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University Faculty Assembly 06-10-93 Minutes

Shawnee State University

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UNIVERSITY FACULTY ASSEMBLY

MEETING

Thursday, June 10, 1993
3:00 - 4:00 p.m.
Massie Hall #205

AGENDA

1. CALL TO ORDER

2. AGENDA APPROVAL

3. APPROVAL OF MAY 20, 1993 MINUTES

4. UNFINISHED BUSINESS:

   A. Administrative Review:*   Prof. Miner
   B. Use of Student Workers: Prof. Penn
   C. Transfer Evaluation Packets: Prof. Penn

5. NEW BUSINESS:

   A. Approval of New Degrees: Prof. Doster

   Bachelor of Fine Arts in Ceramics**
                   in Drawing
                   in Painting
                   in Studio Art
                   in Art ~~Education (grades 1-8)~~ with Education Certification (1-8)
                   in Art Education (grades K-12) Kay's This is: (grades K-12)

   Bachelor of Arts in Art ~~Education (grades 1-8)~~ with Education Certification (1-8)

   B. Transfer Evaluation Procedure: Prof. Kelley

   C. Faculty Scholarship Committee: Prof. Kelley

6. ON-GOING BUSINESS

   A. Committee Reports

      1. *Committee on Committees*
      2. *Faculty Affairs*
      3. *Educational Policy and Curriculum*
      4. *Fiscal Affairs*
      5. *Student Affairs*
      6. *Campus-wide Assessment*
      7. *Facilities Planning*
      8. *Quarter vs. Semester*
      9. *Administrative Review*
      10. *Faculty Development/Research and Creative Activities*

   B. Executive Board Reports
   C. Communications/Correspondence

7. ADJOURNMENT

*A copy of the evaluation instrument
is in the Provost's Office.
**Copies of the degree proposals are in
the departmental offices.

MINUTES
UFA GENERAL MEMBERSHIP MEETING

Thursday, 20 May, 1993: 4:00pm

There being a quorum of the membership present the following business was conducted:

CALL TO ORDER

Prof. Pambookian, President, opened the meeting by expressing his appreciation of the assembly during his term as President and passed the gavel to the new President John Kelley and to the new Executive Committee. President Kelley then expressed his appreciation for Prof. Pambookian and his Executive Committee. He then passed around a "get well" card for Prof. Hanlon, who was hospitalized.

AGENDA APPROVAL

Prof. Moore moved for the approval of the May 20, 1993 agenda. The motion was seconded by Prof. Flavin. President Kelley asked to put item C above item B. The motion was approved.

MINUTES APPROVAL

President Kelley asked for the approval of the April 22, 1993 minutes. The motion was approved.

UNFINISHED BUSINESS

A.   *ESTABLISHING A CENTER*
Prof. Yun presented the proposed policy, stating that the "final" draft was in the current minutes and moved for it's approval. There being no second needed, discussion followed. The question was called by President Kelley. The motion was approved.

B.   *NEW COURSE APPROVALS*
Prof. Doster moved that all of the courses listed in the May 20 agenda be approved and recommended that the vote be taken on all of the courses at one time. There being no second needed and with no discussion following the motion, the question was called. The motion was approved. The following courses were approved:

PSCI 251, PSCI 252, MGNT 332, LAST 273, ETIN 252, ETIN 253, ETIN 261, ETIN 262, ETIN 263

NEW BUSINESS

A.   *NEW COURSE APPROVAL*

Prof. Doster moved that the course ETCO 101 be approved as submitted. There being no second needed and with no discussion following the motion, the question was called. The motion was approved.

B.   *PLAGIARISM*

Prof. Osborne moved for the approval of the revised plagiarism policy. There being no second needed and with no discussion following the motion, the question was called. The motion was approved.

C.   *BY-LAW CHANGE*

President Kelley presented his proposed amendment to the UFA by-laws which recommended the suspension of all of the formal UFA committees, with the exception of the Committee on Committees and the Faculty Affairs Committee, in light of the formation of similar committees in the University Senate. Prof. Lorentz made the motion for approval. Prof. Gearhardt seconded the motion. Discussion followed. The motion was approved.

