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6-25-1979

### June 25, 1979 Meeting Minutes

Shawnee State University

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SHAWNEE STATE COMMUNITY COLLEGE  
Board of Trustees Meeting  
Monday, June 25, 1979

The meeting was called to order by Chairman Strafford.

ROLL CALL

Members Present: Mr. Brown, Mr. Baxter, Mr. Horr, Mrs. Kennedy, Mr. Morgan,  
Mr. Rittenour, Mr. Strafford.

Members Absent: Mr. Hyland, Mr. Vetter.

APPROVAL OF MINUTES

Mr. Morgan moved and Mrs. Kennedy seconded the motion to approve the minutes of the May 21, 1979 meeting.

Ayes: Mr. Baxter, Mr. Brown, Mr. Horr, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour,  
Mr. Strafford.

Nays: None

PRESIDENT'S REPORT

Dr. Flinchbaugh introduced Mr. Weinbrecht, Athletic Director, to talk to the Board concerning budget necessities for the 1979-80 academic year. With the institution of Women's athletics on a much larger scale than before and with increased costs for travel and meals, etc., Mr. Weinbrecht gave a projected expenditure of \$48,750. This would not include any spring sports at this time.

Mr. Taylor spoke concerning a letter written by Mr. Hayes, Architect, to the State Architect questioning the delays that occurred in the construction of the new campus. The letter asks for direction from the State Architect to the Board of Trustees as to the possibility of Shawnee State Community College receiving reimbursement for some of the expenses that occurred as a result of this delay in the project completion.

Mr. Taylor also reported that work has been delayed on the new T & I building due to a strike of construction workers. This delay has been about 2 1/2 weeks.

NEW BUSINESS

RESOLUTION 16-79 ASSISTANT LIBRARIAN AND PROGRAM DIRECTORS' CONTRACTS

Mr. Horr moved and Mr. Rittenour seconded the motion to approve Resolution 16-79, approving contracts for the assistant librarians and some program directors.

Ayes: Mr. Baxter, Mr. Brown, Mr. Horr, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour,  
Mr. Strafford.

Nays: None

RESOLUTION 17-79 FACULTY PROMOTION

Mr. Baxter moved and Mrs. Kennedy seconded the motion to approve Resolution 17-79 approving the promotion of Mr. Fred Law.

Ayes: Mr. Baxter, Mr. Brown, Mr. Horr, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour, Mr. Strafford.

Nays: None

RESOLUTION 18-79 FULL TIME PAY RATES FOR JULY 1, 1979

Mr. Morgan moved and Mr. Horr seconded the motion to approve Resolution 18-79 authorizing continued payment of full time employees salaries after June 30, 1979.

Ayes: Mr. Baxter, Mr. Brown, Mr. Horr, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour, Mr. Strafford.

Nays: None

RESOLUTION 19-79 SALES AGREEMENT AUTHORIZATION WITH DEC

Mr. Horr moved and Mr. Rittenour seconded the motion to approve Resolution 19-79, authorizing the Treasurer to sign sales agreement with DEC.

Ayes: Mr. Baxter, Mr. Brown, Mr. Horr, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour, Mr. Strafford.

Nays: None

RESOLUTION 21-79 CONTRACTS FOR FULL-TIME FACULTY IN HEALTH PROGRAMS

After some discussion this resolution was tabled.

EXECUTIVE SESSION

Mrs. Kennedy moved and Mr. Baxter seconded the motion for the Board to go into Executive Session to discuss collective bargaining in relation to an Interim Budget. The Board went into Executive Session at 8:25 p.m.

Ayes: Mr. Baxter, Mr. Brown, Mr. Horr, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour, Mr. Strafford.

Nays: None

The meeting was reconvened at 10:35 p.m.

RESOLUTION 20-79 APPROVAL OF AN INTERIM BUDGET

Mr. Baxter moved and Mr. Morgan seconded the motion to approve Resolution 20-79 approving an interim budget.

