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Board of Trustees

3-17-1986

March 17,1986 Meeting Minutes

Shawnee State University

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M I N U T E S
Board of Trustees Meeting
Monday, March 17, 1986

The meeting was called to order by Chairman White.

ROLL CALL

Members Present: Dr. Carson, Mr. Hyland, Mr. Morgan, Mr. Piatt, Mr. Brown,
Dr. White

Members Absent: Mr. Ferguson, Mrs. Andrews, Mr. Rittenour

APPROVAL OF MINUTES

Mr. Morgan moved and Mr. Hyland seconded a motion to approve the minutes of the February 17, 1986 Board of Trustees meeting.

Ayes: Dr. Carson, Mr. Hyland, Mr. Morgan, Mr. Piatt, Mr. Brown, Dr. White

Nays: None

PRESIDENT'S REPORT

Mr. Taylor began his report by stating that the Star, Shawnee State's newspaper, had been selected as the outstanding two year college newspaper in the Midwest. This honor has been recognized by a resolution of congratulations in the Ohio House of Representatives. Mr. Howard, Vice President of Student Services, told Board members that the newspaper operation is funded by Agency Funds, and that Alvin and Fanny Madden-Gridder, with a budget of \$4,000 have done an excellent job in creating this very excellent publication. Dr. White commented that he had noticed a marked change for the better in the publication.

Continuing his report Mr. Taylor spoke about the Capital Improvements Bill. The House of Representatives passed the capital bill in one day. The Senate has not voted on the legislation at this time. The Capital Improvements Bill contains a total of \$19,560,000 for Shawnee State Community College. This money is for new buildings and renovation of present facilities to assist the college in attaining accreditation as a four year university.

The money for planning will not be available until July 1, 1986. Mr. Taylor stated that the Board may have to appropriate money to hire consultants and architects that are deemed necessary prior to the July 1 date. It will take approximately two years to plan, bid and construct the new facilities.

Mr. Taylor introduced Dr. Gleason to give a report on the status of the four year transition. Dr. Gleason reported that on March 11, 1986 representatives from the college and the community met with a Senate Hearing Committee to present Shawnee's position applicable to a four year university. On March 18, 1986, opponents of the bill (to create a four year university on Shawnee State's campus) will be heard. Several representatives from the college and the community will attend this meeting.

Continuing his report Dr. Gleason reviewed several charts with Board members, and stated that many decisions need to be made as to the direction of campus growth, curriculum, development, faculty development, student housing, athletics programs, and day care facilities. The concept could involve the closing of city streets which would be accomplished by working with city planners.

Mr. Taylor added that he had met with the Board of the Campus Ministries and that they are interested in relocating close to the campus area but that no decision has been made regarding the exact location. However 1004 Second Street was mentioned as well as the house at the west corner of Second and Gay.

Dr. Gleason continued and spoke about the future need for student housing. This is another area that must be considered carefully in the planning of the four year operation.

In the long range plans, Dr. Gleason stated that for membership in the NCAA that a college must participate in four major athletic programs. These requirements along with the need to add personnel; planning for support services, library services, computer services, and many other areas will take strong consideration, input from all communities of the college, and planning.

NEW BUSINESS

Mr. Hyland moved and Dr. Carson seconded a motion to approved Resolution 40-85. Approving the purchase of State and Federal surplus items.

Ayes: Dr. Carson, Mr. Hyland, Mr. Morgan, Mr. Piatt, Mr. Brown, Dr. White

Mr. Hyland moved that the Board go into executive session to discuss personnel matters.

Ayes: Dr. Carson, Mr. Hyland, Mr. Morgan, Mr. Piatt, Mr. Brown, Dr. White

Nays: None

The Board went into executive session at 8:04 p.m.

The meeting was reconvened at 8:45 p.m.

Ayes: Dr. Carson, Mr. Hyland, Mr. Morgan, Mr. Piatt, Mr. Brown, Dr. White

Nays: None

This being Mr. Brown's last meeting, all of the Board members expressed their appreciation for the dedication and service that mr. Brown has shown in serving on educational boards for the past 27 years.

There being no further business Mr. Brown moved for adjournment. Mr. Hyland seconded the motion.

CHAIRMAN, BOARD OF TRUSTEES

R. Eric Hawk

SECRETARY, BOARD OF TRUSTEES

RESOLUTION

"BE IT RESOLVED by the Governing Board, OR by the Chief Administrative Officer of those organizations which do not have a governing board, and hereby ordered that the official(s) and/or employee(s) whose name(s), title(s), and signature(s) are listed below shall be and is (are) hereby authorized as our representative(s) to acquire federal surplus property from the Ohio State Agency for Surplus Property under the Terms and Conditions listed on the reverse side of this form."