D.   *PASS/FAIL POLICY*

Prof. Hamilton presented the committee's recommendations and moved that the policy be approved as presented. There being no second needed, discussion followed. Prof. Doster made a motion to send the proposal back to committee. Prof. Gearhardt seconded the motion. Discussion followed. The question was called with 14 members voting in favor of the motion, 21 against and no formal abstentions. The motion failed. Discussion followed. Prof. Gearhardt motioned to change the name of the policy to "PASS/NO CREDIT" and change the required grade of "C" in the proposed policy to "C-". Prof. Kegley seconded the motion. The motion was approved. Prof. Waterman motioned to strike the language dealing with the "intent" of the policy. The motion was seconded by Prof. Warfield. The motion was approved. Discussion followed. The question was called by President Kelley concerning the amended policy. The motion was approved.

E.   *POLICY ON DISCOVERIES, INVENTIONS AND PATENTS*

Prof. Yun moved that the policy be approved as presented. There being no second needed and with no discussion following the motion, the question was called. The motion was approved.

F.   *POLICY ON THE USE OF TOBACCO PRODUCTS*

Prof. Hamilton moved that the policy be approved as presented. There being no second needed, discussion followed. Dr. Veri stated that approval would allow the Administration to proceed with the negotiation of the policy with the two unions present on campus. The question was called by President Kelley, with 29 members voting in favor of the motion, 4 voting against the motion and 4 formal abstentions. The motion was approved.

G.   *MOTION TO ADJOURN*:

Prof. Carnavale moved to adjourn. Prof. Hadjiyannis seconded the motion. Approved.

Pass/No-Credit Policy

Offered by the Student Affairs Committee of UFA

The pass/no-credit option is designed to permit students to take a select number of courses for which no traditional letter grade (of "A" through "F") will be recorded on his/her grade report and transcript. Students wishing to take a course on a pass/no-credit basis must complete the proper forms at the Registrar's Office within the first 14 calendar days of a regular quarter or the first 7 calendar days of a 5-week term. The student's decision to take a class on a pass/no-credit basis is NOT subject to change.

To be eligible for the pass/no-credit option, a student must have earned a cummulative G.P.A. of 2.0 or better. First quarter freshmen will be considered as having met the above requirement.

The pass/no-credit option is subject to the following restrictions:

1.) A student may complete up to 8 quarter hours to be counted toward an associate degree or 16 quarter hours to be counted toward a baccalaureate degree under this option.
2.) A student may take only one (1) course pass/no-credit per quarter.
3.) Applicability of courses taken pass/no-credit toward a student's major program of study is subject to departmental approval.
4.) To receive a grade of P (pass), a student must earn a grade of C- or better in the course. If a student does not receive a grade of C- or better, a grade of NC (no-credit) will be awarded.
5.) A grade will be turned in at the regular grade-processing time and will be converted to a P or a NC on the transcript by the Office of the Registrar.

TRANSFER TRANSCRIPT EVALUATION PROCESS

Resolved that the UFA approves the delegation of the transfer transcript evaluation process to the Office of Transfer Placement. The Director of Transfer Placement shall consult with appropriate departments and programs as necessary in establishing transfer equivalencies. Although it is delegating operational authority, the faculty shall employ a post hoc review of the Director's decisions to provide him with future guidance as needed. To facilitate this process, the Director shall select every 25th completed transfer evaluations and send it to the appropriate department or program for the post hoc review.

Be it further resolved that the UFA invites all departments and programs to emulate the Department of Mathematics in providing the Director of Transfer Placement with assistance in the form of a "transfer equivalency chart" for the two and four year schools from which SSU receives most of its transfer students.

through a quarterly post-hoc review of files.

Resolved that the UFA approves the return of the transfer transcript evaluation process to the Office of Transfer Placement. In delegating this OPERATIONAL authority to the Office of Transfer Placement, the faculty retains its authority to judge the appropriateness of course equivalencies decisions made by the Director of Transfer Placement.

Be it further resolved that the UFA invites all departments and programs to emulate the Department of Mathematics in providing the Director of Transfer Placement with guidance in the form of a "transfer equivalency chart" for the two and four year schools from which SSU receives most of its transfer students.

PC John Kelley
Would you "buy into"
this amendment?
Clive