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1-17-1983

January 17, 1983 Meeting Minutes

Shawnee State University

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M I N U T E S
SHAWNEE STATE COMMUNITY COLLEGE
Board of Trustees Meeting
January 17, 1983

CALL TO ORDER

The meeting was called to order by Chairman Brown.

ROLL CALL

Members Present: Mr. Brown, Mr. Hyland, Mr. Jenkins, Dr. White, Mr. Baxter
Dr. Carson

Members Absent: Mrs. Kennedy, Mr. Morgan, Mr. Rittenour

APPROVAL OF MINUTES

Mr. Jenkins moved and Dr. White seconded the motion to approve the minutes of the December 20, 1983 minutes.

A unanimous aye vote was cast to approve the minutes.

REPORT OF THE NOMINATING COMMITTEE

Mr. Brown, Chairman of the Board officers Nominating Committee presented the following slate of officers for 1983:

Mr. F. D. (Dick) Hyland, Chairman
Mr. Gerald Jenkins, Vice Chairman
Mr. R. Neil Hawk, Secretary

There being no nominations from the floor, Mr. Brown moved and Dr. White seconded a motion to elect the above officers as nominated.

The slate was accepted by a unanimous aye vote.

Before handing the gavel to Mr. Hyland, Dr. Carson thanked the administrations and Board members for their cooperation during his tenure. He stated that it had been an exciting and busy year, but a very good one; Dr. Carson also expressed his appreciation for the assistance given by Mr. Taylor during his term in office.

Mr. Hyland, on accepting the Chairmanship, commended Dr. Carson on the past year, and stated that he appreciates the confidence placed in him by the Board in electing him to the office of Chairman of the Board. He continued by stating that he had served on the first Board of Trustees of the Scioto Technical College and has watched and been a part of the growth since the merger of Scioto Technical College and Ohio University Portsmouth. He feels that there is an excellent relationship between the Board of Trustees, the administrators, faculty and staff of Shawnee State and that the college is something the entire community should and can be proud of. He feels that it is up to the Board and the administration to continue the operation of the college in a manner that will continue to promote community interest.

Mr. Taylor expressed his thanks to Dr. Carson for the extra time spent as Chairman of the Board. He commended Dr. Carson on the past year's work for the Board, the faculty, administration, and staff of the college.

Mr. Hyland asked the Board's pleasure as to time and day of the meetings for the coming year.

Mr. Brown moved and Dr. Carson seconded a motion to meet on the third Monday of each month at 7:30 p.m.

A unanimous aye vote was cast by the Board members.

Mr. Hyland will notify the members of the Board of committee assignments by mail.

COMMITTEE REPORTS

The Buildings and Grounds and the Educational Policies Committees had no report. The Finance Committee's report will be recorded later in these minutes.

PRESIDENT'S REPORT

Mr. Taylor advised the Board that the North Central Evaluation team will be on campus April 18, 19, 20. The Evaluation team would like to meet with the Board members on April 19. This meeting will be a dinner meeting in the College cafeteria conference room at 6:30 p.m.

Mr. Taylor gave the Board members forms for the evaluation of the President. He asked that Board members return these forms to the President's office as soon as possible. This evaluation will be incorporated in the North Central Accreditation report.

The faculty of Shawnee State Community College voted in favor of the Shawnee Education Association to act as the negotiating representative for Shawnee State Faculty. The vote was 49 to 1 in favor of SEA. Mr. Taylor indicated that Mr. Foti and Dr. Come would negotiate non financial parts of the contract and that he and Mr. Hawk would negotiate all financial matters. All of these negotiations would be subject to Board approval.

Bids on the Natatorium will be received in Columbus on February 9, 1983. There will be a pre-bid meeting held in Massie Hall at Shawnee State on January 24, 1983. Bids will be received in Columbus on February 16, 1983 on the Student Center. A pre-bid meeting on the Student Center will be held in Massie Hall on January 31. Groundbreaking for these projects should be around April 1, 1983. Construction time will be twelve to fourteen months. These two projects will cost approximately three and one-half million dollars.

Mr. Taylor introduced Mr. Jenkins, Chairman of the Finance Committee. Mr. Jenkins spoke of the expenditures of equipment monies from the 1982 Capital Improvements Bill as well as equipment money allocated from the Pixley Estate, Shawnee State Development Fund, Inc., and institutional reserve funds appropriated to plant funds. (See attached schedule for detail).

Mr. Taylor reported that the equipment list had been composed from input from the Vice Presidents, faculty and staff. He feels that the college is fortunate to have the funds to spend at this time to maintain a state of the art status for the training of students. The addition of this equipment will make Shawnee State equal to any college in the state.

