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Board of Trustees

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10-17-1983

### October 17, 1983 Meeting Minutes

Shawnee State University

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## MINUTES

Shawnee State Community College  
Board of Trustees Meeting  
October 17, 1983

The meeting was called to order by Chairman Hyland.

### ROLL CALL

Members Present: Mr. Morgan, Mr. Baxter, Mr. Brown, Dr. Carson, Mrs. Kennedy  
Mr. Hyland

Members Absent: Mr. Rittenour, Dr. White, Mr. Jenkins

### APPROVAL OF MINUTES

Mr. Baxter moved and Dr. Carson seconded a motion to approve the minutes of the August 29, 1983 Board meeting and Resolutions 73-83 and 74-83.

Ayes: Mr. Morgan, Mr. Baxter, Mr. Brown, Dr. Carson, Mrs. Kennedy, Mr. Hyland

Nays: None

### PRESIDENT'S REPORT

There has been some concern by Board members about the quality of the sound system in the activities building. Mr. Taylor invited Gene Arms, who runs the system for the college, to address these concerns. Mr. Arms assured the members of the Board of Trustees that the sound system is in good working order and that the criticism that was published in the newspaper (Daily Times) stems from the fact that professionals (such as John Conley, John Anderson, Tammy Wynette to name a few) require equipment that is just not available in the college's system. These professionals also want to do their own thing when they are using the college's equipment. Mr. Arms indicated to the members that he is sending a letter to Mr. Taylor requesting some equipment that he feels necessary to update sound system. The consensus of the Board members was that equipment that is necessary for use by the College and community, not necessarily for professionals, would be taken under consideration. Mr. Arms noted that there is never any trouble with the professionals that use the college facilities through the Area Artist Series. Mr. Hyland, Chairman of the Board, thanked Mr. Arms for taking the time to clear up the questions the Board had concerning the sound system.

Continuing his report Mr. Taylor reported that he had attended the Controlling Board meeting in October after being informed that the matter concerning the use of nine houses purchased by the college for student housing was to be on the agenda. However, when he got to this meeting he found that the only item on the agenda concerning Shawnee State College was the approval by the Controlling Board to purchase property at 1004 Second Street for the purpose of providing student housing. This purchase in the amount of \$115,000 was subsequently approved by the Controlling Board.

No approval has been given by the Controlling Board for the use of the other properties for student housing. However, it is the opinion of Mr. Riffe, Speaker of the House of Representatives, that the law reads that only approval of the Ohio Board of Regents is necessary to provide student housing on campus. This approval has been given.

With the approval of the property at 1004 Second Street, and the approval by the Board of Regents for housing in the other nine pieces of property, there would be space available for 123 students to be housed in college housing. Developers that were interested in developing housing originally and declined to do so when the numbers were cut from 129 to 81 units are now interested again.

Mr. Taylor reported that there has been much vandalism to the properties owned by the College and he feels that something must be done very soon to have this property developed for student housing. The consensus of the Board members was that Mr. Hawk should look into the possibility of insuring the property as soon as possible.

Continuing his report Mr. Taylor told the Board that the college community is concerned about Issues 2 and 3 on the November ballot. If passed the college would lose approximately \$700,000, based on a 26% cut, from state revenue. This would mean a raise in tuition, cut in salaries and the 300 to 900 object codes in the budget. There would also be substantial cuts in financial aid that the state provides for students through OIG grants. Currently 700 students at Shawnee State receive OIG financial aid. Cuts would also be made to student receiving aid from the Bureau of Rehabilitation.

There would be no Capital Improvements monies available and monies necessary to operate the new buildings could be effected. Technical equipment could be eliminated.

Mr. Taylor has met with the Superintendent of the Scioto County Schools, the Superintendent of the Vocational School, and the Superintendent of the Portsmouth City schools to make some plans for purchasing an ad and radio spots promoting the defeat of these two issues. Mr. Taylor indicated that the College could not pay for the political promotion of these issues. However, the SEA faculty organization has said that they are willing to help pay for these ads and radio spots by personal contribution. The legality of this promotion is being worked out by the college attorney.

Articles of Incorporation of Shawnee State Foundation have been prepared by the law firm of Dinsmore and Shohl of Cincinnati. This firm was recommended to the college by attorney Robert McCurdy. These are standard articles of incorporation and the Trustees of the college will administer this foundation with the business office handling the investments.

Mr. Baxter questioned the necessity of another foundation, stating that he felt the Shawnee State Development Fund, Inc., already established, would be the proper vehicle for handling scholarship funds. Mr. Taylor indicated that there had been inquiry concerning the management of funds for scholarship and the need for another vehicle for handling of scholarship was deemed necessary.

Mr. Morgan moved Resolution 79-83 adopting the Articles of Incorporation of Shawnee Foundation, this motion was seconded by Dr. Carson.

Ayes: Mr. Morgan, Mr. Brown, Dr. Carlson, Mrs. Kennedy, Mr. Hyland

Nays: Mr. Baxter

In concluding his report Mr. Taylor gave members of the Board passes for the Cultural Affairs sponsored lecture series.

#### COMMITTEE REPORTS

Mr. Brown, Chairman of the Buildings and Grounds Committee had not report.

Mr. Kennedy, Chairman of the Policies and Procedures Committee had no report.

Mr. Morgan, Acting Chairman of the Finance Committee reported that the Finance Committee had met on October 18, 1983 and had the following recommendations.

