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### April 16, 1984 Meeting Minutes

Shawnee State University

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M I N U T E S

Shawnee State Community College  
Board of Trustees Meeting  
April 16, 1984

The meeting was called to order by Chairman Jenkins.

ROLL CALL

Members Present: Mr. Hyland, Mr. Morgan, Mr. Rittenour, Mr. Brown, Dr. Carson,  
Mr. Ferguson, Mrs. Andrews, Mr. Jenkins

Members Absent: Dr. White

Mr. Jenkins, Chairman of the Board, officially welcomed Mrs. Carolyn Andrews and Mr. Orville Ferguson, Sr., as newly appointed members to the Board of Trustees of Shawnee State Community College.

APPROVAL OF MINUTES

Mr. Hyland moved and Mr. Brown seconded the motion to approve the March 19, 1984 minutes.

An unanimous aye vote was cast to accept the minutes.

PRESIDENT'S REPORT

Mr. Taylor informed the Board members that the Business Annex building is scheduled for completion the 1st of June. The Natatorium is scheduled for completion by July 1 and the Massie Hall renovations will be completed some time between these two dates.

April 20, 1984 at noon is the scheduled time for bid openings for the student housing project. Mr. Taylor invited the Board members to attend this bid opening and to stay for lunch.

Charges for the facilities use will remain the same as passed by the Board of Trustees at the February, 1984 Board meeting.

COMMITTEE REPORTS

Mr. Brown, in the absence of Dr. White, Chairman of the Buildings and Grounds Committee, reported that this committee had not met and there was no report.

Mr. Brown, Chairman of the Educational Policies Committee, reported that this committee had not met and had no report.

Mr. Morgan, reported that the Finance Committee had met but had no report at this time.

## REPORT ON LIBRARY/MEDIA SERVICES

Ms. Tess Midkiff, Head Librarian, was present to share with Board members information about the types of services offered by the College library and Media Services to students, faculty, staff, and the community.

The library has almost 70,000 volumes and 550 different journals ranging from Hot Rod to Robotic Age. The College library coordinates and cooperates with the public library in the purchasing of these publications so that there is no duplication.

Ms. Midkiff reported on the media services offered at the College. Two years ago there was one part-time senior citizen employed to help with media, last year there was one part-time media person and one part-time production person. This year a full-time person has been employed in the media services area and the services have been vastly improved. Media has taken over the responsibility of the sound and light operations in the Activities Center. Many good comments on the improvement of this service have been received by Ms. Midkiff and other members of the College community.

There will be a new dark room facility that will also be under the supervision of the Library and they will be responsible for the teaching of the proper use of this facility.

Another service that the library works with is the coordinating of a community calendar that is shown on the public access channel. This is done in cooperation with the Portsmouth Area Chamber of Commerce and the Portsmouth Tourism Bureau.

The library cooperates with faculty and staff in the filming of programs in the public access studio. This facility is used both by the College community and the public.

The library is utilizing technologies available to them. They have a TRS 80 microcomputer for use by the community, faculty, and staff. A new Apple IIE for generating a periodical list is a help to the library. There are three small computers, on lease, that are available to the community and the college community to check out for personal use.

The Shawnee State Library is a member of OCLC which is based in Columbus and connects 4000 college and public libraries for the purpose of borrowing and lending of publications. The Library also has recently made an agreement with the Portsmouth Public Library to share in the use of computer services. The cost of computer services has been increased 60% by the new AT & T regulations. This cooperation will save money.

Two other groups that the library cooperates with in borrowing and lending of publications is SOMIC and a network of 13 two year colleges in Ohio that are connected with phone services.

The library encourages the public and high school students to visit and use the library. They give tours and are as helpful as they can be to the outside community.

In closing Ms. Midkiff stated that the Library is still in need of more space and indicated that although the request made for Capital Improvements monies was not allowed this year, she will request monies in the future for such expansion.

Mr. Jenkins thanked Ms. Midkiff and stated that she had given a fine and informative report.

Mr. Jenkins also welcomed Mr. Jack James and members of his class to the meeting.

Mr. Jenkins appointed the two new members of the Board to committee posts. Mrs. Andrews will serve on the Educational Policies Committee and Mr. Ferguson will serve on the Buildings and Grounds Committee.

ADJOURNMENT

Mr. Hyland moved and Mr. Brown seconded a motion to adjourn.

An unanimous aye vote was cast for adjournment.

  
Chairman, Board of Trustees

  
Secretary, Board of Trustees