

Shawnee State University

Digital Commons @ Shawnee State University

Minutes of the Board of Trustees Meetings

Board of Trustees

9-20-1982

September 20, 1982 Meeting Minutes

Shawnee State University

Follow this and additional works at: <https://digitalcommons.shawnee.edu/botmeetings>

Recommended Citation

Shawnee State University, "September 20, 1982 Meeting Minutes" (1982). *Minutes of the Board of Trustees Meetings*. 221.

<https://digitalcommons.shawnee.edu/botmeetings/221>

This Board of Trustee Minutes is brought to you for free and open access by the Board of Trustees at Digital Commons @ Shawnee State University. It has been accepted for inclusion in Minutes of the Board of Trustees Meetings by an authorized administrator of Digital Commons @ Shawnee State University. For more information, please contact svarney@shawnee.edu.

M I N U T E S

SHAWNEE STATE COMMUNITY COLLEGE Board of Trustees Meeting September 20, 1982

The meeting was called to order by Chairman Carson.

ROLL CALL

Members Present: Dr. White, Mr. Baxter, Mr. Brown, Mr. Hyland, Mr. Jenkins
Dr. Carson

Members Absent: Mr. Morgan, Mrs. Kennedy, Mr. Rittenour

APPROVAL OF MINUTES

Mr. Hyland moved and Dr. White seconded a motion to approve the minutes of the June 20, 1982 meeting and the telephone resolutions 22, 23, 24.

PRESIDENT'S REPORT

Mr. Taylor reported that the parking lots, from Sinton to Waller were delayed by six weeks due to the time involved in getting the paper work completed at the State level. Once contracts were awarded and the grading began the contractor ran into 24" of ashes from the old incinerator plant. The parking lots could not be put on land of this consistency, the ashes had to be removed. Hard clay was brought in and compacted. This caused further delay and a cost of \$100,000. The parking lots should be completed by November 1.

Continuing his report Mr. Taylor stated that the architects are ready to let bids on Massie Hall Renovation, bids will be open December 1, 1982 and the job will take 12 to 14 months to complete. The nursing addition construction began in September, 1982 and is expected to be completed by February 1, 1984. The date of bid on the Natatorium will be October 21, 1982, the completion date for the Natatorium will be October 1, 1983. The Student Center bids should be opened December, 1982 and completion of this building will be approximately February 1, 1984.

Mr. Taylor continued his report by stating that the college has under option or has purchased most of the property along Front Street. Four or five property owners are going to court over property acquisition. Two pieces of property on Second Street, owned by Mr. Elmer Danner are under option; property at 941 Second Street, owned by Mr. Don Muenger, has been purchased, and Ms. Karleene Johnson has indicated that she will sign an option to sell her property.

Since additional money is available for purchase of property, the Pennzoil Station has been appraised by the college appraiser. Whereas the value of this property is in line with other properties in the area, the college will proceed with purchase arrangements.

Dr. Rogers answered by stating, once again, that the ministry is not against the college expansion, but they would like consideration of their location, so that they could control their future.

Mr. Baxter requested that the Shawnee College Ministry assemble a report for the Board of Trustees that would contain pertinent information concerning the work of the ministry.

The next item Mr. Taylor reported on was the College's food service operation. For the past two years Cardinal Food Service has operated both the manual food operation and the vending service. However, the college has realized only modest revenue from these operations, i.e. \$4,500, 1980-81 and approximately \$3,600, 1981-82; The fact is that the College is subsidizing the manual food operation from vending machine revenue. When the College was notified by Cardinal that the 1982-83 contract offer was basically unchanged the College deemed it necessary to solicit other alternatives. Therefore, Mr. Taylor talked with Wendy's, Bonanza, and Coca-Cola. The most lucrative proposal for Shawnee was to contract with Bonanza to operate the manual food operation on a profit/loss arrangement for one year and to allow Coke to place their vendors on campus. This would yield Shawnee approximately \$14,000 per year, all from Coca-Cola. Thus the College took steps to move in this direction. However, Cardinal has now notified the College that a clause within the contract has been violated and parties are now negotiating a settlement.

The Boiler operation installed in 1977 is in violation with EPA regulations. The College has hassled with the State Architects, the local architects, and the contractors to supply a system that meets with EPA standards. The College maintenance staff has been aware of what is needed to bring the boiler system to a compliance standard, however, they have never been able to convince the consulting engineer. Therefore, the college administration, college maintenance staff, and the architects met with Mr. Don Cavote, EPA officer, to decide what should be done to comply with EPA standards. The agreed task was placed for quotes and only one company, United Boiler Services, Louisville, Kentucky provided a quote. They stated the job could be completed in about three weeks.

Work begun on the job and soon thereafter the Local Bricklayers Union threatened to picket the job because the United Boiler Services were using non-union labor. After consulting with local attorneys and a Columbus labor attorney, the opinion was that since the United Boiler paid union scale that they were not in violation of any law. However, to protect the college image in the community, Mr. Taylor met with the labor leaders and they agreed at the first meeting that if United would employ a local union member that the union would not picket. United agreed to this. However, this agreement was turned down at another level of the union.

The fear of the college administration is that if picket lines go up around the boiler building, that workers on the other job sites (nursing addition, parking lots) will honor these picket lines and not work.

There is a meeting scheduled on Tuesday, September 21, 1982 to try to solve these problems.

Mr. Taylor informed the total Board that the intended use of the Second Street property is to construct a new Business Technology Building. The need for such construction is a direct result from the fact that the current Business/Engineering Building was built to accommodate 600 students while in fact the building is currently serving approximately 1200 students. A request totaling \$1,793,000 was submitted to the Ohio Board of Regents for submission as a part of the 83-85 biennium capital appropriations.

Mr. Taylor introduced Mr. Loren Gannon, Historian for Landmarks Renaissance Corporation, who spoke to the Board concerning preservation of historic properties. Mr. Gannon is an instructor at Wright State University and the University of Dayton. Mr. Gannon presented two draft studies concerning the property that the College is interested in purchasing in the 900 block of Second Street. These drafts are attached and made a part of these minutes.

Mr. Gannon answered questions from the Board, repeating remarks from the drafts in most cases and concluding that no one house in the 900 block would qualify for the National Register. However, he did state that possibly the district as a whole might qualify. He pointed out that much of the district is deteriorating and if the college is to control its environment, expansion North would be the logical choice.

Mr. Gannon stated that there are several possible ways to preserve the historic value of the property and still comply with the needs of the college. A building could be built that would not be totally at war with the area. There are many possibilities to be explored.

Mr. Gannon thanked the Board members for their interest in his presentation and stated that he would be interested in the progress made by the college.

