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February 19, 1979 Meeting Minutes

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M I N U T E S
SHAWNEE STATE COMMUNITY COLLEGE
Board of Trustees Meeting
February 19, 1979

The meeting was called to order by Chairman Strafford.

ROLL CALL

Members Present: Mr. Brown, Mr. Horr, Mr. Morgan, Mr. Rittenour, Mr. Strafford.
Members Absent: Mrs. Kennedy, Mr. Hyland, Mr. Baxter, Mr. Vetter.

APPROVAL OF MINUTES

Mr. Rittenour moved and Mr. Morgan seconded the motion to approve the minutes of the January 22, 1979 Board of Trustees Meeting.

Ayes: Mr. Brown, Mr. Horr, Mr. Morgan, Mr. Rittenour, Mr. Strafford
Nays: None

PRESIDENT'S REPORT

Dr. Flinchbaugh reported that the State Department of Education, Division of Vocational Education visited Shawnee State's campus for a follow-up of last year's technical education review. They gave the technical programs an exemplary evaluation, commenting that Shawnee has some of the finest programs in the state. They also gave the counselors a very high rating. The North Central Evaluation Self-Study Committee will have its final meeting on Wednesday February 21. There has been much input from the college community for this report. It will go to the printers and then be mailed to members of the Evaluation team who will be on campus for an on-site visit beginning May 7 for two or three days.

A student who graduated in the Business Technologies Program in Accounting has passed the state test for C.P.A.

The first meeting of the Presidential Advisory Committee will meet on Friday February 23. Also the second meeting of the monthly faculty/administrators meeting will be held Tuesday, February 20.

Dr. Flinchbaugh asked Mr. Taylor to report on the new facilities. March 9, "B" building will be ready for the Mexican Folk Ballet. Mr. Taylor has sent letters of intent to the low bidders on the new T & I building which should begin in about 30 days. Money for the nursing wing addition has been put into the T & I building. A Pinkerton guard has been hired for security at night and the guard is on duty from 5:30 - 10:30 each evening. The guard is not armed at this time.

M I N U T E S
SHAWNEE STATE COMMUNITY COLLEGE
Board of Trustees Meeting
March 26, 1979

The meeting was called to order by Chairman Strafford.

ROLL CALL

Members Present: Mr. Baxter, Mr. Brown, Mr. Horr, Mr. Hyland, Mrs. Kennedy,
Mr. Morgan, Mr. Rittenour, Mr. Vetter, Mr. Strafford.

Members Absent: None

APPROVAL OF MINUTES

Mr. Brown made the motion, seconded by Mr. Vetter that the minutes of the Board of Trustees February 19, 1979 meeting be approved.

Ayes: Mr. Baxter, Mr. Brown, Mr. Horr, Mr. Hyland, Mrs. Kennedy, Mr. Morgan,
Mr. Rittenour, Mr. Vetter, Mr. Strafford.

Nays: None

PRESIDENT'S REPORT

Dr. Flinchbaugh reported to the Board that the North Central Evaluation Team will be on campus May 7, 8 and 9. The team would like to have dinner with the board members on Monday, May 7, at 6 p.m. to ask questions. This would be a conference type meeting.

Dr. Flinchbaugh further reported that the committee of ten (10) and several sub-committees had put forth a tremendous amount of time and effort in getting the North Central Accreditation Report ready for the Evaluation Team. He stated that he was pleased with the results and gave each of the Board members a copy of the report for their information.

The Dental Hygiene Capping Ceremony will be held on May 5th, 1979 and the Board members are invited to attend. There will be a dinner after the capping and reservations must be made by April 1, 1979.

