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March 21, 1988 Meeting Minutes

Shawnee State University

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AGENDA
Board of Trustees Meeting
Monday, March 21, 1988
7:30 P.M.

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes
- D. Approval of Agenda
- E. President's Report
- F. Committee Reports
- G. New Business
 - Resolution 8-88 Personnel
- H. Other Business
- I. Adjournment

MINUTES

SHAWNEE STATE UNIVERSITY BOARD OF TRUSTEES MEETING MARCH 21, 1988

The meeting was called to order by Chairman Hyland.

ROLL CALL

Members Present: Mr. Ferguson, Mr. Morgan, Mr. Reinhardt, Dr. Carson,
Mr. Hyland (7:40 P.M. - Ms. Riffe, Mr. Piatt, Mr. Winters,
Mr. Thompson)

Members Absent: None

APPROVAL OF MINUTES

Mr. Morgan moved and Mr. Reinhardt seconded a motion to approve the minutes of the February 22, 1988 meeting.

Ayes: Mr. Morgan, Mr. Reinhardt, Dr. Carson, Mr. Ferguson, Mr. Hyland

Nays: None

Resolution 9-88 was added to the agenda for the March 21, 1988 meeting.

APPROVAL OF THE AGENDA

Mr. Ferguson moved and Mr. Reinhardt seconded a motion to approve the agenda of the March 21, 1988 meeting.

Ayes: Mr. Ferguson, Mr. Reinhardt, Dr. Carson, Mr. Morgan, Mr. Hyland

Nays: None

PRESIDENT'S REPORT

Dr. Ewigleben stated that his report would emanate from the Board letter that has been mailed prior to this meeting. He asked Dr. Addington to

speak to the Report on the North Central Focused Visit received by Shawnee State for the purpose of correction of errors of fact only. Dr. Addington stated that the team's recommendation for the next comprehensive evaluation be held in 1992-93 was a very positive step for Shawnee University. The University will have had its first graduation of four year degree students by that time.

Recognizing the need for more faculty and the financial drain this presents to the University the team emphasized the importance of developing new systems for budgeting which recognize the need for faculty involvement in the process. Dr. Addington added that this process is already taking place.

The team also suggested that since demands for money will be great for the development of the University, this is perhaps the time to explore the feasibility of a major capital fund drive.

The need exists for the development of a well defined strategic planning process which involves all members of the University community. Such a process is essential to give all segments of the university community a feeling of ownership and belonging. Again Dr. Addington stated that this planning, with the university community being involved, is being started.

A concern of the team was the number of part-time faculty utilized by the University. They feel that while it is not uncommon to use part-time faculty at the community college level, full time faculty should be used for the four year programs.

The team emphasized that the two-year programs have served Shawnee State well, and their continued importance to the future of the institution should be acknowledged, encouraged, and fully publicized.

The team addressed need for faculty development. This need has already been recognized by the University, and the University Faculty Assembly is looking at faculty development plans.

The team suggests clarification of roles of different organizations at the University (U.F.A., S.E.A., Administrative Assembly, etc.), so that these organizations are not duplicating their efforts on issues that need to be

addressed. The role of each group could be strengthened by eliminating duplication of effort.

Rewriting course syllabi is a necessary step in the institutional planning for the four year programs. Dr. Addington stated the process is well underway.

The team pointed out that the athletic program of the university needs careful planning and should be a major concern of the University and outside community in this area. They make no recommendations regarding the athletic program.

Dr. Addington stated that the report of the North Central team is one that the University can fully respond to. He also took this opportunity to thank Dr. Horr for the development of the written document submitted to the North Central Accreditation Association prior to the team visit. Many persons helped with the development of this report, under her excellent leadership.

Continuing his report, Dr. Addington reported that about 1000 applications have been received for 33 positions that have been advertised. These applications are being screened, and selected candidates will be interviewed.

Time lines are being developed by each division to implement new degree programs. Divisions are forming time lines and meeting with Dr. Ewigleben and Dr. Addington to discuss target dates.

Dr. Ewigleben stated that they hope to reduce the format for timelines to a computer report. Hopefully this comprehensive report will be ready in about two months.

Mr. Howard, Vice President of Student Services, informed the board that the Data Processing Department has been reorganized into a University Information Systems Department. All University communication systems are now under this department (computers, telephone, etc.). The director of this department, Mr. Paul Dawson, prepared and gave to board members a report on this reorganization. He highlighted information about his department, stating there are eleven employees in the department who bring excellent expertise in their positions. He stated that the mission of

the UIS is to provide and support institution wide computer services, data networking services, and voice communications for the University.

Mr. Dawson stated that he feels the new computer system will rank with the top 20% of the universities in the state. Eventually the networking system will link with the State of Ohio's super-computer system.