The College has been operating under a temporary budget. The Finance Committee recommended the adoption of permanent budget for the 83-84 year. Mr. Morgan moved; and Dr. Carson seconded the motion to approve Resolution 77-83.

Ayes: Mr. Morgan, Mr. Baxter, Mr. Brown, Dr. Carson, Mrs. Kennedy, Mr. Hyland.

Nays: None

Continuing his report Mr. Morgan moved Resolution 78-83, approving the purchase of property at 1004 Second Street, known as Home for Aged Women. Dr. Carson seconded the motion.

Ayes: Mr. Morgan, Mr. Baxter, Mr. Brown, Dr. Carson, Mrs. Kennedy, Mr. Hyland.

Nays: None

Mr. Morgan reported, in connection with property purchase, that the Finance Committee had discussed at length the possibility of the properties to be used for Student Housing be developed through the method of selling revenue bonds. The College would employ a group or an individual to manage the program. The College does not want to get into the student housing business, but revenue bonds would allow the College to control this operation.

The consensus of opinion among Board members was that Mr. Taylor should keep in touch with Developers that are interested in developing student housing, but should also look into the possibility of revenue bonds for developing housing.

The question of need for housing was asked by Mr. Baxter and Mr. Howard, Vice President of Student Services explained that a housing survey had been made and the indication was that there was need for housing for 750 students. Enrollment for Fall quarter 1983 is 2419, a 4% increase over Fall 1982.

Mr. Morgan continued the Finance Committee report with a recommendation to reimburse Mr. Taylor and Mr. Hawk for the time spent beyond regular school time for negotiating a new contract between faculty and the Board of Trustees. Mr. Brown moved the approval of Resolution 80-83, the motion was seconded by Mrs. Kennedy.

Ayes: Mr. Morgan, Mr. Brown, Dr. Carson, Mrs. Kennedy, Mr. Hyland

Nays: Mr. Baxter

#### NEW BUSINESS

Dr. Carson moved the adoption of Resolution 75-83, approving the College Catalog, for 83-85, the motion was seconded by Mr. Brown.

Ayes: Mr. Morgan, Mr. Baxter, Mr. Brown, Dr. Carson, Mrs. Kennedy, Mr. Hyland

Nays: None

Dr. Carson moved the adoption of Resolution 76-83, approving the Student Handbook for 83-84, the motion was seconded by Mrs. Kennedy.

Ayes: Mr. Morgan, Mr. Baxter, Mr. Brown, Dr. Carson, Mrs. Kennedy, Mr. Hyland

Nays: None

Mr. Taylor reported to the Board members that he had received a letter of resignation from Sallie Schisler, Director of Public Relations. Mrs. Schisler is resigning to accept a position with Mercy Hospital. Mr. Taylor recommended the acceptance of Mrs. Schisler's resignation.

Dr. Carson moved and Mr. Brown seconded the motion to approve Resolution 81-83, accepting Mrs. Schisler's resignation, and sending a letter of commendation regarding the excellent job that Mrs. Schisler has done for the College.

Ayes: Mr. Morgan, Mr. Baxter, Mr. Brown, Dr. Carson, Mrs. Kennedy, Mr. Hyland

Nays: None

Mr. Taylor asked Mr. Foti to report to the Board regarding state and national tests taken by students in several of the health fields.


Mr. Foti indicated that Mr. Law, Director of the Med Lab Program, has been informed by telephone that all of the students in the Med Lab Program passed their boards.

Mr. Foti gave to the Board members a copy of test results of the ADN students, indicating that 41 out of 43 students passed their boards.

Paramedic students were tested for the first time this year. 17 students from Shawnee State took the test. 12 out of 17 passed.

#### ADJOURNMENT

A unanimous aye vote was cast for adjournment.

  
Chairman, Board of Trustees

Secretary, Board of Trustees



RESOLUTION 73-83

Whereas Carol Ward has resigned as an instructor in the ADN Program,  
and

Whereas, Mr. Foti has advertised, interviewed for this position, and  
recommended to Mr. Taylor that Mary E. Dillon be employed as Senior Instructor  
in the ADN Program, and

Whereas Mr. Taylor concurs with this recommendation,

Now, therefore be it resolved that the Board of Trustees of Shawnee  
State Community College employ Mary E. Dillon as Senior Instructor in the  
ADN Program, beginning September 12, 1983 and running through June 30, 1984,  
at a salary of \$17,161, prorated to \$16,932 for the academic year 83-84.

Telephone Vote Approval 9/8/83

Senior Instructor  
Associate Degree Nursing

MARY E. DILLON  
2120 25th Street  
Portsmouth, OH 45662

EDUCATION: St. Elizabeth Hospital, Brighton, MA - RN Diploma  
Ohio University, Athens, OH - BSN

WORK EXPERIENCE: 10½ years:

Part-time clinical instructor, Shawnee State Community College,  
Spring Quarter, 1983.

September 1957 to October 1965 - Staff and charge nurse at  
Newport Hospital, Newport, RI in Medical/Surgical Unit, visiting  
nurse including pre- and post-natal work, caring for bed-ridden  
patients, pediatric clinic with follow-up care.

November 1965 to February 1968 - Charge nurse, full time, on a  
geriatric floor in Manhattan, KS, Mercy Hospital.