APPOINTMENT OF COMMITTEES

Chairman Strafford appointed the Board members to the following committees for the 1979 year:

Educational Policies Committee

Mr. William Horr, Chr.
Mr. Walter Brown
Mr. John Rittenour

Finance Committee

Mr. David Vetter, Chr.
Mr. Victor Morgan
Mr. James Strafford

Bldg. & Ground Committee

Mr. Duncan Baxter, Chr.
Mrs. Phyllis Kennedy
Mr. F. D. Hyland

NEW BUSINESS

REVISION OF COMMUNITY USE OF COLLEGE FACILITIES - RESOLUTION 5-79

Mr. Morgan moved and Mr. Baxter seconded the motion to approve Resolution 5-79 revising Section 10.100 of the Policies and Procedures Manual, concerning community use of the college facilities.

Ayes: Mr. Baxter, Mr. Brown, Mr. Horr, Mr. Hyland, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour, Mr. Vetter, Mr. Strafford.

Nays: None

1979-80 COLLEGE CALENDAR - RESOLUTION 6-79

The Ohio Revised Code requires approval of the Board of Trustees for holiday observance changes. Mr. Baxter moved the adoption of Resolution 6-79, College Calendar 1979-80, Mrs. Kennedy seconded the motion.

Ayes: Mr. Baxter, Mr. Brown, Mr. Horr, Mr. Hyland, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour, Mr. Vetter, Mr. Strafford.

Nays: None

SCHOLARSHIP PROGRAM - RESOLUTION 7-79

The Board of Trustees having given tacit approval of an academic scholarship at Shawnee State Community College were asked to approve this scholarship program. Mr. Hyland moved and Mr. Rittenour seconded the motion to approve Resolution 7-79.

Ayes: Mr. Baxter, Mr. Brown, Mr. Horr, Mr. Hyland, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour, Mr. Vetter, Mr. Strafford.

Nays: None

NAMING OF INDUSTRIAL BUILDING - RESOLUTION 8-79

Mr. Vetter moved and Mr. Rittenour seconded the motion to approve Resolution 8-79, the naming of the new Industrial Building. The building will be named "Vernal G. Riffe, Jr. Industrial Building".

Ayes: Mr. Baxter, Mr. Brown, Mr. Hyland, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour, Mr. Vetter, Mr. Strafford.

Abstain: Mr. Horr

Nays: None

RESOLUTION 9-79 PROPOSED SALARY PROGRAM

Mr. Hyland moved and Mr. Morgan seconded the motion that the Board go into conference session. They asked the Ad Hoc Salary Program Committee members and the President of the SEA Association to meet with them in this conference meeting.

Ayes: Mr. Baxter, Mr. Brown, Mr. Horr, Mr. Hyland, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour, Mr. Vetter, Mr. Strafford.

Nays: None

The conference session began at 7:28 p.m. The regular meeting reconvened at 8:34 p.m.

There was no action taken on Resolution 9-79.

OTHER BUSINESS

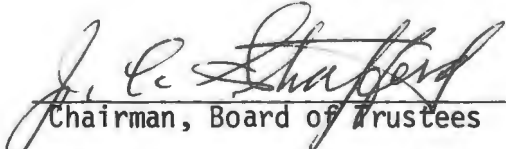
Mr. Taylor gave the Board members information concerning the construction meeting of contractors that are to build the new T & I building.

ADJOURNMENT

Mr. Hyland moved and Mr. Vetter seconded the motion for adjournment.

Ayes: Mr. Baxter, Mr. Brown, Mr. Horr, Mr. Hyland, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour, Mr. Vetter, Mr. Strafford.

Nays: None


Chairman, Board of Trustees


Secretary, Board of Trustees

RESOLUTION 5-79

Whereas it is the intention of the Board of Trustees to permit the use of College facilities for certain type of religious meetings and conferences, and

Whereas it is the Board's intention to not permit religious organizations to use the facilities for religious ceremonies or worship services that are held on a regular basis, and

Whereas it is the Board's intention to give the administration some latitude in making decisions about the use of the facilities for religious purposes;

Now, therefore, be it resolved that the Board of Trustees of Shawnee State Community College hereby approves a revision to Section 10.100 Community Use of College Facilities, said revision involving deletion of the sentence "The College facilities shall not be available to any religious organization which intends to hold religious meetings."

