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Board of Trustees

6-14-2019

June 14, 2019 Meeting Minutes

Shawnee State University

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**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**Meeting Minutes
June 14-15, 2019**

Call to Order

Chairperson Hartop called the meeting to order at 4:40 p.m. noting the meeting was in compliance with RC § 121.22(F).

Roll Call

Members Present: Ms. Hartop, Mr. Edwards, Mr. Furbee, Ms. Hash, Mr. Watson, Ms. Heresh, Mr. Rappold

Mr. Evans and Mr. Williams joined the meeting at 4:46 p.m.

Members Absent: Dr. White, Mr. Howarth

Approval of the of the April 12, 2019 Board Meeting Minutes

Mr. Edwards moved and Mr. Watson seconded the motion to approve the April 12, 2019 minutes. Without discussion, the Board voted unanimously to approve said minutes.

Approval of the June 14, 2019 Agenda

Mr. Edwards moved and Mr. Furbee seconded the motion to approve the June 14, 2019, agenda as presented. Without discussion, the Board voted unanimously to approve the June 14, 2019, agenda.

Consent Agenda

Chair Hartop directed the Board to review the following action items on the Consent Agenda and asked if anyone wished to remove any items from the Consent Agenda:

1. Resolution E05-19, Adoption of Policy 5.24, Restoration of Founder's Medal
2. Resolution E06-19, 2019-2020 Board of Trustees Meeting Schedule
3. Resolution ASA05-19, Award of Faculty Tenure
4. Resolution ASA06-19, Adoption of Policy 2.18, Textbook Selection

There being no objections, Chair Hartop declared that items 1-4 remain on the agenda and were therefore adopted by unanimous consent.

Executive Committee Report

Mr. Watson reported on behalf of the Executive Committee:

The Executive committee met today at 1:00 p.m. to discuss the contracts of the Interim President and the Vice Presidents. Other agenda items included the Board meeting schedule for the upcoming year and the nominating committee for Board Chair and Vice-Chair.

1. Resolution E01-19, appoints Jeffrey A. Bauer as President and authorizes Board Chair to execute an employment agreement with Dr. Bauer for a two-year term ending June 30, 2021. Mr. Watson moved and Mr. Furbee seconded the motion to approve Resolution E01-19. Without discussion, the Board voted unanimously to approve the resolution.
2. Resolution E02-19, extends appointment of Vice President for Finance and Administration and for an additional year ending June 30, 2020. Mr. Watson moved and Mr. Edwards seconded the motion to approve Resolution E02-19. Without discussion, the Board voted unanimously to approve the resolution.
3. Resolution E03-19, extends appointment of Interim Provost and Vice President for Academic and Student Affairs for an additional year ending June 30, 2020. Mr. Watson moved and Mr. Edwards seconded the motion to approve Resolution E03-19. Without discussion, the Board voted unanimously to approve the resolution.
4. Resolution E04-19, Appoints the Vice President for Advancement and Institutional Relations for a 3-year period ending June 30, 2022. Mr. Watson moved and Mr. Edwards seconded the motion to approve Resolution E04-19. Without discussion, the Board voted unanimously to approve the resolution.
5. Ms. Hash reported on behalf of the Executive Committee and presented nominations of Mr. Watson as Board Chair and Mr. Furbee as Vice Chair. Chair Hartop called for nominations from the floor and no further nominations were proffered. Without discussion, the Board voted unanimously to approve the nominations.

Finance and Administration Committee Report

Mr. Watson reported on behalf of the Finance & Administration Committee:

1. Resolution F11-19, Approval to Extend Tuition Waiver: Give Back Go Forward Program. Mr. Watson moved and Mr. Edwards seconded the motion to approve Resolution F11-19. Without discussion, the Board voted unanimously to approve the resolution.
2. Resolution F12-19, Approval to Extend Tuition Waiver: Bridge to Success Program. Mr. Watson moved and Mr. Edwards seconded the motion to approve Resolution F12-19. Without discussion, the Board voted unanimously to approve the resolution.
3. Resolution F13-19, Approval to Extend Tuition Waiver: Non-Public and Homeschool Students (CCP). Mr. Watson moved and Ms. Hash seconded the motion to approve Resolution F13-19. Without discussion, the Board voted unanimously to approve the resolution.

4. Resolution F14-19, Approval to Extend Tuition Waiver: Online (E-Campus) Undergraduate Programs. Mr. Watson moved and Mr. Edwards seconded the motion to approve Resolution F14-19. Without discussion, the Board voted unanimously to approve the resolution.
5. Resolution F15-19, Approval of Online Tuition Rates, Adoption of Tuition Rate for Online Occupational Therapy Doctoral Program. Mr. Watson moved and Mr. Edwards seconded the motion to approve Resolution F15-19. Without discussion, the Board voted unanimously to approve the resolution.
6. Resolution F16-19, Approval of Mental Health and Substance Abuse Services Fee. Mr. Watson moved and Mr. Edwards seconded the motion to approve Resolution F16-19. Without discussion, the Board voted unanimously to approve the resolution.
7. Resolution F17-19, Approval of Schedule for Adjunct Faculty Pay Rates. Mr. Watson moved and Mr. Edwards seconded the motion to approve Resolution F17-19. Without discussion, the Board voted unanimously to approve the resolution.
8. Resolution F18-19, Approval of FY20 Operating Budgets (General Fund and Auxiliary Fund). Mr. Watson moved and Ms. Hash seconded the motion to approve Resolution F18-19. Without discussion, the Board voted unanimously to approve the resolution.
9. Mr. Ballengee, Controller, reviewed the required State of Ohio Audit Presentation.
10. Mr. Ballengee reviewed the cash reserves investment portfolio.
11. Dr. Boyles reviewed the Capital Project Report.
12. A presentation titled *Safeguarding our Communities: What Presidents and Trustees Should Ask* was made by Malonda Johnson, Director of HR, Marcie Simms, Dean of Students, and Monique Harmon, Title IX Coordinator.

Academic and Student Affairs Committee Report

Ms. Hash reported on behalf of the Academic and Student Affairs Committee:

The Academic and Student Affairs Committee met this morning and approved the following action items: Resolution ASA05-19, Award of Faculty Tenure and Resolution ASA06-19, Adoption of Policy 2.18, Textbook Selection. These resolutions were approved by consent of this Board earlier in this meeting. The Committee also heard the following information items:

1. Dr. Becky Thiel, Provost and Vice President for Academic Affairs, presented the Academic Affairs executive report. Two faculty from the Department of Nursing were promoted to Professor, Dr. Catherine Bailey and Dr. Adair Carroll. Ten additional faculty from various departments were promoted to the rank of Associate Professor. The Library staff is continuing work on the Digital Commons and accommodations are being made so that the Teaching and Learning Center can move to the Library. The space being vacated by the Teaching and Learning Center will be used for additional laboratory space by the Department

of Natural Sciences. Applications are being taken for the first cohort in the satellite program for OTA at Southern State Community College. On May 17th, the OTD program successfully defended the proposal for SSU's first doctoral degree. After the Chancellor signs it, it will be sent on to HLC for approval. The Department of Business is working on a new degree in Information Assurance/Cybersecurity. Ms. Tamara Sheets will begin work on June 17th as our new Registrar. The report as presented by Dr. Thiel was entered into the record and is attached to the minutes.

2. Dr. Thiel reported Spring Commencement numbers. The report is entered into the record.
3. Dr. Thiel reported Summer enrollment statistics. The report is entered into the record.
4. Mr. Braun, Vice President for Advancement & Institutional Relations, gave an updated on Admissions and Recruiting. The report is entered into the record.
5. Mr. Braun reported on activities in the division. He discussed various Alumni & Community Engagement activities that have recently taken place, including during the East Coast Gaming Conference in Raleigh, North Carolina. The spring Bear Run recently took place and on June 21st, the Shawnee State Alumni Association will be hosting SSU Night at the Chillicothe Paints. Mr. Braun also updated the Board on student athlete registrations for Fall 2019, renovations to the Rhodes Athletic Center, summer camps, University and Community Events, Housing and Residence Life, events at the Vern Riffe Center for Fine Arts, and the Development Foundation activities. He also mentioned activities of Marketing & Communications and the Kricker Innovation Hub. The full report is entered into the record.
6. Amanda Hedrick presented an education item on her new role as Director of Pre-Collegiate Programs & Initiatives and planned activities for the coming year. The presentation is entered into the record.

Reports from Board Liaisons with other Organizations

None

President's Report

President Bauer started out by thanking the Board for their confidence in the senior leadership team. He touched on the adjustments that have been made over the last several months and the planning for the future that is ongoing. President Bauer recognized the ten faculty who earned tenure. He mentioned that the Board was presented today with the first balanced budget in over a decade. He emphasized that we must continue with the practice of fiscal constraint. He also expressed that looking to the future, we can aspire to do some really big things at SSU. One thing that he would like to introduce would be for the University to begin looking for a way toward the construction of a new building to support science education. The report as presented by President Bauer is entered into the record and attached to the minutes.

New Business

None

Comments from Constituent Groups and the Public

None

Faculty Senate Report

Dr. Marc Scott, University Faculty Senate President, thanked the President for his remarks about faculty tenure. He reported briefly on faculty summer activities. Dr. Scott expressed the faculty's interest in the university's leadership changes and their willingness to assist in the search process. The full report as presented by Dr. Scott is entered into the record and attached to the minutes.

Executive Session

None

Other Business

Chair Hartop recognized outgoing Student Trustee Brett Rappold and thanked him for his service.

Recess

The Board recessed by acclamation at 5:06 p.m. with a proviso that the Board would meet the following morning, June 15, 2019, at 9:00 a.m. at The Lofts.

Chair Hartop reconvened the meeting at 9:08 a.m., June 15, 2019.

Roll Call

Members Present: Ms. Hartop, Mr. Edwards, Mr. Evans, Mr. Furbee, Ms. Hash, Mr. Watson, Mr. Williams

Members Absent: Dr. White, Mr. Howarth, Ms. Heresh, Mr. Rappold

Approval of the June 15, 2019 Agenda

Mr. Evans moved and Mr. Watson seconded the motion to approve the June 15, 2019, agenda as presented. Without discussion, the Board voted unanimously to approve the June 15, 2019, agenda.

Strategic Enrollment Plan

Mr. Braun presented on the Strategic Enrollment Plan and the report is entered into the record.

Academic Programming Report

Dr. Thiel presented the Academic Programming Report and the report is entered into the record.

FY20 Operations and Services

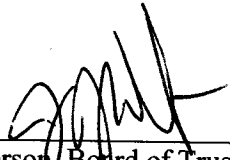
Dr. Boyles presented on FY20 Operations and Services and the report is entered into the record.

Other Business

Mr. McPhillips gave the Board an update on continuing litigation.

Adjournment

The meeting was adjourned by acclamation at 12:16 p.m.



Chairperson, Board of Trustees



Secretary, Board of Trustees

RESOLUTION E01-19

APPOINTMENT OF JEFFREY A. BAUER AS PRESIDENT

WHEREAS, Dr. Jeffrey A. Bauer was appointed Interim President of Shawnee State University, effective September 14, 2018; and

WHEREAS, the Board of Trustees and Dr. Bauer entered into a written employment agreement, executed on January 7, 2019, which was amended by way of an addendum on February 26, 2019; and

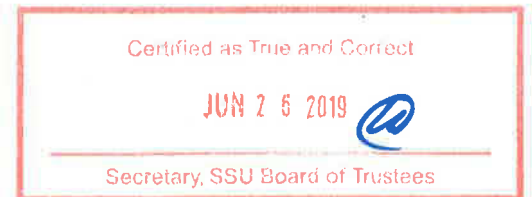
WHEREAS, the existing agreement with Dr. Bauer, as amended, has an expiration date of June 30, 2019; and

WHEREAS, Dr. Bauer has served with distinction in the role of Interim President and the Board wishes to elevate him to the role of permanent President and extend his employment; and

WHEREAS, Dr. Bauer has agreed to continue to serve Shawnee State University as President after July 1, 2019, and he and the Board Chair have agreed to terms and conditions of his future employment set forth in the attached draft Employment Agreement;

THEREFORE, BE IT RESOLVED, that the Shawnee State University Board of Trustees hereby appoints Jeffrey A. Bauer to the position of President and authorizes the Board Chair to negotiate and execute the attached Employment Agreement with Dr. Bauer.

(June 14, 2019)



RESOLUTION E02-19

**EXTENSION OF APPOINTMENT OF VICE PRESIDENT
FOR FINANCE AND ADMINISTRATION**

WHEREAS, Elinda Boyles has served with distinction in the position of Vice President for Finance and Administration; and

WHEREAS, Dr. Boyles' current contract of employment expires on June 30, 2019; and

WHEREAS, the Board wishes to continue the employment of Dr. Boyles as Vice President for Finance and Administration and Dr. Boyles has expressed interest in remaining in that position for an additional year beyond June 30, 2019;

THEREFORE, BE IT RESOLVED, that the Shawnee State University Board of Trustees hereby approves the extension of the appointment of Dr. Elinda Boyles as Vice President for Finance and Administration, through June 30, 2020, and authorizes the President to negotiate and execute an Employment Agreement with Dr. Elinda Boyles.

(June 14, 2019)



RESOLUTION E03-19

**EXTENSION OF APPOINTMENT OF INTERIM PROVOST AND VICE PRESIDENT
FOR ACADEMIC AND STUDENT AFFAIRS**

WHEREAS, Becky Thiel was appointed to the position of Interim Provost/Vice President of Academic Affairs on October 1, 2018; and

WHEREAS, the Board subsequently ratified the appointment of Dr. Thiel to the Interim Provost/Vice President of Academic Affairs position and authorized the Interim President to execute an Employment Agreement with Dr. Thiel; and

Whereas, through reorganization in the fall of 2018, Dr. Thiel's duties were expanded and her title was changed to Interim Provost and Vice President for Academic and Student Affairs; and

WHEREAS, Dr. Thiel executed an Employment Agreement that is scheduled to expire on June 30, 2019; and

WHEREAS, the Board wishes to continue the employment of Dr. Thiel as Interim Provost/Vice President for Academic and Student Affairs for an additional year beyond June 30, 2019;

THEREFORE, BE IT RESOLVED that the Shawnee State University Board of Trustees hereby approves the extension of the appointment of Dr. Becky Thiel as Interim Provost/Vice President for Academic and Student Affairs through June 30, 2020, and authorizes the President to negotiate and execute an Employment Agreement with Dr. Becky Thiel.

(June 14, 2019)

Certified as True and Correct

JUN 26 2019



Secretary, SSU Board of Trustees

RESOLUTION E04-19

**APPOINTMENT OF VICE PRESIDENT
FOR ADVANCEMENT AND INSTITUTIONAL RELATIONS**

WHEREAS, Eric Braun has served with distinction in various administrative and executive positions at the University; and

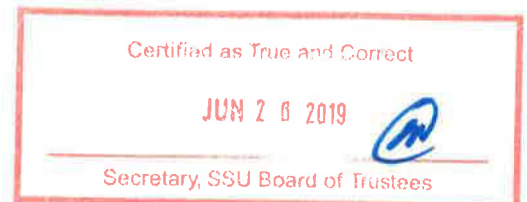
WHEREAS, the University's most recent employment agreement with Mr. Braun, which followed his appointment as Vice President for Advancement and External Affairs, is scheduled to terminate on June 30, 2019; and

WHEREAS, through reorganization that began in the fall of 2018, Mr. Braun's duties have been modified and expanded, and his title was changed to Vice President for Advancement and Institutional Relations; and

WHEREAS, the University wishes to continue the employment of Mr. Braun as Vice President for Advancement and Institutional Relations;

THEREFORE, BE IT RESOLVED, that the Shawnee State University Board of Trustees hereby approves the appointment of Mr. Eric Braun as Vice President for Advancement and Institutional Relations and authorizes the President to negotiate and execute an Employment Agreement with Mr. Braun.

(June 14, 2019)



RESOLUTION E05-19

FOUNDER'S MEDAL

WHEREAS, Shawnee State University was established in 1986 through the vision and leadership of Ohio House of Representatives Speaker Vernal G. Riffe, Jr., and

WHEREAS, the University's history includes individuals who have provided extraordinary service or contributions that have led to advancement of the institution, and

WHEREAS, a founder's medal bearing the name of Vernal G. Riffe, Jr. is an appropriate award for those individuals who have distinguished themselves through their extraordinary service or contribution to the University,

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University adopts Policy 5.24 creating the Vernal G. Riffe, Jr. Founder's Medal.

(June 14, 2019)



Shawnee State University

POLICY TITLE:	VERNAL G. RIFFE, JR. FOUNDER'S MEDAL
POLICY NO. :	5.24
ADMIN CODE:	3362-5-24
PAGE NO.:	1 OF 2
EFFECTIVE DATE:	06/14/19
NEXT REVIEW DATE:	06/22
RESPONSIBLE OFFICER(S):	PRESIDENT
APPROVED BY:	BOARD OF TRUSTEES

1.0 INTRODUCTION

Every organization begins with a vision by an individual or group of individuals. Shawnee State University was established through the vision of Ohio House of Representatives Speaker Vernal G. Riffe, Jr. Speaker Riffe, at great political risk, was the prime sponsor of Amended House Bill 739 which created Shawnee State University - a new, baccalaureate-granting university in southern Ohio. There is little doubt that without his guidance, energy, enthusiasm, and political prowess, Shawnee State University would not exist to serve the people of southern Ohio. For this fact, we honor Speaker Riffe by recognizing individuals who provide extraordinary service to Shawnee State University with the Vernal G. Riffe, Jr. Founder's Medal.

2.0 NAME OF THE FOUNDER'S MEDAL

In recognition of the important role Speaker Riffe played in the creation of Shawnee State University, the medal shall be known as the Vernal G. Riffe, Jr. Founder's Medal.

3.0 AWARD CRITERIA

The Vernal G. Riffe, Jr. Founder's Medal shall be awarded by action of the Board of Trustees to individuals who provide extraordinary service or contributions significant to the advancement of Shawnee State University.

4.0 AWARD PROCESS

Nominations should be made in writing to the President of the University by members or friends of the Shawnee State University community. The President will review nominations and consider them for recommendation to the Board of Trustees. Recommendations by the President will be submitted to the Executive Committee of the Board of Trustees for consideration. The Board of Trustees reserves the right to nominate candidates directly through its Executive Committee. All awards shall be approved by affirmative vote of the Board of Trustees.

Certified as True and Correct

JUN 26 2019



Secretary, SSU Board of Trustees

5.0 PRESENTATION OF AWARD

The Vernal G. Riffe, Jr. Founder's Medal shall be presented at an appropriate public event as determined by the President and/or Board of Trustees.

History

Effective: (06/14/2019)

Certified as True and Correct

JUN 28 2019



Secretary, SSU Board of Trustees

RESOLUTION E06-19

**2019-2020 SCHEDULE OF MEETINGS
SHAWNEE STATE UNIVERSITY BOARD OF TRUSTEES
AND COMMITTEES**

WHEREAS, the Shawnee State University meets as a public body under Ohio law, with meetings publicized and open to those who wish to attend; and

WHEREAS, a 2019-2020 Shawnee State University Board of Trustees meeting schedule has been developed so that it can be released well in advance, and that schedule of meetings is now being recommended for approval;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University adopts the 2019-2020 schedule of meetings for the Board and its committees.

(June 14, 2019)





OPTION 1

2019-2020 BOARD OF TRUSTEES MEETING SCHEDULE

Date	Finance and Administration Committee	Academic and Student Affairs Committee	Board of Trustees Meeting
Friday, August 9, 2019	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, October 11, 2019	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, December 13, 2019	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, February 14, 2020	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, April 3, 2020	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, June 12, 2020	2:00 p.m. University Center 214	3:30 p.m. University Center 215	4:30 p.m. University Center 215

Commencement Dates

Saturday, December 14, 2019	12:00 p.m.	Vern Riffe Center for the Arts	
Saturday, May 2, 2020	9:00 a.m.	Alumni Green	

Board Retreat

Saturday, June 13, 2020	Time and location to be determined
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Certified as True and Correct

JUN 26 2019

Secretary, SSU Board of Trustees

OPTION 2
2019-2020 BOARD OF TRUSTEES MEETING SCHEDULE

Date	Finance and Administration Committee	Academic and Student Affairs Committee	Board of Trustees Meeting
Friday, September 13, 2019	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, November 8, 2019	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, January 10, 2020	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, March 13, 2020	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, May 8, 2020	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, June 26, 2020	2:00 p.m. University Center 214	3:30 p.m. University Center 215	4:30 p.m. University Center 215

Commencement Dates

Saturday, December 14, 2019	12:00 p.m.	Vern Riffe Center for the Arts	
Saturday, May 2, 2020	9:00 a.m.	Alumni Green	

Board Retreat

Saturday, June 27, 2020	Time and location to be determined
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Certified as True and Correct

JUN 26 2019



Secretary, SSU Board of Trustees

RESOLUTION F11-19

**APPROVAL TO EXTEND TUITION WAIVER:
GIVE BACK GO FORWARD PROGRAM**

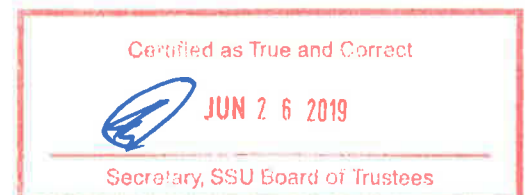
WHEREAS, the Give Back Go Forward program was launched fall 2017 providing students in designated undergraduate programs the opportunity to earn a waiver of tuition for three summer-term credit hours; and

WHEREAS, from the Program's inception through spring 2019, those students from four degree programs (Health Administration, Nursing, Occupational Therapy Assistant, and Occupational Therapy BSOT) that completed the program, including 100 volunteer hours supporting local-area senior citizens, were awarded the tuition waiver for the applicable summer term; and

WHEREAS, based upon the benefits to the students and the local community, it is desirable to continue the Give Back Go Forward program and to include the tuition waiver;

THEREFORE, BE IT RESOLVED, the Shawnee State University Board of Trustees approves continuing the Give Back Go Forward program and the extension of the tuition waiver as presented, pending approval by the Chancellor of the Ohio Department of Higher Education for the AY20-AY21 biennium.