INTERVIEWED BY: Joanne Abel and Tom Foti

SALARY PLACEMENT: Senior Instructor, Step 14, Index 138 x \$12,435 = \$17,161

STARTING DATE: September 12, 1983 -- Replacement for Carol Ward

RESOLUTION 74-83

Whereas Brenda Horr has been promoted to Director of the LPN Program,  
and

Whereas Mr. Foti has advertised, interviewed, and recommended Debra Bihl  
to replace Ms. Horr as instructor in the LPN program, and

Whereas Mr. Taylor concurs with this recommendation,

Now, therefore, be it resolved that the Board of Trustees of Shawnee State  
of Shawnee State Community College employ Debra Bihl as Senior Instructor in  
the LPN Program, beginning October 3, 1983 and running through June 30, 1984,  
at a salary of \$16,662, prorated to \$15,122 for the academic year 83-84.

Telephone Vote Approval 9/13/83



PRACTICAL NURSING  
Senior Instructor

DEBRA E. BIHL  
Route #4, Lawson Street  
Wheelersburg, OH 45694

EDUCATION: Associate Degree in Nursing, Shawnee State Community College  
Bachelor of Science in Nursing, Ohio University

WORK EXPERIENCE: 7 Years

Scioto Memorial Hospital - Staff Nurse in Continuing Care and  
Charge Nurse.

Mt. Carmel East Hospital - Charge Nurse in Step-Down Unit.

Adams County Hospital - Charge Nurse and "Float" Nurse,  
Supervisor.

SALARY PLACEMENT: Senior Instructor  
Step 13, Index 134 x \$12,435 = \$16,662/9 months

Salary to be pro-rated.

REPLACEMENT :

RESOLUTION 79-83

Whereas, there is a need for a vehicle to the handling of scholarship funds that are endowed to the College, and

Whereas, the Board of Trustees has commissioned the firm of Dinsmore & Shohl to draw up Articles of Incorporation for Shawnee State Foundation, and

Whereas, said Articles have been completed,

Now, therefore, be it resolved that the Board of Trustees of Shawnee State Community College hereby adopts the Articles of Incorporation of Shawnee State Foundation. (Copy attached and made a part of these minutes).

ARTICLES OF INCORPORATION  
OF  
SHAWNEE STATE FOUNDATION

The undersigned, desiring to form a Corporation, not for profit, under Sections 1702.01 et seq., Revised Code of Ohio, do hereby certify:

FIRST. The name of the Corporation shall be Shawnee State Foundation.

SECOND. The place in Ohio where the principal office of the Corporation is to be located is Portsmouth, Scioto County, Ohio.

THIRD. Said Corporation is organized exclusively for charitable, educational and scientific purposes and specifically to receive, hold, and administer property and make expenditures to or for the use or benefit of Shawnee State Community College. In furtherance and not in limitation of such purpose, the purpose or purposes for which the corporation is formed are:

(a) To aid, strengthen and further in every proper and useful way the work and services of the Shawnee State Community College, and to develop and utilize the ties of interest, sympathy and affection existing between the College and its alumni and friends throughout the states and nation.

(b) To accept, hold, administer, invest, and disburse funds and properties of any kind or character as from time to time may be given to it by persons, corporations or other legal entities, absolutely or in trust, as the case may be; to employ and retain proper employees, agents, experts, consultants, accountants, counselors, advisers, and investment advisers with discretionary investment powers, as may be necessary and advisable for the proper accepting, holding, administering, investing and disbursing of such funds and properties of any kind or character; and in general to do all things that may appear necessary and useful in accomplishing these purposes.

(c) To use all assets and earnings of the corporation exclusively for educational purposes and normal functions of the College including in part, the payment of expenses necessarily incident thereto; no dividends shall be paid and no part of such assets and net earnings shall inure to the benefit of any private shareholder, trustee, employee, officer or member of the corporation, or any other individual, except in payment of reasonable compensation for services actually rendered or expenses necessarily incurred.

18  
26  
3  
6  
2

(d) To have the authority, and it shall be its duty, to hold and apply the corpus and income of any donation, grant, devise or bequest, or any part thereof, in such manner as may have been stipulated or provided in the instrument creating such donation, grant, devise or bequest, consistent with the foregoing purposes.

(e) To have authority to sell, mortgage, pledge, lease or exchange all or any part of the real or personal property or funds of the corporation, at such prices and upon such terms and conditions as it may deem best; and it may invest and reinvest its funds in any such loans or securities, or in any such real or personal property, as it may deem suitable for the investment of trust funds, without being restricted to the class of investments which trustees are permitted by law to make.

(f) To have full power and authority to purchase, lease, accept as a gift, bequest or devise, or otherwise acquire, any real or personal property to be held, administered or used in any way whatsoever for the benefit of the College, or to assist the College in the fulfillment of its educational purposes; and to that end the corporation shall have full power and authority to hold, own, control, handle, administer or operate any such real or personal property, including the operation of any business connected with or incident to the ownership or control of such property, and to sell, lease, pledge, mortgage, exchange or otherwise dispose of any such property at such prices and upon such terms and conditions as it may deem best.

(g) To borrow money and to make and issue bonds, notes, contracts, and other evidence of indebtedness therefor, and, by a proper resolution of the corporation's Trustees, to secure payment thereof by authority provided above.

(h) To engage in and to disburse any part of or all of its funds, both income and principal, for any and all lawful activities permitted by the laws and regulations governing charitable corporations exempt from Federal income tax at such time, and which may be necessary or incidental to the furtherance of the purposes of this corporation.

(i) To apply for; to receive or purchase patents and copyrights, inventions, processes and discoveries; to hold, manage, use and develop the same; to sell, license, or otherwise dispose of the same; and to collect royalties thereon.

