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November 9, 1987 Meeting Minutes

Shawnee State University

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MINUTES
SHAWNEE STATE UNIVERSITY
Board of Trustees Meeting
November 9, 1987

The meeting was called to order by Chairman Ferguson.

ROLL CALL

Members Present: Mr. Hyland, Mr. Morgan, Mr. Piatt, Ms. Riffe, Mr. Reinhardt,
Mr. Ferguson

Members Absent: Dr. Carson, Mr. Thompson

APPROVAL OF MINUTES

Mr. Hyland moved and Mr. Reinhardt seconded a motion to approve the minutes of the October 19, 1987 Board meeting.

A unanimous aye voice vote was cast.

PRESIDENT'S REPORT

A. L. Addington, Provost, was the first administrator to report. He reviewed the status of the Licensed Practical Nursing Program. Since last board meeting a meeting has been held with Tom Reiser of the Scioto County Joint Vocational School to discuss the possibility of transferring the LPN program to the vocational school. Mr. Reiser is very interested in this transfer. Brenda Horr, Director of the LPN Program at Shawnee State, is also supportive of this move.

Some reasons for this move are: a \$19,000 deficit to support the program; no other four year institution offers one year programs; and since 1980 enrollment has declined: there were only 16 graduates in June 1987. The transfer is being considered for Fall of 1989 or sooner if this is feasible.

The Emergency Medical Technician Program had only two graduates in the past three years. Consideration is being given to moving this program under Continuing Education and if it does not support itself, phase it out.

There will be a site visit for accreditation of the Physical Therapy Program in February. The program has provisional accreditation and should be fully accredited after this visit.

The University will also have a site visit from the North Central Association for Colleges and Schools in February. Dr. Addington asked Dr. Cay Horr, Chairperson and main writer of the accreditation study, to speak concerning this visit. Dr. Horr stated that this is not a full accreditation visit but a focused evaluation to study our progress to four year programs. There will be three members of this team: Dr. Kenneth Lindner, Distinguished Professor from the University of Wisconsin/LaCrosse, whose expertise is in the fields of chemistry, University Administration and budget/finance; Dr. Helen Kriegsman, Chairperson of the Department of Mathematics, Pittsburg State University, whose expertise is Mathematics, Faculty Government; Collective Bargaining; and Dr. John Tomilnson, President of Mesa College, whose expertise is Science/History, Higher Education Administration and Institutional Development.

Dr. Horr stated that there has been a steering committee composed of persons from each division, student services, student government and administration to guide the writing of the report for the accreditation team. A draft of this report should be ready to review for comment and changes next week. A final draft should be ready for further review by December and the final copy should go to the Team in January.

The question was asked if the Physical Therapy Program might move to a four year program. Dr. Addington stated that this a possibility. However, there would be a problem with faculty staffing due to the shortage of Therapists. Programs would have to be approved by the Ohio Board so that funding would be available. Other programs that were mentioned to move to four year were Occupational Therapy and Registered Nursing.

Dr. Addington continued his report by stating that the major program proposals are being completed for submission to the Board of Regents. The Core Proposal is slightly behind schedule. There have been four committees working on this proposal and there will be no wide spread changes made in the proposal; it will be held to a 50 hour general education requirement.

Dr. Addington and Dr. Flavin have just returned from a meeting for recruiting of faculty. Dr. Addington said that Shawnee State is very visible in the Art/Humanities fields due to the need for several faculty in these areas. He feels that we should get quality faculty for these areas of expertise.

Mr. Howard, Vice President of Student Service, reviewed student enrollment trends at Shawnee State University. Enrollment patterns have changed over the past several years in five major areas: age of students, student status, residency, part-time/full-time status, and day/night attendance.

Mr. Howard also spoke about expansion of Shawnee State recruiting for minority students and women. New group counseling services that deal with support groups for women and alcohol problems are being developed. The University has received a Placement Career Grant and a student employment model is being developed. Student activities are being promoted through a more concentrated use of the Student Union.

The ADP system is being updated to a much more modern system, and training programs are being promoted for the use of the system. This is also being funded under a grant proposal.

The Financial Aid Department is working on the upgrading of financial aid from two year to four year programs. The Special Needs Program is going forward in recruiting the handicapped and minority students, with attention being given to retention of these students.

The Athletic Department is working on scheduling of men's basketball for the 1988 academic year. The men will play under the NAIA program. The women's basketball team has a current schedule and will compete during this academic year.