NAME
(Print or type)

TITLE

SIGNATURE

See Attached List

PASSED AND ADOPTED this 17th day of March, 19 86, by the Governing Board of
Shawnee State Community College

by the following vote: Ayes: 6; Noes: 0; Absent: .

I, R. Neil Hawk, Clerk of the Governing Board of
Shawnee State Community College do hereby certify that the foregoing is a full, true, and
correct copy of a resolution adopted by the Board at a regular meeting thereof held at its regular
place of meeting at the date and by the vote above stated, which resolution is on file in the office of the
Board.

Shawnee State Community College

Name of organization

940 Second Street

Mailing address

Portsmouth

Scioto

45662

(Signed)

R. Neil Hawk

City

County

Zip code

OR

AUTHORIZED this day of , 19 , by:

Name of chief administrative officer

Title

Name of organization

Mailing address

(Signed)

City

County

Zip code

**CONTRACT BETWEEN THE STATE OF OHIO, DEPARTMENT OF ADMINISTRATIVE SERVICES:
THE UNITED STATES GENERAL SERVICES ADMINISTRATION; AND, THE TRANSFEREE**

**CERTIFICATIONS AND AGREEMENTS (INCLUDING TERMS,
CONDITIONS, RESERVATIONS AND RESTRICTIONS).**

(a) THE DONEE CERTIFIES THAT:

(1) It is a public agency; or a nonprofit educational or public health institution or organization, exempt from taxation under Section 501 of the Internal Revenue Code of 1954; within the meaning of Section 203(j) of the Federal Property and Administrative Services Act of 1949, as amended, and the regulations of the Administrator of General Services.

(2) If a public agency, the property is needed and will be used by the recipient for carrying out or promoting for the residents of a given political area one or more public purposes, or, if a nonprofit tax-exempt institution or organization, the property is needed for and will be used by the recipient for educational or public health purposes, and including research for such purpose. The property is not being acquired for any other use or purpose, or for sale or other distribution; or for permanent use outside the State, except with prior approval of the State Agency.

(3) Funds are available to pay all costs and charges incident to donation.

(4) This transaction shall be subject to the nondiscrimination regulations governing the donation of surplus personal property issued under Title VI of the Civil Rights Act of 1964, Title VI Section 606 of the Federal Property and Administrative Services Act of 1949, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended. Title IX of the Education Amendments of 1972, as amended, and Section 303 of the Age Discrimination Act of 1975.

(b) THE DONEE AGREES TO THE FOLLOWING FEDERAL CONDITIONS:

(1) All items of property shall be placed in use for the purpose(s) for which acquired within one year of receipt and shall be continued in use for such purpose(s) for one year from the date the property was placed in use. In the event the property is not so placed in use, or continued in use, the donee shall immediately notify the State Agency, and at the donee's expense, return such property to the State Agency, or otherwise make the property available for transfer or other disposal by the State Agency, provided the property is still usable as determined by the State Agency.

(2) Such special handling or use limitations as are imposed by General Services Administration (GSA) on any item(s) of property listed hereon.

(3) In the event the property is not so used or handled as required by (b) (1) and (2), title and right to the possession of such property shall at the option of GSA revert to the United States of America and upon demand the donee shall release such property to such person as GSA or its designee shall direct.

(c) THE DONEE AGREES TO THE FOLLOWING CONDITIONS IMPOSED BY THE STATE AGENCY, APPLICABLE TO ITEMS WITH A UNIT ACQUISITION COST OF \$3,000 OR MORE AND PASSENGER MOTOR VEHICLES, REGARDLESS OF ACQUISITION COST, EXCEPT VESSELS 50 FEET OR MORE IN LENGTH AND AIRCRAFT:

(1) The property shall be used only for the purpose(s) for which acquired and for no other purpose(s).

(2) There shall be a period of restriction which will expire after such property has been used for the purpose(s) for which acquired for a period of 24 months from the date the property is placed in use, except for such items of major equipment, listed hereon, on which the State Agency designates a further period of restriction.

(3) In the event the property is not so used as required by (c) (1) and (2) and Federal restrictions (b) (1) and (2) have expired then title and right to the possession of such property shall at the option of the State Agency

revert to the State of Ohio and the donee shall release such property to such person as the State Agency shall direct.