CHAPTER 10
BUILDINGS AND GROUNDS

10.100 Community Use of College Facilities

Shawnee State Community College, being a state assisted institution of higher education which is community oriented in its service capacity, encourages use of its facilities by community organizations and groups during those times when such use will not interfere with the regular educational program or other bona fide college activities. College facilities may not be reserved for parties or celebrations such as anniversary or birthday parties that are of a private nature.

The College assumes no responsibility for the views expressed by organizations or groups using the College's facilities, nor do the organizations or groups have any endorsement from the Board of Trustees for their views or opinions.

The College President is authorized to publish procedural guidelines implementing or altering those procedures stated within this policy as originally adopted in order to provide for the safety of participants, protections of the College facilities and equipment, and applicable reimbursement.

There is nothing explicit or implicit in this policy which guarantees any tax exempt or profit making organization the right to use the College facilities or equipment. The College will review each application and make a determination accordingly whether or not an organization will be granted the privilege to use facilities or equipment.

RESOLUTION 6-79

Be it resolved by the Board of Trustees of Shawnee State Community College that the Board hereby approves the 1979-80 College calendar as attached to this resolution, and

Be it further resolved that the College will hold ceremonies on President's Day and Martin Luther King Day to recognize these leaders.

SHAWNEE STATE COMMUNITY COLLEGE

Calendar for 1979-80

FALL QUARTER 1979

Aug. 20,21,22,23 Registration for Fall Quarter
 Sept. 12, 13 Late registration
 Sept. 17 Last day to pay fees or make arrangements with the Business Office
 Sept. 17 First day of classes
 Sept. 28 Last day to add a class or apply for pass/fail
 Oct. 12 Columbus Day - college open
 Oct. 29-Nov. 9 Winter Quarter advising
 Nov. 2 Last day to drop a class or apply for non-credit
 Nov. 12 Veterans Day - college closed
 Nov. 13 Registration week for Winter Quarter
 Nov. 21 College closes at 4:00 p.m. to Nov. 26, 8:00 a.m.
 Nov. 22 Thanksgiving Day - college closed
 Nov. 23 Columbus Day substitute - college closed
 Dec. 6 Quarter ends at 6:00 p.m.
 Dec. 6,7,8, 10,11,12 Exams begin Dec. 6 at 6:00 p.m. through Dec. 12 at 10:00 p.m.
 Dec. 13 Grades due
 Dec. 24 Martin Luther King Day substitute - college closed
 Dec. 25 Christmas holiday - college closed
 31 Presidents Day substitute - college closed

WINTER QUARTER 1980

Jan. 1 New Year's holiday - college closed
 Jan. 2 Late registration
 Jan. 2 Last day to pay fees or make arrangements with the Business Office
 Jan. 3 First day of classes
 Jan. 14 Martin Luther King Day - college open
 Jan. 16 Last day to add a class or apply for pass/fail
 Feb. 4-15 Spring Quarter advising
 Feb. 18 Presidents Day - college open
 Feb. 18 Registration week for Spring Quarter
 Feb. 21 Last day to drop a class or apply for non-credit
 Mar. 13 Quarter ends at 6:00 p.m.
 Mar. 13,14,15, 17,18,19 Exams begin Mar. 13 at 6:00 p.m. through Mar. 19 at 10:00 p.m.
 Mar. 20 Grades due

SPRING QUARTER 1980

Mar. 31	Late registration
Mar. 31	Last day to pay fees or make arrangements with the Business Office
Apr. 1	First day of classes
Apr. 14	Last day to add a class or apply for pass/fail
Apr. 28-May 9	Summer Quarter advising
May 12	Registration week for Summer Quarter
May 20	Last day to drop a class or apply for non-credit
May 26	Memorial Day - college closed
June 5	Quarter ends at 6:00 p.m.
June 5,6,7,9,10,11	Exams begin June 5 at 6:00 p.m. through June 11 at 10:00 p.m.
June 12	Grades due
June 14	Graduation

