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University Faculty Senate (Assembly)

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5-24-1993

### University Faculty Assembly 05-24-93 Committee on Committees

Shawnee State University

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TO: UFA Voting Members  
FROM: UFA Committee on Committees  
DATE: May 24, 1993

In the next two weeks, one of the most important elections in SSU's history will be conducted on this campus. The issues on the ballot are:

1. University Senate election;
2. Quarter vs. Semester issue;
3. UFA Constitution amendment;
4. UFA Committee on Committees election.

Due to the importance of this election, the Committee on Committees feels that it is necessary to clarify some issues regarding the University Senate election beforehand.

1. Nomination:
  - a. Nominations for candidates for the Senate should be submitted to Dr. Zhanbo Yang no later than Friday, May 28.
  - b. In order to eliminate any possible confusion, an individual should only nominate him or herself. **NO ONE SHOULD NOMINATE HIM OR HERSELF FOR MORE THAN ONE COMMITTEE**, since each seat on a committee represents a senatorial position.
  - c. A nomination form is on the lower part of this page. An E-mail message confined to the same format is also acceptable as valid nomination, although the Committee on Committees will not be responsible for any mishandling due to technical reasons.
  - d. The assignment of one or two years terms will be determined by drawing lots conducted by the respective committees after the election.

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**Nomination Form**

Nominee Name (Please print): \_\_\_\_\_  
College: \_\_\_\_\_  
Division or Department: \_\_\_\_\_  
Committee Selected: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The following is a list of the senatorial faculty seats:

<u>COMMITTEE</u>	<u>POSITIONS</u>
Academic Affairs (one from each unit)	7
Affirmative Action	1
Athletic and Intramural	3
Facilities (one from each College)	5
Fiscal Affairs (one from each College)	5
Personnel Development	3
Student Affairs	3

2. Election

The election will be held on the following date and time:

June 2, 1993 - 8:30 a.m. to 10:30 a.m. and 2:30 p. m. to 3:30 p.m.

June 3, 1993 - 11:00 a.m. to 1:00 p.m.

A polling station will be set up in the old Library area. All ballots will be centrally located in the polling station. You will be asked to sign a name sheet on the polling station. It is not required to sign the ballot.

Faculty who can not vote at any of the scheduled polling times, may cast their ballots on Friday, June 4, by making special arrangements with Zhanbo Yang or John Kelley.

3. There are seven (7) faculty seats on the Senate Academic Affairs Committee, one from each of the following instructional unit:

Arts and Humanities; Social Sciences; Mathematics; Natural Sciences; Engineering Technologies; Business; Health Sciences; and Teacher Education.

**YOU WILL BE ASKED TO VOTE FOR A SINGLE CANDIDATE FROM YOUR OWN UNIT.**

There are five (5) faculty seats on both the Facilities Committee and Fiscal Affairs Committee, one from each college. **YOU WILL BE ASKED TO VOTE FOR A SINGLE CANDIDATE FROM YOUR OWN COLLEGE.**

The faculty seats for the rest of the committees are filled by campus-wide faculty election.

4. In case of a tie, a run-off election will be conducted.



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College: \_\_\_\_\_  
Division or Department: \_\_\_\_\_  
Committee Selected: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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I N T E R O F F I C E   M E M O R A N D U M

Date: 25-May-1993 10:08am GMT  
From: Zhanbo Yang  
ZYANG  
Dept: Math Department  
Tel No: 355-2363

TO: See Below

Subject: Correction on Com/Com memo

( Please put into the mail box of all faculty)

To: All faculty

In the memo soliciting candidate for the University Senate from the Committee on Committees, dated May 24, there is a little typo in the item 3. The Mathematics Department and The Natural Sciences Department are counted as one (1) instructional unit.

Sorry for the inconvenience.

Zhanbo.

Distribution:

TO: Marcia Tackett (Arts/Humanities) ( MTACKETT )  
TO: Sharon Gannon (Social Science) ( SGANNON )  
TO: Carol Sexton (Math/Sciences) ( CSEXTON )  
TO: Judy Nolfi (Business) ( JNOLFI )  
TO: Vicci Felts (Eng/Tech) ( VFELTS )  
TO: Cindy Haney (Health) ( CHANEY )  
TO: Catherine Russell (Health) ( CRUSSELL )  
TO: Ann McCarthy (Health) ( AMCCARTHY )  
TO: Alma Whitt (Teacher Ed) ( AWHITT )  
TO: Betty Cooper (Developmental Ed) ( BCOOPER )  
CC: Marilyn Nibert ( MNIBERT )