(June 14, 2019)



RESOLUTION F12-19

**APPROVAL TO EXTEND TUITION WAIVER:
BRIDGE TO SUCCESS PROGRAM**

WHEREAS, Shawnee State implemented the Bridge to Success Program beginning the summer of 2017 offering students with two or more academic development needs (mathematics, English, and/or reading) support and instruction preparatory for entering and persisting through college completion; and

WHEREAS, the standard student tuition rate was waived and a fee of \$50 per credit hour established to remove the financial barrier for students to enroll in the summer program and to defray some program costs; and

WHEREAS, data reveal that the completion of the Program has been a factor in improvements in such measures as: average number of credit hours earned, completions of gateway-level courses, first-semester persistence, and first-year retention; and

WHEREAS, in order to sustain and build upon the progress in student academic performance being realized, the continuation of the Bridge to Success Program is recommended by the Dean of University College and supported by the Provost and President;

THEREFORE, BE IT RESOLVED, the Board of Trustees approves continuing the Bridge to Success Program and the extension of the tuition waiver as presented, pending approval by the Chancellor of the Ohio Department of Higher Education for the AY20-AY21 biennium.

(June 14, 2019)



RESOLUTION F13-19

**APPROVAL TO EXTEND TUITION WAIVER:
NON-PUBLIC AND HOMESCHOOL STUDENTS (CCP)**

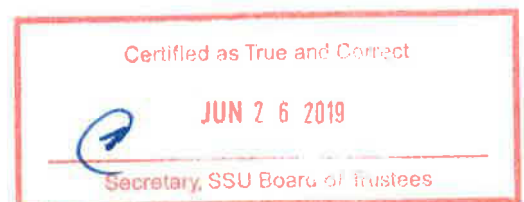
WHEREAS, the statewide College Credit Plus (CCP) program that provides low cost college educational opportunities for Ohio students (pre-high school graduation) was extended to non-public and homeschool students: and

WHEREAS, non-public and homeschool students who are accepted by the State CCP program continue to self-pay up to 30 credit hours per academic year (includes hours awarded by the State) at the approved CCP rates; and

WHEREAS, the University desires to extend the waiver for these students beyond June 30, 2019;

THEREFORE, BE IT RESOLVED, the Board of Trustees approves extending the waiver for in-state undergraduate tuition to match the state-approved CCP rates (on and off site) for non-public students and homeschool students for the same coursework, pending approval by the Chancellor of the Ohio Department of Higher Education for the AY20- AY21 biennium.

(June 14, 2019)



RESOLUTION F14-19

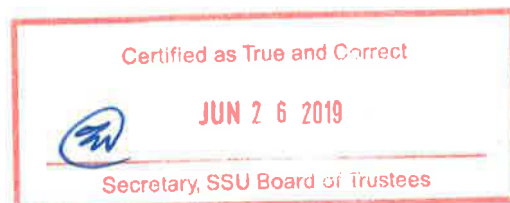
**APPROVAL TO EXTEND TUITION WAIVER:
ONLINE (E-CAMPUS) UNDERGRADUATE PROGRAMS**

WHEREAS, the University desires to continue the online tuition rates (schedule attached) for undergraduate programs that are delivered exclusively online; and

WHEREAS, in order to maintain the online (e-campus) rates beyond June 30, 2019, approval to extend the waiver of the standard in-state undergraduate tuition rates is required;

THEREFORE, BE IT RESOLVED, that the Board of Trustees approves extending the waiver of the standard in-state tuition rate for undergraduate programs that are delivered exclusively online for the AY20 – AY21 biennium, pending approval by the Chancellor of the Ohio Department of Higher Education.

(June 14, 2019)






E-Campus Online Tuition Schedule*
effective Fall 2019

Undergraduate	Credit Hour	Course
<i>In-State Tuition</i>	\$278.00	\$834.00
<i>Out-of-State Surcharge</i>	\$5.00	\$15.00

*This schedule is applicable only to programs delivered exclusively online

Certified as True and Correct
JUN 26 2019 
Secretary, SSU Board of Trustees

RESOLUTION F15-19

**APPROVAL OF ONLINE TUITION RATES
AND
ADOPTION OF TUITION RATE FOR ONLINE OCCUPATIONAL THERAPY
DOCTORAL PROGRAM**

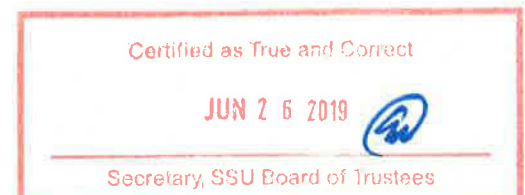
WHEREAS, the University desires to continue the established online tuition rates for the undergraduate and graduate programs that are delivered exclusively online; and

WHEREAS, the University has received approval by the Ohio Department of Higher Education and, pending approval by the Higher Learning Commission (HLC), will deliver the online Occupational Therapy Doctoral program during academic year 2019-20; and

WHEREAS, based upon a review of comparable online doctoral program rates, the Provost recommends and the President concurs with establishing the rate of \$600/credit hour or \$1,800 per course for the occupational therapy doctoral program;

THEREFORE, BE IT RESOLVED, that the Board of Trustees approves the online tuition rates as presented and adopts the proposed Occupational Therapy Doctoral tuition rate effective fall 2019.

(June 14, 2019)





E-Campus Online Tuition Schedule*
effective Fall 2019

Undergraduate**	Credit Hour	Course
<i>In-State Tuition</i>	\$278.00	\$834.00
<i>Out-of-State Surcharge</i>	\$5.00	\$15.00

Graduate	Credit Hour	Course
<i>In-State Tuition</i>	\$402.00	\$1,206.00
<i>Out-of-State Surcharge</i>	\$10.00	\$30.00

Occupational Therapy Doctoral Program	Credit Hour	Course
<i>In-State Tuition</i>	\$600.00	\$1,800.00
<i>Out-of-State Surcharge</i>	\$50.00	\$150.00

*This schedule is applicable to programs delivered exclusively online
 **Pending ODHE approval

Certified as True and Correct
JUN 26 2019

 Secretary, SSU Board of Trustees

RESOLUTION F16-19

Revised

**APPROVAL OF MENTAL HEALTH AND
SUBSTANCE ABUSE SERVICES FEE**

WHEREAS, Shawnee State has steadily invested in mental health services for students and, as is being experienced nationally, realizing heightened demands for profound mental health needs that require qualified behavioral health specialists and sustained resources; and

WHEREAS, the statewide FY19-20 biennial budget bill that has not yet been adopted is anticipated to incorporate a provision that will permit public higher education institutions to assess a mental health and substance abuse services fee for the express purpose of delivering such professional services; and

WHEREAS, based upon a projection of the financial needs developed by the Office of Campus Counseling Services and consistent with a review of other Ohio public universities, the President recommends conditional approval of a fee of \$20/semester applicable to all full and part time undergraduate and graduate students;

THEREFORE, BE IT RESOLVED that the Board of Trustees of Shawnee State University conditionally approves the assessment of a \$20/semester mental health and substance abuse fee contingent upon provisions of the adopted FY19-20 biennial budget bill and approval by the Chancellor of the Ohio Department of Higher Education.

(June 14, 2019)

Certified as True and Correct

JUN 26 2019



Secretary, SSU Board of Trustees

RESOLUTION F17-19

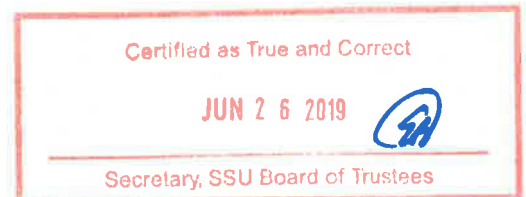
**APPROVAL OF
ADJUNCT FACULTY PAY SCHEDULE**

WHEREAS, Shawnee State University employs adjunct (part time) faculty to augment instructional services for courses & academic programs delivered on-ground and online; and

WHEREAS, in order to recruit and/or retain specialized credentials and/or experiences essential for classroom teaching demands, Deans need the flexibility to adjust the adjunct faculty pay rates as needed with prior approval of the Provost;

THEREFORE, BE IT RESOLVED, that the Board of Trustees approves the proposed adjunct pay schedule effective fall 2019.

(June 14, 2019)






**SCHEDULE FOR
ADJUNCT PAY RATES**
EFFECTIVE Fall 2019

LECTURE	Per Lecture Hour	Maximum*
B.S./B.A. Degree	\$470.00	\$564.00
Master's Degree	\$565.00	\$678.00
Ph.D. or Other Terminal Degree	\$649.00	\$779.00

LAB	Per Lab Hour	Maximum*
B.S./B.A. Degree	\$391.00	\$469.00
Master's Degree	\$449.00	\$539.00
Ph.D. or Other Terminal Degree	\$523.00	\$628.00

***The maximum rate may be offered only upon the prior approval from the Provost and specifically to recruit or retain specialized credentials and/or experiences essential to meet teaching/laboratory demands.**

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RESOLUTION F18-19

**APPROVAL OF FY20 OPERATING BUDGETS
(GENERAL FUND AND AUXILIARY FUND)**

WHEREAS, the proposed FY20 operating budgets (general fund and auxiliary fund) are based upon projected revenue from state funding, tuition and fees, and other sources, including residential housing and other auxiliary revenues; and

WHEREAS, the FY20 operating budgets project compensation and non-compensation expenditures essential to the effective operation of the University and consider the actions necessary to meet the budgets as presented;

THEREFORE, BE IT RESOLVED, the Shawnee State University Board of Trustees approves the FY20 operating budgets (general fund and auxiliary fund) effective July 1, 2019.

(June 14, 2019)



General Fund - Operating Budget

For Consideration by the Board of Trustees

14-Jun-19

	Proposed General Fund			
	FY19 Projected EOY	FY20 FY20 Budget	\$ Var	% Var
REVENUE AND TRANSFERS IN				
SSI & Std Support Serv.	\$13,176,454	\$12,983,313	(\$193,141)	-1.47%
Supplement	\$2,537,456	\$4,037,456	\$1,500,000	59.11%
Total State Funding	\$15,713,910	\$17,020,769	\$1,306,859	8.32%
Gross Tuition & Student Fees				
Course Fees	\$1,600,000	\$1,688,386	\$88,386	5.52%
General Fee	\$1,950,000	\$2,047,500	\$97,500	5.00%
Instructional Fee	\$19,700,000	\$20,562,097	\$862,097	4.38%
Miscellaneous Fees	\$872,102	\$906,987	\$34,885	4.00%
Non-Resident Surcharge	\$907,532	\$952,908	\$45,377	5.00%
Technology Fee	\$367,986	\$387,451	\$19,465	5.29%
University Center Bond Fee	\$799,288	\$839,252	\$39,964	5.00%
Gross Tuition & Fees	\$26,196,907	\$27,384,582	\$1,187,675	4.53%
Institutionally Funded Scholarships	(\$3,508,749)	(\$3,850,000)	(\$341,251)	9.73%
Total Net Tuition & Student Fees	\$22,688,158	\$23,534,582	\$846,424	3.73%
Total Other Income & Transfers	\$1,276,462	\$1,351,550	\$75,088	5.88%
Total Revenue & Transfers In	\$39,678,530	\$41,906,901	\$2,228,371	5.62%
EXPENDITURES & TRANSFERS OUT				
Health & Benefit Plans	\$5,500,000	\$5,186,000	(\$314,000)	-5.71%
Salaries (plus mandatory costs)	\$25,840,801	\$25,327,120	(\$513,681)	-1.99%
Total Compensation	\$31,340,801	\$30,513,120	(\$827,681)	-2.64%
Equipment, Buildings, Property	\$358,787	\$375,000	\$16,213	4.52%
External Professional Services	\$879,820	\$993,041	\$113,221	12.87%
Information, Communication, Shipping	\$903,387	\$973,001	\$69,614	7.71%
Maintenance, Rentals, Service Contracts	\$3,151,495	\$2,879,914	(\$271,581)	-8.62%
Miscellaneous	\$669,254	\$618,010	(\$51,244)	-7.66%
Supplies	\$743,149	\$742,534	(\$614)	-0.08%
Travel, Entertainment	\$433,531	\$414,564	(\$18,967)	-4.37%
Utilities	\$1,300,781	\$1,253,929	(\$46,852)	-3.60%
Total Non Compensation	\$8,440,205	\$8,249,994	(\$190,211)	-2.25%
To Auxiliary	\$1,816,512	\$1,816,512	\$0	0.00%
To Plant	\$1,327,275	\$1,327,275	\$0	0.00%
Total Transfers	\$3,143,787	\$3,143,787	\$0	0.00%
Total Expenditures & Transfers Out	\$42,924,793	\$41,906,901	(\$1,017,892)	-2.37%
PROJECTED OPERATING SURPLUS (DEFICIT)	(\$3,246,263)	(\$0)	\$3,246,263	-100.00%

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JUN 26 2019



Secretary, SSU Board of Trustees

Auxiliary Budget

For Consideration by the Board of Trustees

14-Jun-19

	Proposed Auxiliary Budget			
	FY19 Projected EOY	FY20 Budget	\$ Var	% Var
REVENUE & TRANSFER				
Commissions	\$644,486	\$674,496	\$30,010	4.7%
Housing Fees	\$885,631	\$921,056	\$35,425	4.0%
Meal Plan Fees	\$2,145,958	\$2,276,218	\$130,260	6.1%
Service Fees, Memberships	\$325,000	\$415,200	\$90,200	27.8%
Ticket Sales, Rentals	\$548,560	\$518,560	(\$30,000)	-5.5%
Total Operating Income	\$4,549,635	\$4,805,530	\$255,895	5.6%
Grants	\$214,500	\$353,965	\$139,465	65.0%
Miscellaneous Income	\$211,353	\$171,353	(\$40,000)	-18.9%
Total Other Income	\$425,853	\$525,318	\$99,465	23.4%
Transfer from General Fund	\$1,816,512	\$1,816,512	\$0	0.0%
TOTAL REVENUE	\$6,792,000	\$7,147,360	\$355,360	5.2%
EXPENDITURES & TRANSFERS				
Health & Benefit Plans	\$297,995	\$283,095	(\$14,900)	-5.0%
Salaries (plus mandatory benefits)	\$1,709,830	\$1,755,404	\$45,574	2.7%
Total Compensation	\$2,007,825	\$2,038,499	\$30,674	1.5%
Equipment, Buildings, Property	\$30,698	\$41,196	\$10,498	34.2%
External Professional Services	\$395,073	\$395,073	\$0	0.0%
Information, Communication, Shipping	\$110,192	\$115,496	\$5,304	4.8%
Maintenance, Rentals, Service Contracts	\$571,215	\$554,000	(\$17,215)	-3.0%
Meal Plan Expense	\$1,542,650	\$1,682,154	\$139,504	9.0%
Miscellaneous	\$595,512	\$720,860	\$125,348	21.0%
Scholarships	\$722,882	\$712,000	(\$10,882)	-1.5%
Supplies	\$158,159	\$164,231	\$6,073	3.8%
Travel, Entertainment	\$419,383	\$335,505	(\$83,878)	-20.0%
Utilities	\$91,290	\$98,796	\$7,506	8.2%
Total Non-compensation	\$4,637,054	\$4,819,312	\$182,258	3.9%
Transfers (General & Plant)	\$625,183	\$289,550	(\$235,633)	-44.9%
TOTAL EXPENDITURES & TRANSFERS	\$7,170,062	\$7,147,361	# (\$22,701)	-0.3%
AUXILIARY SURPLUS (DEFICIT)	(\$378,062)	(\$0)	\$378,062	-100.0%

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JUN 25 2019



Secretary, SSU Board of Trustees

System Review Report

To the Partners of
Plante & Moran, PLLC
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Plante & Moran, PLLC. (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended June 30, 2016. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*; audits of employee benefit plans, audits performed under FDICIA, and examinations of service organizations [Service Organizations Control (SOC) 1 and SOC 2 engagements].

In our opinion, the system of quality control for the accounting and auditing practice of Plante & Moran, PLLC in effect for the year ended June 30, 2016, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Plante & Moran, PLLC has received a peer review rating of *pass*.

Postlethwaite & Netterville

Baton Rouge, Louisiana
November 18, 2016

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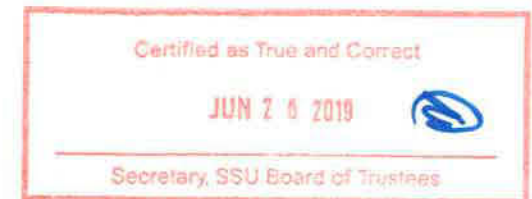


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plante moran | Audit. Tax. Consulting.
Wealth Management.

Shawnee State University



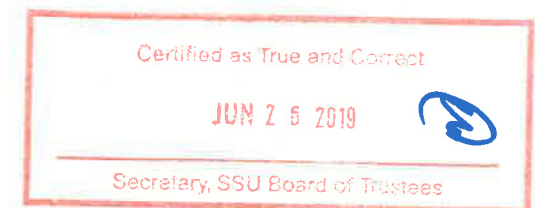
Board of Trustees
Finance and Administration Committee
2019 Audit Planning Meeting



Shawnee State University

Audit Planning Agenda

- Shawnee State University Audit Team
- Reporting and Responsibilities
- Audit Approach
- Timing and Key Dates
- Peer Review Report and GAO Auditor Responsibilities
- Upcoming Pronouncements
- Appendix - Definitions





Shawnee State University

P&M Audit Team

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Shawnee State University

Reporting and Responsibilities

Plante Moran Deliverables

- Opining on FY 2019 University financial statements and the University's federal programs
- Opining on FY 2019 for the Development Foundation financial statements
- Letter for state "Special Purpose" Report

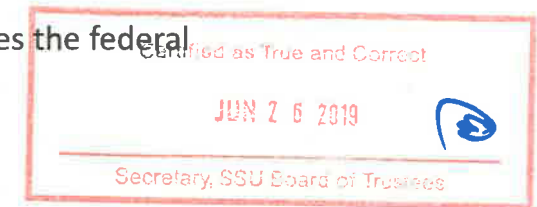
Plante Moran Responsibilities

- To express an opinion on the University's and the Development Foundation's financial statements
- To express an opinion on the major federal programs of the University
- To provide reasonable, not absolute, assurance of detecting material misstatement
- To gain an understanding of internal controls, policies, and procedures to design an effective audit

Plante Moran Will Issue the Following Reports and Letters for 2019:

Planning Stage

- Engagement letter for the Shawnee State University audit (includes the federal programs audit)
- Engagement letter for the Development Foundation





Shawnee State University

Reporting and Responsibilities (continued)

Plante Moran Will Issue the Following Reports and Letters for 2019 (continued):

At completion of work:

- An opinion on the financial statements of the University and the Development Foundation
- Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with Government Auditing Standards (GAGAS report) for the University and the Development Foundation
- Report on the Conduct of the Audit (AU 260)
- Federal programs audit reports and schedules
 - Report on Compliance For Each Major Program and on Internal Control Over Compliance in Accordance with Uniform Guidance
 - A Schedule of Findings and Questioned Costs
- A Management Recommendation Letter, if applicable
- A letter regarding procedures performed for the state "Special Purpose" report

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A blue handwritten signature, likely of the Secretary of the SSU Board of Trustees.

Secretary, SSU Board of Trustees

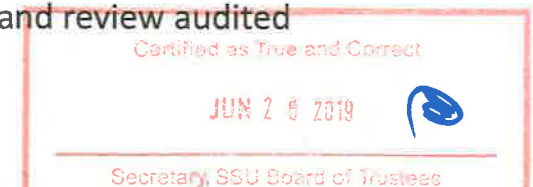


Shawnee State University

Audit Approach

Financial Statement Audit (includes the Development Foundation)

- General Controls Assessment and Paperless System testing (i.e., registration, tuition, and endowments)
- Risk-Based Approach – More time will be spent on those areas considered higher risk
 - Valuation of accounts receivable
 - Accounting for service concession arrangements
 - Any contingent liabilities
 - The net pension and OPEB liability
- In response to the above risks, we will perform the following:
 - Review the allowance for accounts receivable and also, review the assumptions used to determine collectability,
 - Review the revenue received from concession arrangements in accordance with applicable accounting standards,
 - Discuss pending litigation with Shawnee State University legal counsel,
 - Review the calculations surrounding the pension and OPEB liability and incorporated into the financial statements, test the census data used in the calculations, and review audited pension plan reports.





Shawnee State University

Audit Approach (continued)

Financial Statement Audits (includes the Development Foundation)

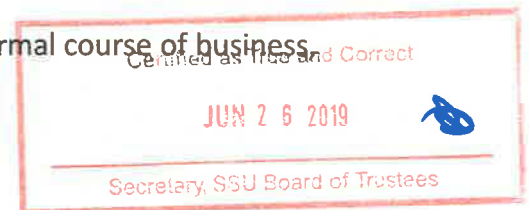
- Documentation and testing of key accounting processes and internal controls by major cycles – purchasing, expenditures and accounts payable, payroll and related year-end liabilities, revenue, receipts and accounts receivable, investments and related income, financial reporting
- Group Audit Standards – Plante Moran will be serving as the “Group Auditor” for all components of this audit (the University and the Development Foundation)
- Report letter

Federal Programs Audit

- Audit is performed in compliance with federal regulations and includes compliance and internal control categories as defined by Uniform Guidance
 - Programs expected to be tested in 2019
 - Student Financial Assistance Cluster
 - Other programs will also be tested if required based on Uniform Guidance

Plante Moran Has Been Advised

- The University is in compliance with all regulatory, governmental, and grant requirements,
- There have been no material acts of fraud or embezzlement,
- There have been no significant acts of fraud related to federal programs,
- The University is not aware of any accounting entries made which are not in the normal course of business,
- The University is not aware of any material illegal or improper acts.