(d) THE DONEE AGREES TO THE FOLLOWING TERMS, RESERVATIONS AND RESTRICTIONS:

(1) From the date it receives the property listed hereon and through the period(s) of time the conditions imposed by (b) and (c) above remain in effect, the donee shall not sell, trade, lease, lend, bail, cannibalize, encumber, or otherwise dispose of such property, or remove it permanently, for use outside the State, without the prior approval of GSA under (b) or the State Agency under (c). The proceeds from any sale, trade, lease, loan, bailment, encumbrance or other disposal of the property, when such action is authorized by GSA or by the State Agency, shall be remitted promptly by the donee to GSA or the State Agency, as the case may be.

(2) In the event any of the property listed hereon is sold, traded, leased, loaned, bailed, cannibalized, encumbered, or otherwise disposed of by the donee from the date it receives the property through the period(s) of time the conditions imposed by (b) and (c) remain in effect, without the prior approval of GSA or the State Agency, the donee, at the option of GSA or the State Agency shall pay to GSA or the State Agency, as the case may be, the proceeds of the disposal or the fair market value or the fair rental value of the property at the time of such disposal, as determined by GSA or the State Agency.

(3) If at any time, from the date it receives the property through the period(s) of time the conditions imposed by (b) and (c) remain in effect, any of the property listed hereon is no longer suitable, usable, or further needed by the donee for the purpose(s) for which acquired, the donee shall promptly notify the State Agency, and shall, as directed by the State Agency, return the property to the State Agency, release the property to another donee or another State Agency, a department or agency of the United States, sell or otherwise dispose of the property. The proceeds from any sale shall be remitted promptly by the donee to the State Agency.

(4) The donee shall make reports to the State Agency on the use, condition, and location of the property listed hereon, and on other pertinent matters as may be required from time to time by the State Agency.

(5) At the option of the State Agency, the donee may abrogate the conditions set forth in (c) and the terms, reservations and restrictions pertinent thereto in (d) by payment of an amount as determined by the State Agency.

(e) THE DONEE AGREES TO THE FOLLOWING CONDITIONS, APPLICABLE TO ALL ITEMS OF PROPERTY LISTED HEREON:

(1) The property acquired by the donee is on an "as is," "where is" basis, without warranty of any kind.

(2) Where a donee carries insurance against damage to or loss of property due to fire or other hazards and where loss of or damage to donated property with unexpired terms, conditions, reservations or restrictions, occurs, the State Agency will be entitled to reimbursement from the donee out of the insurance proceeds, of an amount equal to the unamortized portion of the fair value of the damaged or destroyed donated items.

(f) TERMS AND CONDITIONS APPLICABLE TO THE DONATION OF AIRCRAFT AND VESSELS (50 FEET OR MORE IN LENGTH) HAVING AN ACQUISITION COST OF \$3,000 OR MORE, REGARDLESS OF THE PURPOSE FOR WHICH ACQUIRED.

The donation shall be subject to the terms, conditions, reservations and restrictions set forth in the Conditional Transfer Document executed by the authorized donee representative.

STATE OF OHIO
APPLICATION FOR ELIGIBILITY

Department of Administrative Services
Division of Office Services
Federal Surplus Property
226 North Fifth Street
Columbus, Ohio 43215

Legal name of organization _____ Telephone _____

Address _____ City _____ County _____ Zip _____

1. Application is being made as a (please check one) - (a) ☐ Public agency or (b) ☐ Private, nonprofit and tax-exempt educational or public health organization. Please provide evidence that the organization is a public agency or enclose a copy of the letter or certificate from the United States Internal Revenue Service evidencing tax-exemption under Section 501 of the Internal Revenue Code of 1954.
2. Check type of agency or organization and attach a supplement to this application describing the program operations and activities. For private, nonprofit organizations, the following additional information is required: (a) For educational institutions, include a description of the curriculum, the number of days in the school year, and the number and qualifications of the faculty or staff; (b) If a public health institution or organization, include a description of the health services offered, qualifications of staff and, if applicable, the number of beds, number of resident physicians, and number of registered nurses on the staff.

PUBLIC AGENCIES:

- | | |
|---|---|
| <input type="checkbox"/> State | <input type="checkbox"/> Public Health |
| <input type="checkbox"/> City | <input type="checkbox"/> Public Safety |
| <input type="checkbox"/> County | <input type="checkbox"/> Port/Transit Authority |
| <input type="checkbox"/> Township | <input type="checkbox"/> Other (Specify) _____ |
| <input type="checkbox"/> Conservation | |
| <input type="checkbox"/> Economic Development | |
| <input type="checkbox"/> Education | |
| <input type="checkbox"/> Parks & Recreation | |

NONPROFIT INSTITUTION OR ORGANIZATION:

- | | |
|--|---|
| <input type="checkbox"/> Education | <input type="checkbox"/> Health Center |
| <input type="checkbox"/> School for Mentally Retarded | <input type="checkbox"/> Museum |
| <input type="checkbox"/> School for Physical Handicapped | <input type="checkbox"/> Clinic |
| <input type="checkbox"/> Educational Radio or Television | <input type="checkbox"/> Nursing Home |
| <input type="checkbox"/> Geriatric Center | <input type="checkbox"/> Child Care Center |
| <input type="checkbox"/> Library | <input type="checkbox"/> Research Institution |
| <input type="checkbox"/> Medical Institution | <input type="checkbox"/> Training Center |
| <input type="checkbox"/> Hospital | <input type="checkbox"/> Other |

Funding _____ %	Endowments _____ %
Grants _____ %	Donations _____ %
Tuition/Fees _____ %	Other _____ %

Check if the applicant program is ☐ approved; ☐ accredited; ☐ or licensed. Enclose evidence of such approval, accreditation, or licensing.
☐ Check here if the applicant lacks evidence of formal approval, accreditation, or licensing, and refer to the enclosed instructions. (Incorporation papers do not satisfy these instructions.)

Are the applicant's services available to the public at large? _____ If only a specified group of people is served, please indicate who comprises this group. _____

Checklist of attachments submitted with this application.

- ☐ Evidence that applicant's program is a public agency or exempt from paying taxes under Section 501 of the IRS Code of 1954
- ☐ Description of program operations and activities
- ☐ Evidence of approval, accreditation, or licensing or information submitted in lieu thereof
- ☐ SASP Form No. 202, "Resolution," properly signed, designating representatives authorized to bind the applicant to the terms and conditions governing the transfer of federal surplus personal property
- ☐ SASP Form No. 203, nondiscrimination compliance assurance
- ☐ Statement concerning applicant's needs, resources, and ability to utilize the property
- ☐ Other statements or documentation required, as specified in the instructions, for certain categories of applicants.

Date: _____ Signed: _____ Title: _____

FOR STATE AGENCY USE

Application approved: _____ Application disapproved: _____

Comments or additional information _____

Date: _____ Signed: _____ Director

NONDISCRIMINATION ASSURANCE

Assurance to be executed by authorized representative of donee activity prior to receiving donations of surplus personal property from the State Surplus Property Agency on and after October 17, 1977.

Assurance of Compliance with GSA Regulations under Title VI of the Civil Rights Act of 1964, Section 606 of Title VI of the Federal Property and Administrative Services Act of 1949, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, and Section 303 of the Age Discrimination Act of 1975.

_____, hereinafter called the "donee" hereby agrees that the program
Name of Donee
for or in connection with which any property is donated to the donee will be conducted in compliance with, and the donee will comply with and will require any other person (any legal entity) who through contractual or other arrangements with the donee is authorized to provide services or benefits under said program to comply with, all requirements imposed by or pursuant to the regulations of the General Services Administration (41 CFR 101-6.2, or 101-8) issued under the provisions of Title VI of the Civil Rights Act of 1964, Section 606 of Title VI of the Federal Property and Administrative Services Act of 1949, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, and Section 303 of the Age Discrimination Act of 1975, to the end that no person in the United States shall on the ground of race, color, national origin, sex or age, or that no otherwise qualified handicapped person shall solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the donee received Federal assistance from the General Services Administration; and Hereby Gives Assurance that it will immediately take any measures necessary to effectuate this agreement.

The donee further agrees that this agreement shall be subject in all respects to the provisions of said regulations; that this agreement shall obligate the donee for the period during which it retains ownership or possession of any such property; that the United States shall have the right to seek judicial enforcement of this agreement; and, this agreement shall be binding upon any successor in interest of the donee and the word "donee" as used herein includes any such successor in interest.

Dated _____

Donee

By _____
(President/Chairman of the Board or
comparable authorized official)

Donee mailing address

NAME	TITLE	SIGNATURE
<u>Joseph R. Jackson</u>	<u>Controller</u>	<u></u>
<u>Carl Wolfe</u>	<u>Dir. of Physical Plant</u>	<u></u>
<u>David Todd</u>	<u>Faculty</u>	<u></u>
<u>C. Ray Irwin</u>	<u>Faculty</u>	<u></u>
<u>Edmon Scott</u>	<u>Faculty</u>	<u></u>
<u>Kenneth W. Warfield</u>	<u>Faculty</u>	<u></u>
<u>Oliver Carver</u>	<u>Faculty</u>	<u></u>
<u>Paul R. Dawson</u>	<u>Dir. of Adm. Data Proc.</u>	<u></u>
<u>Richard R. Howard</u>	<u>V.P. of Student Serv.</u>	<u></u>

Minutes
Board of Trustees Meeting
March 17, 1986

Chairman, Board of Trustees

Secretary, Board of Trustees