Dr. Carson introduced Dr. William Rodgers, a member of the Executive Committee of the Shawnee State Campus Ministry, to speak to the Board. Dr. Rodgers prefaced his remarks with the statement that the Ministry is not opposed to the expansion of the college. The concern of he and his Board is what will happen to the ministry effort for the college. They feel that a place on campus is not feasible. They want to control their own future and would like to remain in their present location. In answer to a question concerning ministries on other campuses, Dr. Rodgers stated that most all ministries are located off campus. He knew of only two ministries located directly on campus. Mr. Hyland stated that he felt that there could be something worked out to the mutual benefit of the ministry and the college.

Dr. Carson answered Dr. Rodgers by stating that every person on the board is concerned first with Shawnee State College and second with their great love for the community. They have given deep thought to what is going on at Shawnee. Dr. Carson also stated that while many colleges are declining in enrollment it is very important to note that Shawnee State is continuing to grow. The Board of Trustees realize that Eminent Domain can hurt, but it is one method that the Board may exercise which promotes progress.

In conclusion Mr. Taylor recommended Resolution 27-82 be approved to hire Mrs. Sallie Schisler on a 10 month basis, for the position of Public Information Director. This is a part time position. Mrs. Schisler has been employed in this position for the past two years by the Shawnee State Development Fund, Inc. Mr. Taylor feels that the college is now able to pick up the salary and free the monies of the Development Fund for use in other areas to assist the college development.

Mr. Baxter moved and Mr. Brown seconded the motion to approve Resolution 27-82.

Ayes: Dr. White, Mr. Baxter, Mr. Brown, Mr. Hyland, Mr. Jenkins, Dr. Carson

Nays: None

Mr. Horr, President of the Shawnee State College Development Fund, Inc will be so informed.

Mr. Howard, Vice President of Student Services reported that preliminary fall enrollment has increased by 9% over last year. The only enrollment area that shows a loss is the SOCF. This is due to changes in funding requirements. The estimated FTE for the 1982-83 year is 1861 compared to 1717 last year.

VICE PRESIDENT FINANCE/TREASURER REPORT

Mr. Hawk gave the Board members an investment report through August 31, 1982. In answer to inquiry Mr. Hawk stated that all investments are secured investments.

COMMITTEE REPORTS

Mr. Jenkins, Chairman of the Finance Committee, reported that his committee had met on August 30, to review the 1982-83 proposed budget. This budget will be reviewed again in January. It reflects a 10% decrease in State Funding. Mr. Jenkins recommended the proposed budget be adopted.

Mr. Baxter moved and Mr. Hyland seconded the motion to adopt Resolution 28-82, approving the 1982-83 budget.

Ayes: Dr. White, Mr. Baxter, Mr. Brown, Mr. Hyland, Mr. Jenkins, Dr. Carson

Nays: None

Mr. Hawk, Treasurer, stated that other information in the budget package was financial information that will be a part of the North Central Report. He noted that students are now paying about 40% of their educational cost, compared to 32.4% in 1979-80. Government aid to students has dropped from 62.5% to 55.4%. The State of Ohio is one of the lowest in funding for Higher Education in the United States.

Mr. Jenkins continued his report. The Student Services Department has asked the Finance Committee to speak to the idea of placing a large advertising sign on the west side of the new Natatorium, so that it would be visible from the Bridge, either direction on Second Street, and coming down Chillicothe Street. The cost of such a sign would be \$41,000. There are several options to secure such a sign, but the finance committee felt that either an outright purchase, or a conditional sales contract would be the best recommendation. This sign would be a Landmark for the college. After some discussion the Board members asked

Mr. Howard, Vice President of Student Services, to gather further information on this project and to perhaps have a representative of the American Sign Company to meet with the Board members at the next meeting.

BUILDINGS AND GROUNDS COMMITTEE

Mr. Brown, Chairman of the Buildings and Grounds Committee, reported that the committee had met, and with the other members of the Board had recommended the moving across Second Street to enlarge the campus of Shawnee State. He stated that they did not wish to strain the relationship of the college and the community, but feel that they would be remiss in their duties if they did not fulfill their obligation to the college and its needs for the future.

OHIO BOARD OF REGENTS MEETING

Dr. Carson, Chariman of the Board of Trustees, reported on his attendance at a Board of Regents meeting. Some information shared at that meeting was that Russian and Japan are educating more engineers than the United States; and that 46% of the states budget is for higher education while 38% goes for welfare. One of the positive things that came from this meeting was that the recommendation from the Board of Regents was for full FTE funding. However, Mr. Taylor reported to the Board that on this date a letter had been received from OBR stating that the funding would be on the 1980 FTE level. This recommendation would be a determent to Shawnee State because of the large increase in enrollment in the 82-83 fall quarter.

NEW BUSINESS

RESOLUTION 26-82 ACADEMIC REQUIREMENTS FOR ALLIED HEALTH PROGRAMS

Mr. Jenkins moved and Mr. Hyland seconded the motion to adopt Resolution 26-82, regarding academic requirements for allied health programs.

Ayes: Dr. White, Mr. Baxter, Mr. Brown, Mr. Hyland, Mr. Jenkins, Dr. Carson,

Nays: None

Mr. Baxter noted that the properties listed in Resolution 25-82 were in Resolution 22-82. Resolution 25-82 will be deleted.

Mr. Brown asked the name of the security service on campus and suggested a meeting with them concerning the coverage of the campus by the security guards.

Dr. Carson moved that the Board of Trustees go into executive session to discuss Pat Moore's appeal for back pay and classification. Mr. Brown seconded the motion.

Ayes: Dr. White, Mr. Baxter, Mr. Brown, Mr. Jenkins, Mr. Hyland, Dr. Carson...

Nays: None...

The Board went into Executive Session at 10:00 p.m.

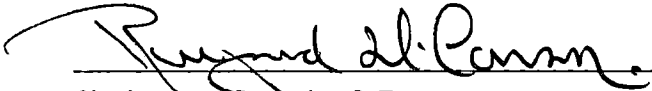
The Board meeting was reconvened at 10:28 p.m.

ADJOURNMENT

Mr. Jenkins moved and Mr. Hyland seconded the motion to adjourn.

Ayes: Dr. White, Mr. Baxter, Mr. Brown, Mr. Jenkins, Mr. Hyland, Dr. Carson

Nays: None



Chairman, Board of Trustees



Secretary, Board of Trustees

9/22/82
Lester

RESOLUTION 22-82

Whereas, the following properties situated in the City of Portsmouth,
County of Scioto and State of Ohio,

(See separate schedule attached)

are required for the orderly development of Shawnee State Community College,

Therefore, be it resolved, that the appropriate officers of Shawnee
State Community College, and their agents, ought to be and are hereby authorized
to negotiate the purchase of said properties for the respective appraised
values, and

Be it further resolved, that in the event the negotiations to purchase
the subject properties at their respective appraised values are unsuccessful,
the appropriate officers of Shawnee State Community College are hereby
authorized and directed to proceed with the acquisition of the subject
properties, and each parcel thereof, by appropriation.

