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Board of Trustees

6-20-1983

June 20, 1983 Meeting Minutes

Shawnee State University

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M I N U T E S
SHAWNEE STATE COMMUNITY COLLEGE
Board of Trustees Meeting
Monday, June 20, 1983

The meeting was called to order by Vice Chairman Jenkins.

ROLL CALL

Members Present: Mr. Brown, Dr. Carson, Mr. Jenkins, Mrs. Kennedy, Mr. Morgan,
Mr. Rittenour, Dr. White, Mr. Baxter

Members Absent: Mr. Hyland

APPROVAL OF MINUTES

The Vice Chairman called for a voice vote of approval for the minutes. They were unanimously approved.

PRESIDENT'S REPORT

Mr. Taylor reported that the Administration, Faculty, and Staff were pleased with the North Central Accreditation Report and will be thankful for a seven year break. Shawnee State has been in the process of preparing accreditation reports since 1975. This has been a costly and time consuming process. The concerns expressed by the accreditation team are the same concerns that the staff of Shawnee State has had and adjustments and corrections are already in progress.

Mr. Baxter stated that he felt the staff should be commended for a fine report. He was impressed with the quality of the report.

Since the administration is in complete accord with the recommendation of the Accreditation Team, the process chosen by Shawnee State for review of the report is the Review Committee. Materials will be sent to three members of a review committee, and if they concur with the findings of the Accreditation Team, they will recommend to the Accreditation Board that this report be accepted and Shawnee State will not be required to do another accreditation report for seven years. The feeling of the staff at Shawnee State is that there will be no problem with this acceptance. However, the final decision will be made in October by the North Central Board of Accreditation.

Mr. Taylor has received a letter from the Retail Merchants Association stating that the Retail Merchants are sponsoring a scholarship to honor Mr. Abe Zubar. The students who receive this scholarship will attend Shawnee State. Mr. Taylor recommended that the college contribute \$100 to this fund.

Mr. Morgan moved Resolution 51-83, approving the contribution of \$100 to the Abe Zubar Scholarship fund. Mr. Brown seconded the motion.

Ayes: Mr. Brown, Dr. Carson, Mr. Jenkins, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour,
Dr. White, Mr. Baxter

Nays: None

Mr. Taylor continued his report by sharing a letter from Dr. Moulton, Chancellor of the Ohio Board of Regents thanking Mr. Dan Evans, Director of Continuing Education for his contribution as a member of the Statewide Continuing Education Association. (Letter attached). Mr. Taylor stated that Mr. Evans was doing a tremendous job with the continuing education department at Shawnee State. This statement was confirmed by Dr. Come. The recommendation to employ Mr. Evans full time will be recorded in these minutes later.

One item of concern that was pointed out in the accreditation study was the process of promotion of faculty at Shawnee State. Dr. Come and Mr. Foti have worked with a committee on promotions in the past. However, Dr. Come has recommended to Mr. Taylor (letter attached) that a moratorium be put on promotions for the 1983-84 academic year and a new process for promotion be adopted. This process will have to be formulated by administration and faculty and the process must be agreed upon by the administration and the majority of full-time faculty members.

Mr. Taylor asked Mrs. Kennedy, Chairman of the Educational Policies Committee for a report from the committee with their recommendation regarding the promotion process and other concerns of the Educational Policies Committee.

Mrs. Kennedy stated that the Educational Policies Committee is in complete agreement with the recommendation of Dr. Come for a one year moratorium on promotions and made a motion to adopt Resolution 52-83 to formulate a new policy for promotion process that can be agreed upon by faculty and administration. Mr. Brown seconded the motion.

Ayes: Mr. Brown, Dr. Carson, Mr. Jenkins, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour, Dr. White, Mr. Baxter

Nays: None

The policy for Academic Requirements for Students Enrolled in Allied Health Programs at Shawnee State was referred to the Educational Policies Committee for study after some concerns were expressed by members of the Board. This policy has been revised and the Educational Policies Committee recommended its adoption. (Policy is attached and made a part of these minutes.) Mrs. Kennedy moved the adoption of Resolution 53-83.