Mr. Hawk, Vice President of Finance, reported on the capital projects. Land acquisition is ongoing. Mr. Dollison, appraiser, has completed most of the appraisals in the 800 and 1200 blocks of Second and Third Streets. Land owners are being kept informed with either personal or written communication as to the progress of the acquisitions, and a report is being sent to Representative Hinig and Dan Shields, Administrative Services, regarding the progress of land acquisition.

The contract for architects for the renovation of the T & I Building is being forwarded to Columbus for approval within the next two weeks, with the construction contract being let in four to six weeks, and completion of the project to be in September.

The next major capital project is the construction of the Advanced Technology Building. The Board of Trustees will be asked later in this meeting to approve the architects for this project so that it can get underway in the very near future.

Dr. Gleason was asked to give an updated report on the Master Plan and the capital projects. Using visual aids he reported on the current status of the 86-87 capital bill monies that have been expended and on the 88-89 capital bill just passed by the legislature. The monies in the 88-89 bill have been reduced by \$500,000, which will affect the expansion of parking area and land acquisition.

Dr. Gleason took the board members through each phase of the planned expansion of the Shawnee State campus. The plan is divided into three phases. Attached to these minutes is the information shared with the board emphasizing that these plans are enrollment driven and at completion of any phase of the planning the campus will have the look of being complete.

The proposed University Center will be constructed with both state monies and bond monies. Shawnee State has not participated in bonding and has never had debt; however, in order to build the University Center, bonding will be necessary as the state will not appropriate enough funds for this building. It is felt that the University Center is an essential need for recruiting and program progress. Mr. Hawk stated that he has talked with firms concerning the underwriting of these bonds, but a decision about which firm will be hired has not been made,

Dr. Ewigleben stated that the University has sought and received assistance from both Ohio State University and Ohio University with regard to bonding information.

Mr. Howard spoke of Student Service plans for the University Center. He has been working with a committee made up of students, faculty, administrators, and a consultant in the development of a mission statement, and a needs survey. This committee will be visiting universities in Kentucky, Indiana, Tennessee and Michigan to observe services offered at these universities. They will be looking at the contracting of services such as bookstore, food service, vending machines, etc. Mr. Howard hopes to have a final draft of information sometime in May.

Athletics will be expanded. In addition to women's basketball, volleyball and softball will be added. In the men's division, golf will be added. The University has been accepted into the NAIA and will compete in basketball under the rules of this association.

Dr. Ewigleben reported that the Ohio Board of Regents will hold their April 8 meeting at Wright State University. The approval of Shawnee State's degree proposals is on the agenda. He has not been asked at this time for any support information on these proposals and feels that they will be approved.

The University plans to contract with a public relations firm to gain greater media coverage to promote the new baccalaureate programs and the University in general. Interviews are being set up with several firms and suggestions for hiring will be brought to the Board. This would be a short term contract at a cost of approximately \$2,500.

COMMITTEE REPORTS

The Finance Committee has not met.

The Educational Policies has not met.

The Building and Grounds Committee will defer their report until Resolution 9-88 is presented.

NEW BUSINESS

Mr. Winters moved and Ms. Riffe seconded a motion to approve Resolution 8-88 employment of Dane Osborne.

Ayes: Mr. Winters, Ms. Riffe, Mr. Thompson, Mr. Ferguson, Mr. Piatt, Mr. Morgan, Mr. Reinhardt, Dr. Carson, Mr. Hyland

Nays: None

Mr. Ferguson, Chairman of the Buildings and Grounds Committee, reported that his committee had met with administrators concerning architects for the Advanced Technology Center and had met with representatives of the architectural firm of Glazer and Associates. He stated that this firm is aware of the needs of Shawnee State and recommends Resolution 9-88 be adopted.

Mr. Ferguson moved and Mr. Piatt seconded a motion to adopt Resolution 9-88.

After discussion, questions and assurance by Dr. Ewigleben that employment of local skilled labor has been promised, the motion was approved.

Ayes: Mr. Ferguson, Mr. Piatt, Mr. Winters, Mr. Thompson, Ms. Riffe, Mr. Reinhardt, Mr. Morgan, Dr. Carson, Mr. Hyland.

Nays: None

Dr. Ewigleben stated that for the construction of the new library local skilled labor will be utilized if there is any way this can be done.

Mr. Piatt moved and Mr. Ferguson seconded a motion to go into executive session for the purpose of discussing personnel.

Ayes: Mr. Piatt, Mr. Ferguson, Mr. Winters, Mr. Thompson, Ms. Riffe,
Mr. Morgan, Mr. Reinhardt, Dr. Carson, Mr. Hyland

Nays: None

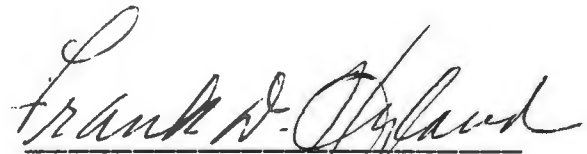
The Board went into executive session at 9:04 P.M.

