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1-22-1976

January 22, 1976 Meeting Minutes

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M I N U T E S

SHAWNEE STATE GENERAL AND TECHNICAL COLLEGE
Board of Trustees
Regular Meeting
January 22, 1976

The meeting was called to order by Chairman Brown.

ROLL CALL

Members Present: Mr. Ferguson, Mr. Horr, Mr. Hyland, Mr. Levi, Dr. Sheets,
Mr. Strafford, Mr. Stevens, Mr. Brown.

Members Absent: Mrs. Kennedy

APPROVAL OF MINUTES

Mr. Stevens moved that the minutes of the December 18, 1975 meeting be approved.

Ayes: Mr. Ferguson, Mr. Horr, Mr. Hyland, Mr. Levi, Dr. Sheets, Mr. Strafford,
Mr. Stevens, Mr. Brown.

Nays: None

ELECTION OF BOARD OFFICERS FOR 1976

Dr. Sheets nominated Mr. Walter N. Brown to serve another term as Chairman of the Board of Trustees of Shawnee State College. The nomination was seconded by Mr. Strafford. Mr. Ferguson moved that the nominations be closed. The vote on this nomination is as follows:

Ayes: Mr. Ferguson, Mr. Horr, Mr. Hyland, Mr. Levi, Dr. Sheets, Mr. Strafford,
Mr. Stevens, Mr. Brown

Nays: None

Mr. Hyland nominated Mr. Orville Ferguson, Sr. to serve as Vice Chairman of the Board of Trustees of Shawnee State College. The nomination was seconded by Mr. Stevens. Dr. Sheets moved the nominations be closed. The vote on this nomination is as follows:

Ayes: Mr. Ferguson, Mr. Horr, Mr. Hyland, Mr. Levi, Dr. Sheets, Mr. Strafford,
Mr. Stevens, Mr. Brown.

Nays: None

Mr. Strafford nominated Dr. Flinchbaugh as Secretary of the Board of Trustees of Shawnee State College. Mr. Hyland seconded the nomination. The vote on this nomination is as follows:

Ayes: Mr. Ferguson, Mr. Horr, Mr. Hyland, Mr. Levi, Dr. Sheets, Mr. Strafford,
Mr. Stevens, Mr. Brown.

Nays: None

After discussion a motion was made by Mr. Hyland and seconded by Mr. Strafford to establish the third Monday of each month at 8 p.m. as the regular meeting time for the Shawnee State College Board of Trustees. The meetings can be held on either campus.

Ayes: Mr. Ferguson, Mr. Horr, Mr. Hyland, Mr. Levi, Dr. Sheets, Mr. Strafford, Mr. Stevens, Mr. Brown.

Nays: None

MR. ROBERT MCCURDY'S REPORT ON THE STATUS OF LAND ACQUISITION

Mr. McCurdy reported to the Board on land acquisition. There are 23 tracts of land to be purchased and options have been obtained for 35% to 40% of this land. Mr. McCurdy explained the extreme amount of paper work that the State of Ohio requires for the acquisition of land as well as the many regulations that must be met to acquire this land. He also described the process for negotiations of land under the Uniform Appropriations Act.

REPORT OF EXECUTIVE SESSION

Mr. Brown, Chairman, reported that the Board of Trustees had met at 6 p.m., this date and as part of the regular meeting, in executive session to discuss the recognition of the Shawnee Education Association as collective bargaining agent for full time faculty. The Board feels the need to discuss this matter further and will meet in executive session at 6 p.m. on February 2, 1976. Mr. Brown further indicated that any action to be taken on this matter would be in open session.

PRESIDENT' REPORT

Dr. Flinchbaugh introduced Mr. Richard Howard, Dean of Student Services who reported about transferring students from this college to another college or university. He indicated that Shawnee State College is working closely with many colleges and universities in our immediate area and with other colleges or universities to which students indicate that they would like to transfer. Dr. Paul Crabtree is the transfer placement counselor and all students should feel free to discuss the matter of transfer with him.

Dr. Flinchbaugh reported on a working agreement with Ohio University Chillicothe concerning two program areas. Shawnee State and Ohio University Chillicothe are cooperating on the Corrections Program and the Law Enforcement Program. OUC offers the degree in Law Enforcement and Shawnee State offers the degree in Corrections. However, students from Shawnee State can obtain one year of the Law Enforcement degree on Shawnee State's campus and then transfer to Chillicothe. OUC students may obtain one year towards a Corrections degree at Chillicothe and then transfer to Shawnee State. The Ohio Board of Regents has commended OUC and Shawnee State for working out this arrangement so as not to have a duplication of programs.