(j) To design and implement such programs and procedures among all College constituents as to persuade continuous and special philanthropic support and benefactions to further the purposes of the corporation for the benefit of the College.

(k) To establish rules, regulations and procedures for the necessary management of all affairs of the corporation in consonance with Section 501(c)(3) of the Internal Revenue Code of 1954 and the Regulations promulgated thereunder, or acts amendatory thereof or supplementary thereto.

FOURTH. The names and addresses of persons who are the initial Trustees of the Corporation are as follows:

Duncan Baxter	1100 Noel Drive Portsmouth, Ohio 45662
Dr. Raymond Carson	3638 Sheridan Road Portsmouth, Ohio 45662
Victor Morgan	734 Fifth Street Portsmouth, Ohio 45662
Dr. George F. White	3606 Sheridan Road Portsmouth, Ohio 45662
Walter N. Brown	8515 Green Street Wheelersburg, Ohio 45694
Frank D. Hyland	P. O. Box 465 South Webster, Ohio 45682
Gerald Jenkins	5904 Farney Avenue Sciotoville, Ohio 45662
Phyllis Kennedy	2208 South 11th Street Ironton, Ohio 45638
John T. Rittenour	P. O. Box 427 Piketon, Ohio 45661

FIFTH. No part of the net earnings of the corporation shall inure the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions furtherance of the purposes set forth in Article Third hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise tempting to influence legislation, and the corporation shall not participate in, or intervene (including publishing or distribution statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provisions of these articles, the corporation shall not carry on any activity not permitted to be carried on (a) by a corporation exempt from

federal income tax under Section 501(c)(3) of the Internal Revenue Code IRC published of 1954 or the corresponding provision of any future or subsequent Internal Revenue law of the United States of America or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954 IRC (or the corresponding provision of any future or subsequent Internal Revenue law of the United States of America).

SIXTH. Upon dissolution of the corporation, the trustees shall, after paying or making provisions for the payment of all liabilities of the corporation, dispose of all of the assets of the corporation exclusively for purposes of the corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious or scientific purposes and shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1954 IRC (or the corresponding provision of any future or subsequent Internal Revenue law of the United States of America), as the Board of Trustees shall determine. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas in the County in which the principal offices of the corporation is then located, exclusively for such purposes or to such an organization or organizations as the Court shall determine, which are organizations which are organized and operating exclusively for such purposes.

IN WITNESS WHEREOF, we appeared unto and subscribed our names this \_\_\_\_\_ day of \_\_\_\_\_, 1983.

\_\_\_\_\_  
Duncan Baxter

\_\_\_\_\_  
Dr. Raymond Carson

\_\_\_\_\_  
Victor Morgan

\_\_\_\_\_  
Dr. George F. White

\_\_\_\_\_  
Walter N. Brown

Frank D. Hyland

Gerald Jenkins

Phyllis Kennedy

John T. Rittenour



# Original Appointment of Statutory Agent

The undersigned, being at least a majority of the incorporators of Shawnee State College Foundation, Inc.  
(Name of Corporation)

\_\_\_\_\_, hereby appoint Frank C. Taylor to be statutory agent  
(Name of Agent)

upon whom any process, notice or demand required or permitted by statute to be served upon  
the corporation may be served.

The complete address of the agent is: 940 Second Street  
(Street)

Portsmouth Scioto County, Ohio 45662  
(City or Village) (Zip Code)

Date: \_\_\_\_\_

Duncan Baxter (Incorporator)

Dr. Raymond Carson

Victor Morgan (Incorporator)

Dr. George F. White

Walter N. Brown (Incorporator)

Frank D. Hyland

Gerald R. Jenkins (Incorporator)  
Gerald Jenkins

Phyllis Kennedy

## Instructions

- 1) Profit and non-profit articles of incorporation must be accompanied by an original appointment of agent. R.C. 1701.04(C), 1702.04(C).
- 2) The statutory agent for a corporation may be (a) a natural person who is a resident of Ohio, or (b) an Ohio corporation or a foreign corporation licensed in Ohio which has a business address in this state and is explicitly authorized by its articles of incorporation to act as a statutory agent. R.C. 1701.07(A), 1702.06(A).
- 3) The agent's complete street address must be given; a post office box number is not acceptable. R.C. 1701.07(C), 1702.06(C).
- 4) An original appointment of agent form must be signed by at least a majority of the incorporators of the corporation. R.C. 1701.07(B), 1702.06(B).



RESOLUTION 77-83

Whereas the Board of Trustees previously approved a continuation budget for 1983-84 until the budget process for 1983-84 had been completed, and

Whereas that process has now been completed and a 1983-84 budget has been developed (see attached), and,

Whereas, the same has been submitted by the Vice President for Finance/Treasurer and approved by Mr. Taylor,

Now, therefore, be it resolved that the Board of Trustees of Shawnee State Community College hereby approved the 1983-84 budget as submitted.