Shawnee State University

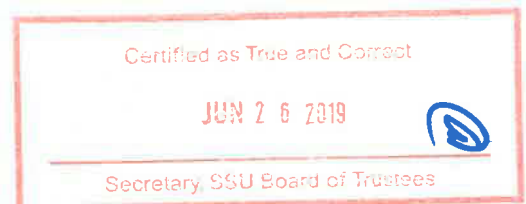
Audit Approach (continued)

Materiality

- The concept of materiality is inherent in the audit
 - We place greater emphasis on those items that have, on a relative basis, more importance to the financial statements and greater possibilities of material error than with those items of lesser importance or those in which the possibility of material error is remote

Communications with the Finance and Administration Committee

- Required fraud inquiries during planning process
- All services provided by Plante Moran to Shawnee State University
- Independence, in compliance with GAO requirements
- Passed adjustments schedules
- Changes in report presentation (if applicable)





Shawnee State University

Timing and Key Dates

Preliminary fieldwork begins (includes single audit)	May 20
Preliminary fieldwork ends	May 24
Audit Scope Presentation to Finance and Administration Committee	June 14
Year-end fieldwork begins – University, including single audit and Development Foundation	September 3
Draft financial statements to Plante Moran	September 11
Year-end fieldwork ends – University including single audit and Development Foundation	September 13
Closing meeting with management & final draft of financial statements	September 20
Submission of Draft Management Letter to Executive Management, if applicable	September 20
Submission of final University financial statements to State Auditor	Prior to October 15
Submission of final Development Foundation financial statements to State Auditor	Prior to October 15
Submission of final management letter to State Auditor	Prior to October 15

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Shawnee State University

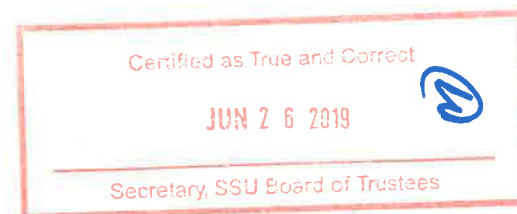
Peer Review Report and GAO Auditor Responsibilities

Under the Government Accounting Office (GAO) requirements, if an audit is completed in accordance with *Government Auditing Standards*, the Audit Committee and/or Board of Trustees are required to receive from the audit firm the following document:

- Peer Review Report (this is performed every three years)

In addition, we are required to communicate the following items (if applicable):

- Noncompliance with laws, regulations, contracts or grants that have material effect on the financial statements
- Any instances of abuse identified that could be material to the financial statements





Shawnee State University

New Pronouncements

GASB 83 – Certain Asset Retirement Obligations

- Effective for the fiscal year ending June 30, 2019
- Provides requirements on recognition and measurement for asset retirement obligations (ARO), other than landfills
- Defines an ARO as a legally enforceable liability associated with the retirement of a tangible capital asset
- Common examples include the removal of wind turbines and disposal of X-ray machines

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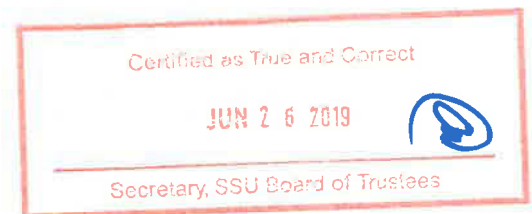
Upcoming Pronouncements

GASB 84 – Fiduciary Activities

- Effective for the fiscal year ending June 30, 2020
- Establishes criteria for identifying fiduciary activities
- For public institutions, examples that may meet these criteria include 1) endowment assets of other institutions that are managed in the reporting institution's investment pool and 2) alumni or student club accounts that are managed with the reporting institution's cash or investments

GASB 87 – Leases

- Effective for the fiscal year ending June 30, 2021
- Requires recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contracts
- Lessee would be required to recognize a lease liability and an intangible right-to-use lease asset
- Lessor would be required to recognize a lease receivable and a deferred inflow of resources





Shawnee State University

Upcoming Pronouncements (Continued)

GASB 89 – Accounting for Interest Cost Incurred Before the End of a Construction Period

- Effective for the fiscal year ending June 30, 2020
- Requires interest cost incurred during the period of construction be recognized as an expense (no longer capitalized)

GASB 90 – Accounting and Financial Reporting for Majority Equity Interests—an amendment of GASB Statement No. 14

- Effective for the fiscal year ending June 30, 2020
- Provides guidance on:
 - A government's majority equity interest in an organization that remains legally separate after acquisition
 - Reporting component units in which the government acquires a 100 percent equity interest

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A handwritten signature in blue ink, appearing to be 'J. Moran'.

Secretary, SSU Board of Trustees



Shawnee State University

Appendix - Definitions

- **Deficiency**
 - A “deficiency” exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A deficiency in design exists when (a) a control necessary to meet the control objective is missing or (b) an existing control is not properly designed so that even if the control operates as designed, the control objective is not always met. A deficiency in operation exists when a properly designed control does not operate as designed or when the person performing the control does not possess the necessary authority or qualifications to perform the control effectively. Deficiencies may involve one or more of the five interrelated components of internal control.
- **Significant Deficiency**
 - A “significant deficiency” is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.
- **Material Weakness**
 - A “material weakness” is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and correct on a timely basis.
- **Fraud**
 - The term “fraud” includes “misstatements” arising from fraudulent financial reporting and misstatements arising from misappropriation of assets.
 - “Misstatements” arising from “fraudulent financial reporting” are intentional misstatements, or omissions of amounts or disclosures in financial statements intended to deceive financial statement users.
 - “Misstatements” arising from “misappropriation of assets” involve the theft of assets where the effect of the theft causes the financial statements not to be presented in conformity with GAAP.
 - The University is responsible for the design and implementation of programs and controls to prevent and detect fraud.

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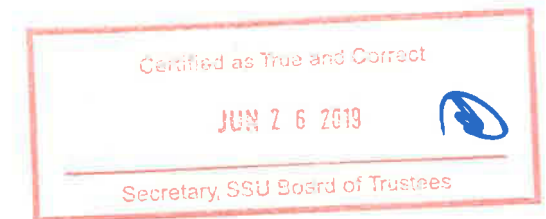
Secretary, SSU Board of Trustees



Shawnee State University

Appendix - Definitions

- GAAP
 - Generally Accepted Accounting Principles. Used by almost all entities in the USA to prepare periodic financial statements.
- Allowance
 - An estimate determined by management based on past history of the amount of student and contribution receivables at June 30 that are not expected to be received.
- Federal Programs Audit
 - Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards sets forth standards for obtaining consistency and uniformity among Federal agencies for the audit of states, local governments, and non-profit organizations expending federal awards. This is also known as “Single Audit” and is focused on programs funded with federal dollars. At Shawnee State University, this primarily consists of student financial aid.
- 990-T
 - Corporate income tax form for exempt organization unrelated income. This primarily relates to income earned on limited partnerships that is considered taxable by the IRS (real estate and natural resources), and non-educational use of institutional property.

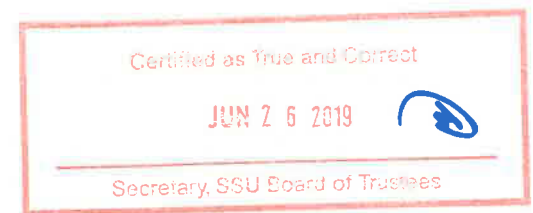




Shawnee State University

Appendix - Definitions

- **Nonexchange Transaction**
 - Revenues received by the University that are deemed not related to the University providing a service. They consist primarily of gifts, investment income, federal Pell grant revenue and state operating appropriations. State appropriations are subject to annual approval by state legislature and are reported based on the state operating budget that funds the appropriation to the University.
- **FASB**
 - Financial Accounting Standards Board is the governing accounting body that issues reporting pronouncements for private sector organizations. The Development Foundation prepares its financial statements in accordance with these pronouncements and guidance.
- **GAAS**
 - Generally Accepted Auditing Standards. The standards that govern the conduct of independent audits of non-public companies, as determined by the Auditing Standards Board (ASB) of the AICPA.
- **GAGAS**
 - Generally Accepted Governmental Auditing Standards. Informally known as “Yellow Book,” these standards guide all audits of governmental units.
- **GASB**
 - Governmental Accounting Standards Board is the governing accounting body that issues reporting pronouncements. Shawnee State University prepares their financial statements in accordance with these pronouncements and guidance.





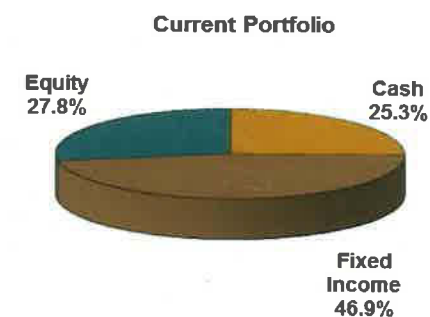
Thank you!

We look forward to continuing
to serve Shawnee State
University!

Shawnee State University Asset Allocation – As of May 31, 2019



Asset Class	Market Value	% of Assets	Target %
Cash Equivalents			
TIAA Cash Deposit Account	\$2,375,206	25.3%	
Total Cash Equivalents	\$2,375,206	25.3%	10.0%
Fixed Income			
Fixed Income Separately Managed Accounts	\$3,155,886	33.6%	50.0%
DFA Inflation Protected SEC Fund	\$1,243,022	13.2%	10.0%
Total Fixed Income	\$4,398,907	46.9%	60.0%
Domestic Equity			
TIAA-CREF Large Cap Value Index Fund	\$753,742	8.0%	10.0%
TIAA-CREF Large Cap Growth Index Fund	\$770,234	8.2%	9.0%
AMG MG Fairpointe Mid Cap Fund	\$134,392	1.4%	1.8%
Nationwide Geneva Mid-Cap Growth Fund	\$140,698	1.5%	1.8%
Nuveen NWQ Small Cap Value Fund	\$41,806	0.4%	0.5%
Wasatch Small Cap Growth Fund	\$44,385	0.5%	0.5%
TIAA-CREF Small Cap Blend Index Fund	\$41,637	0.4%	0.5%
Cohen & Steers Real Estate Fund	\$45,740	0.5%	0.5%
Vanguard REIT Index Fund	\$45,514	0.5%	0.5%
Total Domestic Equity	\$2,018,150	21.5%	25.0%
International Equity			
iShares Core MSCI EAFE ETF	\$348,560	3.7%	3.0%
Harding Loevner Institutional Emerging Markets Portfolio Fund	\$63,875	0.7%	0.5%
DFA Emerging Markets Small Cap Fund	\$65,621	0.7%	0.5%
MFS International New Discovery Fund	\$58,503	0.6%	0.5%
DFA International Small Cap Value Fund	\$55,341	0.6%	0.5%
Total International Equity	\$591,901	6.3%	5.0%
Total Equity	\$2,610,051	27.8%	30.0%
Total Portfolio Market Value	\$9,384,164	100.0%	100.0%



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Construction/Renovation Projects June 2019

PROJECT	STATUS	PROJECT BUDGET	FUNDING SOURCE(S)
Library/CFA HVAC Renovation	<ul style="list-style-type: none"> ● Preliminary design complete. ● Includes replacement of all pneumatic and obsolete DDC controls for multiple air handlers in both buildings; an assessment of all existing equipment is required to set priorities on replacement. ● Some construction is expected to begin fall 2019 (upgrading old pneumatic controls to new electronic) 	\$1.1M	State Capital
Kricker Innovation Hub	<ul style="list-style-type: none"> ● EDA grant secured. ● RFQ for Architectural and Engineering Engagement issued June 14 ● Construction planning meeting Chicago - September 	\$3.4M (est.)	EDA/Capital/Private
RHODES – PHASE 1B	<ul style="list-style-type: none"> ● Demolition complete. Project scheduled to be complete December, 2019. ● Total renovation of PE shower and locker rooms; training rooms and recruitment offices; addition of new 3,200 square foot recreation center. ● Working on establishing milestones dates for partial occupancy 	\$3.3M (est.)	Bond proceeds
ATC – Phase IV	<ul style="list-style-type: none"> ● Project started 5/29/19 (complete 1st floor renovations - classrooms/labs; all new restrooms; relocation of motion capture lab, upgrade mechanical systems, some new classroom furniture and AV equipment). ● Project scheduled to be complete August, 2019. 	\$2.3M (est.)	State Capital

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Secretary, SSU Board of Trustees

General Fund & Auxiliary Fund Budgets

FY19 EOY Projections
FY20 Proposed Budgets

Finance and Administration Committee

June 14, 2019

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General Fund FY19 EOY Projected Major Factors

REVENUE

Mid-year reduction of SSI

Improved fall and spring enrollment

EXPENSES

- Health care substantial reduction
- Position savings offset by resources required for aggressive recruiting and salary adjustments for expanded duties (per policy)
- Essential instructional and service expenditures required more resources than budgeted
- Sale of house held up pending legislative action

2

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Projected General Fund FY19 EOY to Budget

	Projected General Fund EOY			
	FY19 Budget	FY19 Projected EOY	Variance	
			\$ Var	% Var
REVENUE AND TRANSFERS IN				
SSI & Std Support Serv.	\$13,384,273	\$13,176,454	(\$207,819)	-1.55%
Supplement	\$2,537,456	\$2,537,456	\$0	0.00%
Total State Funding	\$15,921,729	\$15,713,910	(\$207,819)	-1.31%
Gross Tuition & Fees	\$24,906,577	\$26,196,907	\$1,290,330	5.18%
Institutionally Funded Scholarships	(\$3,720,967)	(\$3,508,749)	\$212,218	-5.70%
Total Net Tuition & Student Fees	\$21,185,610	\$22,688,158	\$1,502,548	7.09%
Total Other Income & Transfers	\$1,062,493	\$1,276,462	\$213,969	20.14%
Total Revenue & Transfers In	\$38,169,832	\$39,678,530	\$1,508,698	3.95%
EXPENDITURES & TRANSFERS OUT				
Health & Benefit Plans	\$6,050,000	\$5,500,000	(\$550,000)	-9.09%
Salaries (plus mandatory costs)	\$24,312,515	\$25,840,801	\$1,528,286	6.29%
Total Compensation	\$30,362,515	\$31,340,801	\$978,286	3.22%
Total Non-Compensation	\$7,611,254	\$8,440,205	\$828,951	10.89%
Total Transfers	\$3,110,150	\$3,143,787	\$33,637	1.08%
Total Expenditures & Transfers Out	\$41,083,919	\$42,924,793	\$1,840,874	4.48%
PROJECTED OPERATING SURPLUS (DEFICIT)	(\$2,914,087)	(\$3,246,263)	(\$332,176)	11.40%

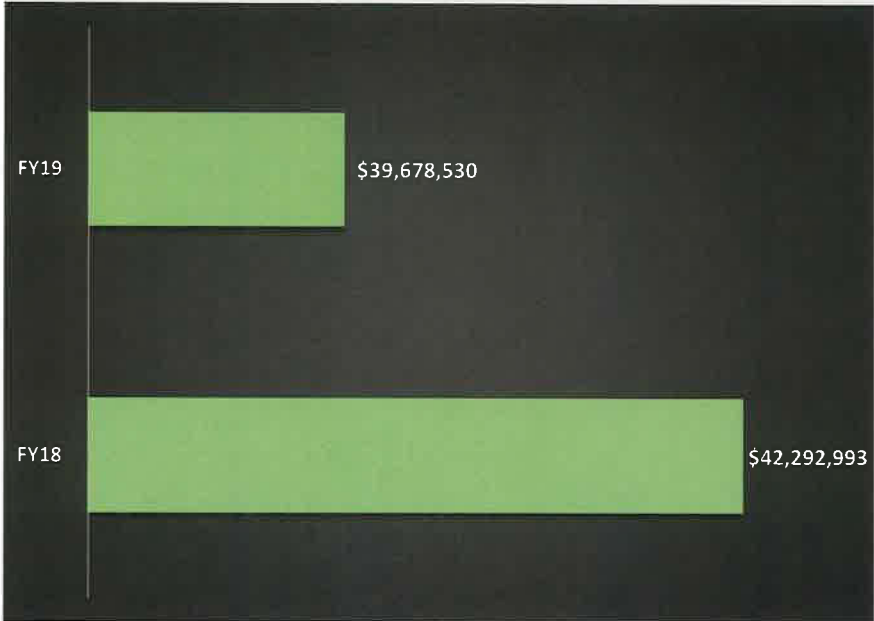
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FY19 projected GF EOY to FY18

Revenue



-\$2,614,463 (6.18%)

Expenditures



-\$3,050,892 (6.64%)

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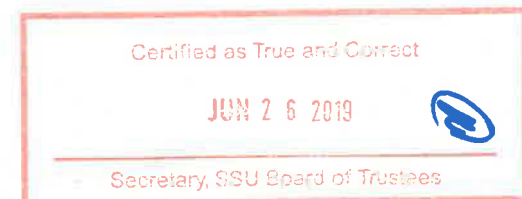
Auxiliary Fund FY19 EOY – Major Factors

REVENUE

- Fall and Spring housing occupancy exceeded budget
- Increased grants for Children’s Learning Center & VRCFA

EXPENSES

- Some health plan savings
- Expanded athletic programs required resources that were not budgeted



14-Jun-19

Projected Auxiliary Fund EOY

	FY19	FY19	Variance	
	Budget	Projected EOY	\$ Var	% Var
REVENUE & TRANSFER				
Total Operating Income	\$4,428,232	\$4,549,635	\$121,403	2.7%
Total Other Income	\$374,500	\$425,853	\$51,353	13.7%
Transfer from General Fund	\$1,657,875	\$1,816,512	\$158,637	9.6%
TOTAL REVENUE	\$6,460,607	\$6,792,000	\$331,393	5.1%
EXPENDITURES & TRANSFERS				
Total Compensation	\$2,012,902	\$2,007,825	(\$5,077)	-0.3%
Total Non-compensation	\$3,999,625	\$4,637,054	\$637,429	15.9%
Transfers (General & Plant)	\$525,183	\$525,183	\$0	0.0%
TOTAL EXPENDITURES & TRANSFERS	\$6,537,710	\$7,170,062	\$632,352	9.7%
AUXILIARY SURPLUS (DEFICIT)	(\$77,103)	(\$378,062)	(\$300,959)	390.3%

6

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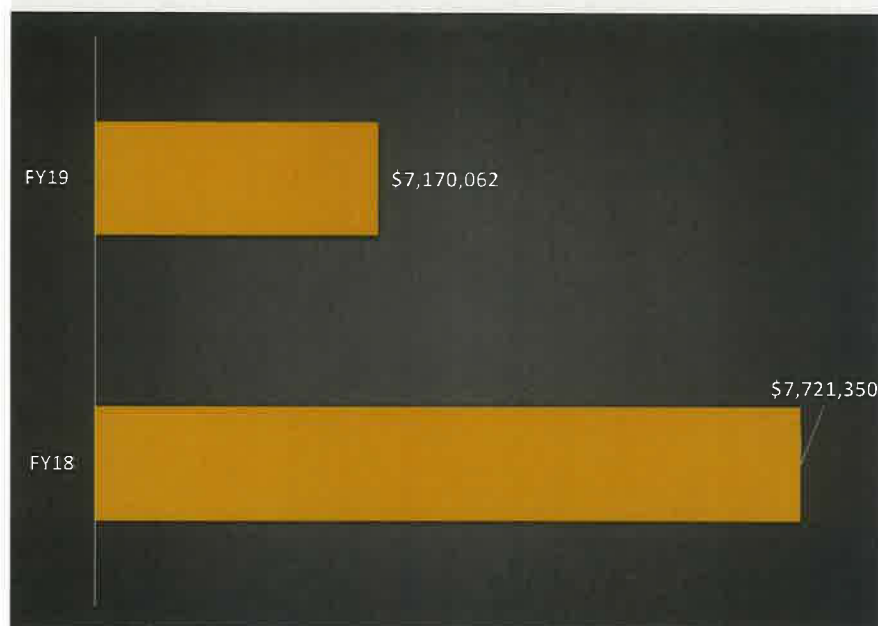
FY19 Auxiliary EOY (projected) to FY18

Revenue



-\$500,943 (6.9%)

Expenditures



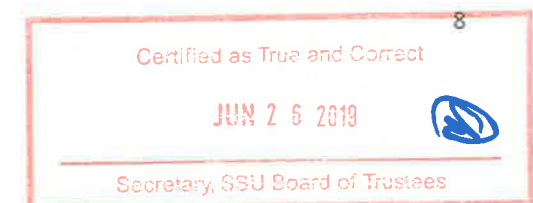
-\$551,288 (7.1%)

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Projected FY19 SB6 Positive Factors

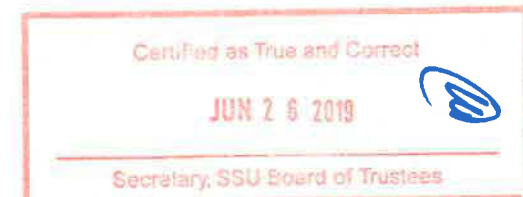
- Summer revenue decline was not as severe as initially estimated
- Scholarship expense (all funds) less than anticipated
- Health care savings greater than projected
- Bad debt expense less than expected
- Projected improved net position forecast reduces potential for reduction in the FY19 SB6 score
- FY19 SB6 projected at 2.1

NOTE: The final score is determined after end-of-year adjustments are completed for ALL funds (general, auxiliary, plant, grants).