Bill Decatur and Neil Hawk have been working on a simplified statement to explain out-of-state tuition as it relates to Shawnee State University. A copy of the statement is attached to these minutes.

Dr. Cay Horr reviewed with the Board the information on out-of-state fee structure as it relates to fall quarter. Kentucky students pay tuition of \$1,159, and Shawnee State receives no subsidy for these students. Ohio students pay \$1,269 tuition and Shawnee State receives from the State of Ohio a subsidy payment of \$2,256 for each student. There are 209 out-of-state students that Shawnee State must subsidize at a cost of \$471,504. Shawnee State has the lowest tuition of any state university in Ohio.

A question concerning subsidy for the students at the Southern Ohio Correctional institution was answered with the statement that there are approximately 250 full time students there and the University receives full subsidy for them.

Neil Hawk, Vice President of Finance, continued reports to the Board by reviewing the status of the Capital Projects. Demolition of property in the 900, 1000, and 1100 blocks of Second and Third streets progressing. The Allied Health addition is moving along very well; the masonry work will begin next week. The new phone system should be installed by January 1987.

A meeting was held between Fred Rolston, Dean of Engineering Technologies; Dave Gleason, Director of Facilities Planning; and Earl Hayes, Architect, to discuss plans for the renovation of the T & I Building.

The Master Plan developed by Bohm/NBBJ for Shawnee State University is complete and ready for action by the Board later in this meeting.

Plans for upgrading the boiler system are underway. Discussions have been held and paperwork has begun to convert the system to a coal/gas system. EPA, both federal and state, are allowing the University to operate without license until the project can be completed.

The design plans for the new library are 10 to 25% complete. No problems with this project; it is on target. A list of architects has been requested from the State Architects office to seek an architect for the planning of the new Advanced Technology Center. (Formerly called the Math/Science Building). Parking projects are on hold until Spring.

Bill Decatur reported that the Controlling Board has released monies for the remodeling of the Business Annex for space for the Business Office; room 250 in the B & E Building to house the Data Processing offices; Massie Hall to construct a Teacher Education wing and offices for Student Services administrators. A pre-construction conference will be held on November 12, 1987.

Mr. Hawk stated that Mr. Peters, Director of Facilities, is checking on upgrading the emergency lighting system in the Activities Center. An update on capital projects will be given to the Board each month.

The Fine Arts Building requested in the Capital Budget has not been approved by the Ohio Board of Regents. However, the plans for the building have been changed and money requested will be about cut in half. The new plans are focused on use for the academics with laboratories to support the classroom experience. It is expected that with the academic focus more prevelant, the Board of Regents will reconsider funding.

The proposed Student Center was also not approved by the Ohio Board of Regents. However, Shawnee State administrators feel that the building is important as a recruiting and retention tool. A plan to build a Student Center by issuing revenue bonds has been suggested. This plan would have to be approved by the Ohio Board of Regents.

Mr. Morgan gave each member of the Board a report covering the work contracted by the University with Frank Taylor.

NEW BUSINESS

Grant Proposals

Ms. Riffe moved and Mr. Reinhardt seconded a motion to approve Resolution 31-87, approving the request to submit a grant proposal to the Scioto County Area Foundation.

Ayes: Ms. Riffe, Mr. Reinhardt, Mr. Morgan, Mr. Piatt, Mr. Hyland,
Mr. Ferguson

Nays: None

Ms. Riffe moved and Mr. Morgan seconded a motion to approve Resolution 32-87, approved the submission of requests for monies through the Pixley Estate administered by the Scioto County Area Foundation.

Ayes: Ms. Riffe, Mr. Morgan, Mr. Reinhardt, Mr. Piatt, Mr. Hyland,
Mr. Ferguson

Nays: None

Master Plan

Mr. Morgan moved and Mr. Hyland seconded a motion to approve Resolution 33-87, adopting the Master Plan developed by Bohm/NBBJ for the University.

Ayes: Mr. Morgan, Mr. Hyland, Mr. Reinhardt, Mr. Piatt, Ms. Riffe,
Mr. Ferguson

Nays: None

Personnel

Mr. Hyland moved and Mr. Reinhardt seconded a motion to go into executive session for the purpose discussing legal and personnel matters.

The Board went into executive session at 8:55 P.M.

The Board meeting was reconvened at 9:30 P.M.

