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Minutes

University Faculty Senate (Assembly)

10-28-1993

University Faculty Assembly 10-28-93 Meeting & Assorted Papers

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NEW BUSINESS

A. *NEW COURSE/DEGREE APPROVAL*

Prof. Gearheart moved that all of the Fine Arts degrees be approved as submitted. There being no second needed and with no discussion following the motion, the question was called. The motion was approved.

B. *TRANSFER EVALUATION PROCEDURE*

President Kelley, referencing his E-Mail and Dr. Veri's efficiency percentages, explained the problems associated with the current procedures for student transfer evaluations. Prof. Hilgarth moved to adopt the transfer proposal as presented. Prof. Gearheart seconded the motion. Discussion followed. Dr. Veri expressed like concerns and stated that a special "team" had been assembled to eliminate the backlog of transfer applications and stated that the transfers would be handled more expeditiously in the future. The motion was approved.

C. *FACULTY SCHOLARSHIP COMMITTEE*

President Kelley presented the matter of the scholarship fund that had been established from faculty donations toward a scholarship to be given each year. He expressed the need for a committee of three people to be formed by the Committee on Committees to govern the distribution of the funds and to set policy concerning the scholarship. He asked for volunteers to serve on the committee. Discussion followed. The motion was approved to allow the Committee on Committees to form a Faculty Scholarship Committee.

ON-GOING BUSINESS

A. *COMMITTEE REPORTS*

1. COMMITTEE ON COMMITTEES

Prof. Yang presented the University Senate election results. He suggested that the election results be kept on file for two weeks and then destroyed.

2. FACULTY AFFAIRS

Prof. Massie stated that there were no updates for the Faculty Handbook. She stated that the committee was very concerned over the student transfer policies and the University's lead time in turning them around so that student's can set their schedules in a reasonable time frame.

3. EDUCATIONAL POLICY AND CURRICULUM

Prof. Gearheart stated that the committee will submit their duties and concerns to the corresponding section of the University Senate.

4. FISCAL AFFAIRS

No report.

5. STUDENT AFFAIRS

No report.

6. CAMPUS-WIDE ASSESSMENT

No report.

7. FACILITIES PLANNING

No report.

8. QUARTER VS. SEMESTER

No report. As this committee has carried out their duties, with the decision having been made to stay on the quarter system, President Kelley directed that the committee be disbanded and the name removed from the list of active committees.

9. ADMINISTRATIVE REVIEW

No report.

10. FACULTY DEVELOPMENT

No report.

B. *EXECUTIVE BOARD REPORTS*

No report.

C. *COMMUNICATIONS/CORRESPONDENCE*

1. Prof. Stead announced that the groundbreaking for the Fine and Performing Arts building would be either July 12 or July 19, 1993.

2. Dr. Veri expressed his gratitude to the faculty for a good 1992-1993 year.

D. *MOTION TO ADJOURN:*

Prof. Flavin moved to adjourn. Prof. Simon seconded the motion. Approved.

GUIDELINES FOR A FACULTY-FUNDED SCHOLARSHIP PROGRAM

The Faculty Academic Scholarship Program exists to award annually a scholarship from earmarked funds contributed by faculty to the "Crossing the Threshold" Endowment Drive.

SIZE OF THE SCHOLARSHIP: Until modified by action of the University Faculty Assembly the scholarship will be awarded annually in the amount of \$750.

ELIGIBILITY TO APPLY: Successful applicants should demonstrate that their academic achievements or potential extends beyond the attainment of a high grade point average. At a minimum the applicant must:

1. Have completed 24 credit hours at SSU with a grade point average of at least 3.5.
2. Be currently enrolled as a full-time student (12 hours or more) in a two or four-year degree program in which they are making steady progress.
3. Demonstrate financial need.
4. Provide three letters of recommendation from full-time faculty at SSU.
5. Not be a member of the immediate family of a full-time member of the SSU faculty.
6. Not be a previous recipient of this scholarship.

HOW TO APPLY:

Applications will be made on the traditional scholarship form. Additionally, applicants shall submit a 250-word statement on their life aspirations and how they propose to use educational opportunities at SSU in pursuit of those goals. Candidates should demonstrate their academic excellence and give evidence that they possess an active, inquiring mind.

SELECTION OF THE RECIPIENT:

Applications will be accepted by the UFA Faculty Affairs Committee until April 15th of each year. Subsequently the Faculty Affairs committee will make its decision and notify the Scholarship and Award Committee by May 15th.