CERTIFICATION

I hereby certify that the foregoing is true and correct copy of a
Resolution adopted by the governing board of Shawnee State Community College
on July 15, 1982.

07 - 11 - 82

Brown
Sept 1

Salary
\$ 17,624
P10-related
tu.
\$ 14,686.68

LOUISA M. STRAZIUSO
Reference Librarian

249 Madden St.
Bellevue, Ohio 44811
(419) 483-2207

School of Library Science
Kent State University, Kent, Ohio
(216) 672-2782

EDUCATION
May 1982

MASTER OF LIBRARY SCIENCE
Kent State University, Kent, Ohio.

Emphasis in reference; computerized searching, with substantial individual online time in the Dialog database; government documents and cataloging.

1979-1980

Broad undergraduate background in the social sciences and literature, Bowling Green State University, Huron, Ohio.

1968-1972

BACHELOR OF MUSIC
Heidelberg College, Tiffin, Ohio.

Summer
1970

European tour with the Heidelberg College Concert Choir. Presented concerts in Germany, Austria and Switzerland.

INTERNSHIP
Spring
1982

Technical services, KSU Library
Kent State University, Kent, Ohio

Original cataloging of sound recordings and OCLC copy cataloging. Verified holdings in the LC online name authority file. Familiar with the MARC format, OCLC guidelines for input and use of the CRT terminal.

WORKSHOPS
April 30
1982

Interview techniques for on-line searching.
North Chapter Conference of OLA.
Presented by Dr. Greg Byerly, KSU Library.

EXPERIENCE
Sept. 1981 -
May 1982

Graduate Reference Assistant, KSU Library.
20 hours per week. Responsibilities: reference desk services, OCLC CRT, bibliographic instruction tours, special projects included: evaluative analysis of Europa publications with other sources, collection development of surrounding county community services, annotated various bibliographies.

1973-1981

Assembly Worker, General Electric Co., Bellevue, Ohio.
Increasing responsibilities: trained new personnel in assembly production, maintained quality control standards and liaison with management.

1972-1973

Teacher, Perkins School System, Sandusky, Ohio.
General music instructor.
In addition to one year of teaching, I have taught a total of four years of private instruction. Professional vocalist 1969-present.

1969-1971

Library Assistant, Beeghly Library, Heidelberg, College.
Duties: shelving, processing, general reference and circulation desk.

RESOLUTION 23-82

Whereas, Tess Midkiff was promoted to the position of Director, Library Services, thus vacating a position of Reference Librarian, and

Whereas, the College advertised and screened applicants for Reference Librarian and,

Whereas, Ms. Midkiff and Dr. Come recommend Louisa M. Straziuso as the best applicant

Therefore, be it resolved that the Board of Trustees of Shawnee State Community College grant Ms. Straziuso a contract commencing on September 1, 1982 and running through June 30, 1983 at a salary of \$14,687; (annual salary being \$17,624).

LANGUAGES

Reading knowledge of Spanish and German.

AWARD

Outstanding Young Women of America, 1981.

PROFESSIONAL
AFFILIATIONS

American Library Association. Ohio Library Association.

SPECIAL
INTERESTS

Music, travel, reading.

REFERENCES

Available upon request at: Career Planning and Placement
Center, Kent State University, Kent, Ohio 44242.

RESOLUTION 24-82

Whereas there have been resignations in several instructional areas of the College; after advertising and screening applications, the following persons have been recommended by the appropriate vice president in their discipline to be granted contracts for the 1982-83 academic year:

Becky A. Thiel	Instructor ADN Program	\$12,487.00
Brenda K. Pinkerman	Senior Instructor Medical Laboratory Program	14,303.00
Gayle D. Massie	Senior Instructor ADN Program	14,303.00
Mike Gampp	Senior Instructor Data Processing	16,233.00
Dr. Scott Oliver	Assoc Professor of Biological Sciences	18,844.00
Loretta Jenkins	Instructor Accounting Technology	12,487.00

ASSOCIATE DEGREE NURSING

BECKY A. THIEL
2034 Dogwood Ridge Road
Wheelersburg, OH 45694

EDUCATION: Ohio State University, B.S. in Nursing

EXPERIENCE: 2 Years:
Ohio State University, full time staff nurse in Neonatal Intensive Care
Nurse Technician at Doctor's Hospital North, Columbus, OH
Clinical Instructor, Shawnee State Community College, Associate Degree
Nursing Program, 2 years part-time.

SALARY: Instructor Level
 $\$11,352 \times 1.10 = \$12,487.00$

MEDICAL LABORATORY

BRENDA KOONTZ PINKERMAN
2721 North Terrace
Huntington, WV

EDUCATION: Morris Harvey College, Charleston, WV
Marshall University, Huntington, WV; B.S. in Medical Technology, 1976
Marshall University, Huntington, WV; M.S. in Chemistry, 1982

EXPERIENCE: 5 Years:
Medical Technologist, VA Medical Center, Huntington, WV
Medical Technologist, Cabell-Huntington Hospital, Huntington, WV
Research & Development Technician, Union Carbide Technical Center,
South Charleston, WV
Graduate Teaching Assistant, Marshall University (Received Ashland
Oil Fellowship)

POSITION: Senior Instructor
 $\$11,352 \times 1.26 = \$14,303$ (9 month)
 $\$14,303 \times 1.33 = \$19,022$ (12 month)

ASSOCIATE DEGREE NURSING

GAYLE DENHAM MASSIE
225 Court Street
Vanceburg, KY 41179

EDUCATION: King's Daughters Hospital School of Nursing, Ashland, KY
Spalding College, Louisville, KY, B.S. in Nursing

EXPERIENCE: 9 years:
Staff Nurse and Inservice Director at Vanceburg Health Care Center
Unit Coordinator, Home Health Services--Supervised Licensed Practical
Nurses at Hayswood Hospital
Supervisor Clinical Psychiatric Nurse, Maysville, KY
Charge Nurse in Continuing Care Unit, Prince George Hospital
Charge Nurse in Continuing Care Unit, Cabell-Huntington Hospital

SALARY: Senior Instructor
 $\$11,352 \times 1.26 = \$14,303$

REPLACEMENT FOR PAM LOCKARD.

DATA PROCESSING
Senior Instructor

MIKE GAMPP
Route #2, Box 222-B
Sciotoville, OH 45662

EDUCATION: B.S. Degree in Accounting and Mathematics,
Morehead State University

M.A. Degree in Business Education,
Morehead State University

BUSINESS EXPERIENCE: Programmer with IBM Corporation.
3 Years Business Manager at Shawnee State College

TEACHING EXPERIENCE: McKell High School - Math
7 Years Clay High School - Math
Scioto Technical College - Accounting and Data Processing
Scioto County Joint Vocational School - Accounting

SALARY: Step 6, Index 143 x 11,352 = \$16,233

Oliver, Scott D., D.D.S.