FY20 Proposed Operating Budgets

General Fund
Auxiliary Fund



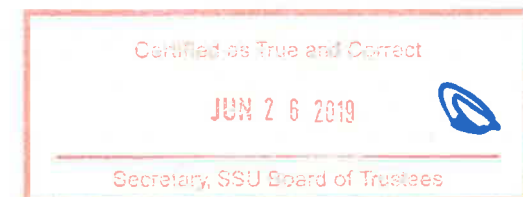
General Fund FY20 EOY – Budget Assumptions

REVENUE

- SSI decline (initial report)
- Supplement Improvement
- Enrollment
 - Freshmen cohort
 - Continuing retention
 - Summer
 - Online
- Sale of President's House consummated

EXPENSES

- Health plan design changes (full year)
- Continued position controls
- Contained inflationary costs
- Department budgets continue to be constrained
 - Continued spending controls
- Improved procurement processing and budget reports



14-Jun-19	Proposed General Fund			
	FY19 Projected EOY	FY20 Budget	FY20 \$ Var	FY20 % Var
REVENUE AND TRANSFERS IN				
SSI & Std Support Serv.	\$13,176,454	\$12,983,313	(\$193,141)	-1.47%
Supplement	\$2,537,456	\$4,037,456	\$1,500,000	59.11%
Total State Funding	\$15,713,910	\$17,020,769	\$1,306,859	8.32%
Gross Tuition & Student Fees				
Course Fees	\$1,600,000	\$1,688,386	\$88,386	5.52%
General Fee	\$1,950,000	\$2,047,500	\$97,500	5.00%
Instructional Fee	\$19,700,000	\$20,562,097	\$862,097	4.38%
Miscellaneous Fees	\$872,102	\$906,987	\$34,885	4.00%
Non-Resident Surcharge	\$907,532	\$952,908	\$45,377	5.00%
Technology Fee	\$367,986	\$387,451	\$19,465	5.29%
University Center Bond Fee	\$799,288	\$839,252	\$39,964	5.00%
Gross Tuition & Fees	\$26,196,907	\$27,384,582	\$1,187,675	4.53%
Institutionally Funded Scholarships	(\$3,508,749)	(\$3,850,000)	(\$341,251)	9.73%
Total Net Tuition & Student Fees	\$22,688,158	\$23,534,582	\$846,424	3.73%
Total Other Income & Transfers	\$1,276,462	\$1,351,550	\$75,088	5.88%
Total Revenue & Transfers In	\$39,678,530	\$41,906,901	\$2,228,371	5.62%
EXPENDITURES & TRANSFERS OUT				
Health & Benefit Plans	\$5,500,000	\$5,186,000	(\$314,000)	-5.71%
Salaries (plus mandatory costs)	\$25,840,801	\$25,327,120	(\$513,681)	-1.99%
Total Compensation	\$31,340,801	\$30,513,120	(\$827,681)	-2.64%
Equipment, Buildings, Property	\$358,787	\$375,000	\$16,213	4.52%
External Professional Services	\$879,820	\$993,041	\$113,221	12.87%
Information, Communication, Shipping	\$903,387	\$973,001	\$69,614	7.71%
Maintenance, Rentals, Service Contracts	\$3,151,495	\$2,879,914	(\$271,581)	-8.62%
Miscellaneous	\$669,254	\$618,010	(\$51,244)	-7.66%
Supplies	\$743,149	\$742,534	(\$614)	-0.08%
Travel, Entertainment	\$433,531	\$414,564	(\$18,967)	-4.37%
Utilities	\$1,300,781	\$1,253,929	(\$46,852)	-3.60%
Total Non Compensation	\$8,440,205	\$8,249,994	(\$190,211)	-2.25%
To Auxiliary	\$1,816,512	\$1,816,512	\$0	0.00%
To Plant	\$1,327,275	\$1,327,275	\$0	0.00%
Total Transfers	\$3,143,787	\$3,143,787	\$0	0.00%
Total Expenditures & Transfers Out	\$42,924,793	\$41,906,901	(\$1,017,892)	-2.37%
PROJECTED OPERATING SURPLUS (DEFICIT)	(\$3,246,263)	(\$0)	\$3,246,263	-100.00%



Auxiliary FY20 - Budget Assumptions

REVENUE

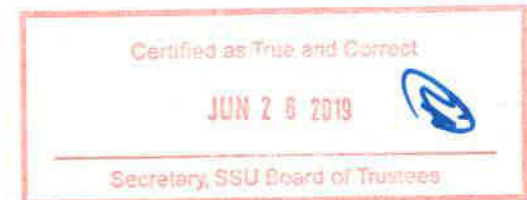
- Operating revenue increased due to improved housing occupancy
- Increased grants
- Ticket sales/rental revenue same as FY19

EXPENSES

- Health plan costs down
- Position replacements controlled
- Scholarship management
- Non-Compensation adjusted to meet athletic programs and other auxiliary service needs

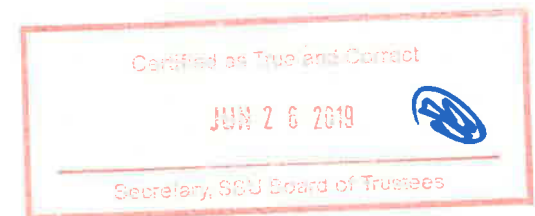
14-Jun-19

	Proposed Auxiliary Budget			
	FY19 Projected EOY	FY20 Budget	\$ Var	% Var
REVENUE & TRANSFER				
Commissions	\$644,486	\$674,496	\$30,010	4.7%
Housing Fees	\$885,631	\$921,056	\$35,425	4.0%
Meal Plan Fees	\$2,145,958	\$2,276,218	\$130,260	6.1%
Service Fees, Memberships	\$325,000	\$415,200	\$90,200	27.8%
Ticket Sales, Rentals	\$548,560	\$518,560	(\$30,000)	-5.5%
Total Operating Income	\$4,549,635	\$4,805,530	\$255,895	5.6%
Grants	\$214,500	\$353,965	\$139,465	65.0%
Miscellaneous Income	\$211,353	\$171,353	(\$40,000)	-18.9%
Total Other Income	\$425,853	\$525,318	\$99,465	23.4%
Transfer from General Fund	\$1,816,512	\$1,816,512	\$0	0.0%
TOTAL REVENUE	\$6,792,000	\$7,147,360	\$355,360	5.2%
EXPENDITURES & TRANSFERS				
Health & Benefit Plans	\$297,995	\$283,095	(\$14,900)	-5.0%
Salaries (plus mandatory benefits)	\$1,709,830	\$1,755,404	\$45,574	2.7%
Total Compensation	\$2,007,825	\$2,038,499	\$30,674	1.5%
Equipment, Buildings, Property	\$30,698	\$41,196	\$10,498	34.2%
External Professional Services	\$395,073	\$395,073	\$0	0.0%
Information, Communication, Shipping	\$110,192	\$115,496	\$5,304	4.8%
Maintenance, Rentals, Service Contracts	\$571,215	\$554,000	(\$17,215)	-3.0%
Meal Plan Expense	\$1,542,650	\$1,682,154	\$139,504	9.0%
Miscellaneous	\$595,512	\$720,860	\$125,348	21.0%
Scholarships	\$722,882	\$712,000	(\$10,882)	-1.5%
Supplies	\$158,159	\$164,231	\$6,073	3.8%
Travel, Entertainment	\$419,383	\$335,505	(\$83,878)	-20.0%
Utilities	\$91,290	\$98,796	\$7,506	8.2%
Total Non-compensation	\$4,637,054	\$4,819,312	\$182,258	3.9%
Transfers (General & Plant)	\$525,183	\$289,550	(\$235,633)	-44.9%
TOTAL EXPENDITURES & TRANSFERS	\$7,170,062	\$7,147,361	(\$22,701)	-0.3%
AUXILIARY SURPLUS (DEFICIT)	(\$378,062)	(\$0)	\$378,062	-100.0%



Vision

We will be a best-value university offering a wide range of high-quality signature programs.



Safeguarding Our Communities

From Sexual Predators

Presented

June 14, 2019

Board of Trustees

Finance & Administration Committee

Source: United Educators



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JUN 26 2019



Secretary, SSU Board of Trustees

What College Presidents and Trustees Should Ask

- Multiple universities have faced sexual predator scandals involving scores of victims. Often, leaders were uninformed about the allegations on their campuses
- Many presidents and trustees want to safeguard their communities from similar tragedies

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SSU Has Multiple Policies and Procedures

- 5.01 Non-Discrimination /Sexual Harassment
- 5.01:2REV Reporting & Investigating Sexual Assault, Sexual Misconduct & Other Forms of Discrimination
- SEA Agreement (CBA), Article 18
- Student Code of Conduct
- 5.40 Protection of Minors on Campus
- 5.41 Complaint Review & Resolution
- 5.41:1 Complaint Review Process

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Options for Reporting

- Online reporting form on the Title IX and Dean of Students webpages
https://cm.maxient.com/reportingform.php?ShawneeStateUniv&layout_id=40
- Mandatory reporters:
 - Human Resources professionals
 - Student Affairs professionals, and para-professionals (Resident Advisors)
 - Supervisors
 - Academic department chairs, program directors, program coordinators,
 - Clinical coordinators and developmental directors
 - Faculty members, including adjuncts
 - Athletics coaches, assistant coaches, and trainers
 - Public Safety personnel
- Police or Title IX Coordinator.

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Are we being intentional with words and actions?

- **Are there clear expectations for receiving updates on sexual misconduct reports and investigations?**
 - Recently established complaint procedures and process
- **Have we communicated the policies and consequences of not adhering?**
 - Senior Leadership Training
 - 1) Lawsuits or loss of Federal Funding
 - 2) Loss of Trust and Student Engagement
 - 3) Decline in admissions, donor relations
 - 4) Inability to recruit faculty and staff
- **Is the president speaking out to foster a safe and inclusive environment on campus?**
 - Various newsletters and announcements from the last five years
 - Created a full-time coordinator role

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Are we providing training?

Students	Faculty/Staff
Healthy Relationships	Sexual Misconduct Prevention in the workplace
Bystander Training	Domestic Violence and Bystander Intervention
Bullying and Harassment	Domestic Violence & Sexual Assault Training
Stalking, Sexual Assault, and Bystander Intervention	Victim's Rights Training
Sexual Assault Awareness and Prevention	LGBTQI Cultural Competency Training
Discrimination and Harassment Bystander Training	LGBTQI Inclusivity Training
Step Up, Sexual Assault & Relationship Violence Bystander Training	Resident Assistant Training
Consent 101	Domestic Violence and Seeing Signs in your students
Consent is Sexy	Title IX and Campus Save online training
One Student Curriculum Alcohol and Sexual Assault	Workplace Harassment & Discrimination Bystander Intervention (online training)
Identities and Inclusion (online training)	
Consent and Sexual Violence (online training)	
Alcohol and Other Drugs (online training)	
Hazing and Intimidation (online training)	

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Current Title IX Deputies

- Staff & Faculty Investigations
 - Kara Arms, Human Resources
 - Malonda Johnson, Human Resources
- Student Investigations
 - Tena Pierce, Admissions
 - Heather Cantrell, Academic Advising
 - Jeff Hamilton, Athletics
 - Tiffany Hartman, Student Life
 - Crystal Sherman, Health Sciences
- Christina Jones, WGEC, Advisor of PAVE, Programming
- Monique Harmon, Human Resources, Title IX Coordinator, Programming, Investigations

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Resources

- Students:

- Counseling and Psychological Services
- Dean Accommodations
- Assistance applying for victim compensation

- Employees:

- Legal and counseling consultations through the Employee Assistance Program

- Referrals

- Southern Ohio Sexual Assault Treatment Center
- Domestic Violence Shelter
- Ohio Crime Victim Justice Center
- Ohio Attorney General's Office Crime Victim Section

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Climate Survey

- Bi-annual - climate surveys
- Data benchmarking through ODHE
- Spring 2018: Ohio Alliance to End Sexual Violence (OAESV) online climate survey
 - Purpose: To collect feedback on programming for sexual misconduct response and prevention

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Climate Survey Participation

- 257 student participants
 - 185 undergraduate students; 11 graduate students; 2 non-degree; 59 did not disclose
- 188 employee participants
 - 56 faculty; 17 Adjunct; 64 Administrators; 48 Support Staff; 3 did not disclose

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Climate Survey Snapshot

- **Sexual Misconduct prevention training should be expanded so that all students and employees receive training.**
- **Community readiness for prevention at SSU, as indicated by employees' self-ratings, is at stage 7 of 9, called stabilization.**
- **At SSU, a comprehensive response to sexual misconduct is supported by relatively strong upstander (bystander) norms among students.**

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Recommendations Given to SSU by OAESV

- Share survey findings with leaders on campus
- Involve key stakeholders in survey design
- Increase SSU's campus climate efforts
- Conduct ongoing prevention training
- Expand formal reporting efforts

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SSU Response to Compliance

- Established Sexual Assault Response Team
- Hosted Regional Trainings on Campus
- Policies and reference materials are being updated

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Leaders who have a deep understanding of the institution's culture and engage in vocal support for reporting will help create an environment in which predatory behavior is unwelcome and boundary violations of any kind are not tolerated.



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RESOLUTION ASA05-19
AWARD OF FACULTY TENURE

WHEREAS, Shawnee State University and Shawnee Education Association entered into an agreement in August, 2012, for the purpose of granting tenure to faculty; and

WHEREAS, effective fall semester, 2013, the University implemented a tenure system; and

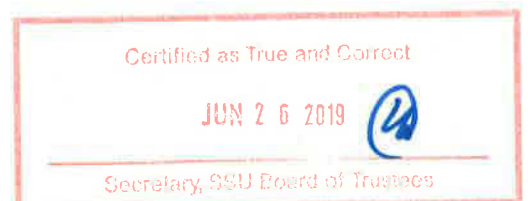
WHEREAS, in accordance with Board of Trustees Policy 2.15, awarding of tenure at Shawnee State University coincides with promotion to the rank of Associate Professor. Application for tenure, therefore, is included as part of the application for promotion to Associate Professor; and

WHEREAS, after recent action by the College Promotion Committees, College Deans, Provost, and President, the following faculty were promoted to Associate Professor:

- | | |
|----------------------|---------------------|
| • Dr. Pablo Salinas | • Ms. Sheena Shifko |
| • Dr. Jennifer Scott | • Dr. Sarah Boehle |
| • Ms. Amy France | • Mr. Barry Lucas |
| • Ms. Jean McGlone | • Mr. Adam Miller |
| • Ms. Lee Anne Pate | • Dr. Ryan Walker |

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University grants tenure to the above named Associate Professors.

June 14, 2019



RESOLUTION ASA06-19
ADOPTION OF POLICY 2.18 TEXTBOOK SELECTION

WHEREAS, a review of institutional policies was undertaken by the Higher Learning Commission during the recent University reaffirmation of accreditation cycle; and

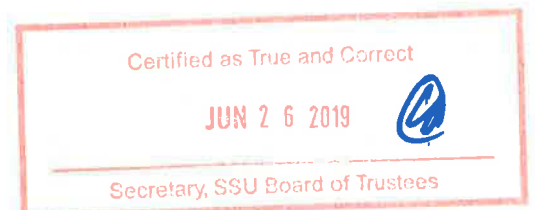
WHEREAS, the Higher Learning Commission requested that the University establish a formal textbook selection policy to ensure proper textbooks were selected for all courses; and

WHEREAS, Policy 2.18, Textbook Selection, adopts the requirements of 3345.025 of the Ohio Revised Code; and

WHEREAS, Policy 2.18, Textbook Selection, addresses the requirements pertaining to the University's process for textbook selection and academic freedom;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University hereby approves Policy 2.18, Textbook Selection.

June 14, 2019



Shawnee State University

POLICY TITLE:	TEXTBOOK SELECTION
POLICY NO. :	2.18
ADMIN CODE:	3362-2-18
PAGE NO.:	1 OF 2
EFFECTIVE DATE:	06/14/19
NEXT REVIEW DATE:	06/2022
RESPONSIBLE OFFICER(S):	PROVOST
APPROVED BY:	BOARD OF TRUSTEES

1.0 PURPOSE

Pursuant to Ohio Revised Code 3345.025, it is the policy of Shawnee State University to respect the academic freedom of faculty in choosing textbooks and other instructional materials and to encourage efforts to minimize the cost of textbooks and other instructional materials. The applicable procedure shall provide guidance to faculty in implementing this policy by describing the responsibilities and actions faculty may take in selecting and assigning textbooks and other instructional materials.

2.0 ACADEMIC FREEDOM

It is the policy of Shawnee State University to respect the academic freedom of faculty to select textbooks and education materials they judge to be most appropriate for their courses and most effective for student learning. Specifically, the University believes faculty should have the right to choose curricular materials and pedagogical techniques within the reasonable boundaries of professional discretion subject to relevant standards of academic merit, teaching effectiveness, and consistency with catalogue course description.

3.0 REDUCING STUDENT COST

3.1 It is the policy of Shawnee State University to encourage efforts to minimize the costs of textbooks and other instructional materials for students. Such efforts may include but are not limited to the following:

3.1.1 High quality, open-access sources.

3.1.2 Inclusive-access programs in which students choose to pay a course fee that includes access to below-market price instructional materials available

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to students at the beginning of a course. Such programs comply with U.S. Department of Education regulations for the use of Title IV funds.

4.0 SCOPE

This policy applies to all full-time and part-time undergraduate and graduate course faculty, including instructors.

Ref: Ohio Revised Code 3345.025: <http://codes.ohio.gov/orc/3345.025v1>

History

Effective: 06/14/19

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Board of Trustees Meeting

June 14, 2019

Prepared by the Office of the Registrar

Spring 2017 Preliminary Commencement Report								
	Spring 2017	Spring 2018	Spring 2019					
Total # of Degrees:	536	558	544	MASTERS:				
Total Masters Degrees:	20	10	5	Education			4	
Total Bachelor Degrees:	335	361	354	Occupational Therapy			0	
Total Associate Degrees:	181	187	185	Mathematics			1	
				Total Masters Degrees:				5
BACHELORS:				ASSOCIATES:				
College of Professional Studies				College of Professional Studies				
	TOTAL				TOTAL			
Sports Studies		18		Dental Hygiene			21	
Business Administration		63		Emergency Medical Tech			1	
Nursing		20		Medical Laboratory Tech			14	
Occupational Therapy		0		Nursing			28	
Health Sciences		36		Occupational Therapy Asst.			27	
Plastics Engin.Tech.		15		Physical Therapy Asst.			18	
Computer Engin. Tech.		7		Radiologic Technology			17	
Environmental Engin. Tech.		3		Respiratory Therapy			14	
Digital & Sim.Gaming Engin.		20		Technical Studies			1	
Athletic Training		2		Computer Aided Drafting/Des			4	
Educational Studies		2		Electromechanical Engin.Tech			12	
Early Childhood/Intervention Spec		9		Plastics Engineering Tech			1	
Early Child or Intervention Spec		4		Accounting			6	
Intervention Specialist K-12		7		Business Management Tech			6	
Middle Childhood Education		7		Legal Assisting			3	
TOTAL			213	Information Tech. Management			3	
College of Arts & Sciences				College of Arts & Sciences				
				TOTAL			176	
Social Sciences		12		Arts & Humanities			2	
Sociology		16		Social Science			0	
International Relations		3		Mathematics			0	
Psychology		15		Natural Science			1	
History		2		TOTAL			3	
English Humanities		4						
Mathematical Sciences		9						
Fine Arts		32						
Natural Science		18						
Biology		18						
Chemistry		1						
Political Science		4						
Philosophy and Religion		1						
TOTAL			135	University College				
University College					Individualized Studies		0	
					General Studies		6	
					TOTAL		6	
TOTAL		6	6	TOTAL ASSOCIATE DEGREES				
TOTAL BACHELOR DEGREES			354				185	

Secretary, SSU Board of Trustees

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***All SP19 petitioners and SM19 petitioners who plan to walk in Spring Commencement are included in this report.

Summer Weekly Registration Comparison Report

Summer Day 1 Report	Summer 2017 5/23/2017	Summer 2018 5/22/2018	Summer 2019 5/21/2019
New Undergraduate Enrollment			
First-time Freshmen	9	16	18
Transfer	14	17	12
Total New	23	33	30
Difference from prior year		10	-3
Continuing Undergraduate Enrollment			
Freshmen	25	39	21
Sophomore	147	157	134
Junior	177	206	166
Senior	327	384	323
Total Continuing	676	786	644
Difference from prior year		110	-142
Total Degree Seeking Undergraduate	699	819	674
Difference from prior year		120	-145
New Graduate Enrollment			
Graduate - New	8	18	35
Total New	8	18	35
Difference from prior year		10	17
Continuing Graduate Enrollment			
Graduate - 1	26	33	42
Graduate - 2	45	41	43
Graduate - 3	0	0	0
Total Continuing	71	74	85
Difference from prior year		3	11
Total Graduate	79	92	120
Difference from prior year		13	28
Non-Degree Enrollment			
NT - Visiting	11	26	10
NR - Non-degree	6	0	3
NH - Highschool not CCP	1	0	0
NP - College Credit Plus	11	13	18
ND - Returner CCP and non-CCP	34	44	34
NS - Senior Citizen	1	0	1
Total Non-Degree	64	83	66
Difference from prior year		19	-17
Grand Total	842	994	860
Difference from prior year		152	-134

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JUN 26 2019



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Academic and Student Affairs Report

June 14, 2019

Faculty Promotions

Faculty earning promotion to the rank of full Professor are as follows:

- Dr. Catherine Bailey, Department of Nursing
- Dr. Adair Carroll, Department of Nursing

Faculty earning promotion to the rank of Associate Professor are as follows:

- Mr. Adam Miller, Department of Engineering Technologies
- Mr. Barry Lucas, Department of Business
- Dr. Sarah Boehle, Department of Business
- Ms. Lee Anne Pate, Department of Allied Health Sciences
- Ms. Amy France, Department of Allied Health Sciences
- Ms. Sheena Shifko, Department of Allied Health Sciences
- Ms. Jean McGlone, Department of Allied Health Sciences
- Dr. Ryan Walker, Department of Rehabilitation and Sport Professions
- Dr. Jennifer Scott, Department of English and Humanities
- Dr. Pablo Salinas, Department of English and Humanities

Clark Memorial Library

- Library staff continue to add to the Digital Commons at SSU. New additions will include our graduate theses from the past 5 years.
- The basement level of the library is currently being reconfigured (shelving being removed and furniture relocation) so that the Teaching Learning Center can be relocated to the Library. That will place the Writing Center, Blackboard Office, and the Teaching Learning Center all in the same location.