Ayes: Mr. Brown, Dr. Carson, Mr. Jenkins, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour, Dr. White, Mr. Baxter

Nays: None

Mr. Taylor concluded his report by thanking the Board members for their participation in graduation ceremonies on June 19, 1983. He stated there were many good comments and the administration and staff were well pleased with this event.

COMMITTEE REPORTS

FINANCE COMMITTEE

Mr. Jenkins, Chairman of the Finance Committee stated his committee had met with Mr. Hawk and Mr. Taylor to review the budget as this fiscal year comes to an end. Mr. Hawk reported to the finance committee that there should be a surplus of between \$150,000 and \$170,000. The tentative budget for the new fiscal year will increase by approximately \$466,565. Mr. Hawk gave the finance committee a report (attached and made a part of these minutes.) As the result of a favorable fiscal year report the finance committee is recommending the adoption of Resolution 54-83 approving several new positions effective during the 1983-84 fiscal year. The motion was moved by Mr. Jenkins and seconded by Mr. Morgan.

Ayes: Mr. Brown, Dr. Carson, Mr. Jenkins, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour,
Dr. White, Mr. Baxter

Nays: None

BUILDINGS AND GROUNDS COMMITTEE

Mr. Brown, chairman of the Buildings and Grounds Committee stated that his committee had met and had discussed names for the new building that has formerly been referred to as Student Center. There suggestion was, that if appropriate, it could be called the James A. Rhodes Building. The consensus of opinion of Board members was that the Rhodes name be held in abeyance for the new natatorium. After discussion it was decided that the new natatorium would be named the James A. Rhodes Sports Center, and that a letter from Mr. Taylor would be sent to Mr. Rhodes asking his permission to use his name. The student center building will become a part of the Commons Building.

Mr. Brown continued his report with recommendation from his committee that the college request in the next Capital Improvements biennium budget money to purchase the property at 1004 Second Street; purchase the Pennzoil station for additional visitors parking; funds for a new business lab; and land for future expansion. The recommended amount to request was two and one half million dollars.

NEW BUSINESS - RESOLUTION 45-83

Mr. Carson moved and Mr. Rittenour seconded the motion to approve Resolution 45-83, resignations of faculty and staff members.

Ayes: Mr. Brown, Dr. Carson, Mr. Jenkins, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour,
Dr. White, Mr. Baxter

Nays: None

RESOLUTION 46-83

Mr. Morgan moved and Dr. Carson seconded the motion to adopt Resolution 46-83, approving salaries for administrators and hourly employees.

Ayes: Mr. Brown, Dr. Carson, Mr. Jenkins, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour,
Dr. White, Mr. Baxter

Nays: None

RESOLUTION 46-A-83

Dr. Carson moved and Dr. White seconded the motion to adopt Resolution 46-A-83, adjusting the contracts of Dan Evans and Sallie Schisler for the 83-84 fiscal year.

Ayes: Mr. Brown, Dr. Carson, Mr. Jenkins, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour,
Dr. White, Mr. Baxter

Nays: None

RESOLUTION 47-83

Upon the recommendation of Mr. Howard, Vice President of Student Services, the Board approved Resolution 47-83, to hire Mr. Gene Beckett as Director of the Learning Center/ Developmental Education. The resolution was moved by Morgan and seconded by Mr. Brown.

Ayes: Mr. Brown, Dr. Carson, Mr. Jenkins, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour,
Dr. White, Mr. Baxter

Nays: None

RESOLUTION 48-83

Upon the recommendation of Mr. Hawk, Vice President of Finance/Treasurer, the board adopted Resolution 48-83, temporary budget for the 1983-84 fiscal year. The resolution was moved by Mr. Baxter and seconded by Mr. Morgan.

Ayes: Mr. Brown, Dr. Carson, Mr. Jenkins, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour,
Dr. White, Mr. Baxter

Nays: None

RESOLUTION 49-83

Upon the recommendation of Mr. Howard, Vice President of Student Services, the board adopted Resolution 49-83, fee charge for change orders. The resolution was moved by Mr. Rittenour and seconded by Mrs. Kennedy.

