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12-15-1980

### December 15, 1980 Meeting Minutes

Shawnee State University

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## M I N U T E S

### Shawnee State Community College Board of Trustees Meeting December 15, 1980

The meeting was called to order by Chairman Baxter.

#### ROLL CALL

Members Present: Mr. Jenkins, Mrs. Kennedy, Mr. Morgan, Mr. Vetter, Mr. Brown,  
Dr. Carson, Mr. Hyland, Mr. Baxter

Members Absent: Mr. Rittenour

#### APPROVAL OF MINUTES

Mr. Hyland moved and Mrs. Kennedy seconded the motion to approve the minutes of the November 17, 1980 meeting.

Ayes: Mr. Jenkins, Mrs. Kennedy, Mr. Morgan, Mr. Vetter, Mr. Brown, Dr. Carson,  
Mr. Hyland, Mr. Baxter

Nays: None

#### PRESIDENT'S REPORT

Mr. Taylor began his report by stating that we still did not know what budget cuts would be forthcoming. Governor Rhodes was to make a speech on this date proposing cuts, however, we must wait for reaction from the legislature to his proposals and at this time no recommendations or suggestions concerning the college budget would be possible. A wait and see attitude must be held even with regard to tuition increases, until we actually know the proposed budget cuts, and what affect they will have on the college. Mr. Taylor reported that he had met several times with our legislators and they are aware and concerned about the welfare of Shawnee State.

Continuing his report Mr. Taylor announced the awarding of two grants from the Pixley Estate. One grant is for Academic Excellence in the amount of \$22,000, the other grant is for a summer program for gifted students in grades 3 through 12, The amount of this grant is \$18,000. Two other grants that were requested were turned down. The Committee that awards these grants is interested in programs that will enrich our area, rather than in equipment needs. Deadline for applications for the Pixley Grants next year is September 1, 1981. The college committee will begin working immediately on these requests and will have them completed before the completion of school in June. They will be given to Mr. Taylor at that time.

Mr. Taylor met with the Shawnee State Development Fund, Inc. on December 12, and ask for their support in the amount of \$500 to hire Dr. Robert Harner to write and submit a grant in the amount of \$100,000 for In-Service Faculty Development. Dr. Harner is an expert in the field of grant writing. The Development Fund Committee granted the \$500 to hire Dr. Harner.

The Master Plan and North Central Report are at the printers and a copy will be available to the Board members in January. Mr. Taylor stated that many good people have worked very hard on these reports .

Mr. Taylor asked Mr. Hawk, Treasurer of the College to give a report on subsidy distribution:

Subsidy Information 80-81

|                      |              |              |                 |
|----------------------|--------------|--------------|-----------------|
| (1) Enrollment (FTE) |              |              |                 |
|                      | <u>79-80</u> | <u>80-81</u> | <u>Increase</u> |
|                      | 1449         | 1631         | 182 - 12.6%     |

|                                 |              |              |                 |
|---------------------------------|--------------|--------------|-----------------|
| (2) Actual Earnings: Comparison |              |              |                 |
|                                 | <u>79-80</u> | <u>80-81</u> | <u>Increase</u> |
|                                 | \$2,003,123  | \$2,504,270  | \$501,147 - 25% |

|                                |                    |                |  |
|--------------------------------|--------------------|----------------|--|
| (3) 80-81 Subsidy Calculations |                    |                |  |
| Earnings                       | \$2,504,270        |                |  |
| Base                           | - <u>2,052,099</u> |                |  |
| Growth                         | \$ 452,099         | - 22% Increase |  |

Of the \$452,171 growth we received .043 cents on the dollar or \$19,278 resulting in a net loss of \$433,893 (\$452,171 - 19,278)

Dollars to be paid as of 12-15-80

|               |                    |
|---------------|--------------------|
| Base          | \$2,052,099        |
| + Growth      | 19,278             |
| - Budget Cuts | <u>124,283</u>     |
| 80-81 Subsidy | <u>\$1,947,094</u> |

|                                     |              |              |                  |
|-------------------------------------|--------------|--------------|------------------|
| (4) Comparison of Subsidy Received: |              |              |                  |
|                                     | <u>79-80</u> | <u>80-81</u> | <u>Increase</u>  |
|                                     | \$1,886,942  | \$1,947,094  | \$ 60,152 - 3.2% |

|                                     |                |  |
|-------------------------------------|----------------|--|
| (5) 1979-81 Bi-ennial Dollar Loss:  |                |  |
| (\$2,002,123 - \$1,886,942) (79-80) | \$116,181      |  |
| 1980-81, as of 12/15/80             |                |  |
| (\$2,504,270 - \$2,071,377)         | 432,893        |  |
| 6% Budget Cut                       | <u>124,283</u> |  |
| Total                               | \$673,357      |  |

Average losses of four year institutions is 10%, Community Colleges is 11%, Technical Colleges is 23%, and Branch Campuses is 11%. Shawnee States loss for this year is 22%.