Natural Science Labs

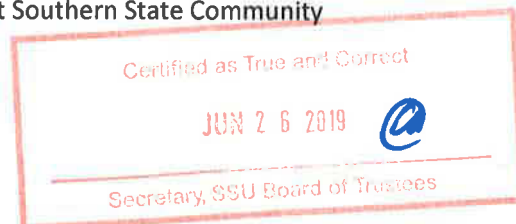
- The former Teaching Learning Center (ADM 032) is being vacated so that additional laboratory space for science courses can be acquired. This should help with the current space issues.

Student Life

- The Bear Necessities Pantry is open limited hours for the summer, Monday – Friday, 11:00 am to 2:00 p.m. Students continue to use this for lunch time options as well as dinner.

Academic Programs

- The Satellite proposal of the OTA Program has successfully made it through the state and HLC permission criteria and is now accepting applications for its first Southern State Community



College cohort. Applications for this will close on July 1st. Currently, there are approximately 12 applications in various stages of completion.

- On May 17th, the OTD program successfully defended the proposal for SSU's first doctorate degree. We are waiting on the Chancellor's signature and then we will send it on for HLC approval. Even though the folks in Occupational Therapy are working on a Fall 2019 start date, it looks like Spring 2020 is more realistic.
- The department of business has begun work on a new degree in Information Assurance/Cybersecurity. With the assistance of alumnus, Ed Daniels class of '82 – Vice President for Compliance and Ethics at Cardinal Health, the faculty developing this degree are in the process of getting state approval. They, too, wanted fall 2019 as the startup date, but spring 2020 seems more realistic.

New Registrar

- New Registrar, Tami Sheets, will begin Monday, June 17th. She comes from Rio Grande with several years of experience as their Registrar.

Respectfully submitted,

Becky A. Thiel DNP, RN, CNE

Interim Provost and Vice President of Academic Affairs



**Division of Advancement & Institutional Relations Report
To the Meeting of the Board of Trustees
June 14, 2019**

Alumni & Community Engagement

The Shawnee State Alumni Association held its second off-campus alumni event during the **East Coast Gaming Conference**. On Monday, April 15th, over 20 SSU alumni, students and the Alumni & Community Engagement staff mingled at the **Shawnee State Alumni & Friends Social at ECGC** at the 42nd Street Oyster Bar in Raleigh, North Carolina. During the East Coast Gaming Conference, alumna Marisa Hike won 1st place in the Indie Game Competition for her game Bombfest.

On Saturday, April 27th, Shawnee State held the annual **Spring Bear Run** with over 200 participants for the 5k race.

Shawnee State University was a **sponsor** for the Kiwanis Pancake Festival on April 17.

The Alumni Association held its second **Senior Night**, graduating seniors' first official Alumni Association event, on May 2 at Port City Pub. Over 60 students attended the event, enjoyed food and refreshments, and mingled with the Alumni & Community Engagement staff.

Shawnee State University participated in the **Friends of Portsmouth Announcement and Pep Rally** on May 9th.

On May 11th, the Shawnee State **Golden Bears** participated in SOMC's Hike for Hospice, raising over \$3,850.25 for the charity.

The Shawnee State Alumni Association will be hosting **SSU Night at the Chillicothe Paints** on Friday, June 21st. Alumni and friends can mingle during the pre-game party on the patio beginning at 6:00 pm and then watch the Paints take on the Terra Haute REX at 7:05 pm. Tickets may be purchased at www.shawnee.edu/alumni.

Athletics

Student athlete Fall 2019 registrations are currently at 371 which is up 10 from Fall 2018.

Student athletes' **academic performance** for Spring semester ended with 27 earning a 4.0, 106 earning a 3.5 or above, and 182 earning a 3.0 or above. Ten programs had team GPA's over 3.0:

Women's Golf	3.70
Women's Tennis	3.69
Women's Basketball	3.58
Volleyball	3.49
Women's Soccer	3.46
Women's Bowling	3.37
Softball	3.30
Women's Track & Field	3.18
Men's Cross Country	3.14
Men's Soccer	3.08



**Division of Advancement & Institutional Relations Report
To the Meeting of the Board of Trustees
June 14, 2019**

Phase 1B renovations of the Rhodes Athletic Center continue with demolition of the racquetball courts in preparation for new student recreation center, upgrading men's and women's locker rooms, athletic training room, fitness studio, Hall of Fame lobby, and the Athletic Department office suite with an expected completion of December 2019.

Summer camps have been scheduled as follows:

Girls' individual basketball camp June 3-6 & Team Camp June 10-12

Game Camp & Cub Camp: June 24-27

Boys' Bear Down Individual Camp: grades 1-6, June 28-29

Boys' Shooting Camp: grades 7-12, July 1-2

Volleyball Skills Camp: grades 4-9, July 22-24

Soccer Skills Camp: grades 2-12, July 8-10

Children's Learning Center

In an effort to help publicly funded child care (PFCC) programs become rated, increase their rating, or maintain their rating, the Ohio Department of Job and Family Services created a one-time **Step Up to Quality (SUTQ) incentive payment**. The CLC received a payment of \$4,000.00 on April 15 for maintaining a 5-Star rating.

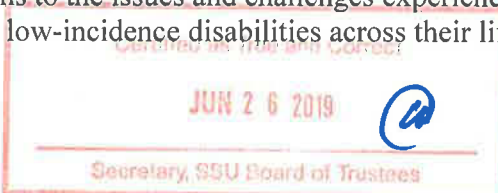
On May 8, classroom teacher Tashana Brown, completed a demonstration lesson for classroom teachers to introduce them to **Tinker Cad and our new 3-D printer**. In the weeks since, the children have designed and printed several 3-D projects including a bear paw, a house, their names, and ice cream cones.

On May 16, President Bauer welcomed over 150 family members at our **annual Superstar Celebration** where we recognized children completing preschool and entering kindergarten the following fall. The children sang songs, enjoyed a read-aloud, and celebrated the year in pictures with a slideshow presentation of highlights from this school year. Nineteen children were awarded trophies and graduating teaching assistants and volunteers were also recognized.

On May 28, the **CLC summer program** began. This summer, the children are "traveling" around the world as they learn about the languages, culture, and geography of places near and far. The children will be given a variety of experiences each day to build 21st century skills including communication, collaboration, teamwork, creativity, imagination, critical thinking, and problem solving. School-age children take a field trip every day!

Cub Camp, a summer academic enrichment camp for children completing grades PK-8, is June 24-27. We currently have 203 students registered, a significant increase over last year's attendance of 120 students. Each morning, children will gather for a welcome assembly in the theater followed by three sessions. More information is available at shawnee.edu/cubcamp/.

Director, Amanda Hedrick, and classroom teachers, Cile Partlow and Hayley Venturino, have been **selected to present at OCALICON 2019**. OCALICON is a gathering of state and national leaders, educators, parents, service providers, self-advocates, scholars, and policy makers that focuses on common concerns and proven solutions to the issues and challenges experienced by individuals with autism, sensory disabilities, and low-incidence disabilities across their lifespan.



**Division of Advancement & Institutional Relations Report
To the Meeting of the Board of Trustees
June 14, 2019**

University & Community Events

The UCE team, in coordination with all campus stakeholders, planned and completed a successful **2019 Spring Commencement ceremony** on May 4, 2019. John Carey, Director of the Governor's Office of Appalachia, presented the commencement address. The team also assisted with planning award and pinning ceremonies for multiple programs.

Partnered with the Appalachian Regional Commission by providing meeting space and planning services for the **ARC Recovery to Work Listening Session**.

Wedding ceremonies, receptions, rehearsal dinners, and bridal showers have been hosted across campus. The UCE team continues to rent venue spaces, coordinate weddings, decorate receptions, and provide exceptional service to all wedding parties. The office is currently working to increase offerings of rentable items and services for greater revenue per event. The team plans to make Shawnee State the go to wedding venue for the region.

Vern Riffe Center for the Arts

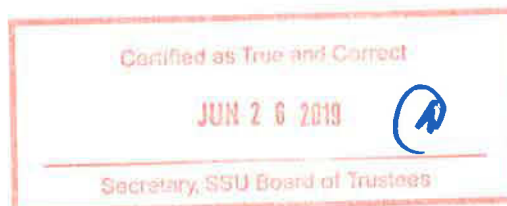
The VRCFA team completed the 2018-2019 **SOPAA Performing Arts Series** on April 23 with the national tour of Chicago. The SOPAA series partnership brought over 4,000 audience members to campus during the 2018-19 academic year. Contracts for the 2019-20 SOPAA series are finalized including the Broadway tours of *The Color Purple* and *Finding Neverland*. Season subscriptions went on sale this week to returning subscribers.

The VRCFA will launch a **summer concert series** this summer. On June 18th they will present "Superstar: The Songs & Stories of the Carpenters". On August 1, Irish band We Banjo 3 will perform with local talent in their only Southern Ohio concert before the Dublin Irish Festival.

During the 2018-19 academic year, the VRCFA hosted **25 community rentals of the main stage** ranging from children's theatre to county and state-wide academic music festivals to professional performers including King Calaway and Nitty Gritty Dirt Band.

On April 9, the VRCFA partnered with the SSU Department of Education to show a documentary film about the life of Mr. Rogers as a department recruiting event. This was the un-official launch to the 2019-20 **VRCFA Movie Night Series** which will feature 9 different films open to both SSU and the surrounding community for \$3 a seat. Films planned for the coming season include *Beetlejuice* (with a costume parade and trick or treating in the lobby), *Nightmare Before Christmas*, *Gone with the Wind*, *Raiders of the Lost Ark*, *Ready Player One*, *Casablanca*, and *Mary Poppins*.

In an effort to engage our SSU students, the VRCFA team studied other comparable-sized universities and their performance pricing. We have **lowered the student ticket price to all SOPAA and VRCFA events to \$5** for students with a valid ID. We have also worked with our community partners to provide more student tickets at or around this price range.



**Division of Advancement & Institutional Relations Report
To the Meeting of the Board of Trustees
June 14, 2019**

Housing and Residence Life

Similar to the April “DIBS” campaign that we rolled out for our returning students, we now have an **online, self-selecting room selection process** for all new incoming students. In the past, we have auto-assigned new students and given them their assignments in July. With this new process, students know their exact placement in real time because they place themselves. The process launched on May 20th with priority given to students who submitted their housing applications in advance. Selection Time Blocks are as follows:

- Monday, May 20, 2019, at 9:00 AM: All new students who completed their housing application in November or December.
- Tuesday, May 21, 2019, at 9:00 AM: All new students who completed their housing application in January or February.
- Wednesday, May 22, 2019, at 9:00 AM: All new students who completed their housing application in March
- Thursday, May 23, 2019, at 9:00 AM: All new students who completed their housing application in April.
- Friday, May 24, 2019, at 9:00 AM: Room selection process is open to all students who completed their housing application in and beyond May.

In addition to the new room selection process, we also introduced our **new roommate selection process**. Students can find their perfect roommate(s) by using either one of two featured tools:

1. Finding a specific roommate (a friend, classmate, teammate, etc.): if a student knows the name of the person they want to room with, they can search for them by first and last name using our Simple Roommate Search tool.
2. Finding a best matched roommate: in the housing application, each student answers a series of lifestyle questions. Using our Advanced Search tool, students can now prioritize their lifestyle questions to generate a list of potential roommates who answered the same to those lifestyle questions.

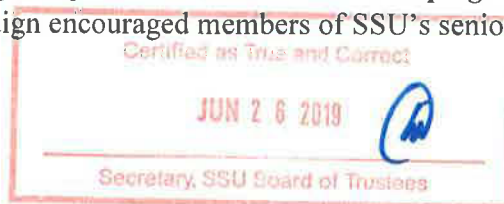
In either process, once a roommate is found, the student will be able to send a request to their potential roommate. The potential roommate can then accept or decline the matching. If accepted, the two students will be set as a roommate pair and be able to self-select a room for both of them.

Development Foundation

The Development Foundation received a \$5,200 grant from the **PepsiCo Foundation’s Zero Impact Fund** to benefit the Kricker Innovation Hub through a sustainability project that replaces outdated lighting with energy efficient LED lights.

Make Tomorrow’s Stars is nearing the end of its first quarter with gifts totaling \$42,200 which is 24% of the total year goal.

Two giving campaigns were completed during the quarter, the **Senior Gift Campaign** and **The Shawnee Challenge**. The Senior Gift Campaign encouraged members of SSU’s senior class to



**Division of Advancement & Institutional Relations Report
To the Meeting of the Board of Trustees
June 14, 2019**

leave a gift in the amount of their graduation year (\$20.19) in honor of their graduating class. Senior gifts benefited The Shawnee Fund to provide continuing support to students following in their footsteps. All students participating received a philanthropy cord to wear during the Commencement Ceremony. A total of 82 seniors donated during the fall of 2018 and spring of 2019 raising \$1,661.

The Shawnee Challenge was a competitive fundraiser to benefit the **Hadjiyannis Award** – a commemorative fund in honor of the late Stylianos Hadjiyannis. The Shawnee Challenge gave donors the opportunity to estimate the number of Jeopardy games champion James Holzhauer would win overall on the television show. Raising \$600 for the Hadjiyannis Award, the challenge was a great success.

The **2019 President's Gala** was held on Saturday, April 27th, in the ballroom of the Morris University Center. With 245 patrons attending, the event raised \$40,000 in support of the SSU Development Foundation Grants Program.

Marketing & Communications

Activities April – June 2019

- Welcome Back Scholarship campaign launched
- Jackson County take-over campaign
- Occupational Therapy Assistant at Southern State – 72 Facebook Clicks – 16 form leads
- Medical Laboratory Facebook Ad – 161 Clicks
- Respiratory Therapy Facebook Ad – 150 Clicks
- Billboards blanketing primary market
- Weekly personalized emails sent to prospects, inquiries, applicants, admits, orientation registrants
- Web content developed for all academic areas

Digital Marketing Year in Review: April 2018 – April 2019

- Engagement from Facebook and Instagram advertising +5.93%
 - ⇒ Impressions +368.79%
 - ⇒ Clicks + 102.79%
- Paid Search Conversations +7.28%
- Email Open Rates -16.47% (attribute to more “cold” emails, only inquiries before)
 - ⇒ Average Click-to-Open Rate +2.29% (so, while open rate declined, more people who opened the email clicked on one of the links indicating more compelling and relevant content)
 - ⇒ Forwards +.57% (again, more relevant content)
- Top performing digital ads:
 - ⇒ Showcase Day – Parent Audience
 - ⇒ Schedule a Visit – Parent Audience
 - ⇒ Transfer – Student Audience
 - ⇒ Career-Ready Degrees. Transfer Scholarships Available.
- Ad with most comments:
 - ⇒ Game Design Choose Ohio First Scholarship – mix of negative and positive



**Division of Advancement & Institutional Relations Report
To the Meeting of the Board of Trustees
June 14, 2019**

- Top performing Paid Per Click (PPC) Ads
 - ⇒ Shawnee Advantage – Lock in your tuition today. – Click-Through Rate (CTR) 7.46%
 - ⇒ Game Design – Nationally ranked – CTR 6.33%
 - ⇒ Dental Hygiene – Accredited by ADA – CTR 4.16%
 - ⇒ Plastics – 3rd largest industry – CTR 3.96%

Kricker Innovation Hub & Entrepreneurship

On April 16th, **The Kricker Innovation Hub** hosted **Eric Zimmer** as part of our **Entrepreneurial Journey Speaker Series** to finish the spring series. Eric is the host of The One You Feed podcast, and has started a number of businesses, including in the solar industry here in Ohio.

On May 8th, **President Bauer** announced a partnership between the **Kricker Innovation Hub, Main Street Portsmouth** and the **Portsmouth Area Chamber of Commerce** to support entrepreneurs in our community. We are currently working with three aspiring entrepreneurs.

In collaboration with the Office of Decision Support, several **student interns are working on data projects this summer** funded by a grant from the Ohio Department of Higher Education. The projects focus on working with community and non-profit partners, helping them use data to make better decisions in their organizations.

The Hub received **positive media coverage from WOUB and the Ohio Valley ReSource** in a series exploring the links between addiction recovery and a recovering economy, and the role that entrepreneurship can play in that process. The article focused on our recent **Startup Weekend Portsmouth**.

The Kricker Innovation Hub **hired an AmeriCorps VISTA, Brittony Collier**. Brittony is a recent graduate from Shawnee State University, and began June 10th. She is working on developing more robust engagement strategies and building capacity for the Hub.

Hub staff have been active in developing regional partnerships, attending the State of the Region Conference at Ohio University on May 21st, and an ARC grant workshop on June 6th.

Vice President's Report

The 2018-2019 academic year could be defined as one of the institution's most challenging. When faced with these challenges, Advancement division members stepped up in significant ways to regroup, reorganize, reallocate, and reconsider what, why and how we deliver, as departments and as an institution. In the upcoming academic year, the Board of Trustees will continue to see positive outcomes flowing from the hard work of the advancement division – from its managers, its creatives, its coaches, its directors, its fundraisers, and its professional staff. The team realizes the importance of building relationships, of acting as good stewards and ambassadors, and of doing the work. We have invested in people who care deeply about Shawnee State and the region. We are taking on projects that are true to mission and will better the campus and alumni community.



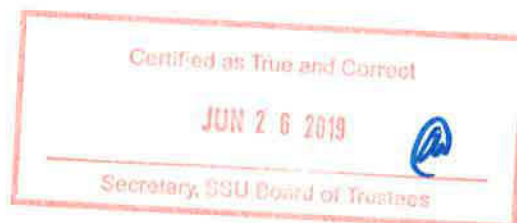
**Division of Advancement & Institutional Relations Report
To the Meeting of the Board of Trustees
June 14, 2019**

Shawnee State University has always faced significant challenges. From its origins, and even by design, this institution has a core mission of providing resources, relief, and hope to a region and population that is underserved, faces substantial economic hardship and often lacks access to traditional resources. We are proud to have worked this year to find new ways to expand scholarships for need-based students, to leverage foundation funds in concert with the university's most urgent needs, and to expand significantly formal outreach, project participation, and relationship building in our town, in our schools, and with our business and industry partners. Together, we will meet the needs of the region in the face of continued challenges.

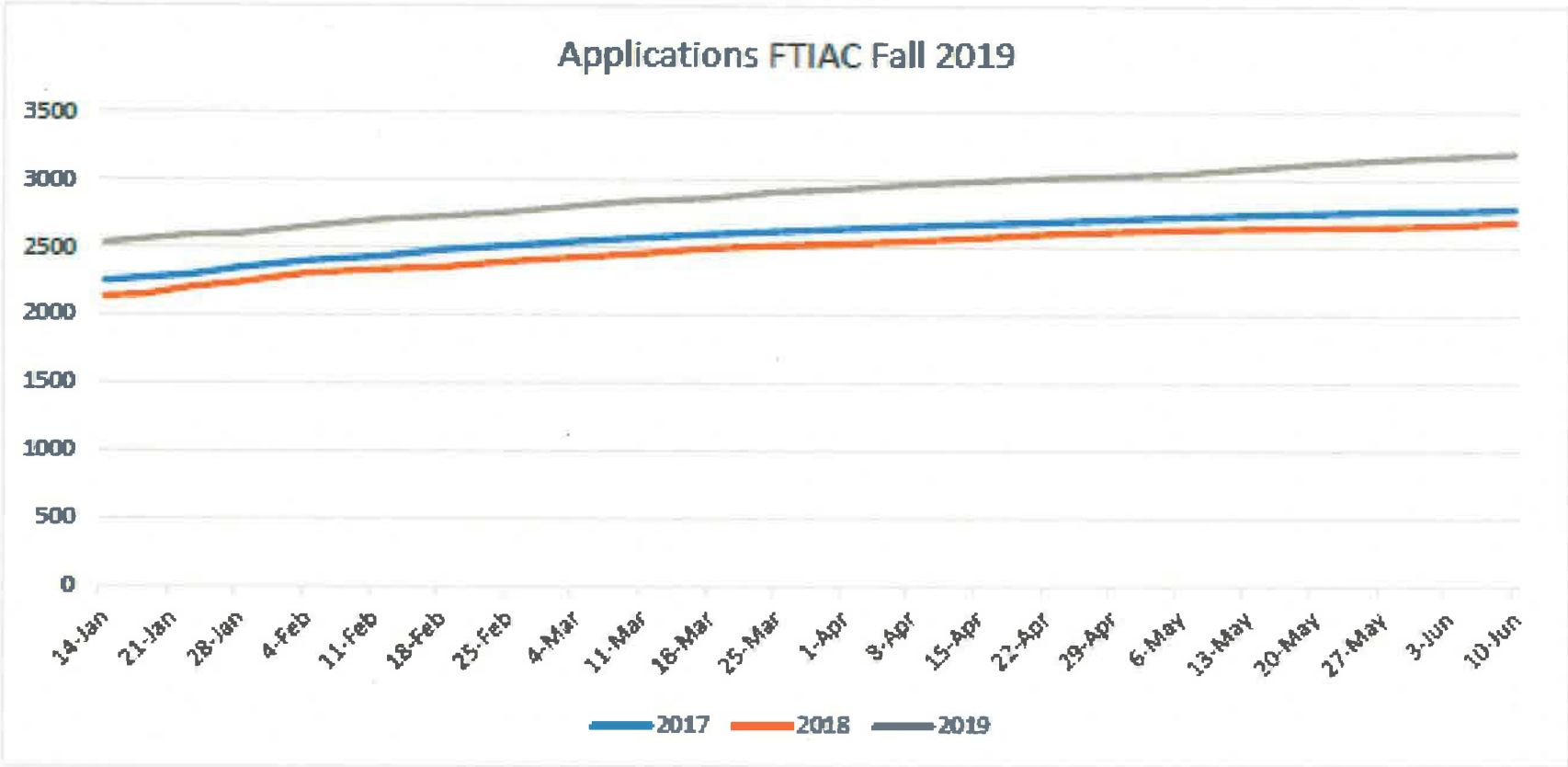
Last month, SSU took part in the 2019 Appalachian Ohio State of the Region Conference, sponsored by the US Economic Development Administration and the Appalachian Regional Commission on the campus of Ohio University in Athens. Shawnee State President Jeff Bauer was a featured speaker on university partnerships and Kricker Innovation Hub Program Director David Kilroy helped Kricker steal the show as one of the model projects for economic progress in the region. Over the past three months, Governor DeWine, House and Senate leadership, and scores of community members have stepped up to express support for Shawnee State University, its missions, and the critical goal of increasing college access for first generation students in southern Ohio.