OHIO BOARD OF REGENTS  
INSTITUTIONAL BUDGET REPORT  
ANNUAL REVENUE - CURRENT FUND  
RESTRICTED / UNRESTRICTED - CENTRAL CAMPUS AND BRANCHES

Institution: Shawnee State Community College				Fiscal Year Ending: 6-30-84      Estimated Budget			
Source	Total	Educational and General				Auxiliaries	Hospitals
		Instructional & General	Separately Budgeted Research	Public Service	Scholarships & Fellowships		
Governmental							
1. State	2,776,000	2,776,000					
a. Instructional Subsidy							
b. Other, Through Regents	62,897	62,897					
c. State Grants & Contracts	240,000	240,000					
d. Total State	3,078,897	3,078,897					
2. Local	-	-					
3. Federal Grants & Contracts	75,849	43,371			32,478		
4. Total Governmental Revenue	3,154,746	3,122,268			32,478		
Student							
1. Instructional Fee	1,778,000	1,778,000					
2. General Fee	215,000	215,000					
3. Facilities Fee	-	-					
4. Out-Of-State Surcharge	10,000	10,000					
5. Out-Of-District Surcharge		-					
6. Non-credit Instructional Fee	69,000			69,000			
7. Non-credit General Fee	-						
8. All Other	120,000	120,000					
9. Total Student Revenue	2,192,000	2,123,000		69,000			
Other							
1. Private Gifts Grants & Contracts	40,000	20,000			20,000		
2. Endowment	-	-					
3. Sales & Services	420,000	5,000				415,000	
4. Other Sources	208,750	198,750				10,000	
5. Total Other Revenue	668,750	223,750			20,000	425,000	
Total Current Fund Revenue	6,015,496	5,469,018		69,000	52,478	425,000	

OHIO BOARD OF REGENTS  
INSTITUTIONAL BUDGET REPORT  
ANNUAL I & G REVENUE - CENTRAL CAMPUS AND BRANCHES

Institution: Shawnee State Community College				Fiscal Year Ending: 6-30-84		Estimated Budget			
Source	Total			Central Campus			Branches		
	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted
A. Governmental									
1. State									
a. Instructional Subsidy	2,776,000	2,776,000		2,596,000	2,596,000		180,000	180,000	
b. Other, Through Regents	62,897		62,897	62,897		62,897			
c. State Grants & Contracts	240,000		240,000	240,000		240,000			
d. Total State	3,078,897	2,776,000	302,897	2,898,897	2,596,000	302,897	180,000	180,000	
2. Local	-	-		-	-				
3. Federal Grants & Contracts	43,371	-	43,371	43,371	-	43,371			
4. Total Governmental Revenue	3,122,268	2,776,000	346,268	2,942,268	2,596,000	346,268	180,000	180,000	
B. Student									
1. Instructional Fee	1,778,000	1,778,000		1,728,000	1,728,000		50,000	50,000	
2. General Fee	215,000	215,000		207,500	207,500		7,500	7,500	
3. Facilities Fee	-								
4. Out Of State Surcharge	10,000	10,000		10,000	10,000		-	-	
5. Out Of District Surcharge	-								
6. Non-Credit Instructional Fee									
7. Non-Credit General Fee									
8. All Other	120,000	120,000		120,000	120,000		-	-	
9. Total Student Revenue	2,123,000	2,123,000		2,065,500	2,065,500		57,500	57,500	
C. Other									
1. Private Gifts Grants & Contracts	20,000		20,000	20,000		20,000			
2. Endowment	-								
3. Sales & Services	5,000	5,000		5,000	5,000				
4. Other Sources	198,750	198,750		198,750	198,750				
5. Total Other Revenue	223,750	203,750	20,000	223,750	203,750	20,000			
D. Total I & G Revenue	5,469,018	5,102,750	366,268	5,231,518	4,865,250	366,268	237,500	237,500	

**OHIO BOARD OF REGENTS  
INSTITUTIONAL BUDGET REPORT  
APPLICATION OF FUNDS AVAILABLE FOR I & G EXPENDITURES  
CENTRAL CAMPUS & BRANCHES**

Institution:				Fiscal Year Ending:					
Shawnee State Community College				6-30-84 Estimated Budget					
Item	Total			Central Campus			Branches		
	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted
<b>Resources</b>									
1. Beginning Balance* (July 1)	975,537	975,537		835,537	835,537		140,000	140,000	
2. I & G Income (Schedule 2, Line D)	5,469,018	5,102,750	366,268	5,231,518	4,865,250	366,268	237,500	237,500	
3. Other E & G Resources Applied to I & G:									
a. Public Service (Schedule 7, Line M)									
b. Inter-Campus Activity									
c. Other (Specify)									
4. Transfers from Other Funds:									
a. Auxiliaries (Schedule 9)									
b. Hospitals (Schedule 10)									
c. Plant									
d. Other (Specify)									
5. Total I & G Resources	6,444,555	6,078,287	366,268	6,067,055	5,700,787	366,268	377,500	377,500	
<b>Commitments</b>									
1. I & G Expenditures (Schedule 4, Line AG)	5,195,102	4,828,834	366,268	4,969,835	4,603,567	366,268	225,267	225,267	
2. I & G Resources Applied to Other E & G Functions:									
a. Separately Budgeted Research (Schedule 6, Line M)	-	-		-	-		-	-	
b. Public Service (Schedule 7, Line M)	24,944	24,944		24,944	24,944				
c. Scholarships & Fellowships (Schedule 8, Line M)	6,000	6,000		6,000	6,000				
3. Transfers to Other Funds:									
a. Mandatory (Specify)	10,500	10,500		10,500	10,500				
b. Non-Mandatory:									
1. Auxiliaries (Schedule 9)	28,300	28,300		28,300	28,300				
2. Hospitals (Schedule 10)	-	-		-	-				
3. Plant	100,000	100,000		100,000	100,000				
4. Other (Specify)	23,000	23,000		23,000	23,000				
4. Total Commitments	5,387,846	5,021,578	366,268	5,162,579	4,796,311	366,268	225,267	225,267	
Ending Balance* (June 30)	1,056,709	1,056,709		904,476	904,476		152,233	152,233	