Mr. Hyland moved and Mr. Morgan seconded the motion to adopt Resolution 34-87, approving salaries for administrators.

Ayes: Mr. Hyland, Mr. Morgan, Mr. Piatt, Ms. Riffe, Mr. Reinhardt,
Mr. Ferguson

Nays: None

Mr. Reinhardt moved and Mr. Morgan seconded a motion to approve Resolution 35-87, hiring of new personnel.


Ayes: Mr. Reinhardt, Mr. Morgan, Mr. Piatt, Mr. Hyland, Ms Riffe,
Mr. Ferguson

Nays: None

There being no further business Mr. Hyland moved and Mr. Morgan seconded a motion for adjournment.

Ayes: Mr. Hyland, Mr. Morgan, Mr. Piatt, Ms. Riffe, Mr. Reinhardt,
Mr. Ferguson

Nays: None


Chairman, Board of Trustees


Secretary, Board of Trustees

ADMINISTRATIVE SALARIES, 1987/88

NAME	TITLE	1986-87	1987-88
		CONTRACT	CONTRACT
ACADEMIC DIVISION			
ABEL, Joanne	Director of Associate Degree Nursing; Associate Professor, Associate Degree Nursing	\$37,672.00	\$40,508.67
BECKETT, Gene	Director of Developmental Education	\$29,438.00	\$32,087.00
BIDDLE, James	Director of Center for the Education of Teachers; Professor, Teacher Education	\$38,000.00	\$43,634.00
COME, Scott	Associate Provost	\$49,374.00	\$52,830.00
DUNCAN, Pete	Media Service Coordinator	\$21,525.00	\$23,594.00
EVANS, Dan	Director of Continuing Education	\$31,285.00	\$34,101.00
EVANS, Cynthia	GED Coordinator	\$16,672.00	\$18,172.00
GULKER, Gary	Coordinator, Ohio Technology Transfer Organiz.	\$29,386.00	\$31,443.00
HATFIELD, Mel	Director of Paramedic Training; Instructor, Paramedic Training	\$24,518.00	\$26,425.08
HORR, Brenda	Program Director, Practical Nursing; Assistant Professor, Practical Nursing	\$31,171.00	\$33,522.16
KADEL, James	Dean of Allied Health and Nursing Division	\$43,117.00	\$46,998.00
KRAMER, Valerie	Director, Occupational Therapy Assistant; Assistant Professor, Occupational Therapy	\$28,544.00	\$30,708.05
LAW, Fred	Program Director, Medical Laboratory Technology; Associate Professor, Medical Laboratory Technology	\$34,714.00	\$39,432.82
LAWSON, Patricia	Program Dir., Physical Therapy Assistant Program; Senior Instructor, Physical Therapy Assistant Prog.	\$34,112.00	\$36,397.50
MIDKIFF, Tess	Director of Library/Media Services	\$35,550.00	\$38,750.00
RAMEY, Virginia	Director of Special Programs	\$23,500.00	\$25,615.00
STRAZIUSO, Louisa	Reference Librarian	\$25,272.00	\$27,546.00
SYKES, William	Director, Radiologic Technology; Assistant Professor, Radiologic Technology	\$27,770.00	\$31,627.11
THOMAS, Donald	Program Director, Respiratory Therapy Program; Associate Professor, Respiratory Therapy Program	\$30,000.00	\$32,140.98
WARSAW, Susan	Director of Development and Acting Director of Public Relations	\$26,202.00	\$32,000.00
STUDENT SERVICES			
BEAUMONT, Mary	Director/Counselor, Minority, Hand., and Special Student Services	\$23,612.00	\$26,500.00
CHRISMAN, Fred	Director of Student Activities	\$38,806.00	\$41,809.00
CRABTREE, Paul	Assistant Vice President of Student Services/ Director of Counseling & Assessment	\$37,506.00	\$43,000.00
CRUSAN, Ken	Computer Programmer	\$17,894.00	\$21,000.00
DAVIDSON, Tom	Director of Career Planning and Placement	\$38,806.00	\$41,809.00
DAYSON, Paul	Director of Administrative Data Processing	\$30,427.00	\$36,000.00
HOWARD, Richard	Vice President of Student Services	\$47,134.00	\$51,347.00
MIDKIFF, Steve	Registrar	\$25,206.00	\$28,000.00
MOORE, Mark	Administrative Computer Programmer/Operator	\$16,542.00	\$17,700.00
POSTON, Rosemary	Director of Admissions	\$31,490.00	\$35,000.00
TOMLIN, Mary	MIS Resource Specialist	\$18,380.00	\$19,667.00
VANSICKLE, Barbara	Computer Programmer	\$19,687.00	\$19,687.00
WEINBRECHT, Harry	Athletic Director	\$38,806.00	\$41,809.00
WILSON, Gene	Director of Financial Aid	\$35,183.00	\$38,131.00