Robotics is one field that the College is interested in exploring. Mr. Foti reported to the Board that this is an area of modern technology. The Engineering staff have attended workshops regarding robotics and feel that a program for the maintenance of robotics should be added to Shawnee State curriculum. Batelle Institute has indicated that there will be 800,000 jobs in the area of robotics repair in the next five years. Mr. Foti explained that in the beginning this curriculum would be included in the Electronic Mechanics Degree (a one year major in Robotics Technology).

Mr. Baxter questioned the probability of the Board of Regents approving this new program. Mr. Foti's feeling was that the institutions that could afford the additional equipment would be allowed to offer the program.

Dr. Carson stated that he would like to see Shawnee State involved in this field of instruction as soon as possible. Mr. Foti also indicated that the secretarial labs will be upgraded with the addition of word processing equipment.

Continuing his report, Mr. Taylor stated that one boiler in the heating plant has been repaired by the United Boiler Company and that an EPA test has been made. Mr. Don Cavote, Portsmouth EPA administrator, feels the college is now in compliance with the one boiler. All cost associated with this repair was made via 1979 Capital Improvement money. However, Mr. Taylor feels that the repair of the back-up (or other boiler in the heating plant) should be repaired by the local architects, state architects, and the consulting engineers on this project. Mr. Taylor stated that the college might have to go to court to settle this matter.

Mr. Taylor asked Mr. Howard, Dean of Student Services to report to the Board members concerning winter quarter registration. (A copy of this report is attached and made a part of these minutes).

Mr. Howard stated that the projected growth for winter quarter is approximately an 8% increase over winter quarter 1982. Overall state increases in enrollment averaged 1.4% for the fall quarter 1982. Shawnee State's enrollment increase for fall was 9%.

Mr. Taylor continued his report stating that the college has options on, or has purchased thirteen pieces of property for development of student housing. One piece of property is still not available at this time.

Endeco Corporation will go to bid the first of February for developers to develop this property for student housing. This will take about 30 days and the property will be ready for student occupancy by September 15, 1983.

ADJOURNMENT

Mr. Brown moved and Mr. Jenkins seconded the motion to adjourn. The motion was passed by a unanimous aye vote.

Chairman, Board of Trustees

R. Neil Hawk

Secretary, Board of Trustees

4/21/83

Tom Brown

EQUIPMENT EXPENDITURES
1982 CAPITAL IMPROVEMENTS BILL

\$102,000.00	Student Center	Learning Center Furniture Print Shop Contingency	\$ 41,785.00 37,954.00 17,545.00 <u>5,553.00</u> \$102,000.00
\$ 54,318.41	Nursing	Office Furniture Nursing Equipment Audio-Visual Equipment	14,498.80 14,716.81 <u>25,000.00</u> \$ 54,318.41
\$ 96,000.00	Academic	Faculty Workroom Equip. Furniture (classroom) Math/Science Library/AV Humanities/Social Science Dark Room	4,100.00 24,670.00 36,011.00 18,210.00 10,009.00 <u>3,000.00</u> \$ 96,000.00
\$ 15,000.00	Pixley Estate	Math Department Micro-Computers	\$ 15,000.00
4,000.00	Shawnee State Development Fund, Inc.	One Micro-Computer	4,000.00
\$110,000.00	Equipment for Natatorium		110,000.00

EQUIPMENT EXPENDITURES

\$ 342,000 Balance in budget, August, 1982

Word Processor	\$ 56,870
Robotics	
1983	50,000
1984	50,000
1985	70,000
Data Processing Terminals	4,000
Micro Processing Lab	25,000
Business Office	7,500
Bookstore	7,500
Calculators	2,000
Microfilming	14,000
Academics	10,000
Heating Plant	<u>40,847</u>
Total	\$337,717

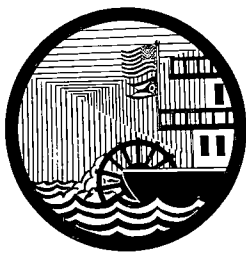
TOTAL EQUIPMENT EXPENDITURES

Student Center	\$102,000.00
Nursing	54,318.41
Academic	96,000.00
Pixley Estate	15,000.00
Shawnee State Development, Fund	4,000.00
Natatorium Equipment	110,000.00
Other Equipment Expenditures	<u>337,717.00</u>
TOTAL	\$719,035.41

SHAWNEE

STATE COMMUNITY COLLEGE

VICE-PRESIDENT OF STUDENT SERVICES



January 17, 1983

To: Board of Trustees

From: Richard R. Howard

Subject: Preliminary Enrollment Report for Winter Quarter 83

Enrollment Winter Quarter 82 as of 14th Day		2007
Total Registration - Winter Quarter 83	2458	
Voluntary withdrawals	- 134	
Projected 14 Day Administrative Drops as of 1/19/83	- <u>150</u>	
Projected Headcount for Winter Quarter 83	2174	
Projected Headcount Growth	<u>167</u>	
Projected Percent of Increase over Winter 82	<u>8%</u>	
Students unpaid as of 1/17/83	<u>367</u>	