\* Include all current Unrestricted Funds. (Footnote or attach separate listing of allocated funds)

**OHIO BOARD OF AGENTS  
INSTITUTIONAL BUDGET REPORT  
INSTRUCTION & GENERAL EXPENDITURES - BY FUNCTION AND OBJECT  
CENTRAL CAMPUS AND BRANCHES**

Institution:

**Shawnee State Community College**

Fiscal Year Ending:

**6-30-84**

**Estimated Budget**

Function / Object	Total			Central Campus			Branches		
	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted
<b>Expenditures by Function</b>									
1. Instruction and Departmental Research	2,700,214	2,487,064	213,150	2,564,947	2,351,797	213,150	135,267	135,267	
2. Academic Support									
a. Libraries									
1. General	150,907	150,017	890	150,907	150,017	890			
2. Law Library	-	-	-						
3. Medical Library	-	-	-						
4. Total Libraries	150,907	150,017	890	150,907	150,017	890			
b. Academic Administration	119,853	112,353	7,500	119,853	112,353	7,500			
c. University Lab School	-	-	-						
d. Other Academic Support	34,646	34,646	-	34,646	34,646	-			
e. Total Academic Support	305,406	297,016	8,390	305,406	297,016	8,390			
3. Student Services	444,060	376,332	67,728	414,060	346,332	67,728	30,000	30,000	-
4. Institutional Support	872,606	795,606	77,000	812,606	735,606	77,000	60,000	60,000	-
5. Plant Operation & Maintenance	872,816	872,816	-	872,816	872,816	-			
6. Total I & G Expenditures	5,195,102	4,828,834	366,268	4,969,835	4,603,567	366,268	225,267	225,267	-
<b>Expenditures by Object</b>									
1. Personal Services	3,357,036	3,031,658	325,378						
2. Staff Benefits	622,413	617,413	5,000						
3. Supplies	181,585	181,585							
4. Travel and Entertainment	99,028	84,028	15,000						
5. Information and Communications	94,703	94,703							
6. Maintenance and Repairs	471,611	471,611							
7. Miscellaneous	178,048	178,048							
8. Equipment	190,678	169,788	20,890						
9. Total I & G Expenditures	5,195,102	4,828,834	366,268						

**OHIO BOARD OF REGENTS  
INSTITUTIONAL FISCAL REPORT  
INSTRUCTION AND DEPARTMENTAL RESEARCH EXPENDITURES**

Shawnee State Community College      Fiscal Year Ending 6-30-84      Estimated Budget

2	3	4	Program	CAMPUS	Total	Unrestricted	Restricted
6	7	8	9	10	11-19	20-28	29-37
<b>FOR OBR USE ONLY</b>							
1	0	0	1	0	81 Medicine		
1	0	0	2	0	Faculty Compensation		
1	0	0	3	0	Other Compensation		
1	0	0	3	5	Other Expenditures		
1	0	0	4	0	Total Medicine		
					Academic Admin. - Med.		
8	0	0	1	0	90 General Education		
8	0	0	2	0	Faculty Compensation	862,316	849,716
8	0	0	3	0	Other Compensation	21,337	21,337
8	0	0	3	5	Other Expenditures	57,480	57,480
8	0	0	4	0	Total General Education	941,133	928,533
					Academic Admin. - Ge. Ed.	5,121	5,121
3	0	0	1	0	92 Business Technologies		
3	0	0	2	0	Faculty Compensation	311,029	262,829
3	0	0	3	0	Other Compensation	12,357	12,357
3	0	0	3	5	Other Expenditures	27,095	27,095
3	0	0	4	0	Total Bus. Technologies	350,481	302,281
					Academic Admin. - Bus. T	2,666	2,666
4	0	0	1	0	93 Health Technologies		
4	0	0	2	0	Faculty Compensation	561,116	476,816
4	0	0	3	0	Other Compensation	41,541	41,541
4	0	0	3	5	Other Expenditures	77,855	77,855
4	0	0	4	0	Total Health Tech.	680,512	596,212
					Academic Admin. - Health	109,510	102,010
5	0	0	1	0	94 Engineering Technologies		
5	0	0	2	0	Faculty Compensation	398,642	336,642
5	0	0	3	0	Other Compensation	22,827	22,827
5	0	0	3	5	Other Expenditures	68,256	68,256
5	0	0	4	0	Total Eng. Technologies	489,725	427,725
					Academic Admin. - Eng. T.	2,556	2,556
6	0	0	1	0	95 Natural Science Technolog		
6	0	0	2	0	Faculty Compensation	34,157	34,157
6	0	0	3	0	Other Compensation	-	-
6	0	0	3	5	Other Expenditures	3,715	3,715
6	0	0	4	0	Total Nat. Sci. Tech.	37,872	37,872
					Academic Admin. - N.S.T.	-	-
7	0	0	1	0	96 Public Service Technologies		
7	0	0	2	0	Faculty Compensation	63,129	57,079
7	0	0	3	0	Other Compensation	-	-
7	0	0	3	5	Other Expenditures	2,095	2,095
7	0	0	4	0	Total Pub. Serv. Tech.	65,224	59,174
					Academic Admin. - P.S.T.	-	-
					<b>TOTAL EXPENDITURES</b>		
					Faculty Compensation	2,230,389	2,017,239
					Other Compensation	98,062	98,062
					Other Expenditures	236,496	236,496
					<b>TOTAL - ALL EXPEND.</b>	2,564,947	2,351,797
					Academic Admin. - Tot. Ex.	119,853	112,353
							7,500

