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May 16, 1983 Meeting Minutes

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M I N U T E S
SHAWNEE STATE COMMUNITY COLLEGE
Board of Trustees Meeting
May 16, 1983

The meeting was called to order by Chairman Hyland. Mr. Hyland welcomed students and Mr. Jack James to the meeting.

ROLL CALL

Members Present: Mr. Baxter, Mr. Brown, Dr. Carson, Mr. Jenkins, Mr. Morgan,
Mr. Rittenour, Dr. White, Mr. Hyland

Members Absent: Mrs. Kennedy

APPROVAL OF MINUTES

Mr. Jenkins moved and Dr. Carson seconded the motion to approve the minutes of the April 18, 1983 Board of Trustees Meeting.

Ayes: Mr. Baxter, Mr. Brown, Dr. Carson, Mr. Jenkins, Mr. Morgan, Mr. Rittenour,
Dr. White, Mr. Hyland

Nays: None

PRESIDENT'S REPORT

Mr. Taylor indicated that the letters attached to the Board Agenda regarding Medical Lab Accreditation and Goodyear Training Project were for information purposes. He also reminded Board members of graduation exercises to be held on June 19, 1983 at 2:00 p.m. Members will receive a letter with more detail.

Mr. Taylor asked for direction from Board members concerning the offer of \$97,000 for property at 1104 Second Street. Mr. Baxter suggested that the offer be firm and after some discussion the concensus of the Board members was that the offer remain at \$97,000.

Since a change has been made in plans for the building that was to be called a Student Center a new name must be chosen for this building. The area that was designated for student activities will now be occupied by a secretarial lab, 2 micro computer labs, an accounting lab, and a word processing lab for instructional purposes. After some discussion the matter of a name for this new facility was referred to the Buildings and Grounds Committee for their recommendation.

Mr. Taylor continued his report with information (attached) concerning new construction projects (natatorium, student center, and renovation of Massie Hall) by announcing that groundbreaking ceremonies will be held on Monday, May 23, 1983 at 10:00 a.m. Speaker of the House of Representatives Mr. Vern Riffe will be in attendance for these ceremonies.

Mr. Hawk, Vice President of Finance, inquired of Board members if they knew of any pre-existing problems that should be listed on a renewal application for liability insurance. The concensus of the Board members was that the matter should be cleared with the college attorney.

Mr. Taylor gave the Board members information concerning a change in policy regarding Academic Dismissal in the Allied Health Fields. After much discussion the concensus of the Board members was the issue was of such importance that it could not be decided upon without further study. The matter was referred to the Educational Policies Committee for study and recommendation.

Mr. Morgan moved and Mr. Baxter seconded a motion to move the Board into executive session for the purpose of discussing the status of student housing. The Board went into executive session at 8:13 p.m.

The meeting was reconvened at 8:54 p.m.

Continuing his report Mr. Taylor indicated to the members of the Board that inquiry has been made concerning a trust arrangement for endowing faculty chairs, scholarships, accounts, etc. He indicated that in communicating with Dr. Gault's son, and a local business man that they felt an endowment administered through the Board of Trustees by a special board would be the vehicle through which they would like to give the college monies. Mr. McCurdy, college attorney, indicated that there was such a vehicle already in place in the area, the Scioto County Area Foundation. However, Mr. Taylor, indicated that this was not acceptable to the people in question.

Mr. Hyland, Chairman, appointed a special committee to look into the possibility of establishing a Shawnee State Endowment Fund Board. Dr. Carson will chair this committee and members will be Dr. White and Mr. Jenkins. They will bring recommendations to the Board.

NEW BUSINESS - RESOLUTION 43-83

Mr. Morgan moved and Mr. Brown seconded the motion to approve Resolution 43-83, faculty promotions.

Ayes: Mr. Baxter, Mr. Brown, Dr. Carson, Mr. Jenkins, Mr. Morgan, Mr. Rittenour,
Dr. White, Mr. Hyland

Nays: None

RESOLUTION 44-83

Mr. Baxter moved and Mr. Rittenour seconded the motion to adopt Resolution 44-83, to hire faculty for summer quarter.

Ayes: Mr. Baxter, Mr. Brown, Dr. Carson, Mr. Jenkins, Mr. Morgan, Mr. Rittenour,
Dr. White, Mr. Hyland

Nays: None

COMMITTEE REPORTS

The Educational Policies Committee has not met.

Mr. Brown, Chairman of the Buildings and Grounds Committee indicated that his report would be included in the minutes already recorded.

Mr. Jenkins, Chairman of the Finance Committee stated that the Finance Committee had met on May 12, 1983. Two items were discussed for recommendation to the Board. The renovation of the three houses that were recently approved by the Ohio Board of Regents to be used for support services for Shawnee State Community College and the reopening of the visitor's parking lot.

Mr. Jenkins moved and Dr. Carson seconded a motion to authorize the President to enter into a contract with Endeco for architectural work on three houses (1010, 1147, 1202 Second Street), that the college will own that will be turned into a student center, classrooms and storage and classroom space for physical education. Maximum cost of renovation for the three houses will be \$100,000 with architectural fees being 8 1/2% of the construction costs. College to advertise for bids to renovate the three houses in one bid package. This motion is subject to the release of funds by the Controlling Board for the purchase of these properties.