NAME	TITLE	1986-87	1987-88
		CONTRACT	CONTRACT
BUSINESS AND FINANCE			
CARVER, Ollie	Director, Purchasing	\$31,070.00	\$33,240.00
GLEASON, David	Planner/Director University Services	\$29,000.00	\$33,000.00
HAWK, R. Neil	Vice President/Business and Finance	\$47,871.00	\$52,658.00
HEVENOR, Richard	Construction Manager	\$30,360.00	\$32,485.00
STEWART, Howard	Maintenance Supervisor	\$24,541.00	\$27,300.00

RESOLUTION 35-87

Whereas the following applicants have been screened, interviewed and recommended by the proper University personnel for employment, and Dr. Ewigleben has reviewed the candidates credentials and approves these individuals for employment,

Therefore be it resolved that the Board of Trustees of Shawnee State University authorizes the following individuals named below:

Robert Deal, Ph.D., as Associate Professor of Biology, Class IV, Step 8	\$31,396
Eric Hilton, Admissions Representative for Minority, Handicapped , and Special Services	\$19,500

DR. ROBERT DEAL

EDUCATION

- Ph.D. - Plant pathology with minors in pomology and economic entomology,
Cornell University, Ithaca, NY
M.A. - Botany, Miami (Ohio) University
B.A. - History and biology with Ohio teaching certification in both fields,
Capital University, Columbus, OH

EXPERIENCE

14 years - Glenville (West Virginia) State College

Regularly taught Freshman Biology, Botany, Ecology and Field Biology, Nonvascular Plants, Insect and Disease Control, Plant Anatomy/Morphology, Flora of West Virginia.

1985-86 - part-time consultant for Flying "W" Plastics, Inc., Glenville

Developed quality control record-keeping system and brought into operation quality control laboratory a new polyethylene and PVC pipe manufacturer. Also wrote field installation manual for heat fusion of company's polyethylene gas pipe.

Practical Experience in Plant Sciences: "Grew-up" working in parents' florist and landscape business; now occasional plant insect/disease consultant for brother's landscape service. Has conducted a new apple and grape evaluation orchard/vineyard and serve as unofficial and unpaid Gilmer County consultant on home fruit culture for past dozen years. Also raise on small commercial scale Christmas trees, blueberries and currants, and have done limited logging and timber management on own forest tract.

PUBLICATIONS

Replanting of vineyards and its relationship to vesicular-arbuscular mycorrhiza. *Phytopathology* 62: 172-175. 1972.

A survey of biotic relationships in grape replant situations. *Phytopathology* 62: 503-507. 1972.

Awaiting publication for West Virginia Native Plant Society; "fact sheets" on seven genera of native shrubs, as part of larger set by other botanists, all relative to their value as food and shelter for wildlife. Sets to be distributed to W. Va. county extension agents and personnel in Dept. of Natural Resources.

ERIC V. HILTON

1786 Brentnell Avenue
Columbus, Ohio 43219
[REDACTED]

CAREER OBJECTIVE

A career in youth services, with special interest in community development.

EDUCATION

Masters of Physical Education. Ohio University, Athens, Ohio. November 1986.

Bachelor of Science in Communications. Major - Interpersonal Communications.
Minor - Coaching. Ohio University, Athens, Ohio. June 1983.

PROFESSIONAL EXPERIENCE

*

Assistant Basketball Coach. The University of Charleston Men's Basketball Team. Charleston, WV. 1986 - Present.

- * Reorganized and coordinated academic programs for 14 student-athletes.
- * Managed and directed basketball camps for youth.
- * Actively recruited student-athletes including correspondence and contracts.
- * Counseled and supported players in crisis situations.
- * Co-coordinated Pre and Post - season conditioning programs.
- * Conducted volunteer activities for community services.
- * Management of Nautilus Facility.
- * Directly responsible for work-study students.
- * Conducted all staff meetings for completion of tasks.
- * Set up schedules for work-study students.

Graduate Assistant. Ohio University Men's Basketball. Athens, Ohio. 1984-1986.