Associate Professor - Biological Sciences
Step VI - \$18,844

Previous Experience:

Director of S.S.C.C. Dental Hygiene Program 1980-81
Taught Anatomy/Physiology-Microbiology - 4 years

Nine Month Contract

INSTRUCTOR
Accounting Technology

LORETTA JENKINS
5789 Germany Road
Beaver, OH 45613

EDUCATION: Associate Degree In Accounting, Shawnee State Community
College.
B.B.A., Ohio University; Has earned 206 credit hours, with
81 hours in Accounting and Finance.

WORK EXPERIENCE: Two (2) Years:
BancOhio National Bank, Jackson, Ohio; Teller
Larry C. Essman, CPA and Associate, Portsmouth, Ohio
Shawnee State Community College; Part-Time Accounting
Instructor

INSTRUCTOR LEVEL: Salary--\$11,352 x 110 = \$12,487

*Replacement for Lois Shumway--Retired July 1, 1982.

RESOLUTION 25-82

Whereas, the following properties situated in the City of Portsmouth,
County of Scioto and State of Ohio,

(See separate schedule attached)

are required for the orderly development of Shawnee State Community College,

Therefore, be it resolved, that the appropriate officers of Shawnee
State Community College, and their agents, ought to be and are hereby authorized
to negotiate the purchase of said properties for the respective appraised
values, and

Be it further resolved, that in the event the negotiations to purchase
the subject properties at their respective appraised values are unsuccessful,
the appropriate officers of Shawnee State Community College are hereby
authorized and directed to proceed with the acquisition of the subject
properties, and each parcel thereof, by appropriation.

CERTIFICATION

I hereby certify that the foregoing is true and correct copy of a
Resolution adopted by the governing board of Shawnee State Community College
on September 14, 1982.

Secretary to the Board of Trustees
Shawnee State Community College

OWNER	ADDRESS	APPRAISED VALUE
Charles Bell	1227 Mill Street	\$ 26,000.00
Julie Applegate	1242 Front Street	1,740.00
Julie Applegate	25 Union Street	40,000.00
Anna A. Nagle	Vacant Land	18,250.00
Raymond A. Gibbs	1219 Front Street	22,000.00
Charles D. Scäff	1211 Front Street	6,500.00
Alice Brown	1231 Front Street	18,000.00
Gilbert Hollar	1201 Front Street	12,500.00
Bluemont Corporation	1225-1227 Front Street	16,335.00
Irminda Gibbs	1238 Front Street	18,000.00
Paul Ward	1223 Mill Street	25,000.00
Newt Ramey	1205 Front Street	10,000.00
Forrest & Thelma Gibbs	1216 Front Street	8,000.00
Forrest & Thelma Gibbs	1218 Front Street	8,000.00
Forrest & Thelma Gibbs	1222 Front Street	15,000.00
Forrest & Tehlma Gibbs	1224 Front Street	9,000.00
Forrest & Thelma Gibbs	1226 Front Street	9,000.00
Forrest & Thelma Gibbs	1228 Front Street	16,450.00
Forrest & Thelma Gibbs	1232 Front Street	26,000.00
		15,000.00

OWNER	ADDRESS	APPRAISED VALUE
Ministry: Shawnee State Community College	911 Second Street	\$25,000.00
Mary Alice Turner	917 Second Street	3,600.00
Elmer Danner	921 Second Street	33,000.00
Elmer Danner	929 Second Street	26,000.00
Grace Hughes Hoobler	935 Second Street	33,000.00
Donald Yuenger, et al	941 Second Street	21,000.00
Karleene Johnson	949 Second Street	35,500.00
Rosalie Martin Greene	915 Second Street	27,500.00
Ruth Marie Cropper	943 Second Street	30,000.00

DRAFT

EAST SECOND STREET HISTORIC DISTRICT
EXPANDED ANALYSIS
AS OF SEPTEMBER 15, 1982

DRAFT

A six block analysis of East Second Street and East Third Street was made to place the 900 block in context with the overall historic environment. It was determined that a National Register quality historic district does exist. The 900 block is a contributing part of that district, hereafter called the East Second Street Historic District.

800 block, Chillicothe Street to Gay Street:

The block starts on the west with a commercial building that anchors the west side of a proposed Chillicothe Street Historic District. Several parking lots and a modern building on the north side break up the overall significance of this block and effectively separate it from the commercial district. The south side is occupied by modern Shawnee College facilities. On the east end of the north side are three residential type structures (833, 837 and 843) that are contributing structures to the East Second Street Historic District.

900 block, Gay Street to Bond Street:

The north side of the block is an extension of and contributes to the overall significance of the Historic District. Shawnee State Community College occupies the south side with modern buildings. The gas station on the northeast corner of Bond Street is an intrusion. The north side has no building of individual National Register significance. At least one of the houses (913) is a pivotal structure to the District.

1000 block, Bond Street to Sinton Street:

This block contributes to the significance of the Historic District. The north side is weak on the west end.

1100 block, Sinton Street to Waller Street:

Both sides of the block contribute to the significance of the Historic District.

1200 block, Waller Street to Union Street:

The block starts strongly on the north side and both sides fade east; however, the house on the southwest corner of Union Street is a

pivotal structure. The handsome modern synagogue on the northwest corner is an intrusion on the historic streetscape.

1300 block, Union Street to Glover Street:

The block starts with a National Register quality structure on the northeast corner and a modern intrusion on the southeast corner. The north side of the street strongly contributes to the historic significance of the District and the south side is weak.

1400 block, Glover Street to Offnere Street:

The north side is very strong with all three structures being highly significant. The south side is so soft as to be questionable for nomination.

Beyond Second Street there are several considerations in the environs:

The 900 block of Third Street has potential to be included in the Historic District. Two buildings (a house on the south side at 938 and a church type on the north side at 943) are individually significant. Two houses (946 and 950) at the east end contribute strongly. The significance of the block fades as you move west.

The 1000 block of East Third Street is soft, but may be included in the District. There are three vacant lots available that could potentially be filled by any buildings which might be moved from the west end of East Second Street. Further to the east, Third Street has nothing of historic significance to contribute.

There are pockets of significant buildings throughout the general area east of Bond Street. The need for a resource nomination to the National Register is indicated. This fact is important to the revitalization of the area as a whole.

Conclusion:

1. There is a clear potential along East Second Street for profitable revitalization of properties using tax incentives available for certified historic structures. This fact has value to the College. It

DRAFT

DRAFT

facilitates the creation of student housing using private capital and management. It will reverse the present obvious trend toward declining property value, thus improving the environment of the College campus to the east.

2. An adverse impact on the historic character of the 900 block will leave a significant historic district to the east along Second Street.

3. An adverse impact on the historic character of the 900 block will, in effect, negate the historic district potential; i.e., certification, remaining on the east end of the 800 block.

DRAFT

EAST SECOND STREET HISTORIC DISTRICT
DEVELOPMENT IMPACT ANALYSIS

DRAFT

This brief evaluation will discuss the impact of development only for those properties directly across from the College. It should be remembered that an impact may be favorable or unfavorable, and partial as well as complete.