OHIO BOARD OF REGENTS  
INSTITUTIONAL BUDGET REPORT  
PUBLIC SERVICE

Institution:			Campus:			Fiscal Year Ending:		
Shawnee State Community College						6-30-84 Estimated Budget		
Program	Revenue			Expenditures				
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total		
A. Non-Credit Instruction	69,000		69,000	93,944		93,944		
B. University Press								
C. Telecommunications								
D. Cooperative Extension								
E.								
F.								
G.								
H.								
I.								
J.								
K.								
L. Sub-Total - All Programs								
M. Application of Unrestricted Funds From / To I & G	From I & G 24,944		24,944	To I & G				
N. Total	93,944		93,944	93,944		93,944		

0/1/76)

# INSTITUTIONAL BUDGET REPORT SCHOLARSHIPS AND FELLOWSHIPS

Institution:			Campus:		Fiscal Year Ending	
Shawnee State Community College					6-30-84	Estimated Budget
Program	Revenue			Expenditures		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Scholarships		52,478	52,478	6,000	52,478	58,478
Fellowships						
Total - All Programs	-	52,478	52,478	6,000	52,478	58,478
Application of Unrestricted Funds From/To I & G	From I & G			To I & G		
	6,000		6,000	-		
Total	6,000	52,478	58,478	6,000	52,478	58,478



OHIO BOARD OF REGENTS  
INSTITUTIONAL BUDGET REPORT  
AUXILIARIES

Institution Shawnee State Community College		Campus			Fiscal Year Ending 6-30-84 Estimated Budget	
Resources	Beginning Fund Balance (Unres.)	Unrestricted			Restricted	Total Resources
		Generated	E & G Support	Other Transfers		
1. Residence & Dining Halls	-					
2. Student Union	-					
3. Intercollegiate Athletics	-	10,000	6,700	28,300	10,000	55,000
4. Student Health Center						
5. Bookstore	102,982	405,000		-	-	507,982
6. Parking						
7.						
8.						
			6,700			
10. Total	102,982	415,000		28,300	10,000	562,982

\* Where applicable, split the E&G support into general fee and other. Report the general fee support in the shaded box and the E&G support, if any, in the unshaded box.

Other Gen. Fee
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B. Expenditures & Transfers to Other Funds	Expenditures		Transfers Out		Total Expenditures & Transfers Out	Ending Fund Balance (Unres.)
	Unrestricted	Restricted	Debt Service	Other (Specify)		
1. Residence & Dining Halls						
2. Student Union						
3. Intercollegiate Athletics	45,000	10,000	-	-	55,000	-
4. Student Health Center						
5. Bookstore	375,000			Plant Funds 25,000	400,000	107,982
6. Parking						
7.						
8.						
10. Total	420,000	10,000		25,000	455,000	107,982

RESOLUTION 78-83

Whereas the College and the Board representing the Home for Aged Women have agreed on a sale price of \$115,000 for the property located on the South-east corner of 2nd Street and Bond Street, Portsmouth, Ohio, and

Whereas the Board of Regents concurs and whereas the Controlling Board approved the same at their meeting of October 11, 1983,

Now, therefore be it resolved that the Board of Trustees of Shawnee State Community College hereby approves the purchase and furthermore appropriates \$115,000 from institutional reserves for payment.

RESOLUTION 80-83

Whereas, the Finance Committee of the Board of Trustees recommends payment of \$700.00 each to Neil Hawk and Frank Taylor for the time spent beyond regular time for negotiating a new contract between faculty and the Board of Trustees, and

Whereas, the Board members concur with this recommendation,

Now, therefore be it approved that said payment be made to Mr. Hawk and Mr. Taylor.

RESOLUTION 75-83

Whereas the Student Services Department have updated and reproduced the College Catalog for the period of 1983-85, and

Whereas Mr. Taylor has accepted all changes and recommends the same,

Now, therefore, be it resolved that the Board of Trustees of Shawnee State Community College hereby approves the 1983-85 College Catalog as presented.

RESOLUTION 76-83

Whereas the Student Services Department have updated and reproduced the Shawnee State Student Handbook for 1983-84, and

Whereas Mr. Taylor has accepted all changes and recommends the same,

Now, therefore, be it resolved that the Board of Trustees of Shawnee State Community College hereby approves the 1983-84 Student Handbook as presented.

RESOLUTION 81-83

Whereas, Sallie Schisler has submitted to Mr. Taylor a letter of resignations as Director of Public Relations, and

Whereas, Mr. Taylor recommends the acceptance of this resignation,

Now, therefore be it resolved that the Board of Trustees of Shawnee State Community College accepts said resignation.

(Letter attached and made a part of these minutes.)



October 12, 1983

Frank C. Taylor, President  
Shawnee State Community College  
940 Second Street  
Portsmouth, Ohio 45662

Dear Mr. Taylor:

It is with regret that I submit my resignation as Director of Public Relations at the College. Please advise the Board that I am resigning to accept employment at Mercy Hospital in a similar position. I have enjoyed my work at the College during the past three and a half years very much, as well as my association with you and others on the college staff. The atmosphere at the college is pleasant and I am sure I will miss it.

I feel the public image of the college has grown and improved in the past three years. There is no doubt that Shawnee State is one of the most positive forces for growth and change in our area, and is a tremendous resource for the future. It has been personally rewarding to participate in events, projects and even day to day activities that will eventually insure continued growth and success for the college and the community.