Ayes: Mr. Brown, Dr. Carson, Mr. Jenkins, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour,
Dr. White, Mr. Baxter

Nays: None

RESOLUTION 50-83

Due to the reduction in funds available for peer tutoring; the apparent need for this program and the wide use of peer tutoring, Mr. Howard, Vice President of Student Services recommended the adoption of Resolution 50-83, charge for peer tutoring to help defray costs. The resolution was moved by Dr. Carson and seconded by Mr. Baxter.

Ayes: Mr. Brown, Dr. Carson, Mr. Jenkins, Mrs. Kennedy, Mr. Morgan, Mr. Rittenour,
Dr. White, Mr. Baxter

Nays: None

OTHER BUSINESS

Dr. Carson reported that the special committee appointed by Chairman Hyland to look into vehicles for handling endowments and scholarships given to the college had met. Mr. Wiley Dinsmore of Dinsmore and Shaw, Attorneys-at-law, from Cincinnati has been contacted and is reviewing the possibilities for the college. Dr. Carson hopes to have a report from Mr. Dinsmore by next board meeting.

Dr. Carson invited as many of the administrators as can to attend a luncheon on July 7, at the Nelly Peck restaurant when Al Diechell will attend a Chamber of Commerce meeting.

ADJOURNMENT

Mr. Brown moved the meeting be adjourned.

A unanimous voice vote was cast.

Gerald R. Jenkins
Chairman, Board of Trustees

R. Neil Hawk
Secretary, Board of Trustees

RESOLUTION 45-83

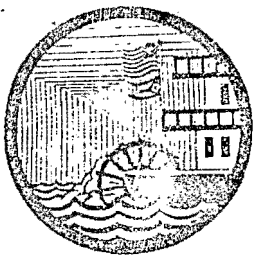
Whereas the following persons have resigned positions at Shawnee State
(for reasons as per attached letters),

Therefore, be it resolved that the Board of Trustees accepts said
resignations.

Ming Huang - Physics Instructor
Mary Essell - Clinical Coordinator for Respiratory Therapy Program
Cathy Ratliff - Instructor Secretarial Program
Norman Hutchinson - Maintenance Department

SHAWNEE

STATE COMMUNITY COLLEGE



May 27, 1983

Dear Dr. Come:

As I am accepting the offer from Iona College , I cannot continue to render my services to Shawnee State Community College.

During my three years at Shawnee, I have had a wonderful experience working for you. I appreciate the college gave me my first job and I am indebted to you for everything you did to help me stay in this country. Thank you very much.

Sincerely,

Ming Huang
Ming Huang

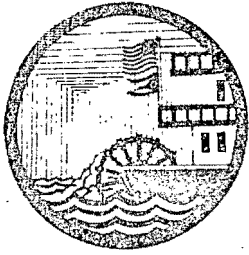
*Neil,
For your info!
Please place on board agenda!*

*Thanks
Scott*

940 second street , portsmouth, ohio 43055

STATE COMMUNITY COLLEGE

PORTSMOUTH



TO: Tom Foti

FROM: Mary Essell

DATE: June 1, 1983

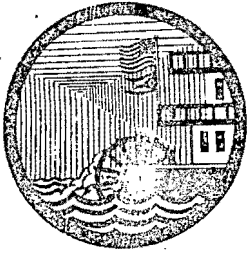
SUBJECT: Resignation

My last day as Clinical Coordinator for the Respiratory Therapy Program will be Friday, June 17, 1983. This is the last day of my present contract.

ME:br

SHAWNEE

SHAWNEE STATE COMMUNITY COLLEGE



TO: Personnel Director

FROM: Norman Hutchinson
5919 Farney Ave.
Sciotoville, Ohio 45662

For medical reasons, I hereby tender my resignation from the position of maintenance-repairman at Shawnee State Community College.

