11-18-1993

University Senate Agenda 11-18-93

Shawnee State University

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Call to Order

1. Roll Taking

2. Approval of Minutes

3. Announcements and Remarks from the Senate Chair - Clive Veri

4. Announcements from the Senate Floor

5. Executive Board Reports
   - Vice-Chair Report - John Kelley
   - Secretary-Treasurer Report - Suzanne Shelpman

6. Committee Reports
   - Academic Affairs Committee - Steve Doster
   - Affirmative Action Committee - Phyllis Kegley
   - Athletic/Intramural Committee - John Valentine
   - Facilities Committee - Mike Day
   - Fiscal Affairs Committee - Joanne Charles
   - Personnel Development Committee - Kaddour Boukaabar
   - Student Affairs Committee - Dick Howard

7. Unfinished Business
   - Functional Mission Statements
   - Fiscal Affairs Report/Recommendations
Final Ratification of Sub-committee Assignments

8. New Business
   None to report

Adjournment
FUNCTIONAL MISSION STATEMENT I

Shawnee State University is the regional state university for southcentral Ohio. As such it will focus on offering excellent undergraduate degrees in three areas: traditional academic fields, innovative interdisciplinary programs, and explicitly career-oriented programs. Through these programs Shawnee State will meet the educational needs of southcentral Ohioans and others who wish to attend a state university committed to teaching.

Measured by: An analysis of enrollment patterns, the programs offered, and the progress of SSU graduates in their subsequent careers or professional school/graduate programs.

Implementation Strategies:

1) The University will enlist the assistance of the Ohio Board of Regents in selecting and supporting new programs.

2) The University will perfect its current "Academic Program Review" policy providing for periodic review of all degree programs.

3) The University will conduct annual surveys of graduates to obtain their assessment of the institution’s educational programs in the light of their subsequent educational and employment careers.
FUNCTIONAL MISSION STATEMENT II

Shawnee State University will increase the college attendance rates of southcentral Ohio's population by making higher education available and affordable. The University will provide educational opportunities for both traditional and non-traditional students.

Measured by: Increased participation rates in higher education by graduating high school seniors and non-traditional students from southcentral Ohio.

Implementation Strategies:

1.) The University will energetically market its degree programs in southcentral Ohio.

2.) The University will adjust and manage its scheduling of classes to facilitate the non-traditional student's enrollment.

3.) The University will insure the availability of affordable higher education by decentralizing budget decisions to "cost centers," minimizing administrative overhead, and maintaining the commitment to a teaching rather than a research mission.

4.) The University will cooperate with the Ohio Appalachian Center for Higher Education to develop innovative programs for increasing participation rates among under-served populations in the region.
FUNCTIONAL MISSION STATEMENT III

Shawnee State University will initiate and implement programs to improve the retention of students entering the University.

Measured by: An increase in retention rates and evidence of student satisfaction with the University’s programs, services and activities (as indicated in a Student Satisfaction Questionnaire.)

Implementation Strategies:

1.) The University will implement a student-friendly policy that assists students in attaining their educational goals by:
   A. reviewing academic program requirements and transfer policies to ensure that their provisions are reasonable.
   B. reviewing admission and registration procedures to ensure reasonableness.
   C. establishing on-line student registration by the start of the 1994 Spring Quarter.

2.) The University will focus its advising and counseling services on the special needs of students at risk.

3.) The University will review its Catalogue to ensure that it is clear.

4.) The University will expand the availability of campus housing and student life programs.

5.) The University will seek grants to enhance present retention programs and policies.

In all these efforts the institution will be guided by the desire to develop a friendly campus environment more commonly associated with a small college.
Shawnee State University is a teaching institution with full-service faculty being the primary providers of this instruction. The administration and staff will support, facilitate, and promote excellence in performance of this central University function.

Measured by: Improved performance on state board examinations and nationally-normed tests employed for internal assessment purposes. Additional measures of success will be improved graduation rates and increased participation rates in post-graduate education.

Implementation Strategies:

1.) The University will work with the Shawnee Education Association to establish and implement a contract that focuses on teaching and encourages scholarship and service to enhance the teaching function.

2.) The University will develop curricula that involve students as active learners.

3.) The University will establish annual awards for teaching excellence.

4.) The University will work with the Ohio Board of Regents to develop and implement policies that support the state universities' teaching functions.

5.) The University will support the teaching mission by providing upgraded classrooms, laboratories and equipment.
FUNCTIONAL MISSION STATEMENT V

Shawnee State University will develop and implement policies that will ensure fiscal solvency while continuing to meet the educational needs of students in southcentral Ohio.

Measured by: A declining gap between the University’s regular revenues (excluding special subsidies) and its expenditures.

Implementation Strategies:

1) The University will develop with the assistance of the Ohio Board of Regents a ten-year plan for reducing and ultimately eliminating its dependency on special subsidies as it completes its transition from a community college to a baccalaureate institution.

2.) The University will work with the Ohio State Legislature to insure adequate funding levels for higher education.

3.) The University will work with the Ohio Board of Regents to develop funding models more appropriate to those state universities whose primary mission is teaching.
IN TER OFFICE MEMORANDUM

Date: 05-Nov-1993 02:58pm GMT
From: Joanne Charles
JCHARLES
Dept: BUSINESS OFFICE
Tel No: 355-2560

TO: System Distribution List
( @US EXECUTIVE BOARD )

CC: Distribution List
( @FISCAL AFFAIRS COMMITTEE )

Subject: FISCAL AFFAIRS COMMITTEE MEETING/BUDGET ISSUES

The Fiscal Affairs Committee met on Tuesday, November 2, 1993 to continue our review of proposed budget reductions. After much discussion, several motions were proposed and passed. A brief summary of our concerns and motions are listed below:

1. It was generally felt that not enough time exists for the committee to adequately understand the impact of the proposed cuts and/or to propose knowledgeable alternatives. As a result, the following motion was proposed, discussed, and passed:

   WE RECOMMEND THAT THE BUDGET CUTS AS SUBMITTED TO THE FISCAL AFFAIRS COMMITTEE BE PASSED ON TO THE UNIVERSITY SENATE EXECUTIVE BOARD, WITHOUT ENDORSEMENT, WITH THE UNDERSTANDING THAT THE COMMITTEE WILL BE FOCUSING ITS ATTENTION ON LONG TERM BUDGET ISSUES.

2. A second motion was proposed and passed which reads:

   SHOULD THERE NEED TO BE FUTURE CUTS, THE FISCAL AFFAIRS COMMITTEE SHOULD BE INVOLVED AT THE EARLIEST POSSIBLE TIME.

3. Some concerns were voiced about the statement that cuts made during this year would likewise reduce the opening condition of those same line items in the fiscal year '95 budget. As a result of these concerns, the following motion was proposed and passed:

   WE RECOMMEND THAT THE REMAINING BALANCE AFTER BUDGET CUTS NOT NECESSARILY BE THE OPENING CONDITION FOR THE FISCAL YEAR '95 BUDGET.

I will see that the budget reduction information supplied to the Fiscal Affairs Committee is provided to the members of the University Senate Executive Board.