Several possible scenarios that will either enhance or limit the impact of development present themselves.

1. Use of the existing building
 2. The demolition of all or part of the structures to clear land for new construction
 3. Adaptive re-use of the existing buildings for other purposes
 4. A combination of the above
 5. No action at all.
- I. Continued use of the existing building is the most desirable alternative.
- a. Continued use after purchase presumes rehabilitation of the structures. There is a decided economic advantage in continued use, since certified historic structures can receive tax incentives that make them lucrative investments for the owner or a long-term lessee. A certified rehabilitation for income tax credit must be carried out using established standards and is monitored by the Ohio Historic Preservation Office. The College will be assured that its property will be properly revitalized and will make a positive contribution to the campus environment.
 - b. There is nothing in the certification process that precludes continued use as rental properties, conversion to student housing, or any other use that can be adapted to the structure. It is possible to make architecturally compatible additions to the buildings.
 - c. The favorable impact on the community should bring praise to the College.
 - d. The key factor is that the property be revitalized using recognized standards for rehabilitation of historic properties.
- II. Demolition of all or part of the structures to clear the land for new construction.
- a. Several basic rules apply:
 - 1) The loss of an historic asset is always regrettable, since it is irreversible, and the quality of the replacement a gamble. Demolition should be a final fallback position when no other alternative can be entertained.
 - 2) No building should be demolished until construction of the new building is clearly eminent. Our cities are filled with vacant lots once filled by valuable historic structures demolished on speculation. The vision faded and society was left with a trash strewn, weedy void or unsightly parking lots.

DRAFT

DRAFT

- 3) Only those buildings absolutely necessary should be demolished and with minimum negative impact on the structures that remain.
 - 4) All new construction must be made compatible with remaining historic structures in scale, massing and materials.
- b. The district tends to fade west. Demolition in the 900 block can have a totally negative effect on the remaining historic structures in the 800 block. The front half of the block is an awkward parcel to deal with from a construction planning standpoint.
- 1) It is recommended that any demolition slide as far west as possible. There are more open lots and intrusions at the west end. Land can be purchased through to Third Street for vehicular access so that compatible modern facades become possible in the historic district. The place where this becomes particularly sticky is the Col. S. E. Varner house at 913 East Second Street. It would be desirable to restrict new construction to the 800 block.
 - 2) It may become necessary to open up space in the 900 block to provide direct access to the campus for an academic building. I would recommend an L-shaped corner building to replace the present gas station intrusion, using a proper setback and mass the building with parking on Third Street, which would have minimum impact on the historic district. A compatibly designed building would, in fact, have a positive impact on the historic character of the district, including the 800 block.
 - 3) A building sited necessarily in the center of the block will have a negative impact. This impact may be reduced by moving a structure or the minimum number of structures, possibly to lots on Third Street, and projecting the mass of the buildings through the block with vehicular access on Third Street. There is inherent in this alternative a very difficult architectural challenge. To establish compatibility at a level that will not wreck the end of the historic district is very difficult.
- c. Adaptive re-use of the buildings to office or activities space from residential appears to have very limited utility in this case. It should not be discounted, however.
- d. A combination of the above is always possible. The idea is to accomplish the need while minimizing the impact.
- e. No action - move in another direction completely. On the surface, this sounds like the most desirable course for preservation, but not necessarily, and it is surely not for the College.
- 1) By gaining control of the properties across Second Street, the College can insure protection of its campus environment.
 - 2) The way is opened to controlled development. As older occupants die off, the tendency will likely be conversion to rental use, multiple residence and declining maintenance. The College is in a position to serve as a leader

DRAFT

DRAFT

CONCLUSION:

Through an imaginative approach to the historic districts you can accomplish your mission while enhancing the community as a whole. Everyone can be a winner.

MEMORANDUM

Date: August 30, 1982

To: Raymond D. Carson, O. D.

From: Executive Committee
Shawnee Campus Ministry

Subject: SHAWNEE CAMPUS MINISTRY HOUSE

The Shawnee Campus Ministry is an ecumenical, non-profit corporation, founded in 1976, sponsored by 14 area churches. In addition to the 14 churches, substantial financial support is provided by the Portsmouth District of the United Methodist Church and the West Ohio Conference of the United Methodist Church.

The campus ministry also receives numerous donations from individuals and businesses in the Portsmouth area, many on a regular basis.

The ministry is directed by a board of directors from the sponsoring churches and the campus minister, the only paid member of the organization. Our annual budget is approximately \$6,000.

Our location at 911 Second Street was carefully selected to place the campus ministry house within view of the campus. High visibility and easy accessibility to the students are vitally important to any campus ministry, particularly to a new campus ministry such as ours.

Although our ministry has been in existence over six years, it is really just getting started.

Our Problem

The ministry house is in an area of homes that are being purchased by eminent domain by Shawnee State Community College.

The service station immediately adjacent to the ministry house is being omitted from the action. The campus ministry lot has a 40' front on Second Street. The Executive Committee of the Shawnee Campus Ministry has requested President Frank Taylor to exempt our 40' x 100' lot from the eminent domain action. He refused to do this.

The reasons for requesting the exemption are as follows:

1. The location of the house is excellent for students to have easy access.
2. As long as the campus ministry owns the house, it will be in control of its future.

- a. While being told we can remain in the house until torn down, it was indicated we would have two rooms on campus.
- b. Being on campus is fine but has certain possibilities that make the future uncertain.
 - 1) The lack of sufficient space as the college grows into a four year institution may leave us without a home.
 - 2) A change of attitude of new trustees and president of the college may eliminate us from the campus.
 - 3) A ruling of the Supreme Court similar to the school prayer decision that would present the campus ministry from having office space on campus.
 - 4) The students may be reluctant to seek aid if they view the ministry as part of the administration.
3. The mission of the campus ministry is unique in what we offer to the students and college.
4. While we are residents on Second Street, we are the only organization on the 900 block that the value cannot be measured in numbers and dollars.

The ministry is not opposed to the expansion of the college nor the appraised value of \$25,000. We are unable to put a dollar value on our location and being accessible to the students without being accountable to the college in any form.

RESOLUTION 27-82

Whereas, Sallie Schisler has been employed as Public Information Officer for Shawnee State Community College for two years by the Shawnee State College Development, Inc., and

Whereas, Mr. Taylor, recommends that the College hire Mrs. Schisler for a part-time position as Public Information Director.

Now therefore be it resolved that the Board of Trustees approves the appointment of Mrs. Schisler to said position beginning October 1, 1982 and ending June 15, 1982, at a salary of \$6,318.00.