Norman Hutchinson

Norman Hutchinson

May 27, 1983

Mr. Tom Foti
Technical Vice President
Shawnee State Community College
Portsmouth, OH 45662

Dear Mr. Foti:

My husband and I are moving from the Portsmouth area this summer, and I will not be returning to Shawnee State Community College next year; therefore, I would like to resign from my teaching position as of June 19, 1983.

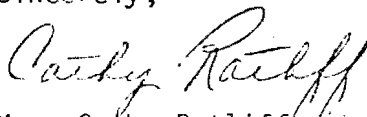
I wish to take this opportunity to thank the Shawnee State Community College Board of Trustees for an enjoyable teaching career during the past ten years. My association with the College has been especially rewarding because of two exceptional people--you, our technical vice president, and Joyce Kiser, associate professor in the Secretarial Program.

I have only the highest praise for you as an administrator. I know that you demand the best for the students and expect quality instruction from your teachers.

Joyce Kiser has been an outstanding person to work with. She does an exemplary job as a teacher, and is extremely honest and fair in all her decisions.

I am sure that I shall never find another teaching position in such beautiful facilities, or with such fine administrators and faculty again. I am very proud to have been a part of Shawnee State Community College.

Sincerely,


Mrs. Cathy Ratliff

RESOLUTION 46-83

The Board of Trustees of Shawnee State Community College hereby approves the 1983-84 salaries for College Administrators and hourly employees in an amount equal to the 1982-83 salaries --- see attached. Said salaries to be adjusted retroactive to July 1, 1983 upon completion of negotiations and budgeting.

SHAWNEE STATE COMMUNITY COLLEGE
SALARY INFORMATION-ADMINISTRATION

NAME	TITLE	81-82 SALARY	82-83 SALARY	CON
ABEL	DIR ADM	\$27,699	\$28,668	2/2
CHRISMAN	COUN/STUD ACT	\$26,388	\$28,000	2
COME	VP ACAD PROG	\$32,624	\$34,516	2
CRABTREE	COUN/TRANSFER	\$24,655	\$26,167	2/2
DAVIDSON	COUN/PLACEMENT	\$25,828	\$27,408	2
DAWSON	DIR ADP	\$20,000	\$21,244	1
EVANS	DIR CE/NITE PRG	\$18,000	\$19,044	1
FOTI	VP TECH PROG	\$32,760	\$34,660	2
HAWK	VP FIN/TREA	\$31,630	\$33,465	2
HOWARD	VP STUDENT SERV	\$31,146	\$32,952	2
KADEL	DIR DEN HYGIENE	\$29,464	\$31,673	1
LAW	DIR MED LAB	\$22,527	\$24,217	1
MIDKIFF	DIR LIB/MED SER	\$18,760	\$25,000	1
MORRISON	ADP PROG	\$13,000	\$13,836	1
ROBINSON	DIR LPN	\$22,860	\$23,660	1
STRAZIUSO	REF LIBRARIAN	\$0	\$17,624	1
SYKES	DIR RADIOLOGY	\$17,715	\$19,043	1
THOMAS	DIR RESPIRATORY	\$20,885	\$22,451	2
WEINBRECHT	AD DIR ACT DIR	\$25,917	\$27,420	2
WELCH	COUN/DIR ADM	\$20,710	\$21,993	2
WILSON G	DIR FIN AID/VET	\$23,295	\$24,728	2
WOLFE	PLANT MAINT ENG	\$23,957	\$25,347	2
		\$509,820	\$563,116	