Ayes: Mr. Baxter, Mr. Brown, Mr. Horr, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour, Mr. Strafford.

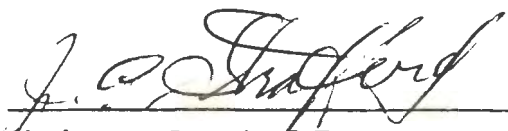
Nays: None


ADJOURNMENT

Mr. Brown moved and Mr. Horr seconded the motion to adjourn.

Ayes: Mr. Baxter, Mr. Brown, Mr. Horr, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour,  
Mr. Strafford.

Nays: None

  
\_\_\_\_\_  
Chairman, Board of Trustees (date)

  
\_\_\_\_\_  
Secretary, Board of Trustees

RESOLUTION 16-79

Be it resolved that the Board of Trustees of Shawnee State Community College hereby approves contracts for the following people as indicated:

Teresa Midkiff - Assistant Librarian - a two (2) year contract from July 1, 1979 through June 30, 1981, each year to be for a period of twelve months with twenty (20) days vacation and fifteen (15) days sick leave.

Barbara Schaich - Assistant Librarian - a one (1) year contract

Joan Abel - Director of ADN Program - a one (1) year contract

Sue Barnes - Director of EMT Program - a one (1) year contract

Pat Doorley - Director of Respiratory Program - a one (1) year contract

One year contracts will run from July 1, 1979 through June 30, 1980, and the contracts will be for a period of twelve months with twenty (20) days vacation and fifteen (15) days sick leave.

Be it further resolved that salaries and benefits for these individuals will be set at the time the Board sets salaries for all administrative staff, and

Further, that these individuals will be paid at the same rate as they were paid during 1978-79 until administrative salaries are determined for 1979-80.

RESOLUTION 17-79

Whereas, under present Shawnee State Community College policy a promotion process has been finalized for full time faculty being considered for promotion in rank, and

Whereas, the President recommends the following advancement in rank,

Now, therefore, be it resolved that the Board of Trustees of Shawnee State Community College hereby approves the promotion in rank of the following full time faculty member, said promotion to become effective on the 1979-80 contract:

Fred Law - Senior Instructor to Assistant Professor

RESOLUTION 18-79

Whereas, rates of pay for the 1979-80 fiscal year have not been determined, and

Whereas, the College Business Office needs authorization to continue paying all full time employees after June 30, 1979,

Now, therefore, be it resolved that the Board of Trustees of Shawnee State Community College hereby approves a rate of pay for full time employees equal to the 1978-79 rates of pay of all continuing full time employees, said continuing rates of pay to be effective July 1, 1979.

RESOLUTION 19-79

Whereas, Shawnee State Community College is planning to enter into an agreement entitled Conditional Sales Agreement with Digital Equipment Corporation relating to the purchase by the College from said Digital Equipment Corporation of certain equipment;

Now therefore, be it resolved that the Shawnee State Community College Board of Trustees hereby approves the said Conditional Sales Agreement and the action of the Treasurer of the College in signing said Conditional Sales Agreement on behalf of the Board of Trustees is hereby ratified and confirmed, and

Be it further resolved that the Treasurer of the College is hereby authorized to sign on behalf of the Board of Trustees any schedules issued under the provisions of said Conditional Sales Agreement and any other instrument or document which may be necessary or expedient in connection with the agreement upon or fulfillment of the provisions of said Conditional Sales Agreement, and

Be it further resolved that said Digital Equipment Corporation may rely on this Resolution until the same has been rescinded and Digital Equipment Corporation notified thereof in writing.



RESOLUTION 20-79

Whereas, the Ohio State Legislature and Governor have not finalized a State Budget for the 1979-81 biennium, and

Whereas, the College has begun, but not yet finalized, collective bargaining with Shawnee Education Association, and

Whereas, the State of Ohio requires the College to have a budget prior to a new fiscal year beginning on July 1;

Now, therefore, be it resolved that the Board of Trustees of Shawnee State Community College hereby approves an interim budget to become effective July 1, 1979 and to be in force until state and local conditions permit development of a permanent fiscal year budget for 1979-80.