RESOLUTION 28-82

Wheres Mr. Jenkins, Chairman of the Finance Committee of the Board of Trustees recommends the approval of the 1982-83 operating budget,

Now, therefore, be it resolved that the Board of Trustees approves and adopts this budget for the 1982-83 year. (See attachment)

SHAWNEE STATE COMMUNITY COLLEGE

1982-83 Budget Information

	1982-83			1981-82
	Unrestricted	Restricted	Total	Total
Income				
Governmental				
State				
Instructional subsidy	\$2,394,535	\$ -	\$2,394,535	\$2,205,515
Other, through Regents	-	15,000	15,000	32,242
State grants & contracts	-	239,650	239,650	226,000
Total State Revenue	<u>2,394,535</u>	<u>254,650</u>	<u>2,649,185</u>	<u>2,463,757</u>
Local				
Federal grants & contracts	-	34,540	34,540	10,775
Total Governmental Revenue	<u>2,394,535</u>	<u>289,190</u>	<u>2,683,725</u>	<u>2,474,532</u>
Student				
Instructional fee	1,625,500	-	1,625,500	1,463,000
General fee	151,500	-	151,500	125,000
Facilities fee	25,000	-	25,000	25,000
Out-of-state surcharge	8,500	-	8,500	8,500
All other	83,500	-	83,500	83,500
Total Student Revenue	<u>1,894,000</u>	<u>-</u>	<u>1,894,000</u>	<u>1,705,000</u>
Other				
Private gifts grants & contracts	-	23,725	23,725	22,000
Sales & services	12,500	-	12,500	12,500
Other sources	150,000	-	150,000	150,000
Total Other Revenue	<u>162,500</u>	<u>23,725</u>	<u>186,225</u>	<u>184,500</u>
Total Income	<u>\$4,451,035</u>	<u>\$312,915</u>	<u>\$4,763,950</u>	<u>\$4,364,032</u>
Expenditures & Transfers				
Instruction & departmental research	2,226,950	224,650	2,451,600	2,357,324
Academic support				
Libraries	134,310	840	135,150	132,439
Academic administration	93,844	-	93,844	100,924
Other academic support	16,237	-	16,237	12,480
Total Academic Support	<u>244,391</u>	<u>840</u>	<u>245,231</u>	<u>245,843</u>
Student services	340,959	41,700	382,659	351,031
Institutional support	734,014	45,725	779,739	690,832
Plant operation & maintenance	693,663	-	693,663	657,744
Total Instruction & Departmental Expenditures	<u>4,239,977</u>	<u>312,915</u>	<u>4,552,892</u>	<u>4,302,774</u>
Public service	3,023	-	3,023	5,000
Scholarships	28,000	-	28,000	28,000
Transfers:				
College workstudy	6,750	-	6,750	7,000
Auxiliaries	20,000	-	20,000	31,800
Plant funds	75,000	-	75,000	-
Agency funds	21,440	-	21,440	21,440
Total Expenditures & Transfers	<u>\$4,394,190</u>	<u>\$312,915</u>	<u>\$4,707,105</u>	<u>\$4,396,014</u>
Ending Balance	\$ 56,845	\$ -	\$ 56,845	\$ (31,982)

SHAWNEE STATE COMMUNITY COLLEGE

Expenditures by Object

	1982-83			1981-82
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
Personal Services	\$2,676,831	\$301,075	\$2,977,906	\$2,815,260
Staff Benefits	512,313	-	512,313	469,287
Supplies	196,977	-	196,977	174,430
Travel & entertainment	84,924	7,000	91,924	86,426
Information & communications	98,708	-	98,708	87,809
Maintenance & repairs	487,845	-	487,845	471,161
Miscellaneous	60,600	-	60,600	89,166
Equipment	<u>121,779</u>	<u>4,840</u>	<u>126,619</u>	<u>109,235</u>
Total Expenditures	<u>\$4,239,977</u>	<u>\$312,915</u>	<u>\$4,552,892</u>	<u>\$4,302,774</u>

SHAWNEE STATE COMMUNITY COLLEGE

Comparison of Budget to Actual
1981-82

	1981-82 Actual			1981-82 Budget
	Unrestricted	Restricted	Total	
Income				
Governmental				
State				
Instructional subsidy	\$2,148,672	\$	\$2,148,672	\$2,205,515
Other, through Regents	-	168,894	168,894	32,242
State grants & contracts	-	250,897	250,897	226,000
Total State Revenue	\$2,148,672	\$419,791	\$2,568,463	\$2,463,757
Local				
Federal grants & contracts	-	13,529	13,529	10,775
Total Governmental Revenue	2,148,672	433,320	2,581,992	2,474,532
Student				
Instructional fee	1,580,211	-	1,580,211	1,463,000
General fee	104,648	-	104,648	125,000
Facilities fee	25,141	-	25,141	25,000
Out-of-state surcharge	12,400	-	12,400	8,500
All other	157,695	-	157,695	83,500
Total Student Revenue	1,880,095	-	1,880,095	1,705,000
Other				
Private gifts grants & contracts	-	25,557	25,557	22,000
Sales & services	9,611	-	9,611	12,500
Other sources	206,545	-	206,545	150,000
Total Other Revenue	216,156	25,557	241,713	184,500
Total Income	\$4,244,923	\$458,877	\$4,703,800	\$4,364,032
Expenditures & Transfers				
Instruction & departmental research	2,023,302	381,365	2,404,667	2,357,324
Academic support				
Libraries	125,637	1,023	126,660	132,439
Academic administration	91,031	-	91,031	100,924
Other academic support	10,833	-	10,833	12,480
Total Academic Support	227,501	1,023	228,524	245,843
Student services	311,837	29,410	341,247	351,031
Institutional support	605,970	7,705	613,675	690,832
Plant operation & maintenance	569,822	-	569,822	657,744
Total Instruction & Departmental Expenditures	3,738,432	419,503	4,157,935	4,302,774
Public service	45,341	17,374	62,715	5,000
Scholarships	72,664	22,000	94,664	28,000
Transfers:				
College workstudy	8,833	-	8,833	7,000
Auxiliaries	37,649	-	37,649	31,800
Plant funds	300,000	-	300,000	-
Agency funds	18,441	-	18,441	21,440
Total Expenditures & Transfers	\$4,221,360	\$408,877	\$4,630,237	\$4,396,014
Ending Balance	\$ 23,563	\$ -0-	\$ 23,563	\$ (31,982)

SHAWNEE STATE COMMUNITY COLLEGE

Investments

	-----Years-----		
	<u>1980</u>	<u>1981</u>	<u>1982</u>
July	\$1,019,541.85	\$ 895,641.01	\$ 730,119.20
August	1,054,750.09	599,455.15	764,223.88
September	912,600.03	1,099,964.49	1,434,916.75
October	996,110.19	1,001,055.62	1,275,396.27
November	955,434.26	900,741.55	1,030,090.61
December	766,318.01	752,952.83	793,636.10
January	859,815.33	935,971.35	1,120,545.25
February	978,725.43	713,259.07	1,195,881.52
March	877,484.67	1,013,259.07	1,448,723.46
April	977,126.34	1,037,549.75	1,532,490.35
May	1,161,477.65	1,033,301.92	1,411,615.67
June	953,829.05	959,399.05	1,506,585.46
Average Investment	959,434.41	911,879.24	1,187,018.71
Ave. Rate of Return	14.4%	14.6%	15.3%
<u>Interest Income</u>	<u>138,056.00</u>	<u>132,829.00</u>	<u>181,725.51</u>
<u>Average Investment</u>	<u>959,434.41</u>	<u>911,879.24</u>	<u>1,187,018.71</u>