TERMS OF THE AWARD:

The scholarship will be given in increments of 1/3rd to cover the Fall, Winter and Spring quarters of the following academic year. Recipients must remain full-time students in good academic standing. If during the year the recipient

fails to maintain full-time status or good academic standing, then the undisbursed funds will be retained in the Faculty Scholarship Fund to augment the principle.

CONTRIBUTIONS:

Faculty are invited to make contributions to augment the Fund. Such contributions should be sent to the Shawnee State University Development Fund and specifically earmarked for the Faculty Scholarship Fund.

UFA/US COORDINATION

'In order to clarify the UFA's responsibility in implementing the faculty consultation described in Article V, Section 5.10 FACULTY CONSENT of the US Constitution, the following UFA implementation procedures are hereby adopted:

When the University President receives a petition from 25% of the full-time faculty requesting that a US-adopted policy recommendation concerning academic freedom, academic misconduct or curricular issues be returned to the US for reconsideration, then he shall so notify the UFA President.

If no more than seven (7) working days have elapsed between the aforementioned US action and the University President's receipt of the faculty petition, then the UFA President will either call a special UFA meeting to consider the petition or he/she shall place the petition as the first item of business on the agenda of the next regularly scheduled UFA meeting. In either case the UFA President shall insure a timely meeting so that UFA action on the petition shall take place no later than the fourteenth (14th) working day after the University President's receipt of the petition.

At the aforementioned special or regular UFA meeting, the petitioners shall present a resolution providing for suggested revisions of the University Senate-recommended policy. If the suggested revisions receive an affirmative vote from 60% of the entire full-time faculty, then the UFA President will forward the recommended revisions to the University Senate Chair within the fourteen (14) working days period described in the previous paragraph.

For the purpose of this resolution the UFA understands that a 'working day' shall be limited to those Mondays through Fridays when regular classes are scheduled at SSU. Holidays, and breaks between the fall and winter quarters, and between winter and spring quarters are not considered 'working days'.

This resolution does not extend to the question of the application of the FACULTY CONSENT clause of the US Constitution during the summer terms.

WELCOME TO THE

UNIVERSITY FACULTY ASSEMBLY

MEETING

Thursday, October 28, 1993

~~9:00 - 4:00~~ p.m. 4:50 PM

Massie Hall #205

AGENDA

1. CALL TO ORDER
2. AGENDA APPROVAL
3. APPROVAL OF JUNE 10, 1993 MINUTES
4. UNFINISHED BUSINESS: None
5. NEW BUSINESS:
 - A. Faculty Scholarship Committee Report
 - B. UFA/US Coordination
6. ON-GOING BUSINESS
 - A. Committee Reports
 1. Committee on Committees
 2. Faculty Affairs Committee
 3. Ad Hoc Committee on Administrative Review
 - B. Reports from Faculty Representatives on US Committees
 1. Academic Affairs Committee
 2. Affirmative Action Committee
 3. Athletic & Intramural Committee
 4. Facilities Committee
 5. Fiscal Affairs Committee
 6. Personnel Development Committee
 7. Student Affairs Committee
 - C. Executive Board Reports
 - D. Communications/Correspondence
7. ADJOURNMENT

MINUTES

UFA GENERAL MEMBERSHIP MEETING

Thursday, 10 June, 1993: 3:00pm

There being a quorum of the membership present, the following business was conducted:

CALL TO ORDER

Prof. Kelley, President, opened the meeting with a call to order and after having been satisfied of a quorum, proceeded.

AGENDA APPROVAL

President Kelley moved for the approval of the June 10, 1993 agenda. The motion was approved.

MINUTES APPROVAL

President Kelley moved for the approval of the April 22, 1993 minutes. The motion was approved.

UNFINISHED BUSINESS

A. *ADMINISTRATIVE REVIEW*

Prof. Miner, who was to present the proposal, being absent due to finals, the proposal was presented by Prof. Scott, who moved for the approval of the proposal as presented. There being no second needed and with no discussion following the motion, the question was called. The motion was approved.

B. *STUDENT WORKERS*

Prof. Penn expressed his concerns over the use of student workers and after general discussion from the members, stated that he is pleased that the matter is being investigated by the Faculty Affairs Committee.

C. *TRANSFER EVALUATION PACKETS*

Prof. Penn expressed concern over the new procedures for evaluating transfer students. His concern was that the packets were being passed down to the faculty level and that the centralized evaluation procedures of the past have been eliminated.