COMMITTEE REPORTS

There were no reports from the Board Committees.

RESOLUTION 38-80 MULLEN'S SUMMER CONTRACT

Mr. Brown moved and Mr. Jenkins seconded the motion to approve Resolution 38-80 awarding a contract for summer employment to Barbara Mullens.

Ayes: Mr. Jenkins, Mrs. Kennedy, Mr. Morgan, Mr. Vetter, Mr. Brown, Dr. Carson, Mr. Hyland, Mr. Baxter

Nays: None

RESOLUTION 39-80 PURCHASE OF SURPLUS EQUIPMENT

Mr. Hyland moved and Mr. Brown seconded the motion to approved Resoluiton 39-80 giving authority for purchase of State surplus supplies.

Ayes: Mr. Jenkins, Mrs. Kennedy, Mr. Morgan, Mr. Vetter, Mr. Brown, Dr. Carson, Mr. Hyland, Mr. Baxter

Nays: None

RESOLUTION 40-80 ADMINISTRATIVE DATA PROCESSING

This resolution was tabled, due to lack of applications for the position.

RESOLUTION 41-80 DIRECTOR OF RADIOLOGY

Dr. Carson moved and Mr. Hyland seconded the motion to approve contract for Mr. Sykes to be Director of the Radiology Program.

Ayes: Mr. Jenkins, Mrs. Kennedy, Mr. Morgan, Mr. Vetter, Mr. Brown, Dr. Carson, Mr. Hyland, Mr. Baxter

Nays: None

RESOLUTION 42-80 CHANGES IN POLICY AND PROCEDURES MANUAL

Mr. Vetter moved and Mr. Hyland seconded the motion to approved Part I (Organizational Chart) of Resolution 42. Part II (Accrued Vacation) was tabled and referred to the Educational Policies Committee for study.

Ayes: Mr. Jenkins, Mrs. Kennedy, Mr. Morgan, Mr. Vetter, Mr. Brown, Dr. Carson, Mr. Hyland, Mr. Baxter

Nays: None

REPORT OF THE NOMINATING COMMITTEE

Mr. Walter Brown, Chairman of the Nominating Committee placed the following names in nomination for the 1980-81 year:

Mr. Walter N. Brown, Chairman  
Mr. Victor Morgan, Vice Chairman  
Mr. Neil Hawk, Secretary

The election of officers will be held at the first annual meeting in January. Other members of the nominating committee were Mrs. Kennedy and Mr. Vetter.

ADJOURNMENT

Mr. Hyland moved and Mr. Brown seconded the motion for adjournment.

Ayes: Mr. Jenkins, Mrs. Kennedy, Mr. Morgan, Mr. Vetter, Mr. Brown, Dr. Carson,  
Mr. Hyland, Mr. Baxter

Nays: None

Duncan M. Baxter  
Chairman, Board of Trustees

P. Will Hawk  
Secretary, Board of Trustees

RESOLUTION 38-80

Whereas Barbara Mullens was employed within the Dental Hygiene Department in September 1980 to replace Kathy Kenny, and

Whereas at that time Ms. Mullens was issued a nine month contract contingent on educational arrangements to be made, and

Whereas, it has been customary to issue twelve month contracts to teachers in the Dental Hygiene Department, and

Whereas Ms. Mullens has now completed her educational arrangements

Therefore be it resolved that the Board of Trustees of Shawnee State Community College awards an additional three month contract to Barbara Mullens.





RESOLUTION 41-80

Whereas Janie Moore has resigned her position as director of the Radiology Program effective December 31, 1980, and.

Whereas Mr. Foti is recommending the appointment of William Sykes as the new director of Radiology

Therefore be it resolved that the Board of Trustees of Shawnee State appoints Mr. Sykes to a one year contract prorated to begin January 5, 1981 and run through June 30, 1981 at an annual salary of \$16,253 prorated to yield \$8,003 for the period specified.



RESOLUTION 42-80

Be it resolved that the Board of Trustees of Shawnee State Community College hereby approved changes in the Policy and Procedures Manual in (1) the Organizational Chart and (2) accrued vacation as noted on the attached pages.

ORGANIZATION OF THE COLLEGE