SUMMER QUARTER 1980

June 16	Late registration
June 16	Last day to pay fees or make arrangements with the Business Office
June 17	First day of classes
June 23	Last day to add a 5 week session course or apply for pass/fail
June 30	Last day to add a full quarter course or apply for pass/fail
July 4	Holiday - college closed
July 10	Last day to drop a 5 week session course or apply for non-credit
July 21	Last day of 5 week session
July 21	Exams for 5 week session
July 22	Grades due for 5 week session
Aug. 5	Last day to drop a full quarter course or apply for non-credit
Aug. 4-8	Orientation and advising for Fall Quarter
Aug. 11	Registration week for Fall Quarter
Aug. 25	Full quarter ends
Aug. 26,27	Exams
Aug. 28	Grades due

RESOLUTION 7-79

Whereas Shawnee State Community College's administration informally discussed a scholarship program with the Board of Trustees in early 1977, and,

Whereas as the Board approved Budgets for 1977-78 and 1978-79 which included monies for such scholarship program, and,

Whereas in 1977-78 and 1978-79 Shawnee State Community College awarded qualified high school graduates a scholarship for attending Shawnee State Community College, and

Whereas as the State Auditor's office - University Audit Division has questioned the funding source (General Fund) for such a program, and

Whereas formal Board action addressed specifically to the scholarship program would show the intent of the Board concerning the matter of such expenditures;

Now, therefore, be it resolved that the Board of Trustees of Shawnee State Community College does hereby support and approve said scholarship program as being most beneficial to the College and the people it serves, and concurs with the continuance of the program in it's entirety.

RESOLUTION 8-79

Whereas, Shawnee State Community College has been fortunate to have many years of encouragement and support from its State Representative, The Honorable Vernal G. Riffe, Jr., Speaker of the Ohio House of Representatives, and

Whereas, Representative Riffe has been instrumental in the successful creation of Shawnee State Community College;

Now therefore be it resolved that the Board of Trustees of Shawnee State Community College thanks Mr. Riffe for his generous encouragement and support, and

Be it further resolved that the Board does hereby act to name the new Industrial Building the "Vernal G. Riffe Industrial Building" as a "thank you" to Mr. Riffe and as an attempt to reflect his contributions over the years to the people of the area now and in the future.

RESOLUTION 9-79

Whereas, a salary program has been developed for administrators, program directors, faculty, and support staff (should Civil Service be terminated at Shawnee State Community College by a court decision), and

Whereas, the Shawnee Education Association has agreed to support the salary program and to consider the negotiations in the area of salary prebargained for school years 1979/1980/1981, and

Whereas, all full time employees have had opportunities to voice their opinions about the salary program, and

Whereas, full time faculty, administrators, program directors, and support staff voted to agree with and support the proposed salary program on March 19, 1979, and

Whereas the Board of Trustees has met with representatives of the administration, faculty, and support staff on several occasions and the Finance Committee of the Board has met with representatives from these groups a number of times;

Now, therefore be it resolved that the Board of Trustees of Shawnee State Community College hereby approves a salary program based on a profit-sharing concept, said approval to be for a period of 2 years, and

Further, that the salary program shall include all full-time faculty (full time faculty inclusion in the system will be subject to the terms of any present or future contract negotiated between the Shawnee Education Association and Shawnee State Community College), administrators, program directors, and support staff (should they be removed from Civil Service by a court decision), and

Further, that the salary program shall be incorporated into the appropriate section of the Policy and Procedures Manual as College Policy, and

Further, that during the trial period of 2 years in which the salary program is implemented and tested, the Board authorizes the President to work with faculty, administrators, program directors, support staff, and the Board to correct or modify any provisions of the program that are causing problems due to unanticipated variables, inconsistencies, or interpretations.