All of higher education will continue to face significant headwinds in the years to come. Our institution will need to pivot frequently throughout to remain competitive. It is with great pleasure that I share confidence with the Board of Trustees that the advancement division is building capacity for Shawnee State University to be a vibrant and competitive institution for years to come.

*Respectfully Submitted,
Eric Andrew Braun, JD
VP for Advancement & Institutional Relations*

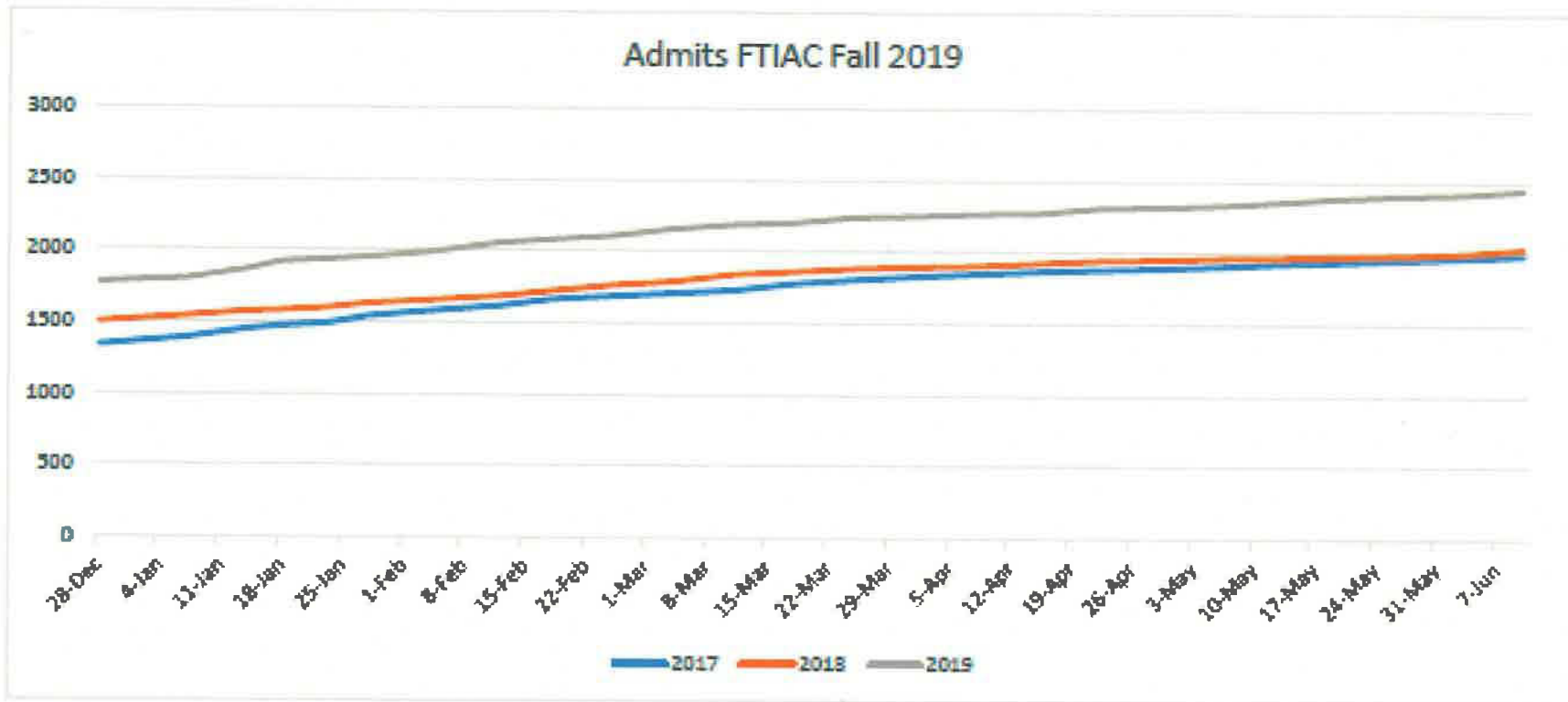


Fall 2019 First Time Fresh Apps Up 19% Over Fall 2018 @ June 10



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Fall 2019 First Time Fresh Admits Up 20% Over Fall 2018 @ June 10



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Fall 2019 FA Pkgs Awarded Up: FTF 18%, TR 9.75% @ June 10

Comparison Date	2018 FF	2019 FF
January 15th	398	545
February 1st	457	610
March 22nd/March 5th	625	733
March 25th	625	760
April 1st	642	775
April 8th	663	803
April 15th	682	831
April 19th	696	853
April 29th	722	866
May 6th	735	890
May 13th	751	909
May 20th	766	936
May 28th	783	955
June 3rd	828	967
June 10th	828	980

Comparison Date	2018 TR	2019 TR
January 15th	34	34
February 1st	44	42
March 22nd/March 5th	67	62
March 25th	67	69
April 1st	69	72
April 8th	71	78
April 15th	75	81
April 19th	77	92
April 29th	80	100
May 6th	84	105
May 13th	90	114
May 20th	92	120
May 28th	102	127
June 3rd	123	130
June 10th	123	135

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Fall 2019 Scholarship Awards Up 4% through Apr 1

	2019-2020	2018-2019	2017-2018	Compared	Compared
	(First award until 01/18/19)	(First Award until 12/08/17)	(First award until 12/13/16)	to LY	to 2017
Shawnee Advantage (\$6000)	95	92	119	3%	-20%
Shawnee Excellence (\$5000)	124	132	119	-6	4%
Shawnee Success (\$4000)	194	173	167	12%	16%
Blue & Gray (\$3000)	219	176	171	24%	28%
Shawnee Scholars (tuition)	24	Did not award until January	Did not award until January	NA	NA
Total 1st round Scholarship Awards	656	573	576	14%	14%

	2019-2020	2018-2019	2017-2018	% to Total LY	% to Total 2017
	(1/16/2019 - current)	(1/17/18 - 6/4/18)	(1/17/17 - 6/2/17)	Jan through June	Jan through June
Shawnee Advantage (\$6000)	12	18	23	67%	52%
Shawnee Excellence (\$5000)	13	18	28	72%	46%
Shawnee Success (\$4000)	32	49	51	65%	63%
Blue & Gray (\$3000)	52	68	110	76%	47%
Shawnee Scholars (tuition)	Awarded all prior to January	8	8	NA	NA
				% to LY Total Scholarship Awards	% to LY Total Scholarship Awards
Grand Total	765	734	796	104%	96%

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Fall 2019 First Time Freshman Enrollment Yield Projected Up 19% Over 2018

Fall 2019 Admissions Weekly Report - FTIAC

6/10/2019	Fall 2019			Fall 2018			Comp to LY	Comp to 2017	Fall 2017
Inquiries	6468			6289*					7283*
Apps Received	3205			2700			19%	15%	2796
Complete Applications (decision ready files)	2444			2037			20%	23%	1993
% apps complete	76%			75%					71%
Cancellations	102			NA					NA
Active applications	3103			2700					2796
Registered for Classes	480			128					419
Pathways	College Ready	University College	Bridge Program	College Ready	University College	Bridge Program	College Ready	University College	Bridge Program
Admits (% of all admits)	1101 (45%)	743 (30%)	600 (25%)	1010 (50%)	387 (19%)	640 (31%)	1053 (53%)	400 (20%)	540 (27%)
	Coll Ready (45% Yield)	Univ Coll (25% Yield)	Bridge (9% Yield)	Total	% to 1000	% to LY	% to 2017		
Current projected Yield for 2019	495	186	54	735	74%	119%	105%		

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Fall 2019 FTF Admits: OH Up 12%, KY Up 73%; WV Up 142%

6/10/2019

Ohio	Fall 2019			Fall 2018			Fall 2017		
Apps Received	2457			2187			2326		
Complete Applications (decision ready files)	1935			1733			1666		
% apps complete	79%			79%			72%		
Pathways	College Ready	University College	Bridge Program	College Ready	University College	Bridge Program	College Ready	University College	Bridge Program
Admits	829	603	501	836	346	551	869	335	460

Comp to LY	Comp to 2017
12%	6%
12%	16%


Kentucky	Fall 2019			Fall 2018			Fall 2017		
Apps Received	365			247			240		
Complete Applications (decision ready files)	323			187			201		
% apps complete	88%			76%			84%		
Pathways	College Ready	University College	Bridge Program	College Ready	University College	Bridge Program	College Ready	University College	Bridge Program
Admits	158	105	60	116	27	44	112	43	46

Comp to LY	Comp to 2017
48%	52%
73%	61%

West Virginia	Fall 2019			Fall 2018			Fall 2017		
Apps Received	87			40			18		
Complete Applications (decision ready files)	58			24			15		
% apps complete	67%			60%			83%		
Pathways	College Ready	University College	Bridge Program	College Ready	University College	Bridge Program	College Ready	University College	Bridge Program
Admits	30	18	10	14	4	4	9	2	4

Comp to LY	Comp to 2017
118%	383%
142%	286%

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Fall 2019 FTF Apps and Admits Up All PALSJR Counties, *Ex Jax

Scioto county	Fall 2019			Fall 2018			Fall 2017		
Apps Received	494			406			460		
Complete Applications (decision ready files)	447			356			354		
% apps complete	90%			88%			77%		
Pathways	College Ready	University College	Bridge Program	College Ready	University College	Bridge Program	College Ready	University College	Bridge Program
Admits	205	143	99	183	58	115	202	69	83

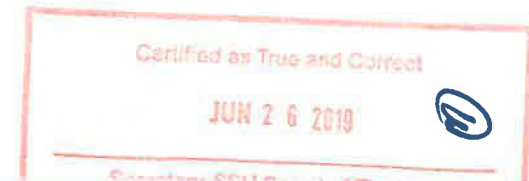
Comp to LY	Comp to 2017
22%	7%
26%	26%

Pike County	Fall 2019			Fall 2018			Fall 2017		
Apps Received	167			138			128		
Complete Applications (decision ready files)	130			101			101		
% apps complete	78%			73%			79%		
Pathways	College Ready	University College	Bridge Program	College Ready	University College	Bridge Program	College Ready	University College	Bridge Program
Admits	51	39	40	43	23	35	50	23	28

Comp to LY	Comp to 2017
21%	30%
29%	29%

Lawrence County	Fall 2019			Fall 2018			Fall 2017		
Apps Received	159			130			113		
Complete Applications (decision ready files)	141			115			86		
% apps complete	89%			89%			77%		
Pathways	College Ready	University College	Bridge Program	College Ready	University College	Bridge Program	College Ready	University College	Bridge Program
Admits	69	40	32	87	16	12	55	13	18

Comp to LY	Comp to 2017
22%	41%
23%	64%



Fall 2019 FTF Apps and Admits Up All PALSJR Counties, *Ex Jax

Adams County	Fall 2019			Fall 2018			Fall 2017		
Apps Received	103			90			108		
Complete Applications (decision ready files)	87			76			72		
% apps complete	84%			84%			67%		
Pathways	College Ready	University College	Bridge Program	College Ready	University College	Bridge Program	College Ready	University College	Bridge Program
Admits	32	34	21	38	14	24	46	12	14


Comp to LY	Comp to 2017
14%	-5%
15%	21%

Jackson County	Fall 2019			Fall 2018			Fall 2017		
Apps Received	93			98			109		
Complete Applications (decision ready files)	72			76			78		
% apps complete	77%			78%			72%		
Pathways	College Ready	University College	Bridge Program	College Ready	University College	Bridge Program	College Ready	University College	Bridge Program
Admits	24	37	11	36	15	26	47	13	18

Comp to LY	Comp to 2017
-5%	-15%
-5%	-8%

Ross County	Fall 2019			Fall 2018			Fall 2017		
Apps Received	130			107			120		
Complete Applications (decision ready files)	101			82			92		
% apps complete	78%			77%			77%		
Pathways	College Ready	University College	Bridge Program	College Ready	University College	Bridge Program	College Ready	University College	Bridge Program
Admits	39	37	25	41	19	22	45	23	24

Comp to LY	Comp to 2017
21%	8%
23%	10%

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Fall 2019 Transfer Apps Up 19%, Transfer Admits Up 20% @ June 10

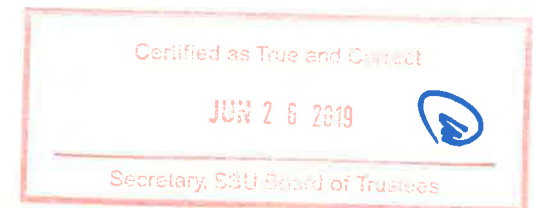
	2019	2018	2017	Comp to LY	to 2017
Apps Received	470	395	447	19%	5%
Complete Applications (decision ready files)	214	179	244	20%	-12%
% apps complete	43%	45%	55%		
Registered for Classes	61	29	81	110%	-25%

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Projected Fall 2019 FTF, Transfer, International

First Time Freshman	735
Transfer	154
International	11
<hr/>	
	900

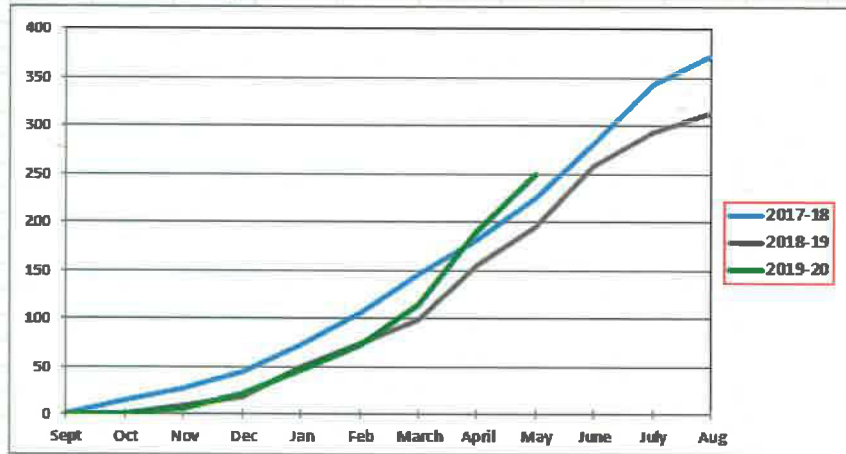
6/14: 559 FF Registered & 85 Transfer Students



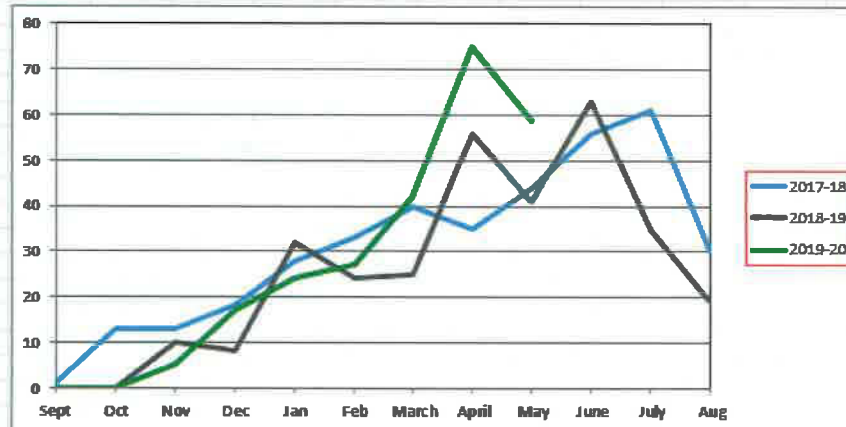
Housing & Residence Life: 21% Increase in New Student Deposits

New Housing Applications - Net			
Month	AY 2017-18	AY 2018-19	AY 2019-20
September	1	0	0
Total	1	0	0
October	13	0	0
Total	14	0	0
November	13	10	5
Total	27	10	5
December	18	8	17
Total	45	18	22
January	28	32	24
Total	73	50	46
February	33	24	27
Total	106	74	73
March	40	25	42
Total	146	99	115
April	35	56	75
Total	181	155	190
May	44	41	59
Total	225	196	249
June	56	63	
Total	281	259	
July	61	35	
Total	342	294	
August	30	19	
Total	372	313	

Total (net) New Applications

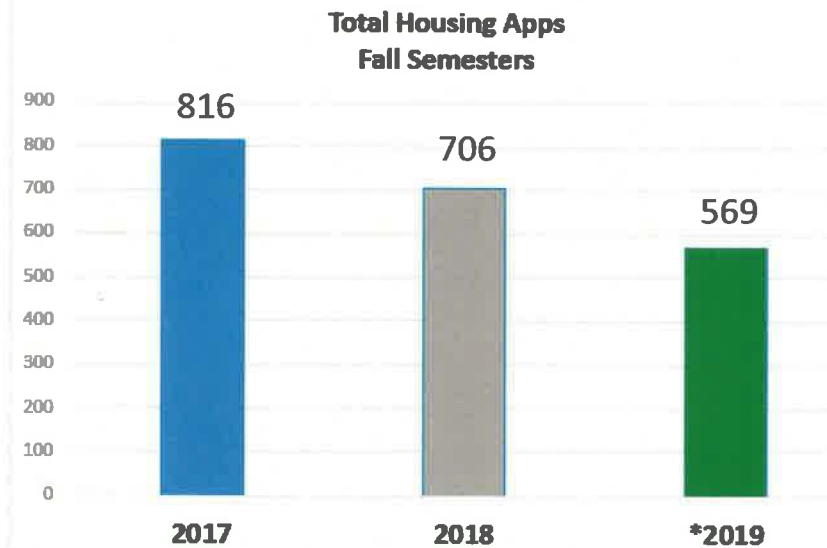


Monthly (net) New Applications



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Housing & Residence Life: Returning Students Down 73 80.5% toward Fall 2018 Total Occupancy



2017 & 2018 Fall 15th Day; 2019 as of June 14

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Pre-Collegiate Programs & Initiatives

Amanda Hedrick
 **Shawnee State**
UNIVERSITY

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Need to Coordinate & Professionalize

- University Realignment Shifted CLC to Focus on Community
- Several Ad Hoc Programs
- Lack of Centralized Webpage for Pre-Collegiate Programs
- Lack of Campus-wide Coordination
- Content Experts Organizing Programs
- Lack of Alignment to University's Strategic Goals



Alignment of Plan with Strategic Goals

Our community members are engaged in SSU and its future success.

Strategy

- 1. Strengthen relationships with legislators
- 2. Engage community in meaningful ways

Resources Needed

Continued support from Governor's Office
Pre-Collegiate Advisory Group, Student Survey

Our community views Shawnee State as being an engaged partner in its future success.

Strategy

- 1. Develop comprehensive community relations plan
- 2. Use athletics to strengthen relationships

Resources Needed

Consistent point of contact for pre-collegiate programming and initiatives
Camp coordinator to maximize internal talent and build real relationships with K-12 partners

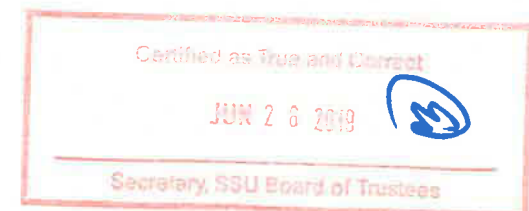
Our division is organized to maximize resources and accomplish University strategic goals.