SHAWNEE STATE COMMUNITY COLLEGE

Recommended Reserves
1979 thru 1982 Fiscal Years

	Recommended Reserve	Pledge			
		6-30-79	6-30-80	6-30-81	6-30-82
A. Building Alterations \$11,321,104 x 10%	\$1,132,110	\$227,440	\$270,929	\$301,121	\$301,121
B. Faculty & Staff Development	50,000	25,000	29,738	33,027	33,027
C. Furniture & Moveable Equipment \$3,308,930 x 10%	330,893	61,175	72,851	80,957	80,957
D. Program Development	50,000	25,000	29,738	33,027	33,027
E. Unemployment Compensation \$2,697,478 x 3%	80,925	19,415	23,138	25,722	25,722
F. Sick Leave \$2,697,478 x 3%	80,925	19,415	23,138	25,722	25,722
G. Site Improvements 260,645 sq ft x \$1 x .25%	260,645	65,161	77,683	86,376	86,376
H. Working Capital Reserve \$4,244,923 x 25%	<u>1,061,231</u>	<u>393,081</u>	<u>393,081</u>	<u>414,341</u>	<u>437,904</u>
	\$3,046,729	\$835,687	\$920,296	\$1,000,293	\$1,023,856

INCOME AND EXPENDITURES
(Report for this campus only)

This report should cover the last completed fiscal year. An institution which closes its books at some date other than June 30 should use its own fiscal period and state the date of closing its books. Where the fiscal year ends on September 30 or later, use the previous fiscal year.

Accounts kept in conformity with the recommendations of the National Committee on the Preparation of the Manual of College and University Business Administration will lend themselves readily to the completion of this report.

Fill in each item in the report form, using zero where there is nothing to report. Please give totals for checking purposes.

Enter figures to the nearest dollar.

An institution maintaining separate corporations for the management of service enterprises (dormitories, bookstores, athletics, etc.) or for other purposes should include the operations of such corporations in this report.

Indicate by check mark whether:

1. Income is reported on cash basis _____ or accrual basis X .
2. Expenditures are reported on cash basis _____ or accrual basis X .

(Cash basis: Items are reported as income and as expenditures only when cash is received or made available to the institution and when it is paid out.)

Accrual basis: Income is taken into the accounts as it becomes due the institution or when a bill is rendered; expenditures are taken into the accounts when obligations are incurred.)

Data Form D follows the format developed by the United States Office of Education, which the institution will use in completion of the HEGIS report.

As an alternative, a comparable financial report may be submitted.

Shawnee State Community College

DATA FORM D - PART 1.

940 Second Street

CURRENT FUNDS REVENUE BY SOURCE
LAST COMPLETED FISCAL YEAR AND PREVIOUS TWO YEARS

SOURCE	AMOUNT		
	1981 - 82	1980 - 81	1979 - 80
EDUCATION AND GENERAL (Sum of lines 1,2,3,4,5,6,7,8,9,10 & 11)	4,703,963	4,101,913	3,606,141
1. Student Tuition and Fees	1,880,095	1,507,752	1,166,852
Percent of Total Educational and General	40.0%	36.8%	32.4%
2. Governmental Appropriations (Sum of lines 2, a,b,c)	2,604,155	2,375,194	2,255,439
Percent of Total Educational and General	55.4%	57.9%	62.5%
a. Federal Government	35,692	110,411	81,999
b. State Government	2,568,463	2,264,783	2,170,024
c. Local Government	0	0	3,416
Endowment Income	0	0	0
Percent of Total Educational and General	0	0	0
4. Private Gifts	3,557	13,002	0
Percent of Total Educational and General	0	.3%	0
5. Sponsored Research (Sum of lines 5, a thru e)	0	0	0
a. Federally funded Research and Develop. Centers	0	0	0
b. Other Federal Government	0	0	0
c. State Government	0	0	0
d. Local Government	0	0	0
e. Nongovernmental	0	0	0
b. Other Separately Budgeted Research	0	0	0
Percent of Total Educational and General	0	0	0
Other Sponsored Programs (sum of lines 7, a thru d)	0	0	0
Percent of Total Educational and General	0	0	0
a. Federal Government	0	0	0

Shawnee State Community College

DATA FORM D - PART 1

940 Second Street

CURRENT FUNDS REVENUE BY SOURCE (cont.)

SOURCE	AMOUNT		
	1981-82	1980-81	1979-80
b. State Government	0	0	0
c. Local Government	0	0	0
d. Nongovernmental	0	0	0
8. Hospitals - Public Service Only	0	0	0
Percent of Total Educational and General	0	0	0
9. Other Organized Activities of Educational Depts.	0	0	0
Percent of Total Educational and General	0	0	0
10. Sales and Services of Educational Departments	9,611	12,467	15,25
Percent of Total Educational and General	.2%	.3%	.4%
11. Other Educational and General	206,545	193,498	168,60
Percent of Total Educational and General	4.4%	4.7%	4.7%
B. STUDENT AID (Sum of lines 1 thru 6)	76,098	77,836	32,88
Percent of Total Current Funds Revenue	1.5%	1.7%	.8%
1. Federal Government	54,098	55,836	32,88
2. State Government		0	0
3. Local Government		0	0
4. Private Gifts and Grants	22,000	22,000	0
5. Endowment Income		0	0
6. Other		0	0
C. AUXILIARY ENTERPRISES (Sum of lines 1, 2 & 3)	338,688	312,479	235,05
Percent of Total Current Funds Revenue	6.6%	7.0%	6.1%
1. Housing		0	0
2. Food Services		0	0
3. Other Auxiliary Enterprises	338,688	312,479	235,05
	5,118,760	4,802,228	3,874,00