- * Gained general knowledge of administrative operations.
- * Developed camps' itinerary for the week.
- * Provided leadership for 112 junior high school players.
- * Enthusiastically motivated campers to action.
- * Planned and organized daily camp activities.
- * Supervised 25 high school and college coaches.

Teaching Assistant. Ohio University Physical Education Department. Athens, Ohio. Winter 1986.

- * Established goals and objectives for basketball course.
- * Evaluated students' performance on a regular basis.
- * Demonstrated and lectured to students on developing basic fundamentals of basketball.
- * Organized and directed basketball activities.

District Manager. Columbus Dispatch, Columbus, Ohio. January-August 1984.

- * Supervised and managed 30 Dispatch carriers.
- * Demonstrated ability to sell the newspaper.
- * Efficiently collected overdue bills from customers.
- * Organized district's layout.
- * Discreetly dealt with difficult customers.
- * Through effective communication with the carriers I alleviated problems.

Volunteer Instructor. YMCA. Columbus, Ohio. March 1984.

- * Lectured on the importance of academics and education to a small group of 8th grade co-ed students.

ACTIVITIES

While a student at Ohio University, I was a key player at Point Guard for the Men's Basketball Team. The 1982-1983 team (23-9) won the Mid-American Conference Tournament, the Fleet Invitational Tournaments and participated in the second round of the NCAA Tournament.

Fellowship for Christian Athletes, member, 1982-1983.

HONORS

Selected First Team All-Tournament of the Fleet Invitational Tournament.

Selected "Honorable Mention" of the Mid-American Conference. 1982-1983.

REFERENCES

Todd Landrum
Head Men's Basketball Coach
The University of Charleston
2300 MacCorkle Ave., SE
Charleston, WV 25304
(304) 357-4820

Edward Easler
Vice President for Development
The University of Charleston
2300 MacCorkle Ave., SE
Charleston, WV 25304
(304) 357-4800

Danny Nee
Head Men's Basketball Coach
University of Nebraska
Omaha, NB 68182

(402) 472-2265

Joel Rudy
Dean of Students
Ohio University
212 Cutler
Athens, Ohio 45701
(614) 594-1000

Stephen O. Mitchell
Vice President for Finance
The University of Charleston
2300 MacCorkle Ave., SE
Charleston, WV 25304
(304) 357-4800

* Presently employed as an Admissions Representative in the Office of Admissions at The University of Charleston. Has served in this capacity since August of 1987. Verified by Mr. Walker Allen, Director of Admissions at The University of Charleston. Duties consist of high school visitations, coverage of Career Day/Night activities both in Ohio, West Virginia, Pennsylvania, New Jersey, Maryland, and other Eastern States, making reports of contacts, and providing in-house Admissions related functions.

RESOLUTION 33-87

Whereas Shawnee State University and the State of Ohio Department of Administrative Services has employed Bohm/NBJJ to develop a University Master Plan; and

Whereas Bohm/NBBJ has been working on this Master Plan for approximately one year; and this planning process has involved input from Shawnee State University students, faculty and administrative personnel; as well as input from community citizens and local government officials; Now therefore be it resolved that the Board of Trustees of Shawnee State University do hereby approve and adopt the new Shawnee State University Master Plan as presented on October 19, 1987.

RESOLUTION 34-87

Whereas salaries for administrative staff have been reviewed by supervisors and presented to Dr. Ewigleben for approval, and

Whereas Dr. Ewigleben now recommends the approval by the Board of these salaries, therefore be it resolved that the Board of Trustees of

Shawnee State University hereby approves and adopts these salaries for administrative staff for 1987-88 fiscal year.

RESOLUTION 31-87

Whereas, a grant proposal has been written to request monies to supplement the budget for the BASICS (Basic Adult Skills In a College Setting), and

Board approval is required to request this money from the Scioto County Area Foundation,

Now therefore, be it resolved that the Board of Trustees of Shawnee State University hereby approves by this request.

RESOLUTION 32-87

Whereas, Shawnee State University is eligible to participate in the distribution of earnings yielded by the Bess A. Pixley Endowment, which is administered by the Scioto County Area Foundation, and the

Faculty and staff have submitted proposals that could be funded with Pixley grants,

Now therefore, be it resolved that the Board of Trustees of Shawnee State University concurs with Dr. Ewigleben and approves these grant proposals to the Scioto County Area Foundation for possible funding.