Dr. Flinchbaugh spoke to the concern of several people that classes were held on Monday, January 19, 1976, a State holiday commemorating Martin Luther King. He indicated that the calendar was made just shortly after the law was passed and that the College had to be cognizant of Ohio University's calendar since OU is contracted to offer courses on the Shawnee State Campus. Dr. Flinchbaugh indicated that Martin Luther King day would be made a college holiday on the 1976-77 calendar.

Dr. Flinchbaugh introduced Mr. Taylor who indicated that the preliminary plans for the new buildings have been approved by the Ohio Board of Regents. These plans are available for the Board to look over.

Dr. Flinchbaugh reported to the Board that Shawnee State College has applied to HEW for a Title VI Grant. The grant is for improvement of instruction. Shawnee State has been successful in obtaining grants from HEW and will in the future apply for other grants that are available, including those from private organizations.

NEW BUSINESS

POLICY CONCERNING USE OR POSSESSION OF DRUGS OR ALCOHOLIC BEVERAGES

Mr. Ferguson moved that the policy concerning use or possession of drugs or alcoholic beverages, Resolution 1-76, be adopted. This policy will become a part of the Policies and Procedures Manual.

Ayes: Mr. Ferguson, Mr. Horr, Mr. Hyland, Mr. Levi, Dr. Sheets, Mr. Strafford, Mr. Stevens, Mr. Brown.

Nays: None

APPROVAL OF PART TIME FACULTY FOR WINTER QUARTER

After Dr. Flinchbaugh indicated one minor change on the part time faculty pay roll list, Mr. Strafford moved and Mr. Hyland seconded that Resolution 2-76 be approved.

Ayes: Mr. Ferguson, Mr. Horr, Mr. Hyland, Mr. Levi, Dr. Sheets, Mr. Strafford, Mr. Stevens, Mr. Brown.

Nays: None

APPROVAL TO PURCHASE TECHNICAL EDUCATION EQUIPMENT

Dr. Sheets moved and Mr. Levi seconded the motion that Resolution 3-76 to purchase technical education equipment with funds allocated by the Ohio Board of Regents for such purchases be approved.

Ayes: Mr. Ferguson, Mr. Horr, Mr. Hyland, Mr. Levi, Mr. Strafford, Dr. Sheets, Mr. Stevens, Mr. Brown.

Nays: None

APPROVAL OF BLUE CROSS PREMIUM CHANGES

Mr. Horr moved and Mr. Strafford seconded that Resolution 4-76, concerning the College's increased share of Blue Cross premium charges be approved.

Ayes: Mr. Ferguson, Mr. Horr, Mr. Hyland, Mr. Levi, Dr. Sheets, Mr. Strafford, Mr. Stevens, Mr. Brown

Nays: None

OTHER BUSINESS

Mr. Brown recognized Pixie Lindsey, Corresponding Secretary of the Student Government body of Shawnee State. She read a letter addressed to the Board concerning communication between the Administration and the Faculty. The letter was taken under advisement by the Board.

ADJOURNMENT

Mr. Hyland moved that the meeting be adjourned. Mr. Strafford seconded this motion.

Ayes: Mr. Ferguson, Mr. Horr, Mr. Hyland, Mr. Levi, Dr. Sheets, Mr. Strafford,
Mr. Stevens, Mr. Brown

Nays: None

Chairman of the Board of Trustees (Date)

Secretary of the Board of Trustees (Date)

RESOLUTION 1-76

Be it resolved that the Board of Trustees of the Shawnee State General and Technical College hereby approves a revision to Section 12.040 Instruction and Related Matters of the Shawnee State College Policy and Procedures Manual, said revision to be the addition of sub-section K, which is to become effective January 23, 1976.

- K. Alcoholic Beverages and Illegal Drugs on Campus: Consumption or possession of alcoholic beverages or illegal drugs on any campus of Shawnee State College is prohibited. Any person found to be in violation of this policy shall be subject to disciplinary action which may include the termination of his/her status with the College.

Any person attending another college that is contracted with Shawnee State College to offer courses on any Shawnee State campus, who is found to be in violation of this policy shall likewise be subject to disciplinary action which may include refusal to permit the person to enter a Shawnee State Campus.

RESOLUTION 2-76

Be it resolved that the Board of Trustees of Shawnee State General and Technical College hereby approves the appointment of the following part time faculty for Winter Quarter 1976 with the salaries as noted.

