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University Faculty Senate (Assembly) Meeting
Minutes

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1-19-1995

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UNIVERSITY FACULTY ASSEMBLY

MEETING

Thursday, January 19, 1995
4:00 - 5:00 p.m.
ATC 134

AGENDA

1. CALL TO ORDER
2. AGENDA APPROVAL
3. APPROVAL OF NOVEMBER 17, 1994, MINUTES
4. UNFINISHED BUSINESS: Formation of Committee to Study Effectiveness of University Senate
5. NEW BUSINESS:

- A. Grants Writing Workshop - *Ginnie Ramey*
- B. Standards of Good Academic Practice

6. ON-GOING BUSINESS

- A. Committee Reports
1. Committee on Committees - *US Const. Review Committee*
2. Faculty Affairs Committee
3. Ad Hoc Committee on Administrative Review

- B. Reports from Faculty Representatives on US Committees
 1. Academic Affairs Committee
 2. Affirmative Action Committee
 3. Athletic & Intramural Committee
 4. Facilities Committee
 5. Fiscal Affairs Committee
 6. Personnel Development Committee
 7. Student Affairs Committee

- ① Faculty *appointed*
- ② Fac. Senate Chairs *elected to Senate*
- ③ Chancellor's FAC

- C. Executive Board Reports
- D. Communications/Correspondence

7. ADJOURNMENT

General Meeting
University Faculty Assembly January 19, 1995

Attending: Thirty-one (31) faculty (quorum).
Guests: Not recorded.

1. **Call to order** by Anita Krsak at 4:10 p.m.
2. **Agenda** approved.
3. **Minutes** of November 17, 1994 meeting approved.
4. **Unfinished Business**: The Committee to Study the Effectiveness of the Senate was formed. The composition of the committee, as recommended by the UFA Executive Board and adopted by the UFA general membership was as follows:
 - 1 faculty representative from each of the following areas:
Health Sciences. Engineering Technologies. Business.
Education. Arts and Humanities. Math, Science, and
Social Science.
(total of 6 voting members)
1 administrator (ex officio)
1 support staff member - CWA (ex officio)
5. **New Business**.
 - A. **Grants Writing Workshop**: Ginny Ramey presented a proposal to have a grants writing workshop. Of the dates selected, March 4, 1995 appeared to be the best time. The workshop would be conducted by Dan Evans. Ginny Ramey's office to handle details.
 - B. **Standards of Good Academic Practice**: The president updated the UFA on some of the issues relating to good academic practice being addressed statewide by the OBR Faculty Advisory Board. These include common concerns and relations between educational institutions and the state legislature, promoting effective teaching, effective forms of governance, and diversity and civility among educational disciplines.
6. **On-going Business**.
 - A. The UFA received reports from the following committees:
 1. Committee on Committees (faculty to fill vacant Senate terms).
 2. Faculty Affairs Committee.
 3. Ad hoc Committee on Administrative Review.
 - B. The UFA received reports from those faculty representatives on US committees who were present at the UFA general membership meeting. Anita Krsak reminded the UFA members who are elected to the Senate to attend Senate meetings. Article V Section 5.9 of the Senate constitution states that any Senate member who misses more than three (3) meetings per Senate calendar year is subject to reaffirmation or re-election by his or her constituency.
 - C. Executive Board Reports: None.
 - D. Communications/Correspondence: Summarized in paragraph 5 of the minutes.
7. **Adjournment**.

Resolution: The University Administration shall bring academic matters before, and consult with the UFA before making academic policy decisions; Gary Gemmer. Second: Bob Forrey.

Vote: Approved: 27 yes; 3 no; 6 abstaining.

5. **New Business.**

5a. **Define the role of UFA in governance.**

Summary of discussion:

- o The University Senate (US) was approved for a three trial basis.
- o Bob Forrey pointed out the Senate constitution, page 7, article 10: The Senate will continue to function after the 3-year period only by constitutional amendment and faculty approval.
- o Larry Lonney provided an explanation of the clause: It gives the Senate a trial period at the end of which it can be continued, modified, or discontinued; and that at the end of the 3-year period the UFA needs to adopt an amendment to its constitution to enable to the Senate's continued existence as the governing body of the institution. If this is not done, the Senate's fourth year is an interim for a new governance plan or shut-down of the Senate.

Resolution: The UFA shall establish a committee to study the effectiveness of the Senate, reporting to the UFA in time for a recommendation by the January 1996 UFA meeting; Ed Miner. Second: Bob Forrey.

Vote: Approved unanimously.

Next Action: The UFA executive board shall bring the structure of this committee to the UFA at the January 1995 meeting.

5b. **Interim sessions.**

Summary of discussion:

- o Irregularly scheduled classes do not have to be approved by the Ohio Board of Regents(OBR). There are one day special and technically intense courses, teacher in-service courses, regular courses, and experimental courses outside the format of normal classes.
- o The quality of courses offered this way should not be compromised.
- o This is a time-honored way of offering classes.
- o Interim session faculty pay is per the rates established for the Summer session.
- o Summer and Fall intersessions are included as part Fall quarter's subsidy calculation.

6. **Motion** to adjourn at 5;13 p.m.; Dawnalisa Buchannan-Berrigan.

Vote: Unanimous.

Prepared by: Carl O. Hilgarth, UFA Secretary

Carl O. Hilgarth
1/14/95