Strategy

- 1. Develop alternative revenue streams

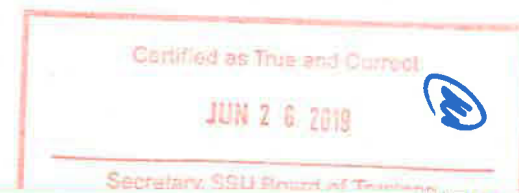
Resources Needed

Summer Honors Institute, Rising Scholars, Camps



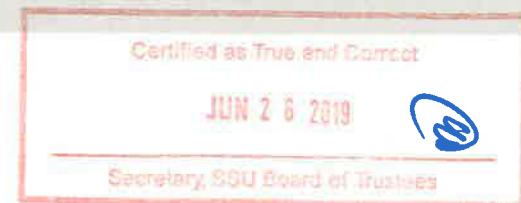
Foundation of Existing Programs

- Cub Camp
- Athletics Camps
- Verizon Camp
- Game Camp
- Musical Theater Camp
- Performing Arts Academy



Opportunities for Growth, Expansion, & Enhancement

- Comprehensive Master List of All Campus Offerings
- Building Authentic Relationships with K-12 partners
- Student Pre-Collegiate Programs and Initiatives Advisory Group
- Shawnee Summer Honors Institute, grades 9-11
- Shawnee Rising Scholars Institute, grades 6-8
- Lead Appalachian Literacy Development



SSU Summer Honors Institute

Students Completing Grades 9-11

1-2 Week-Long Residential Program

Highlight Programs Identified by Advisory Group

- Engineering, Nursing, Occupational Therapy, Natural Sciences, History

Evening Programming

Earn college credit; Priority Acceptance and Admission; Waived orientation fee or scholarship

Opportunity to enroll in CCP and culminate course with travel



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SSU Rising Scholars Institute

Students Completing Grades 6-8, Week-Long Program/Residency Optional

Highlight Programs Identified by Advisory Group:

Health Sciences, Performing Arts, Gaming and Design, Leadership

Evening Programming

Appeals to both local and out-of-state; Major and Career Exploration

Opportunity to enroll in CCP and culminate course with travel



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Appalachian Literacy Development Policy Focus

Differences in children's cognitive abilities depending on income, are evident by 9 months of age and the gap widens by age 2.

Children who are not on track for reading success when they enter kindergarten will not be on track at 3rd grade – and are most likely to never catch up

If we wait until age 4, for many, especially those at risk, it is too late.

Based on a report from US Department of Education, 81% of Ohio's 4-year-olds are not being served in a preschool program.

Investing in literacy development at birth will increase the number of students college-ready at high school graduation.

Governor DeWine is investing in early childhood education.



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Appalachian Literacy Development Policy Outcomes

Focused recruitment of honors students; Increased enrollment & revenue

Consolidated delivery of services

Operationalized internal talent

Increased outreach to local schools

Increased college-readiness

Better customer service experience



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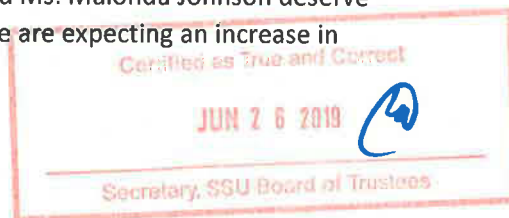
President's Report to BOT, June 2019

I want to thank the Board for showing your confidence in our senior leadership team. This has been a very difficult time of adjustments for faculty, administration, and staff. The changes that we have made in the past nine months are intended to address the rapidly evolving landscape of higher education. Shawnee will need to challenge traditional principles and orthodoxy that have slowed our growth and taken us off course in fulfilling our mission. We have been working very hard to move this institution forward and it is clear that our work is beginning to show results. But we are planning for the long and not just the short run. It's difficult to predict the future but there are some pretty obvious signs that must be considered ... and we will need to have detailed plans to meet the future of higher education with a full complement of tools.

The good news is that all fundamentals are exceptionally good for SSU. We have an outstanding faculty. The campus is beautiful. We are updating our facilities, little by little. We continue to have programs that are nationally recognized. We continue have programs that meet and exceed professional accreditation standards. And we are taking major steps to diversify and grow our student body. This is not easy during this time of growing competition and escalating costs of offering education. You have had a chance to review our strategic enrollment plan. Tomorrow at the Retreat, you will have an opportunity to listen to the rationale that helped to guide the planning effort. In short, SSU is caught in a time when it is critical to grow enrollment but in a thoughtful manner that recognizes that the future of higher education is going to be different, maybe radically different from the past. Diversification, as with any investment portfolio, is absolutely essential to our future success and sustainability. The enrollment plan identifies those areas where additional investments by the institution can help us grow and diversify.

I want to take this moment to recognize 10 faculty who have earned tenure at SSU. These faculty members represent the core of our institution, both present and future. They have dedicated themselves to research, service, and instruction in their fields and, I might add, they are truly dedicated to SSU. They have earned their status through their contributions and accomplishments. The concept of tenure has received harsh criticism in recent years and some institutions have taken steps to eliminate their tenure systems. I see tenure as one of those important traditions in higher education that must be preserved. It allows institutions to recognize and reward faculty who have provided extraordinary service and it gives us an important tool to maintain the brightest and most important assets the University possesses.

I would like to note that we have presented to you this afternoon, the first balanced budget in over 10 years. This represents our acknowledgement that the University's future success will only be realized through the practice of fiscal constraint. Staying within our means. Achieving a balanced budget for FY 20 following the past two years of deep deficits is an extraordinary step forward for us. We started the process of reducing expenses two years ago with a retirement incentive and followed this past year by leaving vacated positions (faculty and staff) unfilled and implementing a mid-fiscal year reduction in force. The faculty contract which was resolved in the fall provides additional savings, not the least of which will be realized through changes to our health insurance plan. Those changes in health insurance were extended to all full-time employees and resulted in an important reduction in health costs when most others groups are experiencing continued increases. VP Boyles and Ms. Malonda Johnson deserve praise for helping to make that happen. From a revenue perspective, we are expecting an increase in



tuition revenue during the upcoming year. It also appears that we will receive a major boost in our supplement thanks to work of VP Braun, State Representative Baldrige, Senator Uecker, and to community and board members who have written letters in support or directly contacted state legislators. On that front, special thanks to Mr. Watson and Mr. Williams.

In the short term we will have to continue to reduce expenses but, at the same time, reallocate in order to invest in programs and activities that will help us to grow. As you know, parts of our annual revenue and expenses are simply not predictable, like whether we receive increasing or decreasing support from the state. However, that's no excuse for not keeping to our financial responsibilities.

As we turn to the future, I hope that we can aspire to do some really big things at SSU that will help to separate ourselves from other institutions. Let me introduce one "really big thing" that is long overdue. I think the University should begin looking for a way to support the construction of a new building to support science education. Currently, Biology and Chemistry are housed on the third floor of Massie Hall. Physics and Geology are offered on the 4th floor and basement, respectively. As you know, Shawnee provides top-notch science education and has a premier pre-med program. Unfortunately, science classrooms and labs are aging and inadequate. As we move out of the financial constraints that we are currently facing, I will be prioritizing science for the institution's next new building. Funding a science building will be a heavy lift but we will have to find a way to make it happen for the long-term health of STEM education at SSU.

Once again, I would like to thank the Board for their leadership and support over this past year. That concludes my report.

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University Faculty Senate President Remarks

June 14, 2019 Board of Trustees Meeting

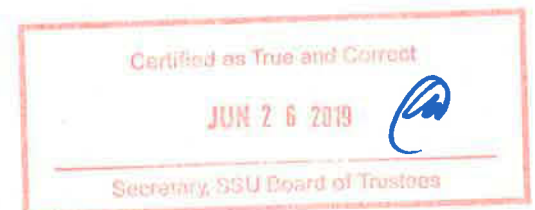
I'd like to thank the President for his characterization of tenure. Earlier just this week I attended an Ohio Faculty Council event at the State House where Chancellor Gardner mentioned the need to retain high quality faculty and the importance of tenure in that effort, so the President's description of tenure aligns with what I'm hearing from Columbus.

Right now there's not much to report from the Senate, but faculty are hard at work over the summer. There's a misconception, at least among people I know outside of academia, that faculty and teachers work for nine months and then relax for three months with some light summer reading and coconut flavored beverages. In reality, faculty are hard at work teaching summer classes, but also retooling their courses, serving on committees, presenting at conferences, leading study abroad trips, continuing their research, mentoring undergraduate research projects, serving the community, and preparing promotion materials. It's some of the less visible but vital work of our profession.

At its April meeting, the Senate approved changes to its constitution and created a set of bylaws that manage the committees that report to the Senate. We also approved a program closure process that included input from our administration and faculty, and over the summer a group of faculty members are working with our academic deans to finalize the process and have it ready for the upcoming academic year.

The faculty members I have spoken with this summer have continued to ask about the future of the university's leadership. I think there's a universal acknowledgement that our leadership over the next few years will have a significant impact on where the institution will be in the next five or ten years. I just wanted to repeat the faculty's interest in this topic and our willingness to assist in the search process.

That concludes my report. If there are any questions or feedback, I'd be happy to share that with the faculty.





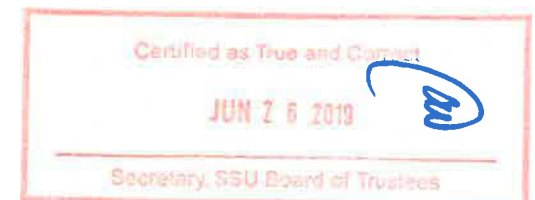
Strategic Enrollment Management

2019 - 2021

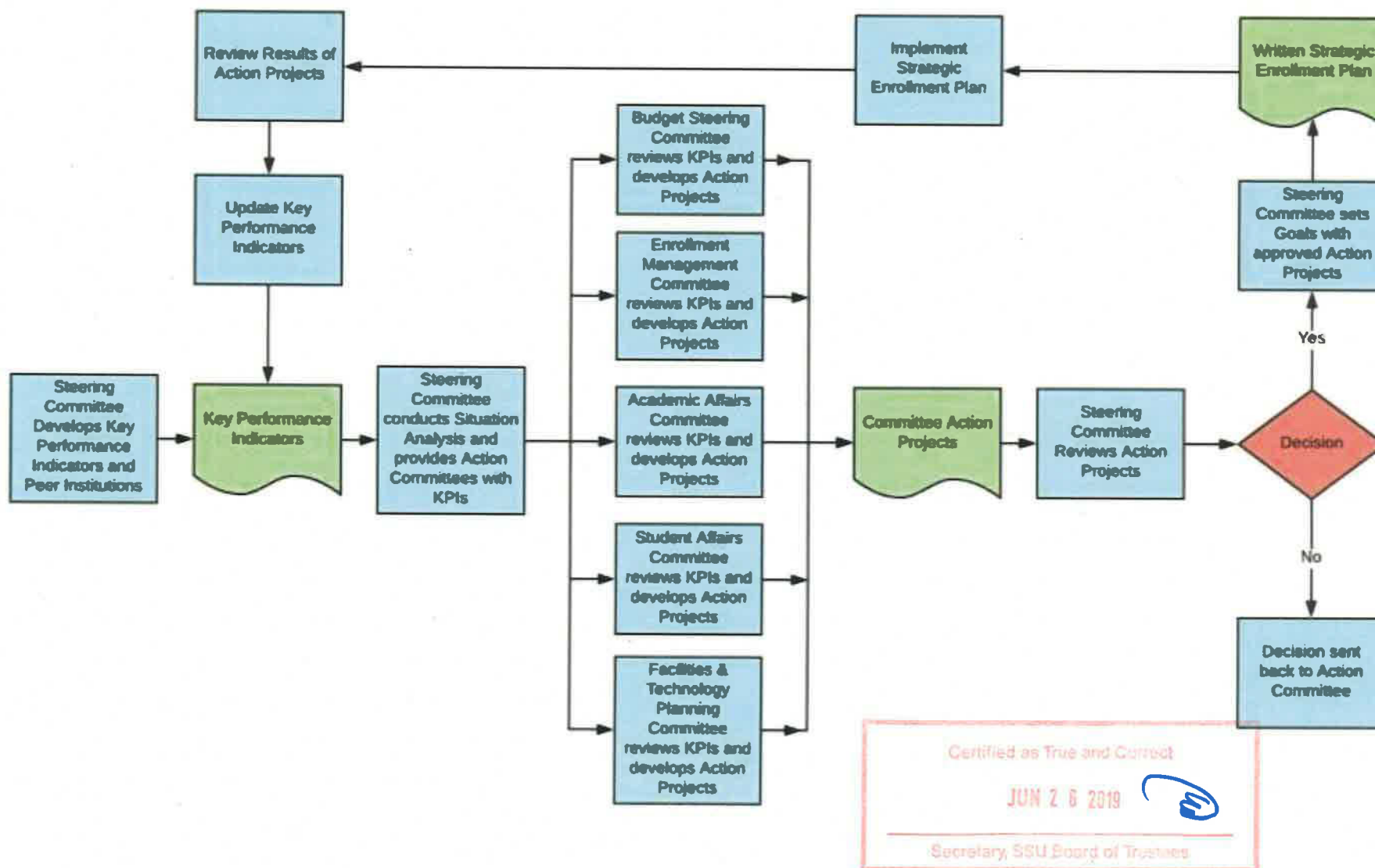


Our Mission

**We prepare today's students
to succeed in tomorrow's world.**



Plan Life Cycle



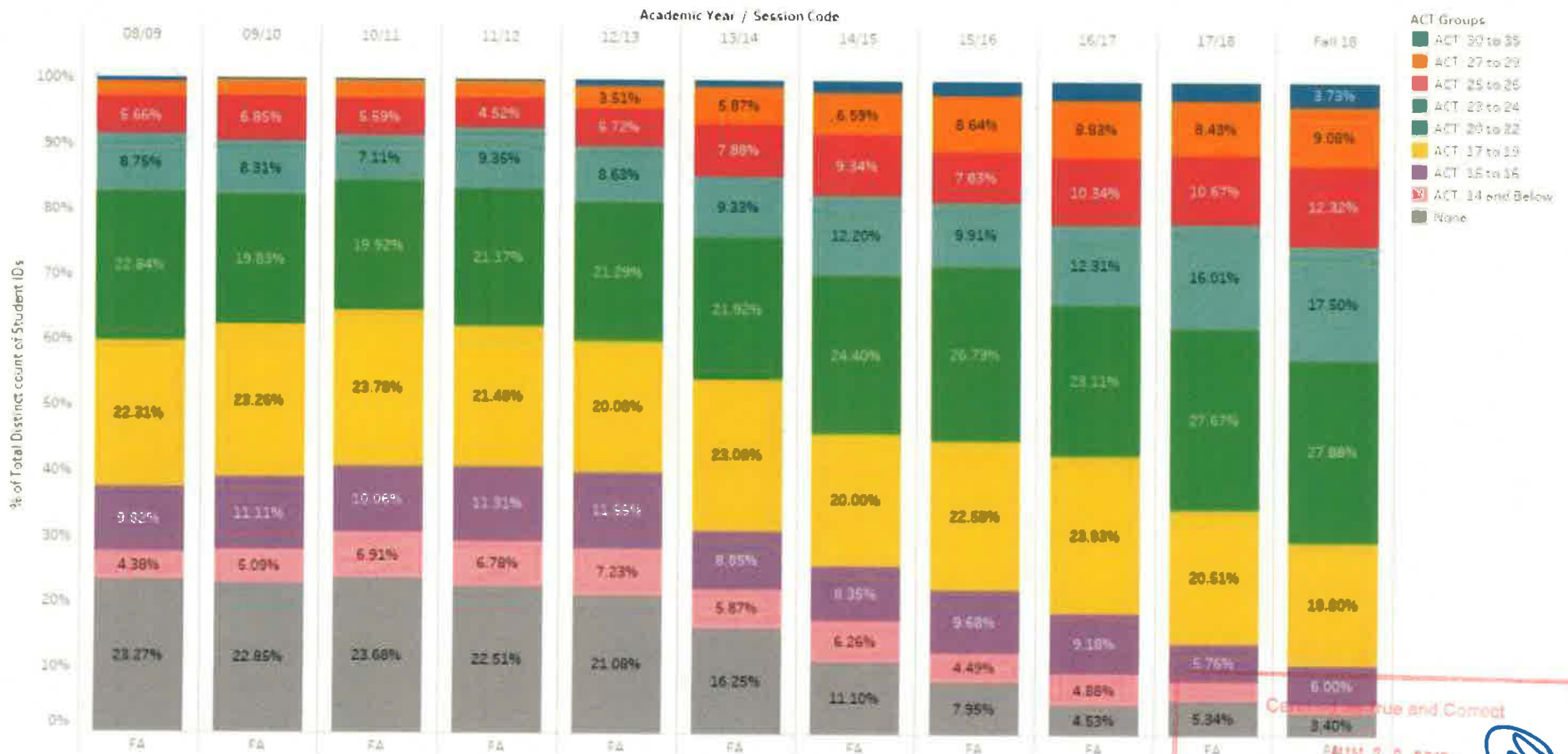
Key Performance Indicators

Budget & Finance	Recruiting New Students	Academic Affairs	Retention / Completion	Alumni & Student Affairs
Revenue	Applications	Student : Faculty	First-to-Second	Alumni Donations
Expenses	Undergrad FTE	Programs	Graduation Rate	Alumni Participants
Auxiliary Funds	Graduate FTE	Full-time Faculty	Course Completion	NSSE Campus Environment
SB Ratio	Headcount	Class Size	Degrees Awarded	
Discount Rate	ACT Average	Student GPA		
		NSSE Academic Challenge		

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ACT Bands 2008 - 2018

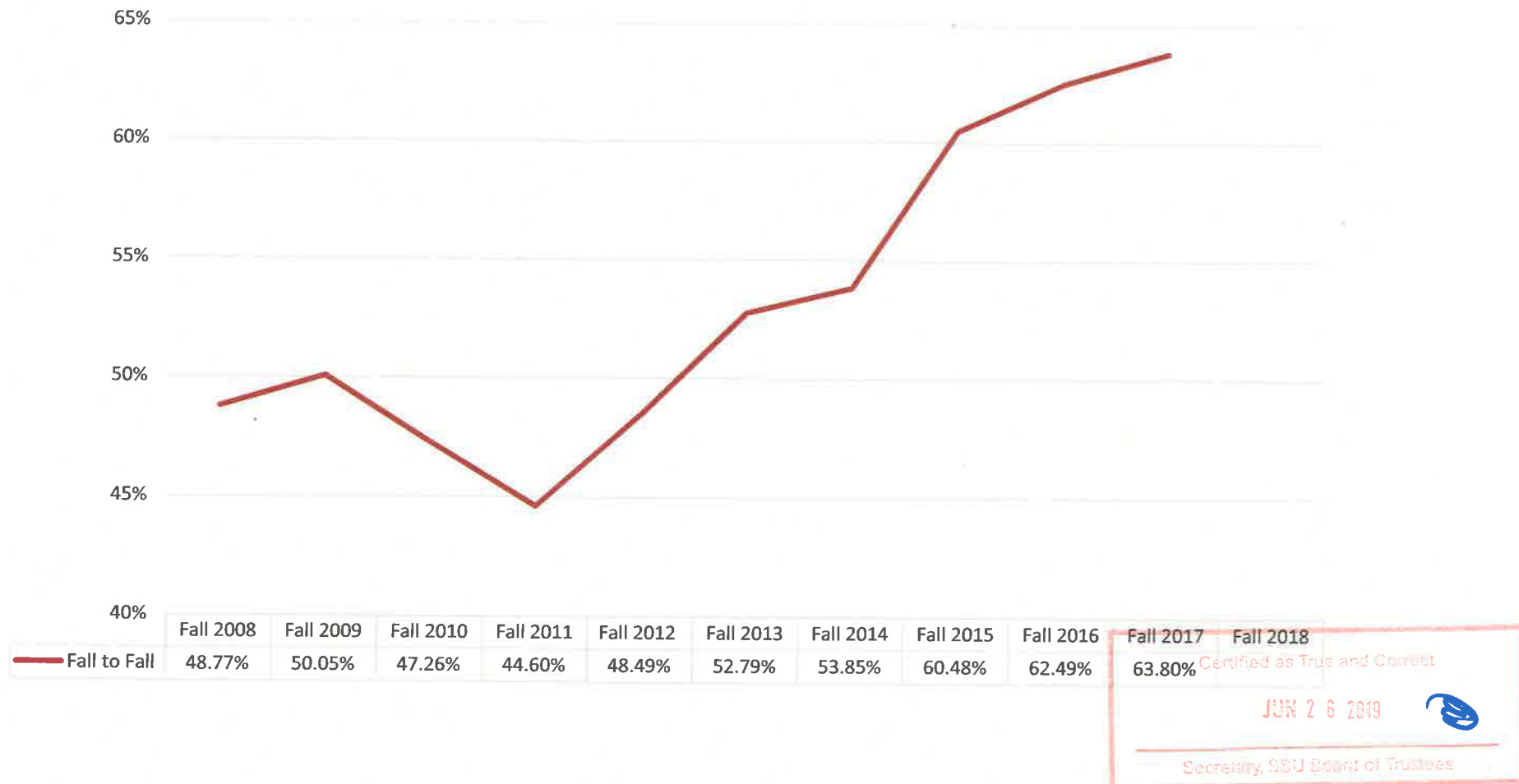
ACT Groups with School Data



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Retention 2008 - 2018

Total First-Time Freshmen Retention



Strategic Enrollment Goal #1

**Increase
Enrollment**

Strategic Enrollment Goal #1

Increase Enrollment

Strategies	Tactics / Action Projects
Enhance academic programming	<ul style="list-style-type: none">○ Identify in-demand academic programs○ Develop new graduate programs
Invest in admissions and recruitment	<ul style="list-style-type: none">○ Reorganize staff and functions○ Staff for geographic target markets○ Develop forecast model
Invest in marketing and branding	<ul style="list-style-type: none">○ Enhance search campaign○ Redesign university website○ Expand traditional marketing
Increase enrollment of student athletes	<ul style="list-style-type: none">○ Expansion of Esports and Swimming○ Execute Athletic Strategic Plan
Enhance partnerships with regional K-12 and Community Colleges	<ul style="list-style-type: none">○ Execute Tier 1 Engagement Plan○ Develop Prior Learning Assessment
Improve effectiveness of scholarships	<ul style="list-style-type: none">○ Conduct a comprehensive analysis of both need and merit-based aid

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The background of the slide is a photograph of a brick building with a large, multi-paned window. The image is slightly blurred and has a blue tint. The text is overlaid on this image.