TECHNICAL PART-TIME FACULTY WINTER QUARTER 1975-76

ALLIED HEALTH

<u>Instructor</u>	<u>Course</u>	<u>Pay</u>
Flinchbaugh, Gerri* (PTY)	Medical Laboratory Contract	\$2,565
Fried, Larry	Head & Neck Anatomy	770
Graham, Elizabeth* (PTY)	Nursing (ADN) contract	3,000
Herrmann, Mary	Dental Hygiene	1,395
Kirsch, Sue	Nursing Fundamentals VII	714
Rekowski, Bob	Respiratory Therapy	700
Rheinheimer, Chuck	Respiratory Therapy	700
Switalski, Kathy	Public Health (Dental Hygiene) Dental Clinic	700
Weagle, Mary	Dental Hygiene	640

BUSINESS

Bishop, John	Systems Analysis	500
	Saturday Lab & Computer Concepts	500
	Introduction to Data Processing	500
Branham, Jim	Principles of Management	600
Chamberlin, Tim	Accounting I	600
Decker, Robert	Systems Programming & Lab II	600
Essman, Larry	Intermediate Accounting	600
Kuhns, David, LLD	Real Estate Law	800
Meyers, Russell	Real Estate Prin. & Practice II	500
Mossbarger, Gayle	Typing II	750
	Shorthand II	750
Richter, George	Real Estate Appraisal	500
Roberts, Scott	Real Estate Finance	600
Shumway, Lois	Introduction to Retailing	600

TECHNICAL PART-TIME FACULTY WINTER QUARTER 1975-76 (Page 2)

BUSINESS (continued)

<u>Instructor</u>	<u>Course</u>	<u>Pay</u>
Spears, Bill	Computer Fundamentals I	600
Strehle, Ed	Accounting II	600
Young, Matthew * (PTY)	Accounting Contract	3,500

ENGINEERING

Burke, Jeff	Electrical Fundamentals II	750
Cook, Charles	Electrical Fundamentals II	750
Irwin, Ray	Electronic Logic Circuits II	750
	Introduction to E-M Systems	600
Lauder, Richard	Highway Construction	750
	Engr. Problems & Field Inspection	450
Light, Dan	Engineering Drawing I	500
Ohrstrom, Tim	Electrical Fundamentals I	625
Smith, Brent	Engineering Drawing II	600
Staggs, Charlie	Statics	600
	Surveying IV	1,050
Thoroughman, Tim	Surveying I	1,050

PUBLIC SERVICES AND NATURAL SCIENCES

Beattie, Bill	Soil Management	710
Beaumont, Betty	Research Appreciation in Corr. (assisting Jack LeMaster)	450
Fowler, Paul* (PTY)	Corrections Contract	5,000
Fowler, Paul	Community Programs	750
Fowler, Wayne	Sociology of Education	750
	Juvenile Delinquency (day)	600
Hagerty, Dennis	Main. of Recreational Areas II	500
	Rec. Park Layout & Design	500
Hiles, Glen* (PTY)	Social Service Contract	4,000

TECHNICAL PART-TIME FACULTY WINTER QUARTER 1975-76 (Page 3)

PUBLIC SERVICES AND NATURAL SCIENCES (continued)

<u>Instructor</u>	<u>Course</u>	<u>Pay</u>
James, Jack	U. S. Minority Groups	450
LeMaster, Jack	Philosophy of Corrections	600
	Research Appreciation in Corr.	600
	Juvenile Delinquency	600
(last Quarter)	Correctional Case-Evaluations	300
Schisler, Richard	Criminal Law	600
Smith, Allen	Probation & Parole	750
Wilson, Gene	Fiscal Operation	750
	First Aid	125

PRE-TECH (Developmental)

Vergne, James	Pre-Tech Math	600
Vita, Orlando	Pre-Tech Chemistry	600

*Part-Time Yearly

PART-TIME FACULTY CHESAPEAKE CLASSES - WINTER QUARTER 1975-76

<u>Instructor</u>	<u>Course</u>	<u>Pay</u>
Brammer, Don	Real Estate Principles & Practices II	\$600
Matthews, Jeannine	Business Communication	450
Rager, Gary	Principles of Management	600
Richter, George	Real Estate Appraisal	500
Suiter, Ken	Shorthand II	600
Vecellio	Accounting II	600

