11-17-1994

University Faculty Assembly Meeting & Minutes
11-17-94

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UNIVERSITY FACULTY ASSEMBLY

MEETING

Thursday, November 17, 1994
4:00 - 5:00 p.m.
ATC 134

AGENDA

1. CALL TO ORDER

2. AGENDA APPROVAL

3. APPROVAL OF OCTOBER 6, 1994, MINUTES

4. UNFINISHED BUSINESS: Discussion of One-Night-per-Week Classes

5. NEW BUSINESS:
   A. Discussion of Effectiveness of the Current Governance System
   B. Discussion of Intersession--History and Evaluation

6. ON-GOING BUSINESS
   A. Committee Reports
      1. Committee on Committees
      2. Faculty Affairs Committee
   B. Reports from Faculty Representatives on US Committees
      1. Academic Affairs Committee
      2. Affirmative Action Committee
      3. Athletic & Intramural Committee
      4. Facilities Committee
      5. Fiscal Affairs Committee
      6. Personnel Development Committee
      7. Student Affairs Committee
   C. Executive Board Reports
   D. Communications/Correspondence

7. ADJOURNMENT
General Meeting  
University Faculty Assembly November 17, 1994

Attending: Forty-one (41) faculty (quorum).
Guests: Dr. Addington, Dr. Come, Dr. Jahnke, Dr. Kadel, Dr. Lawson  
(Continuing Education), Dr. Midkiff (Registrar), Dr. Veri

1. **Call to order** by Anita Krsak nee Gilmer at 4:05 p.m.

2. **Motion** to accept the agenda for the meeting: Dan Moore. Second:  
Dawnalisa Buchanan-Berrigan.  
**Vote:** Approved unanimously.

3. **Minutes** of the October 6, 1994 meeting. Discussion regarding  
statement in minutes regarding STARS that can lead to interpreting  
a recommendation as a policy. STARS was a recommendation that had  
to be acted on by other bodies. Recommendation made to amend the  
minutes by deleting the subject statement.  
**Motion** to accept the minutes of the October 6, 1994 UFA meeting as  
**Vote:** Approved unanimously.

4. **Unfinished Business.**

4a. **One-night-a-week classes.** In the interest of timeliness UFA  
President Krsak nee Gilmer requested each speaker limit themselves  
to 2-minutes, and urged that the UFA come to a resolution of this  
issue today. **Summary of discussion:**

- It works for some people and not for others. It should be a  
departmental policy, not a working condition.
- Data was presented from a survey of 400 students regarding  
scheduling preferences in which 245 responses were received:
  - 7% would take at least one course in the 6-8:00 p.m.  
time slot.
  - approximately 19% would select evening classes.
  - approximately 41% would take Saturday classes.
- The importance of the need to keep the educational needs of  
evening and part-time students in mind. Any policy must be  
practical and should also allow for two-night-a-week  
classes. Need to be creative in scheduling to serve non-  
traditional students. Upper division courses and clinicals  
are the most difficult to schedule one-night-a-week. Some  
courses which cannot be offered as one-night-a-week classes  
can be intersession classes. Some programs cannot entirely  
be taught evenings.
- One night-a-week courses must avoid a schedule impacted by  
holidays, primarily Monday nights.
- Concern over classes taught by adjunct faculty being  
dismissed early. However, classes shouldn't be policed and  
quantitative measures should not be confused with  
qualitative measures.
- Any data on other colleges or universities offering one-  
night-a-week classes?
- Some courses are taught on a one-night-a-week basis due to  
the availability of adjunct faculty.

Bob Forrey called the question.
Resolution: The University Administration shall bring academic matters before, and consult with the UFA before making academic policy decisions; Gary Gemmer. Second: Bob Forrey.

Vote: Approved: 27 yes; 3 no; 6 abstaining.

5. New Business.

5a. Define the role of UFA in governance.

Summary of discussion:
- The University Senate (US) was approved for a three trial basis.
- Bob Forrey pointed out the Senate constitution, page 7, article 10: The Senate will continue to function after the 3-year period only by constitutional amendment and faculty approval.
- Larry Lonney provided an explanation of the clause: It gives the Senate a trial period at the end of which it can be continued, modified, or discontinued; and that at the end of the 3-year period the UFA needs to adopt an amendment to its constitution to enable the Senate's continued existence as the governing body of the institution. If this is not done, the Senate's fourth year is an interim for a new governance plan or shut-down of the Senate.

Resolution: The UFA shall establish a committee to study the effectiveness of the Senate, reporting to the UFA in time for a recommendation by the January 1996 UFA meeting; Ed Miner. Second: Bob Forrey.

Vote: Approved unanimously.

Next Action: The UFA executive board shall bring the structure of this committee to the UFA at the January 1995 meeting.

5b. Interim sessions.

