m.	12/29 — 5:00 p.m.	1/05 — 10:00 a.m.
1/01-15	1/08 — 9:00 a.m.		1/19 — 10:00 a.m.
1/16-31	1/24 - 9:00  a.m.		2/05 — 10:00 a.m.
2/01-15	2/06 — 9:00 a.m.	= 10 0.00 0.11111	2/20 — 10:00 a.m.
2/16-28	2/21 — 9:00 a.m.		3/05 — 10:00 a.m.
Winter Term	1/29 — 9:00 a.m.	N/A	3/12 — 10:00 α.m.
3/01-15	3/09 — 9:00 α.m.	3/16 — 9:00 a.m.	3/20 — 10:00 a.m.
3/16-31	3/22 — 9:00 a.m.		4/05 — 10:00 a.m.
4/01-15	4/09 — 9:00 a.m.		4/20 — 10:00 a.m.
4/16-30	4/24 — 9:00 a.m.		5/04 — 10:00 a.m.
5/01-15	5/09 — 9:00 a.m.		5/21 — 10:00 a.m.
5/16-31	5/25 — 5:00 p.m.		6/05 — 10:00 a.m.
Spring Term 6/01-15	4/16 — 9:00 α.m. 6/08 — 9:00 α.m.	N/A	6/05 — 10:00 a.m.
6/16-30	6/22 — 9:00 a.m.		6/20 — 10:00 a.m.
0/10-30	6/22 — 9:00 d.m.	6/29 — 5:00 p.m.	7/05 — 10:00 a.m.
CONTRACT	S	Contracts	First
		Due in	Date Payroll
		Personnel Office	Checks Issued
ADMINISTRATO	ORS	July 1, 1989	July 20, 1989
FACULTY			
Full-time		Sept. 1, 1989	Oct. 5, 1989
Part-time:			
Sum Term I		June 26, 1989	July 25, 1989
Sum Term II		July 31, 1989	August 23, 1989
Fall Term Winter Term		Oct. 16, 1989	Dec. 2, 1989
Spring Term		Jan. 29, 1990 April 16, 1990	March 12, 1990
opinig reilli		April 10, 1990	June 5, 1990

Thank you for your cooperation and assistance in providing completed and properly processed paper work in a timely manner, thus permitting us to serve you more efficiently and to have your checks available by the previously designated dates.

## Personnel Notes Saving the Day: A Special Thanks

The following letter was written in thanks to security guard Charles Lemaster and maintenance man John Sparks for performing services well beyond the normal "call of duty" for an attendee of Jesse Stuart Stories at the Activities Center on August 26. We also thank Charles and John for their untiring efforts towards Shawnee State and the public we serve.

On Saturday, August 26, 1989, my female cousin and I attended the Jesse Stuart tribute at your university. We stopped in before going to dinner to make sure we knew which was the correct building.

Very fortunately, we came upon one of your security guards, Mr. Charles Lemaster. Not only did he direct us to the correct building; he pointed out that my tire was flattening. We went to a gas station and had air put into the tire per the attendant's recommendation, had dinner, and returned to the theater.

Since my cousin works for the Jesse Stuart Foundation, she had to sell books following the performance. Mr. Lemaster was there, noticed me, and asked how the tire was. After I told him we had just had it refilled with air, he insisted on checking it again. Thank goodness he did! The tire was almost flat, it was 10:30 p.m., Saturday night, and we had to drive back to Ashland via U.S. 23. I didn't know where to try to find an open station with an attendant who could fix a flat tire. Before we had the chance to leave, Mr. Lemaster spoke with another security guard (actually John Sparks), whose name I unfortunately did not ask. The two gentlemen put a sealant into the tire and refilled it with air. Not only did we get home safely; the tire still has 35 pounds of air pressure in it!