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SHAWNEE STATE COMMUNITY COLLEGE
SALARY INFORMATION-HOURLY

Date 10-Jun-83

Page 1

SHAWNEE STATE COMMUNITY COLLEGE
SALARY INFORMATION-HOURLY

NAME	83 RANK	ST	IND	82-83 SALARY
BAYS	CUST	4	131	\$11,266
BRADBURY	SECT I	4	131	\$11,266
CHESTNUT	CUST	5	125	\$10,750
CORIELL	REC SECT	8	159	\$13,674
CRAYCRAFT	CUST	6	131	\$11,266
DUNHAM	MRW	8	167	\$14,362
EVANS	E/A CLERK	3	131	\$11,266
FELTS	ACT CK II	7	160	\$13,760
FLACK	CUST	6	131	\$11,266
GROOMS	CUST	4	119	\$10,234
HANEY C	REC SECT	1	111	\$9,360
HARSTEIN C	CLERK	1	105	\$9,028
HARTSTEIN	RECEP	8	151	\$12,986
HUTCHINSON	MRW	7	160	\$13,760
JONES	CUST	6	131	\$11,266
KAMER	CUST	6	131	\$11,266
KEATON	BKST CASH	4	131	\$11,266
LEASURE	SECT II	8	167	\$14,362
LITZ	CUST	3	112	\$9,632
MALONE	SECT I	2	118	\$10,148
MARTIN	CUST SUPERV	6	138	\$11,868
MITCHELL	SECT I	8	159	\$13,674
MOORE	SECT II	8	167	\$14,737
POWELL	PR SHP MG	8	159	\$13,674
ROSS	SECT II	8	167	\$14,362

Date 10-Jun-83

Page 2

SHAWNEE STATE COMMUNITY COLLEGE
SALARY INFORMATION-HOURLY

NAME	83 RANK	ST	IND	82-83 SALARY
RUSSELL	SECT I	8	159	\$13,674
SPARKS, J	MRW	7	160	\$13,760
SPARKS, P	ACT CK II	8	167	\$14,362
SPAULDING	SECT I	2	118	\$10,148
STALLARD	SECT I	8	159	\$13,674
STEWART	MRW SUPV	8	176	\$15,136
TACKETT	E/A CLERK	2	124	\$10,664
TOMLIN	REC SECT	8	159	\$13,674
WADDELL	ACT CK II	1	117	\$10,068
WEBSTER	CUST	3	112	\$9,632
WEDDINGTON	BKST MGR	7	160	\$13,760
WINTERS	CUST	2	106	\$9,116

\$448,167

RESOLUTION 46-A

The Board of Trustees of Shawnee State Community College hereby approves a twelve month (12) contract for Danny Evans as Director of Continuing Education at a salary of \$21,990.00. This amount is an extension of Mr. Evans' 1982-83 ten month contract.

The Board of Trustees of Shawnee State Community College hereby approves an increase in Sallie Schisler's contract assignment from four one-half days to five one-half days with the appropriate salary.

RESOLUTION 47-83

Whereas Ms. Fluty is retiring as Director of the Learning Center/
Developmental Education, and

Whereas Mr. Howard, Vice President for Student Services, has advertised,
screened, and interviewed applicants for the the same position, and

Whereas Mr. Howard has recommended to Mr. Taylor that Mr. G. Eugene Beckett
be employed to fill this position, and Mr. Taylor does concur,

Now, therefore, be it resolved that the Board of Trustees of Shawnee
State Community College hereby employs Mr. Beckett for the 1983-84 fiscal
year as Director of the Learning Center/Developmental Education at the annual
salary of \$23,000, said contract to begin July 1, 1983 and go through June 30, 1984.

GRANT EUGENE BECKETT Route 4, Shela Blvd.
Wheelersburg, Ohio 45694
~~██████████~~

Objective: Director Developmental Education Learning Center

Personal: Age 37, married, excellent health

Education: High School, Wheatridge, CO, 1964
U.S. Navy "A" School, Great Lakes, IL, 1964, Electronics
U.S. Navy "C" School, San Diego, CA, 1965, Electronics (Radar)
AB Degree, Ohio University, 1973, English and Spanish, summa cum laude, Phi Beta Kappa, 3.9 grade point average
MA Degree, Ohio University, 1975, English and Spanish, Graduate Teaching Fellow
Postgraduate coursework, Ohio University, 1976 to present
Computer Seminars, 1982 to present

Teaching Experience: Six quarters English Literature and composition, Department of English, Ohio University, 1973-1975 15-71
English Literature, composition, and Mass Communications, Shawnee State Community College, 1976 to present 14-75
English, Spanish, and Computer Science, Wheelersburg Local Schools, 1975 to present 17-71
21-71
24-71
27-71
30-71
33-71

