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9-25-1975

September 25, 1975 Meeting Minutes

Shawnee State University

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M I N U T E S
SHAWNEE STATE GENERAL & TECHNICAL COLLEGE
Board of Trustees
Regular Meeting
September 25, 1975

The meeting was called to order by the chairman, Mr. Brown.

ROLL CALL

Members Present: Mr. Brown, Mr. Stevens, Mr. Levi, Mr. Strafford, Mrs. Kennedy,
Mr. Ferguson.

Members Absent: Mr. Hyland, Mr. Horr, Dr. Sheets

APPROVAL OF MINUTES

Mr. Stevens moved that the minutes of the regular meeting of July 24, 1975 be approved.

Ayes: Mr. Brown, Mr. Stevens, Mr. Levi, Mr. Strafford, Mrs. Kennedy, Mr. Ferguson.
Nays: None

PRESIDENT'S REPORT

President Flinchbaugh reported that the enrollement was 1,701 students which is a 44 percent increase over the 1,182 students enrolled last fall. President Flinchbaugh and Vice President Taylor discussed problems that are being encountered relative to the building program.

APPROVAL OF OFF-CAMPUS AGREEMENT

Mr. Strafford moved and Mrs. Kennedy seconded the motion that the following arrangement with the Chesapeake Union Exempted Village School District regarding the use of their facilities for off-campus instruction be approved:

<u>Item</u>	<u>Rate</u>
Custodial & Security	\$ 10.00 per day
Utilities	2.00 per day
Typing Lab	1.00 per day
Annual Maintenance Fee	125.00

Ayes: Mr. Brown, Mr. Stevens, Mr. Levi, Mr. Strafford, Mrs. Kennedy, Mr. Ferguson.
Nays: None

APPROVAL OF PRACTICAL NURSING GRADUATES

Mr. Levi moved that the following list of students graduating from the Practical Nursing Program be approved:

Acord, Shelby Jean	Leonard, Bertha Louise
Barany, Beth Ellen	McIntosh, Irene Steele
Bergmann, Vicki Sue	Pellegrinon, Gina Kaye
Bloomfield, Betty Lou	Piquet, Brenda Ann
Bowen, Cheryl Lee	Plymale, Mary Carol

Caudill, Linda Gail
Cole, Polly Ann
Davis, Carol Sue
Easter, Linda Diane
Gilliland, Belinda Rae
Hardman, Pamela Sue
Jenkins, Mary Ellen
Johnson, Lorinda Robin
Kielmar, Deborah Sue

Rapp, Melanie Talbott
Runyon, Kim Terese
Scherer, Anna Lee
Shepherd, Susan Ann
Smith, Ruth Ellen
Souders, Dorothy Faye
Stewart, Deborah Ann
Winters, Barbara Jean
Yelley, Helen Marie

Ayes: Mr. Brown, Mr. Stevens, Mr. Levi, Mr. Strafford, Mrs. Kennedy, Mr. Ferguson.
Nays: None

NAMING OF ATTORNEY FOR LAND AQUISITION PROJECT

55-76 Mr. Ferguson moved and Mr. Levi seconded the motion to name Mr. Robert McCurdy of the firm Bannon, Howland, McCurdy, Dever, and Mearan as the attorney for the land aquisition project at a rate of \$40.00 per hour.

Ayes: Mr. Brown, Mr. Stevens, Mr. Levi, Mr. Strafford, Mrs. Kennedy, Mr. Ferguson.
Nays: None

NAMING OF APPRAISERS FOR LAND AQUISITION PROJECT

56 Mr. Stevens moved and Mr. Strafford seconded the motion to name Richard Kizer and Floyd Stroman as appraisers for the land aquisition project at the following rates each:

19 Residential Appraisals @ \$175.00 each	\$3,325.00
1 Commercial Appraisal @ \$350.00	350.00
TOTAL	<u>\$3,675.00</u>

Ayes: Mr. Brown, Mr. Stevens, Mr. Levi, Mr. Strafford, Mrs. Kennedy, Mr. Ferguson.
Nays: None

NAMING OF REALTOR FOR LAND AQUISITION PROJECT

57-76 Mr. Ferguson moved and Mrs. Kennedy seconded the motion naming Floyd Stroman as the realtor for the land aquisition project at a rate of \$175.00 per parcel.

Ayes: Mr. Brown, Mr. Stevens, Mr. Levi, Mr. Strafford, Mrs. Kennedy, Mr. Ferguson.
Nays: None

ADOPTION OF COMMUNICATIONS POLICY

Mr. Levi moved that the following communications policy be adopted:

58-76 COMMUNICATIONS WITH THE BOARD OF TRUSTEES

The President of the College is responsible for the conduct of the College and for the administration and supervision of its many operational departments. As the chief executive officer of the College, the President is the official channel of communication between the Board and the members of the college community such as administrative personnel, faculty, civil service employees, students, and college lay advisory

committees. The responsibility for considering the views of the various college constituencies rests with the President, and shall be based on the premise that there are many people affected by any single decision.