CURRENT-FUNDS EXPENDITURES BY FUNCTION
LAST COMPLETED FISCAL YEAR AND PREVIOUS TWO YEARS

SOURCE	AMOUNT		
	1981-82	1980-81	1979-80
A. TOTAL EDUCATIONAL AND GENERAL (Sum of lines 1 thru 9)	4,292,087	3,925,952	3,097,000
1. Instruction and Departmental Research	2,467,770	2,156,254	1,879,000
Percent of Total Educational and General	57.5%	54.9%	54.3%
2. Extension and Public Service	62,715	23,403	13,600
Percent of Total Educational and General	1.5%	.6%	.4%
3. Libraries	126,660	112,183	120,000
Percent of Total Educational and General	3.0%	2.9%	3.0%
4. Physical Plant Maintenance and Operation	569,822	569,785	460,000
Percent of Total Educational and General	13.3%	14.5%	13.0%
5. General Administration, General Institutional Expense, and Student Services	954,423	934,082	885,000
Percent of Total Educational and General	22.2%	23.8%	25.0%
6. Organized Activities Relating To Educational Depts.	101,864	116,008	95,000
Percent of Total Educational and General	2.4%	2.9%	2.0%
7. Organized (sponsored and other separately budgeted) Research		0	
Percent of Total Educational and General		0	
8. Other Sponsored Programs		0	
Percent of Total Educational and General		0	
9. All Other Educational and General	8,833	14,227	5,000
Percent of Total Educational and General	.2%	.4%	.1%
B. TOTAL STUDENT AID	126,762	95,031	56,000
C. TOTAL AUXILIARY ENTERPRISES (Sum of lines 1, 2 & 3)	327,287	313,121	244,000
1. Housing	0	0	0
2. Food Services	0	0	0
3. Other Auxiliary Enterprises	327,287	313,121	244,000
D. CURRENT FUNDS EXPENDED FOR PHYSICAL PLANT ASSETS	4,746,136	4,335,104	3,760,000

DATA FORM D - PART 3

PHYSICAL PLANT FIXED ASSETS BY BEGINNING AND ENDING VALUES
 AND ADDITIONS AND DEDUCTIONS DURING FISCAL YEAR

BALANCE AND TRANSACTION	TYPE OF ASSET				
	LAND	IMPROVE- MENTS	BUILDINGS	EQUIPMENT	TOTAL
1. BOOK VALUE OF PLANT FIXED ASSETS AT BEGINNING OF FISCAL YEAR	890,409	0	11,232,460	3,232,698	15,355,567
2. ADDITIONS TO PLANT FIXED ASSETS DURING YEAR (Sum of lines 2,A-D)		0	88,644	76,232	164,876
A. By Expenditures	0		88,644	76,232	164,876
B. By Gift-In-Kind from Donor	0	0	0	0	0
C. By Reappraisal of Plant Value	0	0	0	0	0
D. By Other Additions	0	0	0	0	0
3. DEDUCTION FROM PLANT FIXED ASSETS DURING THE YEAR	0	0	0	0	0
4. BOOK VALUE OF PLANT FIXED ASSETS AT END OF FISCAL YEAR	890,409	0	11,321,104	3,308,930	15,520,443

Shawnee State Community College

940 Second Street

DATA FORM D - PART 4

INSTITUTIONAL INDEBTEDNESS

Amount of indebtedness at the end of each of the last five fiscal years. Exclude annuity contracts for which the institution maintains an adequate reserve. Exclude short-term debt incurred in anticipation of accrued income which permits liquidation of the debt within the subsequent financial year. (Indicate indebtedness which is self-liquidating.)

	TOTAL AMOUNT OF DEBT TO OUTSIDE PARTIES		PLAN FOR LIQUIDATION OF DEBT
	For Capital Outlay	For Operations	For Operations
19____-____	N/A		
19____-____	N/A		
19____-____	N/A		
19____-____	N/A		
19____-____	N/A		

ACADEMIC REQUIREMENTS FOR STUDENTS
ENROLLED IN ALLIED HEALTH PROGRAMS AT
SHAWNEE STATE COMMUNITY COLLEGE

In order to remain in good standing in an Allied Health program at Shawnee State Community College a student must:

- (1) Maintain an overall grade point average of 2.000.
- (2) Maintain an overall Allied Health major grade point average of 2.000 in all courses with the MLTC, DTHY, ADNR, LPN, or RPTT prefix.
- (3) Not receive a grade of F, D-, D, or D+ in any Allied Health major course (MLTC, DTHY, RDLT, ADNR, LPN, or RPTT prefix).
- (4) Not receive a grade of F in any academic course after acceptance into the Allied Health program.

The following schedule of events shall apply once the student has failed to achieve any one of the four requirements listed above.

- (1) The student must reapply for admission to the program for the following quarter which will involve an interview with the director of the program and Vice-President of Student Services or his designee. If the student is permitted to continue in the program, he/she will have one quarter to raise the overall and Allied Health G.P.A. to at least 2.000. The decision to readmit the student will be based on the student's past academic performance, the reasons for the current low G.P.A. and the director's and student service staff member's prediction of future performance in the program by the student.
- (2) If the decision is made to allow the student to continue in the program and if a grade of D+, D, or D- was received in an Allied Health subject, a decision will be made at the interview informing the student if the course must be repeated and by which method (Course by Arrangement, Credit by Exam, or repeat the course with next year's class).
- (3) If the decision is made to allow the student to continue in the program and if a grade of F was received in an Allied Health or an academic subject, a decision will be made at the interview informing the student how this course will be repeated.

*****In all cases, the student will receive a written letter confirming the decision of the interview and explaining in exact detail what the student must do to regain full academic standing and continue in the program. One copy will be signed by the student and placed in the student's personal file. A second copy of this letter will be forwarded to the Vice-President of Technical Programs.

If the decision to dismiss the student from the program is made by the program director and the student services representative, the student may appeal the decision within three school days to the Vice-President of Technical Programs. The Vice-President shall elect to support or reject the decision of the interview within three (3) school days from receipt of the petition and promptly notify the program director and the student of the decision.

RESOLUTION 26-82

Whereas, the Allied Health Program Directors have reviewed the attached statement with Mr. Foti, Vice President of Technical Programs, and

Whereas, Mr. Foti recommends the same,

Now therefore, be it resolved that the Academic Requirements for Students Enrolled in Allied Health Programs, be revised per the attached with the same to become effective with the Fall Quarter, September, 1982 and also apply to students that have or will be applying for re-admission Fall Quarter.

STATE

STATE COMMUNITY COLLEGE

VICE-PRESIDENT OF STUDENT SERVICES



September 9, 1982

To: Administrative Staff

From: Richard R. Howard *RRH*

Subject: Registration Report and Enrollment Projection
Fall 82-83

The institution experienced an excellent fall registration. The adjusted enrollment projection after late registration is as follows:

	81-82	82-83	Diff.	% Diff.
Early Reg. Totals	1696	1959	+263	+15.5
Late Reg. & off campus	624	569	- 55	- 8.8
Total Reg.	2320	2528	+208	+ 8.96
Fall Enrollment 14th Day	*2124	2313	+189	+ 8.89

*Note that the accounting of enrollment for Ohio Board of Regents reports is the 14th day of class.

Last year, 196 students withdrew after registration or were dismissed as a result of non payment of fees. This is a drop of 8.5%. When this figure is applied to this years registration, the projected enrollment is 2313. The projected enrollment increase is approximately 9%.

RRH/h1

940 second street , portsmouth, ohio 45662, 614 / 354 - 3205