At the hospital, I hope I shall be able to continue working with the college on projects of mutual benefit to us both.

Thank you for all the professional and personal kindnesses you have shown me. I have appreciated your confidence, and I will miss your steady advice and good humor. Obviously, I'm unable to express all my mixed feelings, and hope I leave with your blessing.

Sincerely,

*Sallie C. Schisler*  
Sallie C. Schisler  
Director of Public Relations

SCS/h1

940 second street ,portsmouth,ohio 45662. 614/354-3205

PROGRAM NAME SHAWNEE STATE COMM COLLEGE  
PROGRAM CODE 31-265

NATIONAL COUNCIL LICENSURE EXAMINATION FOR REGISTERED NURSES

NCLEX-RN 783 JULY 12-13, 1983

PAGE 5

RUN DATE 08/24/83  
JURISDICTION OHIO

SUMMARY INFORMATION FOR CANDIDATES FROM THIS  
PROGRAM WHO WERE EXAMINED IN THIS JURISDICTION

	ALL CANDIDATES	FIRST TIME U.S. (A)	REPEAT U.S. (B)	FIRST TIME FOREIGN (C)	REPEAT FOREIGN (D)
NUMBER TESTED	43	43	0	0	0
MEAN SCALE SCORE	1937	1937			
STANDARD DEVIATION	257	257			
NUMBER PASSED	41	41			
PERCENT PASSED	95	95			
NUMBER FAILED	2	2			
PERCENT FAILED	5	5			



	Role of Para.															TOTAL ZSCORE
TOTAL	MOD 1	MOD 2	MOD 3	MOD 4	MOD 5	MOD 6	MOD 7	MOD 8	MOD 9	MOD 10	MOD 11	MOD 12	MOD 13	MOD 14	MOD 15	
105	1	8	13	5	13	20	11	4	4	11	6	3	2	4	0	70.00%
114	2	8	10	7	14	21	11	3	5	13	6	5	4	4	1	76.00
124	1	9	18	7	16	22	10	4	4	16	4	5	4	4	0	82.67
127	2	9	16	9	14	21	11	4	6	18	4	5	3	4	1	94.67
126	2	8	17	7	17	20	12	3	6	16	6	5	3	4	0	84.00
131	2	7	18	8	17	21	11	4	5	19	5	5	4	4	1	87.33
132	2	9	18	11	12	25	12	4	6	17	3	4	4	4	1	88.00
95	2	6	11	6	10	18	7	3	5	13	4	3	3	4	0	63.33%
139	2	9	18	13	15	26	13	4	6	15	4	5	4	4	1	92.67
132	2	9	17	9	14	24	12	4	6	16	6	4	4	4	1	88.00
122	1	8	17	9	12	21	8	4	5	17	6	5	4	4	1	81.33
118	2	8	15	8	16	21	8	4	6	14	5	3	4	4	0	78.67
103	2	7	14	7	10	16	9	4	6	10	5	4	4	4	1	68.67%
98	1	7	10	10	11	19	9	4	6	9	4	3	2	3	0	65.33%
110	2	6	14	9	13	19	11	2	5	14	3	4	3	4	1	73.33%
119	2	7	17	8	14	19	12	3	5	17	5	3	3	4	0	79.33
80	1	6	10	5	10	15	5	3	5	6	5	1	4	3	1	53.33%

17  
5 Both Exam  
Failed

## GROUP DATA BASED ON 17 CANDIDATES

MAXIMUM RAW SCORES	RANGE OF RAW SCORES	AVERAGE RAW SCORES	STANDARD DEVIATION	AVERAGE PERCENT SCORES
150	80 - 139	116.18	--	77.45
2	1 - 2	1.71	---	85.29 ✓
9	6 - 9	7.71	---	85.62
18	10 - 18	14.88	---	82.68
14	5 - 13	8.12	---	57.98 ✓
18	10 - 17	13.41	---	74.51
26	15 - 26	20.47	--	78.73
13	5 - 13	10.12	--	77.83
4	2 - 4	3.59	--	89.71
6	4 - 6	5.35	--	89.22
20	6 - 19	14.18	---	70.88
6	3 - 6	4.76	---	79.41
5	1 - 5	3.94	--	78.82
4	2 - 4	3.47	--	86.76
4	3 - 4	3.88	---	97.06
1	0 - 1	0.59	---	58.82

# EXAMINATION SERVICE

## IFICATION EXAMINATION

ER 20, 1983

### TOTAL GROUP DATA BASED ON 258 CANDIDATES

GS	MAXIMUM RAW SCORES	RANGE OF RAW SCORES	AVERAGE RAW SCORES	STANDARD DEVIATION	AVERAGE PERCENT SCORES
	150	80 - 140	111.73	11.65	74.49
	2	1 - 2	1.78	0.41	89.15
	9	2 - 9	6.98	1.45	77.61
	18	8 - 18	14.91	2.21	82.86
	14	2 - 13	8.31	2.20	59.36
	18	6 - 18	12.24	2.64	68.02
	26	11 - 26	19.44	2.60	74.76
	13	5 - 13	9.71	1.62	74.72
	4	1 - 4	3.13	0.68	78.20
	6	2 - 6	4.78	0.94	79.59
	20	6 - 20	14.57	2.47	72.85
	6	1 - 6	4.62	1.06	77.07
	5	0 - 5	3.54	1.00	70.78
	4	2 - 4	3.50	0.67	87.60
	4	2 - 4	3.59	0.61	89.73
	1	0 - 1	0.61	0.49	61.24