ACADEMIC PART TIME FACULTY - Winter Quarter '76

HUMANITIES/SOCIAL SCIENCE DIVISION

<u>Name</u>	<u>Course</u>	<u>Contact Hrs.</u>	<u>Compensation</u>
Barnett, Nancy	Engl. 0112	5	\$750.00
	Engl. 0101	5	\$750.00
	Engl. 0121	3	\$450.00
Beard, Gregory, LLD	BusL. 0250	4	\$800.00
Born, Janet	Engl. 0111	5	\$750.00
Brown, Emily	Econ. 0101	5	\$750.00
Combs, Charles	Soci. 0101	4	\$600.00
Crabtrec, Paul, Ph.D.	Soci. 0202	4	\$800.00
Distel, Norma	Engl. 0111	5	\$750.00
Fluty, Cathleen	Engl. 0111	5	\$750.00
Gillenwater, Mack, Ph.D.	Geog. 0130	4	\$800 + travel
Hammer, Robert, Ph.D.	Soci. 0101	4	\$800.00
Kong, Colleen	Psyc. 0101	4	\$600.00
Kuhn, David, LLD	BusL. 0260	4	\$800.00
Lucas, Patricia	Engl. 0101	5	\$750.00
Maroudis, Samuel	Econ. 0102	5	\$750.00
Marsh, Eleanor*(PTY)	Soci. 0101	16 hrs. (1/3)	\$3,824.00
Meredith, Larry, Ph.D.	Psyc. 0270	5	\$1,000.00
Midkiff, Steven	Psyc. 0173	4	\$600.00
	Psyc. 0131	3	\$450.00
Raymond, Edward	Econ. 0101	5	\$750 + travel
Richardson, Robert	Econ. 0102	5	\$750.00
Ross, James P.	Engl. 0115	5	\$750.00
	Engl. 0111	5	\$750.00

*Part-Time Yearly

<u>Name</u>	<u>Course</u>	<u>Contact Hrs.</u>	<u>Compensation</u>
Simon, John	Psyc. 0173	4	\$600.00
	Psyc. 0101	4	\$600.00
	Psyc. 0101	4	\$600.00
Sommers, Steve	Psyc. 0101	4	\$600.00
Stephen, Charles	Geog. 0242	3	\$450 + travel
Stevenson, John C.	Span. 0112	4	\$600.00
Sylvia, Jackie	Engl. 0112	5	\$750.00
Webb, William	Psyc. 0275	5	\$750.00
<u>MATH/SCIENCE DIVISION</u>			
Binder, Frank, Ph.D.	Biol. 0235	6	\$1,200 + travel
Chamberlin, Dwight	Math 0131	5	\$750.00
Flawine, Jake	Math 0101	5	\$750.00
Kalmon, Benjamin	Phys. 0203 (lec)	3	\$450.00
	Phys. 0203 (lab)	3	\$450.00
Mannakkil, Thomas, Ph.D.	Phys. 0201 (2 lecs)	6	\$1,200 + travel
Russell, William	Geol. 0102 (lec)	3	\$450.00
	Geol. 0102 (lab)	2	\$300.00
Spears, Billy	Math 0112	5	\$750.00
Vergne, James	Math 0132	5	\$750.00
Vita, Orlando	Phys. 0201 (lec-Lab)	6	\$900.00
	Phys. 0201 (lab)	3	\$450.00
Welton, Michael	Math 0105	5	\$750.00

RESOLUTION 3-76

Be it resolved that the Shawnee State General and Technical College Board of Trustees hereby approves purchase of the following technical education equipment which is funded under H.B. 687 and is listed on the attached list, such list indicating the price quotation for which price the equipment will be purchased, or as reconditioned equipment as noted.

REQUEST FOR APPROVAL TO PURCHASE

EQUIPMENT FOR TECHNICAL EDUCATION (SUB H.B. 687)