Ayes: Mr. Baxter, Mr. Brown, Dr. Carson, Mr. Jenkins, Mr. Morgan, Mr. Rittenour, Dr. White, Mr. Hyland

Nays: None

Mr. Jenkins moved and Mr. Morgan seconded a motion to hire adequate people (part-time), to police the visitor's parking lot at an estimated cost of \$10,000 per year.

Ayes: Mr. Baxter, Mr. Brown, Dr. Carson, Mr. Jenkins, Mr. Morgan, Mr. Rittenour, Dr. White, Mr. Hyland

Nays: None

Mr. Hyland asked Mr. James to introduce his Sociology of Education class to Board members. Mr. James stated that he encouraged his class to visit both public and college board meetings to observe how the bureaucracy works.

ADJOURNMENT

Mr. Rittenour moved and Mr. Morgan seconded a motion for adjournment.

A unanimous aye vote was cast.

Chairman, Board of Trustees

L. Neil Hawk

Secretary, Board of Trustees

RESOLUTION 43-83

Whereas, the Policy and Procedures Manual (Section 5.100) of Shawnee State Community College provides for advancement in rank, and

Whereas, the Promotion Committee has recommended, to Mr. Taylor the promotions listed below, and

Whereas, Mr. Taylor approves and recommends the same promotions,

Now, therefore, be it resolved that the Board of Trustees of Shawnee State Community College hereby approves the promotion in rank of the following full time faculty members, said promotion to become effective on the 1983-84 contract:

Phyllis Kegley
Eleanor Marsh
Cathy Chaffin
Bill Penn
Larry Essman

Assistant Professor to Associate Professor
Senior Instructor to Assistant Professor
Senior Instructor to Assistant Professor
Senior Instructor to Assistant Professor
Assistant Professor to Associate Professor

RESOLUTION 44-83

Whereas the following faculty were employed during the 1982-83 academic year and

Whereas, it has been determined that the same faculty are required for the Summer Allied Health programs,

Now, therefore, be it resolved that the Board of Trustees of Shawnee State Community College approves summer contracts for the following faculty members.

Said contracts to begin June 20, 1983 and run through August 31, 1983.

Brenda Pinkerman	Medical Laboratory Program	\$4,767.00
Mary Essell	Respiratory Therapy Program	3,973.00
Mary Lynd	Practical Nursing Program	2,799.00

COMMITTEE ON ALLIED HEALTH EDUCATION AND ACCREDITATION

Office of the Secretary

Department of
Allied Health Education and Accreditation
American Medical Association
535 N. Dearborn Street
Chicago, Illinois 60610
(312) 751-6272

April 28, 1983

Mr. Frank C. Taylor
President
Shawnee State Community College
940 Second Street
Portsmouth, Ohio 45662

Dear President Taylor:

It is a pleasure to inform you that the Committee on Allied Health Education and Accreditation (CAHEA), during its meeting on April 20, 1983, voted to award continuing accreditation to the Medical Laboratory Technician-Associate Degree program of the Shawnee State Community College in Portsmouth, Ohio, for a period of five (5) years.

This accreditation decision was made upon the recommendation of the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS), which is sponsored by the American Society of Clinical Pathologists and the American Society for Medical Technology.

This award is made on the condition that the number of students who are enrolled in the program at any time shall not exceed twenty-one (21) annually.

The program is in marginal compliance with the following 1977 Essentials:

1977 Essential 14 The program has just begun to hold formal meetings of all the faculty.

1977 Essential 26 The program has drafted a single set of objectives and an evaluation system for all major areas to be used by the clinical sites to insure uniformity of learning experiences.

A progress report documenting unquestioned compliance with the above Essentials is to be submitted to the NAACLS Office no later than November 1, 1983.

Mr. Frank C. Taylor, President
Shawnee State Community College
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The following institutions are recognized as clinical affiliates of the program:

Brown County General Hospital, Georgetown, Ohio (1 student maximum)
Children's Hospital, Columbus, Ohio (3 students)
Marion General Hospital, Marion, Ohio (2 students)
Chillicote Medical Center, Chillicote, Ohio (4 students)
Lawrence County General Hospital, Ironton, Ohio (2 students)
Mercy Hospital, Portsmouth, Ohio (4 students)
Scioto Memorial Hospital, Portsmouth, Ohio (4 students)
Southern Hills Hospital, Portsmouth, Ohio (1 student)

You and your colleagues have CAHEA's best wishes for continued success in the operation and further development of the program.

Sincerely,



John J. Fauser, PhD
Secretary, CAHEA

JJF:gh

cc: Tom F. Foti, Vice President, Technical Studies
Gerald Penn, MD, Medical Director
Frederick W. Law, MT(ASCP), MS, Program Director/Education Coordinator
Diane Thometz, MT(ASCP), NAACLS
Betts N. Rittmeyer
Marilyn Jestes



GOODYEAR ATOMIC CORPORATION

P. O. BOX 628
PIKETON, OHIO 45661

PHONE: 614-289-2331

MAY 2 1983
GAT-623-83-023

Shawnee State Community College
940 2nd Street
Portsmouth, Ohio 45662

Attention Mr. Tom Foti, Technical Dean

Dear Tom,

Just a note of thanks to you and your staff for the excellent manner in which our Operator accelerated course was handled. I am aware we did not give you much time to prepare for the courses; however, we do appreciate the professional way it was handled.

Please convey this to all instructors and the tutoring staff.

Again, our thanks from our management staff and our employees who took advantage of this opportunity.

Sincerely,

Lowell R. Hoyt, Director
Industrial Relations

HDD:tdp

cc: Frank Taylor ✓