Summary of discussion:
- Irregularly scheduled classes do not have to be approved by the Ohio Board of Regents(OBR). There are one day special and technically intense courses, teacher in-service courses, regular courses, and experimental courses outside the format of normal classes.
- The quality of courses offered this way should not be compromised.
- This is a time-honored way of offering classes.
- Interim session faculty pay is per the rates established for the Summer session.
- Summer and Fall intersessions are included as part Fall quarter's subsidy calculation.

6. Motion to adjourn at 5:13 p.m.; Dawnalisa Buchannan-Berrigan.

Vote: Unanimous.

Prepared by: Carl O. Hilgarth, UFA Secretary.
6.7 Student Affairs (Ginny Hamilton) - Nothing to report.

7. UFA Executive Board Report (Anita Gilmer)
7.1 Reported on the Chancellors Faculty Advisory Board meeting she recently attended where a new report "The High performance Campus" contains a new higher educational funding model was presented. Dr. Veri added that the objective of this report was to provide a better allocation of state funding for higher education, that the proposed model is performance based (a function of the university mission statement), that it includes funds for the implementation of technology as an instructional tool, and that plant operations and maintenance will no longer be budgeted on a square-foot basis. On December 3, 1994 Dr. Creamer is having a workshop on how to "mine" the new funding formula.

7.2 A proposal to have a state-wide assembly of "faculty chairs," to determine the level of interest in forming a statewide organization of "UFA type" organization chairs to communicate faculty issues.

8. New Business
8.1 Resolution 94-1, approved.
8.2 Resolution 94-2, tabled after discussion.
Discussion regarding the definition of early registration. Refer to university catalogue language. Discussion of ways to implement such as "hyped" advising week, posting of special office hours by appointment, of the requirement to get advisor's signature on registration (yes, except for freshmen).

8.3 One-night-a-week classes - Discussion regarding why the matter was not brought before the Senate or the UFA. Steve Doster commented that the Senate's Academic Affairs Committee AAC held the position that one-night-a-week classes were a "working condition" and as such the committee never received or acted on a proposal. Dr. Addington added that this was done to meet the educational needs of the students in our service area, pointing out that the Registrar's office reported an increase of 13.3% in part-time students, a 4.2% increase in full-time students, and an overall increase of 10% in students this Fall that may have occurred in part due to the availability of one night a week classes. Discussion continued regarding the and the manner in which the policy was implemented.

8.4 Interim terms - Discussion regarding manner in which they were implemented.

8.5 Concerns expressed as a result of one-night-a-week classes and interim term: importance of communication with faculty regarding their implementation; concern over the reliability of the data presented by the Registrar's office and the lack of some means with which to evaluate the data; concern over the quality of the courses offered as one-night-a-week and
Minutes of the University Faculty Assembly Meeting  
October 6, 1994

1. A quorum was reached at 4:15 p.m. The meeting was called to order at that time by Anita Gilmer, President. Attending: 34 faculty (final count 39), Dr. Veri, Dr. Addington, Tess Midkiff, Dr. Kadel, Dr. Jahnke.

2. An agenda revision was proposed, that the report of the Committee on Committees would be made immediately after Approval of the Minutes. Agenda revision was accepted unanimously.

3. The minutes of the last UFA Meeting September 28, 1993, were read and unanimously approved.

   4.1 The following appointments were announced:
   Blue Ribbon Committee: Jeff Bauer, Robin Hagen-Smith
   Administrative Review Committee: Dennis Travis replacing Jessica Jahnke.
   Computer Advisory Committee: Marti Sherman.
   Foundation: Jerry Ruby.
   University Senate: Phil Gearhardt replacing Tom Stead (Fall'94 quarter, only).
   Academic Affairs Committee: Barb Edwards replacing Nan Yun (LOA)
   Committee of Nine: Eleanor Marsh.
   4.2 The following vacancies need to be filled:
   Student Affairs: Kathleen Simon or Dane Osborne (Need to vote for one.)

5. Faculty Affairs Committee (Kaddour Boukaabar) - Nothing to report.

6. University Senate Committee reports:
   6.1 Academic Affairs (Steve Doster) - At the September AAC meeting, the committee reviewed its first year (1993-94) goals and performance, and looked at the broad issues for 1994-94.
   6.2 Affirmative Action (Chris O' Connor) - Reviewing the requirements for the potential development of an affirmative action program (AAP).
   6.3 Athletics - No report.
   6.4 Facilities - No report.
   6.5 Fiscal (Dan Moore) - guardedly optimistic regarding financial projections, student enrollment holding at earlier projections for the fall '94 quarter.
   6.6 Professional Development - Anita Gilmer reminded the UFA that the university-wide reply to the Regent's Report on Faculty Workload was nearing its due date. The committee drafting the reply was scheduled to meet on October xx, 1994 regarding SSU's reply, the model for the teaching award, and the implementation of technology based methods as an alternative to traditional teaching. Dr. Addington added his reminder of the urgency and importance of SSU's response.
during the interim terms; the use of adjuncts in the interim terms.

8.6 Suggestion made for further UFA discussion of one-night-a-week classes and interim term.

9. Adjournment at 5:30 p.m.

Carl Hilgarth, Secretary, UFA

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