The President, as he views an idea, issue, or problem, has the authority and responsibility to create committees and to talk with individuals or groups in the college community for the purpose of gathering the most pertinent information so that the most objective and practical decision can be made. Since the President routinely keeps the Board apprised of different positions or views, he may, at his discretion, invite members of the college community to join him in discussion of particular issues with the Board. This prerogative is exclusively the President's, however, and would be justified only in cases where the President thought another individual could better explain a point-of-view or provide information than he.

Recognizing the role of the college administration and faculty in assisting the President in the formulation of policy, it is not only highly desirable but absolutely essential that the viewpoints and competence of these professionals be available and be brought to bear in all considerations of policy affecting the faculty.

Ayes: Mr. Brown, Mr. Stevens, Mr. Levi, Mr. Strafford, Mrs. Kennedy, Mr. Ferguson.
Nays: None

CONFIRMATION OF EMPLOYMENT-FACULTY

Mr. Strafford moved and Mrs. Kennedy seconded the motion confirming the employment of the following faculty:

59-16

Brent Smith	Instr.	Engr.	\$ 9,800
Brenda Horr	Instr.	P.N.	8,400
Linda Wooddell	Instr.	P.N.	9,000
Larry Essman	Sr. Inst.	Accounting	11,200
Scott McKeever	Sr. Inst.	Parks & Recreation	10,000

Ayes: Mr. Brown, Mr. Stevens, Mr. Levi, Mr. Strafford, Mrs. Kennedy, Mr. Ferguson.
Nays: None

ADOPTION OF RESOLUTION

Mr. Ferguson moved the adoption of the following resolution:

Whereas Shawnee State General and Technical College is a state supported college and is subject to Chapter 124 of the Ohio Revised Code relative to Civil Service Personnel.

60 16
Whereas section 124.14 of the Ohio Revised Code provides that the powers and duties of the department of administrative services and the director of administrative services specified in Chapter 124 of the Revised Code are hereby vested in and assigned to the personnel departments of colleges and universities, subject to a periodic audit and review by the director of administrative services to guarantee the uniform application of this granting of his powers, duties and functions.

Be it therefore resolved that the Director of Business Affairs of Shawnee State General & Technical College be designated as the administrative staff person responsible for managing the Civil Service System at Shawnee State General and Technical College under the guidance of the President.

Ayes: Mr. Brown, Mr. Stevens, Mr. Levi, Mr. Strafford, Mrs. Kennedy, Mr. Ferguson.
Nays: None

ADJOURNMENT

Mr. Stevens moved the meeting adjourn.

Ayes: Mr. Brown, Mr. Stevens, Mr. Levi, Mr. Strafford, Mrs. Kennedy, Mr. Ferguson.
Nays: None

A G E N D A
 SHAWNEE STATE GENERAL & TECHNICAL COLLEGE
 Board of Trustees
 Sept. 25, 1975

1. Roll Call.
2. President's Report
3. Approval of the following arrangement with the Chesapeake Union Exempted Village School District regarding the use of their facilities for off-campus instruction:

Item	Rate
Custodial & Security	\$10.00 per day
Utilities	\$ 2.00 " "
Typing Lab	\$ 1.00 " "
Annual Maintenance Fee	\$ 125.00

4. Approval of the following students graduating from the Practical-Nursing Program:

Acord, Shelby Jean	Leonard, Bertha Louise
Barany, Beth Ellen	McIntosh, Irene Steele
Bergmann, Vicki Sue	Pellegrinon, Gina Kaye
Bloomfield, Betty Lou	Piquet, Brenda Ann
Bowen, Cheryl Lee	Plymale, Mary Carol
Caudill, Linda Gail	Rapp, Melanie Talbott
Cole, Polly Ann	Runyon, Kim Terese
Davis, Carol Sue	Scherer, Anna Lee
Easter, Linda Diane	Shepherd, Susan Ann
Gilliland, Belinda Rae	Smith, Ruth Ellen
Hardman, Pamela Sue	Souders, Dorothy Faye
Jenkins, Mary Ellen	Stewart, Deborah Ann
Johnson, Lorinda Robin	Winters, Barbara Jean
Kielmar, Deborah Sue	Yelley, Helen Marie

5. Name Attorney for land aquisition project.
6. Name Realtor for land aquisition project.
7. Adoption of policy on communications with the Board of Trustees.
8. Confirm the employment of the following faculty:

Brent Smith	Instr.	Engr.	\$9,800
Brenda Horr	Instr.	P.N.	8,400
Linda Wooddell	Instr.	P.N.	9,000
Larry Essman	Sr.Instr.	Accounting	11,200
Scott McKeever	Sr.Instr.	Parks & Recreation	10,000