BY: Shawnee State General and Technical College

<u>Item</u>	<u>Quantity</u>	<u>Price Quota-</u>		<u>Price</u>
		<u>Unit</u>	<u>Total</u>	
		<u>Cost</u>	<u>Cost</u>	<u>After Bid</u>
<u>Engineering Technologies:</u>				
Civil Engineering:				
Engineer's and Surveyor Transits 20 seconds, with tripod	2	\$ 755	\$1,510	\$1,493.80
Uni-site Automatic Level Telescope with tripod	2	477	894	880.30
Engineer's Level with tripod	1	457	457	449.05
Engineer's Self-Leveling Level with tripod	1	1,502	1,502	860.00
Theodolite One-Second Transit with tripod	1	4,100	<u>4,100</u>	<u>3,951.50</u>
	TOTAL		<u>\$8,523</u>	<u>\$7,639.65</u>
Electro-Mechanical Engineering:				
Pneumatics Test Unit	1	750	750	
Basic AC Rotating Machinery Station	2	417	834	834.00
D.C. Compound Generator	2	305	610	610.00
Sync Motor/Alternator	2	395	790	790.00
D.C. Compound Motor	2	275	550	550.00
Basic Electrical Loading System; Resistive, Capacitive, Inductive	3	670	2,010	2,010.00
Prony Brake Loading and Evaluation System	1	260	260	260.00
Manual Precision Tachometer	1	230	<u>230</u>	<u>230.00</u>
	TOTAL		<u>\$6,024</u>	<u>\$5,274.00</u>

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Unit Cost</u>	<u>Price Quota ion After Bid</u>
<u>Engineering Technologies: (continued)</u>				
Plastics/Chemical:				
Taber Abraser, Model 505	1	\$2,670	\$2,670	\$2,670.00
Plastic Melt Indexer, Model 1	1	2,319	1,319	1,319.00
Gel Timer	1	290	290	290.00
Sheet Die for an existing 1" extruder sheet die, complete with heating unit and thermocouple, adjustable for sheet thickness from .040" to .010", for use with 1" extruder	1	2,216	<u>2,216</u>	<u> </u>
TOTAL			<u>\$6,495</u>	<u>\$4,279.00</u>
<u>Health Technologies:</u>				
Dental Hygiene:				
Midwest Tru-Torc Straight Handpieces	18	455	<u>\$8,190</u>	<u>\$5,760.00</u>
Radiologic Technology:				
Densitometer: Digital Densitometer 07-428 Nuclear Associates, Inc.	1	595	595	595.00
3M Company Human Anatomical Phantoms, complete set 10-3M x-ray Phantoms	1	5,934	5,934	5,501.28
Sensitometer, We-jex Model R	1	205	205	185.81
Blu-Ray Duplicating Printer, BXR Mark II	1	600	600	543.84
Picker Mobile Illuminator, Four-Bank "Thinbrite" Illuminator	1	517	517	420.00
14 x 17 Filing Cabinet, 3-drawer, olive green with lock	1	319	<u>319</u>	<u>269.00</u>
TOTAL			<u>\$8,170</u>	<u>\$7,514.93</u>
Medical Laboratory Technology:				
Coleman Spectrophotometer 57974-653	1	760	760	739.00
Multi-Stir Plate 58920-106	2	295	590	525.88
A0 Refractometers 55680-108	2	280	560	564.94
Photomicrographic System 41770-009	1	320	320	315.57
A0 Microscopes, Series 10B N10BU-QW, 41710-255	3	1,000	3,000	3,156.57

<u>Items</u>	<u>Quantity</u>	<u>Price Quotation before bid</u>		<u>Price Quotation After Bid</u>
		<u>Unit Cost</u>	<u>Total Cost</u>	
<u>Health Technologies: (continued)</u>				
<u>Medical Laboratory: (continued)</u>				
CO ₂ Water Jacketed Incubator 35906-004	1	1,000	<u>1,000</u>	<u>1,346.95</u>
	TOTAL		<u>\$6,230</u>	<u>\$6,649.01</u>
 <u>Business Technologies:</u>				
Data Processing				
*IBM Sorter	1	3,090	3,090	2,500.00
*IBM Interperter	1	5,914	5,914	3,500.00
*IBM 029 Key Punch	1	3,914	<u>3,914</u>	<u>5,000.00</u>
	TOTAL		<u>\$12,918</u>	<u>\$11,000.00</u>
	GRAND TOTAL		<u>\$56,550</u>	<u>\$48,116.59</u>

*Would like to investigate the possibility of purchasing the above equipment on a conditioned basis as versus the IBM price quotation above.

As Chief Administrative Officer, I hereby certify that the Institute will purchase these specific items.

Date: _____

Dr. Robert W. Flinchbaugh, President

RESOLUTION 4-76

Be it resolved that the Board of Trustees of Shawnee State General and Technical College hereby approves the following increases in the College share of Blue Cross employee health insurance premiums, said increase to be effective February 1, 1976.

	Current Rate	New Rate
Single Rate-College Share	\$17.62 per month	\$26.64 per month
Family Rate-College Share	\$18.16 per month	\$26.64 per month

The total cost of the college and individual share of the Blue Cross Family plan is currently \$43.54 and the new rate is \$65.81 per month.