Military: U.S. Navy, 1964-1966, Electronics Technician, Viet Nam Service Medal, National Defense Medal, Expert Rifleman Medal 36-71
39-71
42-71
45-71
48-71
51-71

Business Experience: Owner-operator, Shawnee Peddlers Bike and Outdoor Sports, Portsmouth, OH, 1973-1982

Academic Honors: Phi Beta Kappa
Graduate Fellow, Ohio University, Department of English, 1973-1975
AB Degree, summa cum laude, 3.9 cumulative grade point average
Ohio University Scholastic Scholarship, 1970-1973
President's Award Scholarship, 1972
Ohio University Honors College, 1970-1972
Dean's List, Ohio University, 1969-1973

Foreign
Language:

Spanish--speak, read, write fluently

Travel:

Domestic--forty U.S. states (including
Hawaii)
Foreign--Mexico, Canada, Philippines,
Japan, Hong Kong, Taiwan, Viet Nam

Hobbies
and Interests:

Running, Vegetable Gardening, Traveling,
Reading, Community Activities, Com-
puter Programming, Home Remodeling,
Baking, Eating Out, Socializing

Personal
References:

Mr. Victor Morgan, 734 Fifth Street,
Portsmouth, Ohio 45662
Mr. Walter Brown, 8515 Green Street,
Wheelersburg, Ohio 45694
Mrs. Donald (Jackie) Sylvia, 2105
Summit Street, Portsmouth, Ohio
45662
Mr. Eric Cunningham, 8316 Pleasant
Avenue, Route 5, Wheelersburg,
Ohio 45694

The following summarizes my duties and accomplishments in my present position:

I have taught at grade levels seven through twelve.

I initiated the Spanish program in the Wheelersburg School System.

I have served as Spanish Club Sponsor since the inception of the Spanish curriculum. The Spanish Club is recognized as the most active club in the school system.

I have directed simultaneously each year three teams (English and Spanish) taking the Ohio Tests of Scholastic Achievement. One of my team members placed first overall in the State of Ohio, a first for Wheelersburg Schools.

I initiated and sponsored the Quiz Bowl Program.

I have coordinated and conducted student excursions and tours to Mexico, Florida, Cincinnati, and Columbus. I currently have a group of students departing for a tour of Mexico on June 2nd.

I supervised and coordinated a two-month exchange visitation between Wheelersburg students and students from Orizaba, Mexico.

I coordinated and conducted a seminar on computers for the Wheelersburg faculty.

I helped establish and chaired the Faculty Forum.

I have served on the National Honor Society Selection Committee.

I have served on the Scholarship Banquet Committee.

I have coached the varsity golf team.

I initiated and coached the chess team.

I was the first teacher to use computer-assisted instruction at Wheelersburg High School.

RESOLUTION 48-83

Whereas the State of Ohio has not finalized its 1983-85 biannual budget and therefore Shawnee has not concluded its 1983-84 annual budget process,

Whereas the current year budget lapses on June 30, 1983,

Now therefore, be it resolved that the Board of Trustees of Shawnee State Community College hereby approves a temporary continuation budget for 1983-84 in an amount equal to the 1982-83 budget.

RESOLUTION 49-83

Where as the administration has investigated the situation regarding the use of professional and hourly personnel time and efforts to deal with student schedule changes, and found misuse of the service and more efficient methods of dealing with the situation,

Now, therefore, be it resolved that the Board of Trustees of Shawnee State Community College institutes a \$1.00 fee for change orders which are student initiated.

RESOLUTION 50-83

Whereas the administration has investigated the situation regarding the use of college resources to pay for peer tutoring and found demand for the service increasing to the point where the budget is over expended,

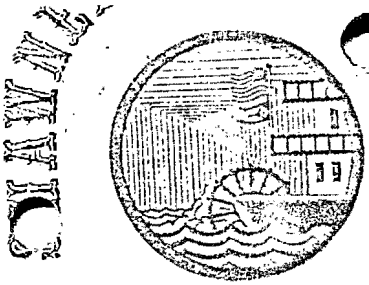
Now, therefore, be it resolved that the Board of Trustees of Shawnee State Community College institutes a fee of \$1.00 per hour for students receiving peer tutoring.