Strategic Enrollment Goal #2

**Develop a Diverse
& Sustainable
Student Body**

Strategic Enrollment Goal #2

Develop a Diverse & Sustainable Student Body

Strategies	Tactics / Action Projects
Increase enrollment of post-traditional students through online offerings	<ul style="list-style-type: none">○ Launch and expand online degrees
Increase enrollment of high-performing students	<ul style="list-style-type: none">○ Revise Honors Program
Increase enrollment of international students	<ul style="list-style-type: none">○ Execute International Recruitment Plan
Increase enrollment of minority students	<ul style="list-style-type: none">○ Execute Diversity Recruitment and Retention Plan

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Strategic Enrollment Goal #3

**Improve Retention
& Student Success**

Strategic Enrollment Goal #3

Increase Retention & Student Success

Strategies	Tactics / Action Projects
Offer pathway for developmental students	<ul style="list-style-type: none">○ Expand co-requisite option○ Modify Summer Bridge to Success
Improve retention of first-generation students	<ul style="list-style-type: none">○ Expand "I am First Gen" program
Improve student success in gateway classes	<ul style="list-style-type: none">○ Identify high DFW courses○ Develop plan for greater student success
Align high school and college curriculum	<ul style="list-style-type: none">○ Offer curriculum alignment workshop with regional high school teachers
Improve student services through benchmarked surveys	<ul style="list-style-type: none">○ Review results of NSSE and BSSE

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Strategic Enrollment Goal #4


**Achieve Financial
Sustainability**

Strategic Enrollment Goal #4

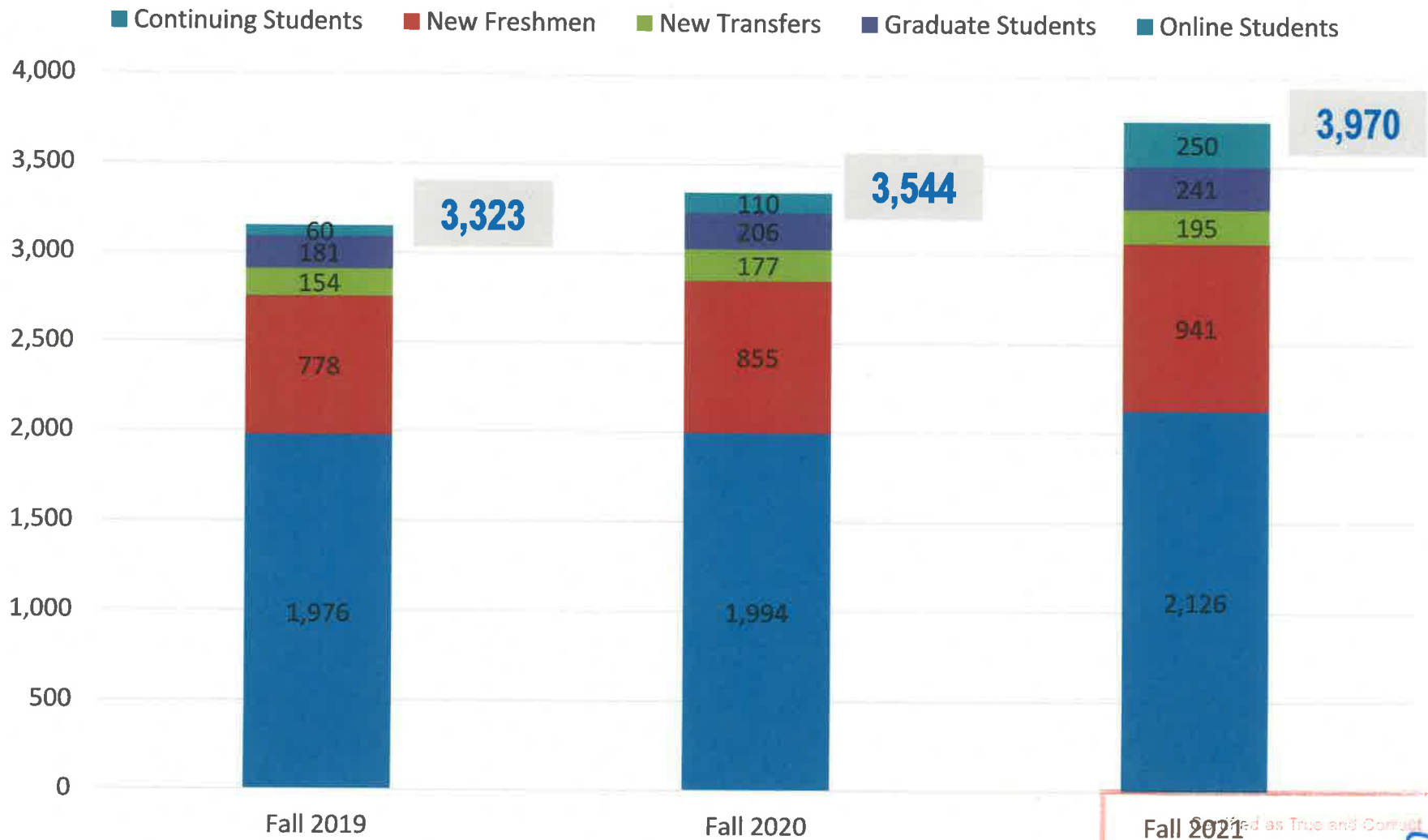
Achieve Financial Stability

Strategies	Tactics / Action Projects
Improve efficiencies and capacity in Admissions & Recruitment	<ul style="list-style-type: none">○ Implement CRM to manage communications to prospective students
Improve efficiencies and capacity in Student Business Operations	<ul style="list-style-type: none">○ Conduct review of student business operations; develop and implement plan for improvement
Create greater efficiencies in scheduling	<ul style="list-style-type: none">○ Provide block scheduling for incoming first-year students (University College)
Improve signage and wayfinding	<ul style="list-style-type: none">○ Collaborate with City of Portsmouth to generate a plan for phased improvements

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Enrollment 2019 - 2021



Fall 2021 as True and Correct

JUN 26 2019



Next Steps

✓ **Finalize Tactical Plans**

- Admissions Territory Management
- Athletics Recruitment
- Diversity Recruitment
- First-Generation Recruitment & Retention
- Enrollment Marketing & Communications
- Game Community
- International Student Engagement
- Tier 1 Engagement
- Transfer Engagement

✓ **Strategic Enrollment Management Steering Committee to establish deadlines & provide oversight to responsible working groups**

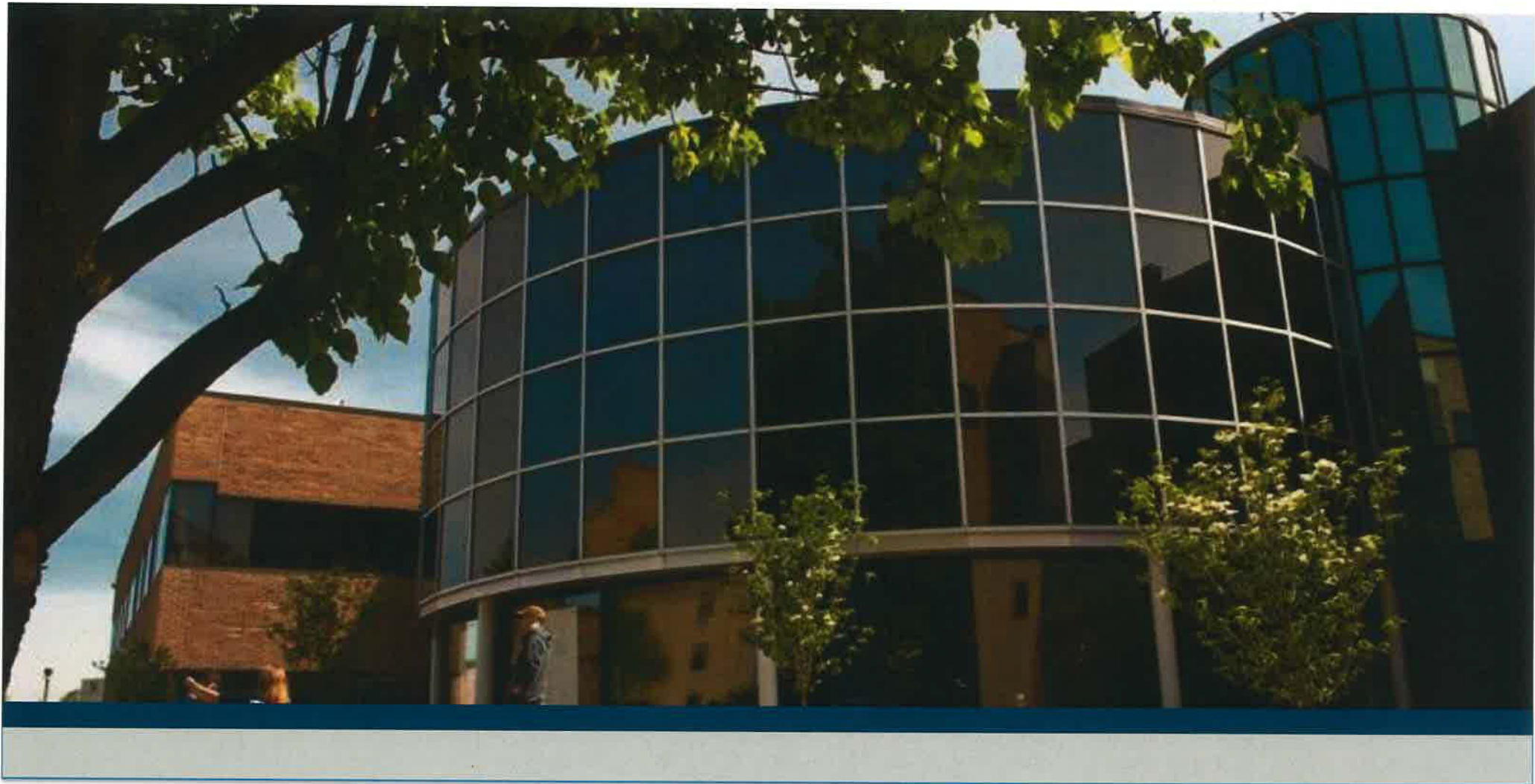
✓ **Senior Leadership Team to facilitate two-way communication with departments and units**

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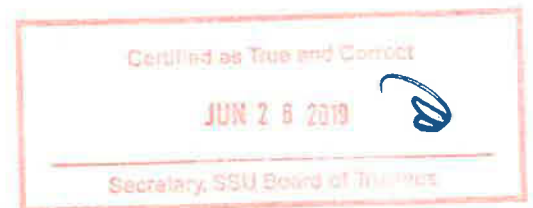
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Academic Program Report



Top 10 Programs

(based on enrollment #'s)

1.	Fine Arts (BFA, includes Gaming)	271
2.	Health Science (BSHS)	170
3.	Digital Simulation / Gaming	153
4.	Biology (Includes Biomed)	141
5.	BS Nursing (Traditional & RN-BSN)	107
6.	Business Management	101
7.	Sports Studies	101
8.	Psychology	97
9.	Masters Occupational Therapy	92
10.	Plastics Engineering Technology	89



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New Programs & Agreements

- **Occupational Therapy Assistant (OTA) Program** – dual enrollment with SSCC begins Fall 2019
- **Occupational Therapy Doctorate (OTD) Program** – awaiting Chancellor's and HLC approval, begin Spring or Fall 2020
- **2 + 2 Agreements with Community Colleges** – e.g. Snow College in Utah focuses on transfer of International Students



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What's Next?

- **Occupational Therapy Assistant Program** – dual enrollment with Columbus State CC (proposed beginning Fall 2020)
- **Information Assurance/Cybersecurity Program** – 2 + 2 Program (proposed beginning Spring 2020)
- **Master of Arts in Rhetoric and Composition** – proposed beginning Fall 2020



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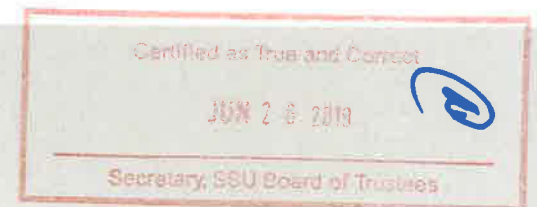
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Academic Resource Management Committee (ARMC)

- Combined ARMC with Program Warehousing Committee to address addition and elimination of academic programs
- Faculty and Administration are represented on ARMC and contribute to process
- Establish specific set of data to determine new programs and/or elimination of programs
- Reallocation of resources



Online Programming

- **The Learning House projections for enrollment 2019-20**
≈ 60 students

Current: four online programs, two additions in Fall 19

Organic recruitment – 40-45 leads on potential students

TLH Online recruitment – 35-40 leads on potential students

- **MS in Mathematics ranked #4 for Affordability, Accessibility, and Time-to-Degree**

Ranked #12 for Best Online Master in Mathematics in Best College Reviews

Ranked #20 for Most Affordable Master in Mathematics Programs in Affordable Schools





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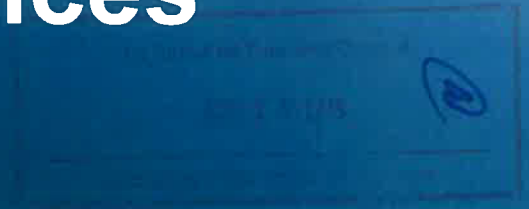
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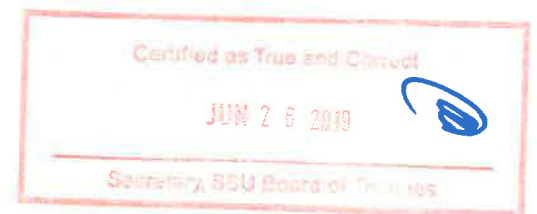
FY 20 Operations and Services



Our Enduring Values

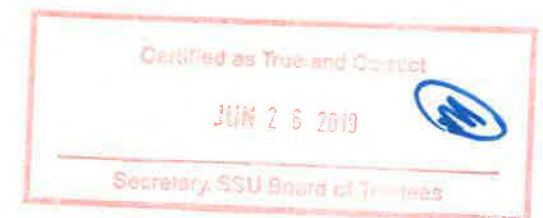
Student-focused Service

We place students at the center of everything we do and every decision we make.

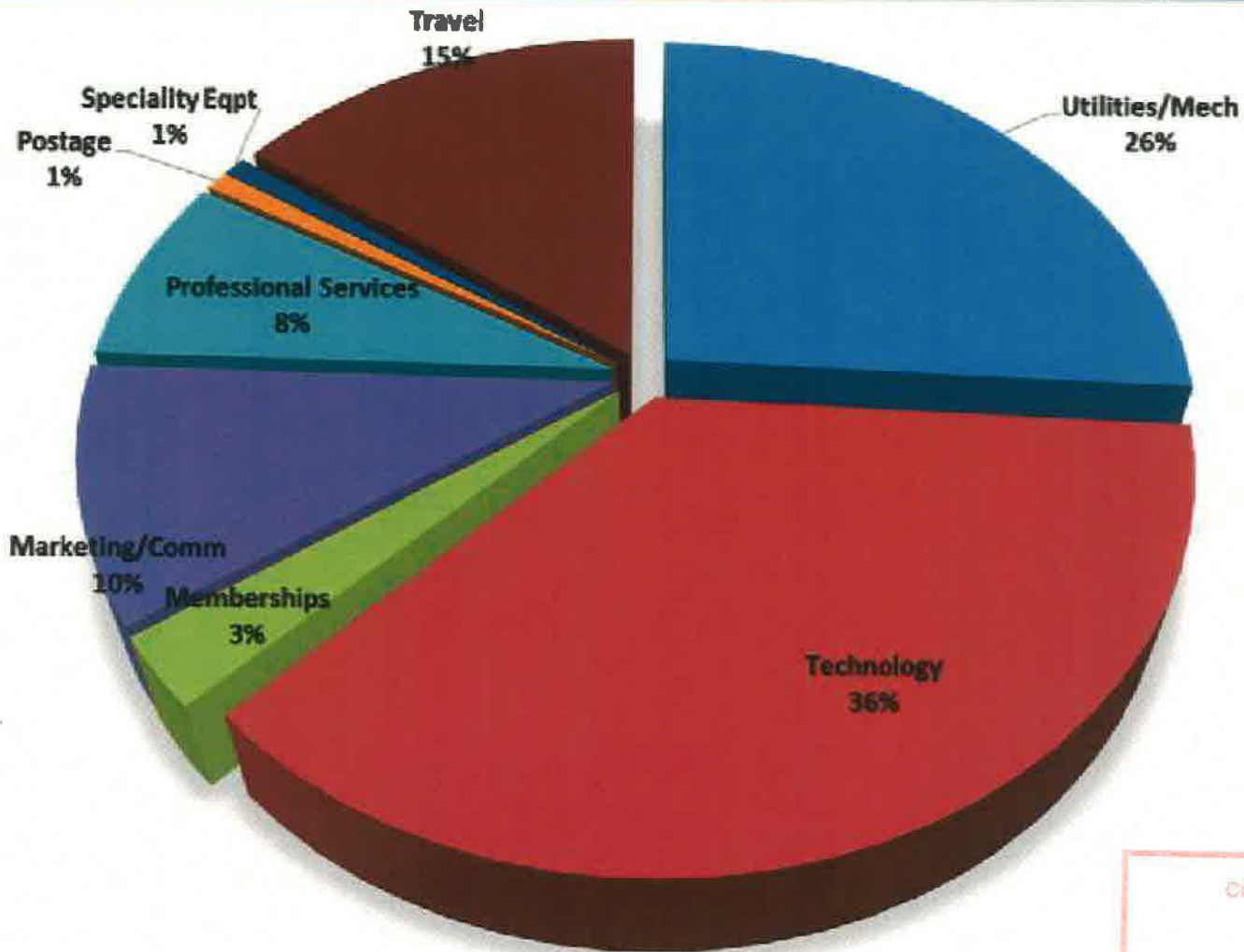


Cost Containment Actions

- Deeper organization efficiencies
- Full-year health plan cost containment strategies
- Staff CBA efficiencies
- Higher Education Health Consortium (JHP)
- Automated purchasing controls
- Regular meetings with budget managers to review spending reports
- Contracts and service agreements under review



FY19 *non-comp* Spending



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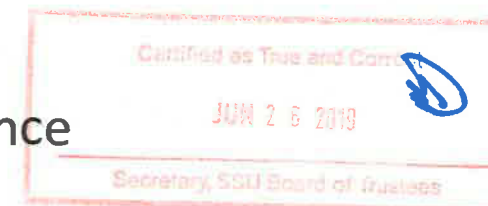
JUN 26 2019



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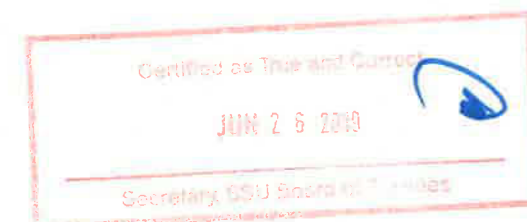
Sample: Vendors by Category

- Utilities/Mechanical
 - AEP
 - West End Electricity
 - Constellation New Energy
 - Dept. of Public Utilities
 - Columbia Gas of Ohio
 - Siemens Industry
- Professional Services/Marketing
 - KDMC (Health Clinic)
 - Plante & Moran
 - US Postal Service
 - Ruffalo Noel Levitz
 - Upward Brand
- Technology
 - Oracle/Drivestream/Jenzabar
 - Time Warner Cable
 - BlackBoard
 - Newtech Systems
 - Frontier/Spectrum/Horizon
 - Lenova
 - CDW-G
 - Presidio
 - TNT Cabling
- Other
 - Fischer Scientific
 - Mid-South Conference



FY 20 Operations & Services

- Impact of increased state funding
- Improved student business experiences
- Facilities upgrades/student life & wellness emphasis
- Reimagining Summer
- Innovative approaches
 - Autism Center
- Impact of new contracts with major service vendors



FY 20 New Contracts

Aladdin Food Services 10 Year

- Response to call for improved student and employee dining experiences
- RFP with multiple stakeholders
- Improved catering operations
- Enhanced meal plan options at low cost
- Improved services for summer programs

Pepsi-Cola Bottling Co. 10 Year

- Ongoing relationship with major local vendor
- RFP with multiple stakeholders
- Continue media support
- Continue athletic and student activities support

Barnes & Noble (MSB) 5 Year

- RFP with multiple stakeholders
- Books delivered in all formats – Digital, Rental, New & Used,
- Emphasis on Textbook affordability
- Options through Blackboard, Internet & Campus Bookstore

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FY 20 New Contracts

Food Services Contract (10 Year)

Annual Projected Revenue*		Annual Investment	
Meal Plan Revenue	\$647,240	Investment (\$750,000 amortized - 10 years)	\$75,000
Rebate Revenue/Commission	\$139,000	Rebate Applied to Capital Improvements	\$55,000
Retail/Catering Commission	\$73,867	Annual Dining Passes - Food Insecurity	\$5,000
		Student Government Catering Fund	\$10,000
		Meal Plan Scholarships	\$15,000
		Presidential Catering Fund	\$20,000
Total	\$860,107	Annual Value	\$180,000

Pouring Rights Contract (10 Year)

Annual Projected Revenue*		Annual Investment	
Vending Commission	\$14,550	Media Support	\$9,500
Yearly Sponsorship	\$45,000	Gatorade Sideline kits	\$4,000
		Free Product	\$1,000
Annual Total	\$59,550	Recycling Support	\$200
Signing Bonus (One-time)	\$50,000		
First Year Total	\$109,550	Annual Value	\$14,700

Bookstore Contract (5 Year)

Annual Projected Revenue*		Annual Investment	
Commission	\$146,900	Capital Improvements (\$33,000 amortized)	\$6,600
Scholarships	\$5,000		
Total	\$151,900	Annual Value	\$6,600

* Based on FY18 sales.

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Team and Work



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