Mr. Thompson moved and Dr. Carson made a motion to reconvene the regular meeting for adjournment at 10:25 P.M.

Ayes: Mr. Thompson, Dr. Carson, Ms. Riffe, Mr. Reinhardt, Mr. Winters,
Mr. Morgan, Mr. Piatt, Mr. Ferguson, Mr. Hyland

Nays: None

Ayes:


Chairman, Board of Trustees


Secretary, Board of Trustees

RESOLUTION 8-88

The following applicant has been screened, interviewed and recommended by proper University personnel for employment, and Dr. Ewigleben has reviewed the candidate's credentials and approves employment.

Therefore, be it resolved that the Board of Trustees of Shawnee State University authorizes the following individual for employment at the stated yearly salary:

Dane Osborne, B.S. , as Senior Instructor of Physical Therapy	
Class I, Step 10 - 9 month contract	\$23,838
3 month summer	7,945

(Appointment effective Spring Quarter, 1988)

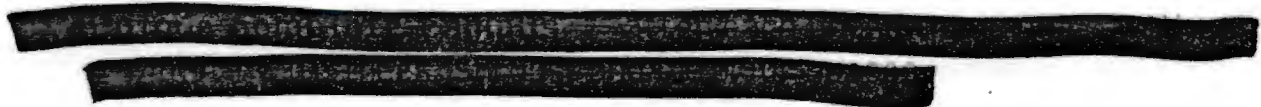
RESOLUTION 9-88

The Board of Trustees of Shawnee State University appoints
Glazer and Associates as architects for the Advanced
Technology Center.

FIVE

PRINCIPAL FEATURES OF THE RIVER OASIS PLAN INCLUDE:

1. **Phaseable** -- the plan can be achieved in a series of **distinct phases** and yet **maintain completeness at each phase** as a functioning campus for its students, faculty and staff.
2. **Incrementable** -- as the campus grows and its development continues it will not be necessary to undo costly features, such as utilities and major landscaping, which were accomplished in previous phases.
3. **Packageable** -- specific building projects can be combined with adjacent campus developments such as a) **open space development** combined with construction of a specific building project, or b) **construction of surface parking combined** with necessary campus drive improvements.
4. **Community identity and service** -- the development of the campus provides benefits to the local community and services to south central Ohio as well as other parts of the State and parts of nearby states as a convenient location for higher education.



5. **Built in growth** -- expansion capabilities are designed to the east with another layer of buildings capable of being built on an eastern axis.

CURRENT 86-87
CAPITAL BILL

		<u>Status</u>
Utility & Renovation	\$ 250,000	100%
Massie Renovation	500,000	100%
Land Acquisition	2,000,000	90%
Campus Planning	300,000	100%
PPB Renovation	210,000	75%
Library	7,500,000	In Design Phase
Advanced Tech	6,800,000	Begin Design Phase
Allied Health	1,000,000	50%
Parking	<u>1,000,000</u>	0%
TOTAL	\$19,560,000	

88-89
CAPITAL BILL

Instructional Equipment	\$ 178,200	
Data Processing Equipment	\$ 56,500	
Second Street Relocation	\$ 500,000	
Basic Building Renovations	\$ 500,000	
Massie Hall Rehabilitation	\$2,000,000	
University Center	\$2,140,000	
Surface Parking	\$ 750,000	500,000
Land Acquisition	<u>\$ 750,000</u>	500,000
TOTAL	\$6,874,700	\$6,374,700

Phase I

1. The first part of the new campus library;
2. An academic building primarily focused on technology instruction;
3. Land acquisition;
4. Parking;
5. Some remodeling in existing buildings.

Total funding is just under \$20 million and this construction will increase the capacity of the campus to 3,000 FTE students. *Phase I requires the*

facilities as they are listed

~~(Plans 5ap-6A)~~

Phase II

1. A fine and performing arts building; ✓
2. The first part of the University Center; ✓
3. Additional land acquisition to round out the future land needs of the campus; ✓
4. An additional academic building;
5. Construction of a physical plant services building;
6. Major renovation in Massie Hall to convert space to other uses; ✓

9. Second Street relocation
and Third Street improvement

7. Construction of a link ✓
between the existing
Natatorium and Activities
Center;
8. Development of the campus ✓
including landscaping,
signage, walkways and
drives.

This additional construction in Phase II will increase campus capacity to 4,000 FTE students and is estimated to cost just over \$29 million in 1987 dollars.

(Map Plan 6B)

Phase III

1. An additional academic building;
2. Construction of the first parking ramp;
3. Renovation in the Business Annex and Commons Building to convert vacated space to new uses;
4. Expansion of the library;
5. Further development of the campus through landscaping, walkways, signage and the like.