RESOLUITON 51-83

Upon the recommendation of Mr. Taylor, the Board of Trustees of Shawnee State Community College approves the contribution of \$100.00 to the Abe Zubar Scholarship fund that is sponsored by the Retail Merchants Association of Portsmouth, Ohio.

RESOLUTION 52-83

Upon the recommendation of the Educational Policies Committee of the Board of Trustees, a moratorium for one year is placed on faculty promotions, with the stipulation that a process for promotion be worked out that is acceptable to the administration and the majority of the faculty of Shawnee State Community College.



TO: Frank C. Taylor, President

FROM: Dr. Gene S. Come, Academic Vice President *GSC*

DATE: May 17, 1983

RE: Promotions at Shawnee State Community College

One of the expressed and reoccurring problems at Shawnee State Community College has been the present system of promoting faculty members who have applied for advancement in rank. This concern has also been noted by the last North Central Accreditation Team which visited the campus this past April. As indicated on page 15 of their first draft copy resulting from their visit:

"The system has created a great deal of consternation on the part of the faculty and deserves immediate study and attention".

Due to this reoccurring problem and the amount of discontent expressed by all associated with the promotion system, I would like to take this opportunity to suggest that this problem be dealt with starting the Fall Quarter, 1983. I am, therefore, recommending that you consider a moratorium on the promotion process at Shawnee State Community College for the 1983-84 academic year and establish a college wide committee of administrators and faculty whose charge it would be to develop a more acceptable and appropriate promotion process at the institution. This process must be agreed to by the administration and the majority of full-time faculty members presently employed by the institution. To reiterate, in order that this system receive the attention it deserves, I would recommend that no promotions be made during the 1983-84 academic year, nor until an agreeable system can be concluded.

Your attention to this most important institutional matter is appreciated.

RESOLUTION 53-83

Upon the recommendation of Mr. Foti, Vice President of Technical Programs, and the Educational Policies Committee, a policy covering Academic Requirements for Students Enrolled in Allied Health Programs at Shawnee State Community College, (said Policy is attached and made a part of this resolution), is adopted.

ACADEMIC REQUIREMENTS FOR STUDENTS
ENROLLED IN ALLIED HEALTH PROGRAMS AT
SHAWNEE STATE COMMUNITY COLLEGE

In order to remain in good standing in an Allied Health Program at Shawnee State Community College a student must:

1. Maintain an overall grade point average of 2.000 for all course work needed to meet degree requirements. This applies to required courses taken before as well as after admission.
2. Maintain an overall Allied Health major grade point average of 2.000 in all courses with the MLTC, DTHY, ADNR, LPNR, RPTT, or RDLT prefix.
3. Not receive a grade of F, D-, D, or D+ in any Allied Health major course (MLTC, DTHY, RDLT, ADNR, LPNR, or RPTT prefix) and academic courses required for graduation.

The following schedule of events shall apply once the student has failed to achieve any one of the three requirements listed above.

- A. The Allied Health Program Director may dismiss a student from his major program. The student may appeal the decision of the Allied Health Program Director in the appeal process as outlined below:
 1. Student submits a letter of appeal to the Director of Allied Health Program.
 2. The Program Director will arrange a re-admissions interview with the student, the Director, and the Vice-President of Student Services or his/her designee. A decision will be made regarding the student's dismissal status after evaluating the student's past academic achievement, the student's rational for current grade status, and the prediction of future performance in the program. A decision must be reached on or before three working days after the Director receives the student's appeal notice.
 3. Students that wish to appeal the decision of the Director and the Vice-President of Student Services (or his/her designee) may appeal the decision to the Vice-President of Technical Programs. The student's appeal must be in writing and must be received within three working days of the receipt of notice from the appeal interview. The Vice-President of Technical Programs shall elect to support or reject the decision of the interview within three working days from receipt of the student's appeal. The Vice-President of Technical Programs will promptly notify the Program Director and the student of his/her decision.
 4. The student may also have recourse to the President if he/she is dissatisfied with decisions made at lower levels.
- B. The Allied Health Program Director may allow the student to continue:
 1. If the student is permitted to continue in the program, he/she will have one quarter to raise the overall and Allied Health G.P.A. to at least 2.000. The decision to readmit the student will be based on the student's past academic performance, the

reasons for the current low G.P.A. and the director's prediction of future performance in the program by the student.