SHAWNEE STATE COMMUNITY COLLEGE

Interim Budget  
1979-80 Fiscal Year

	Actual <u>1977-78</u>	----- Budget ----- <u>1978-79</u>	<u>1979-80</u>
<b>Income:</b>			
Tuition, fees and other student charges	\$1,015,489	\$1,014,000	\$1,172,500
State appropriations	1,568,773	1,694,190	1,918,598
Vocational appropriations	288,958	260,000	250,000
Federal grants and contracts		12,000	12,000
Sales and services	8,181	8,000	8,000
Other (interest, rentals, etc.)	73,040	60,000	131,000
Total Income	<u>2,954,441</u>	<u>3,048,190</u>	<u>3,492,098</u>
<b>Expenditures:</b>			
Educational and general			
Instruation & departmental research	1,495,718	1,633,089	1,817,898
Public service	2,251		
Academic support	175,273	227,420	247,305
Student services	217,708	243,358	255,789
Institutional support	481,895	557,965	646,750
Operation & maintenance of plant	238,172	403,932	514,650
Scholarships	7,002	23,650	27,450
Total Expenditures	<u>2,618,019</u>	<u>3,089,414</u>	<u>3,509,842</u>
<b>Mandatory transfers for:</b>			
Loan fund matching	603	500	-
College workstudy	4,033	4,000	5,808
Nursing loan fund	102	1,500	400
Total Mandatory transfers	<u>4,738</u>	<u>6,000</u>	<u>6,208</u>
<b>Nonmandatory transfers for:</b>			
Current allocated fund balance	(37,250)		50,000
Agency funds (student activities)		(14,000)	(14,000)
Athletics	(12,889)	(13,000)	(6,000)
Net Increase in Fund Balance	<u>\$ 281,545</u>	<u>\$ (74,224)</u>	<u>\$ 6,048</u>

SHAWNEE STATE COMMUNITY COLLEGE

Statement of Current Funds Revenues, Expenditures, and other Changes  
Quarter ended March 31, 1979

	<u>Total Current Funds</u>	<u>Budget 78-79</u>	<u>Percent Expended</u>
Revenues:			
Tuition, fees, and other student charges	\$ 665,058	\$1,014,000	65.6%
State appropriations	1,300,828	1,694,190	76.8
Federal grants and contracts	12,000	12,000	100.0
State grants and contracts	120,058	260,000	46.2
Sales and services	2,648	8,000	34.0
Other sources	105,099	60,000	176.0
Total revenues	<u>2,205,691</u>	<u>3,048,190</u>	<u>73.0</u>
Expenditures and mandatory transfers:			
Educations and General:			
Instruction and departmental research	1,144,126	1,633,089	70.0%
Academic support	153,852	227,420	67.6
Student services	202,782	243,358	83.3
Institutional support	371,051	557,965	66.5
Operation and maintenance of plant	226,265	403,932	56.0
Scholarships and grants	<u>11,585</u>	<u>23,650</u>	<u>49.0</u>
Total educational and general expenditures	<u>2,109,661</u>	<u>3,089,414</u>	<u>69.0</u>
Mandatory transfers for:			
Loan fund matching	246	500	49.2%
College workstudy	3,607	4,000	90.1
Nursing loan fund	<u>1,177</u>	<u>1,500</u>	<u>78.5</u>
Total expenditures and mandatory transfers	<u>2,114,691</u>	<u>3,095,414</u>	<u>69.0</u>
Nonmandatory transfers and additions/(deductions)			
Nonmandatory transfers for:			
Agency funds	(13,700)	(14,000)	97.9%
Athletics	<u>(6,000)</u>	<u>(13,000)</u>	<u>46.2</u>
Net increase in fund balance	<u>\$ 71,300</u>	<u>\$ (74,224)</u>	