Construction in Phase III would increase the campus capacity to 5,000 FTE students and would cost approximately \$21 million.

(Map Plan 6C)

Phase IV

1. An additional academic building;
2. The second parking ramp construction;
3. Completion of the University center in a second phase construction;
4. Further development of campus landscaping and other site amenities.

This phase would bring capacity of the campus to 6,000 FTE students and cost just over \$20 million.

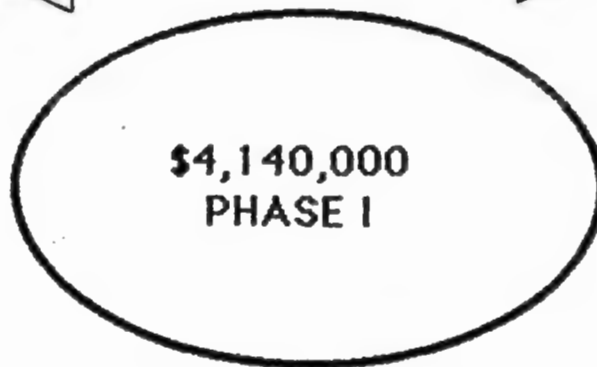
(Map Plan 6D)

UNIVERSITY CENTER

BOND
\$2,000,000



STATE
\$2,140,000



PROJECT SCHEDULE

UNIVERSITY CENTER

STANDARD SCHEDULE

ACCEPTED SCHEDULE

TIME DATE

TIME DATE

Selection of Architect

5/30/88

5/30/88

Contract Negotiation

2 wk

6/24/88

Notice to Proceed

6/14/88

Complete Program

6 wk

8/1/88

4 wk

7/14/88

Preliminary Design

6 wk

9/15/88

4 wk

8/14/88

Review

6 wk

11/1/88

Basic Drawings

12 wk

2/1/89

8 wk

10/14/88

Review

6 wk

3/15/89

12/1/88

Working Drawings

18 wk

8/1/89

12 wk

3/1/89

Review

6 wk

9/15/89

6 wk

4/15/89

Bidding

4 wk

10/15/89

4 wk

5/15/89

Review

4 wk

11/15/89

4 wk

6/15/89

Award

11/16/89

6/20/89

Construction Start

11/19/89

6/24/89

Completion

18 mo

5/19/91

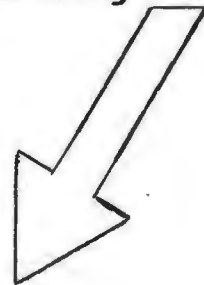
16 mo

10/24/90

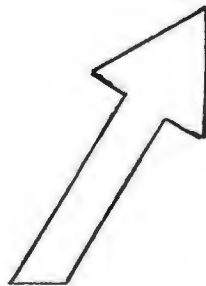
COMBINE PROJECTS

86-87
Parking - \$1,000,000

88-89
Parking - \$750,000



\$2,250,000

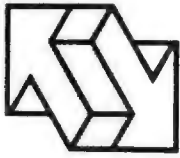


Relocation of
Second Street
\$500,000

OHIO
BOARD
OF
REGENTS

3600 State Office Tower
30 East Broad Street
Columbus, Ohio 43266-0417

Administration: (614) 466-6000
Student Assistance: (614) 466-7420



April 12, 1988

Mr. Frank D. Hyland
Mayor, Village of South Webster
P. O. Box 38
South Webster, Ohio 45682

Dear Mr. Hyland:

I was pleased to see you again last Friday at the Board of Regents' meeting held on the Wright State University campus. I'm pleased too that the Board approved the Shawnee State University baccalaureate programs. Congratulations on this major step toward full operation as Ohio's newest state university.

As I noted at the public meeting, I believe Shawnee carried off this important academic planning very well indeed. It seems to me that President Ewigleben and his associates have chosen well the first offerings of the university. The approach to broad programming in the Humanities, the Social Sciences, and the Natural Sciences is a wise move as you develop faculty resources in new areas of academic activity, and is both academically sound and a good business move. The additional commitment to professional programming in areas of existing technical strength as well as in Business and Education is well devised also.

All told, it seems to me you have chosen well both as regards an attractive early program of offerings for students you hope to attract and the capability of a young university to carry out the early programs at a quality level of which you'll be proud.

Mr. Frank D. Hyland
April 12, 1988
Page Two

I'm please that you received good help from competent consultants, voluntary assistance from other universities which wish you success, and from Jon Tafel of my own staff. I hope you'll tell us from time to time how we can be of assistance to Shawnee State University.

Good luck for a long and successful service to Ohio and its people.

Sincerely,



William B. Coulter
Chancellor

mjk

cc: ✓ President Ewigleben