2. If the decision is made to allow the student to continue in the program and if a grade of D+, D, or D- was received in an Allied Health subject (MLTC, DTHY, RDLT, ADNR, LPNR, or RPTT) or academic courses required for graduation, a decision will be made in an interview informing the student if the course must be repeated and by which method (Course by Arrangement, Credit by Exam, or repeat the course with next year's class).
 3. If the decision is made to allow the student to continue in the program and if a grade of F was received in an Allied Health or academic subject, a decision will be made in an interview informing the student how this course will be repeated.
- C. Dismissal from a major program is not the same as dismissal from the College. College dismissal policies are outlined in the College bulletin under the section on academics.

RESOLUTION NO. 54

The Board of Trustees of Shawnee State Community College hereby approves the following new positions effective during the 1983-84 fiscal year:

<u>Position</u>	<u>Estimated Salary</u>
Faculty:	
Paramedic Program (Part-time to full-time)	\$12,000
Respiratory Program	22,000
Data Processing Program	16,500
English	18,844
Biological Sciences	18,844
Psychology/Sociology	18,844
Administrative:	
Controller	\$20,000
A-V Coordinator (1/2 time to full time)	13,000
Howard Stewart (Hourly to Administrator)	2,500 raise

SHAWNEE STATE COMMUNITY COLLEGE

Budget Information
1983-84

Additional Income \$466,565

Additional Expenditures

Hospital insurance premiums	\$40,400
Faculty (A)	79,337
Administration/Hourly(B)	55,900
Savings via Faculty changes	(32,632)
300-900 increase	<u>75,000</u>

Sub Total 218,005

Variance \$248,560

Base Salary Information: 1982-83

Faculty	\$1,006,115
Administrators	588,977
Hourly	<u>420,059</u>

Total \$2,015,151

A

Faculty:

Changes:

Secretarial (full time to part time)	\$(13,000)
LPN (full time to part time)	(12,600)
Potts (resignation)	(3,115)
Colegrove (resignation)	(3,000)
Essell (resignation)	-
Huang (resignation)	1,320
Academic Coordinators (plus 1 mo.)	<u>2,700</u>

Sub Total (27,695)

New Positions:

EMT	12,000
Respiratory	22,000
Data Processing	16,500
English	18,844
Biological Sciences	18,844
Psychology/Sociology	<u>18,844</u>

Sub Total 107,032

Total \$ 79,337

B

Administration/Hourly:

Part time Counselor	\$10,000
Part time media person	13,000
Part time student help (Student Serv)	1,000

Maternity replacements:

Library	2,200
Business Office	3,200

Danny Evans (10 mo. to 12 mo.)	3,000
Sallie Schisler (4 days/wk to 5 days/wk)	1,000
Howard Stewart (hourly to admin)	2,500

Controller

20,000

\$55,900

OHIO
BOARD
OF
REGENTS

3600 State Office Tower
30 East Broad Street
Columbus, Ohio 43215

Telephone: (614) 466-6000



June 16, 1983

Mr. Danny L. Evans
Director, Continuing Education
Shawnee State Community College
940 Second Street
Portsmouth, Ohio 45662

Dear Director Evans:

I want to take this opportunity to thank you for your contributions as a member of the Committee on a Statewide Continuing Education Association. You, as well as the other members of the 38-member Committee, are to be congratulated on the formation of the new organization, The Ohio Continuing Higher Education Association (OCHEA). This association will serve as a vehicle for the advancement of continuing education, and as a model of cooperation which other states will want to emulate.

Your professionalism and leadership in continuing education in Ohio are appreciated!

Cordially,

Edward Q. Moulton
Chancellor

njg

cc: ✓ President Taylor