I wish to profoundly thank Mr. Lemaster and his associate; they took the time to care and share and turned what might have been an unpleasant, if not dangerous. night into a pleasant memory. We were very impressed by Shawnee State University's physical plant, and we are most impressed and eternally grateful after having met two of

your outstanding employees.

Sincerely, Margaret L. Bartram

# University Information Systems A Full Phone Fix

Following further follow-up by UIS concerning the university phone system, the past problems of: conversations being overheard, interrupted, or disconnected; the inability to reach dial tones on and off campus; and an inability to complete a dialing sequence, have been solved.

GTE management diagnosed the problem and repaired the system by replacing the CPU module in the Northern Telecom SL-1 phone switch. Following the repair work, the system was monitored for three weeks. During that period of monitoring, UIS maintained daily contact with GTE on the status of the past problems. Both UIS and GTE are satisfied that the problem is one of the past.

Happy calling!

How does it feel to be a celebrity?' Walt Disney was once asked. 'It feels fine,' he replied, when it helps to get a good seat for a football game. But it never helped me to make a good film or a good shot in a polo game, or command the obedience of my daughter. It doesn't even seem to keep fleas off our doas and if being a celebrity won't give one an advantage over a couple of fleas, then I guess there can't be much in being a celebrity after all.

### **Grant Opportunities**

The National Endowment for the Humanities has announced that the Travel to Collections program is currently accepting applications for 1990. The program provides grants of \$750 to assist American scholars meet the costs of longdistance travel to research collections throughout the United States and the world. Application deadlines are January 15 and July 15. For more information, contact Tom Wesolowski.

Shawnee State is currently receiving a grant from the Ohio Arts Council for the Library Stairway Art Project, but the council urges current and previous recipients to apply for 1990 grants. Guidelines are available from Susan Warsaw.

Better to fail in originality than to succeed in imitation.

— Herman Melville Novelist (1819-91)

### **Newsworthy Briefs**

# Professional Activities in the Community and Beyond

• Tom Charles addressed an assembly of high school guidance counselors and college admission officers at the annual workshop sponsored by the Ohio Association of College Admission Counselors (OACAC). The workshop, entitled ''Articulation—1989,'' was hosted by Columbus State Community College. Tom also was a copresenter of ''Transfer Credit: Clarity from Confusion,'' a description of proper procedures in successfully transferring students from a two-year college to a four-year institution.

• Bob Wilson's article, "Truth in Its Own Right is Not Sacred," an expose on the importance of the Humanities in the recording of historical events, was printed in the August 1989 issue of the New Mexico English Journal. For copies, please contact Tom Wesolowski.

• Hagop Pambookian presented "Life and Culture in the U.S.S.R." as an invited speaker at Hill View Retirement Center in Portsmouth on August 10. He also gave an illustrated presentation of the Wally Byam Caravan Club International, Portsmouth Chapter, on September 16. Hagop presented "Things You Wanted to Know About the Soviet People but Were Afraid to Ask."

• Ginny Hamilton, Dale Taylor, and Gene Beckett have been invited to present "Assumptions and Findings: A Study Conducted at the End of the First Year of Mandatory Assessment and Placement" at the annual conference of the Ohio Association for Developmental Education on October 27, in Toledo, Ohio.

• Julia Coll has been invited to present a paper on "Strategies for Providing Multicultural Literacy to High School Students" at the Sixth Annual LAU Center Conference in conjunction with Ohio State University and the Ohio Department of Education, in Columbus, Ohio.

#### **Personals**

Congratulations to Mama and Papa, **Joyce** and **Bill Kinson**, on the birth of their two baby bears, **Warren Henri** (6 lb. 15 oz.) and **Ross William** (6 lb. 5 oz.). The identical twin boys were born at approximately 3:30 p.m. on Saturday, September 23, and we heartily welcome them both into the Shawnee State family.

CLARK MEMORIAL LIBRARY SHAWNEE STATE UNIVERSITY 940 SECOND STREET PORTSMOUTH, OH 45662-4344