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April 18, 1988 Meeting Minutes

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AGENDA
Board of Trustees Meeting
Monday, April 18, 1988
7:30 P.M.

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes of the March 21, 1988 Meeting
- D. Approval of Agenda
- E. President's Report
- F. Committee Reports
- G. New Business
 - Resolution - 10-88 Personnel
 - Resolution - 11-88 Continuing Contracts
 - Resolution - 12-88 Approval of Grant Application
- H. Other Business
- I. Adjournment

M I N U T E S
BOARD OF TRUSTEES MEETING
APRIL 18, 1988

The meeting was called to order by Chairman Hyland.

Mr. Hyland digressed from the agenda to share with board members and the audience a letter addressed to him from Dr. William Coulter, Chancellor of the Ohio Board of Regents, congratulating the Board and the University community on approval of programs that move the University closer to full operation as a four year institution.

Mr. Morgan moved and Mr. Ferguson seconded a motion to make this letter a part of the minutes.

Ayes: Mr. Morgan, Mr. Ferguson, Mr. Reinhardt, Dr. Carson, Mr. Winters
Mr. Hyland

Nays: None

ROLL CALL

Members Present: Dr. Carson, Mr. Ferguson, Mr. Morgan, Mr. Reinhardt,
Mr. Winters, Mr. Hyland

Members Absent: Mr. Thompson, Ms. Riffe, Mr. Piatt

APPROVAL OF MINUTES

Mr. Winters moved and Mr. Reinhardt seconded a motion to approve the minutes of the March 21, 1988 meeting.

Ayes: Mr. Winters, Mr. Reinhardt, Mr. Ferguson, Mr. Morgan, Dr. Carson
Mr. Hyland

Nays: None

APPROVAL OF AGENDA

Mr. Ferguson moved and Mr. Winters seconded a motion to approve the agenda.

Ayes: Mr. Ferguson, Mr. Winters, Dr. Carson, Mr. Morgan, Mr. Reinhardt, Mr. Hyland

Nays: None

PRESIDENT'S REPORT

The letter from the Chancellor is most important, and new program approval is significant in the development of the University. The recognition given to Shawnee was well deserved, particularly because program development required an inordinate amount of work on the part of both the professional and clerical staff.

Dr. Ewigleben stated he believes the areas that have been selected are the right mix of liberal arts and technology programs. Recruiting for new faculty is continuing in several areas and is critical to the development of the liberal arts, educational, and engineering technology cores.

Student fee increases will be discussed later and presented for approval at the next board meeting. Enrollment is the most critical problem the University faces. Short term monies are being allocated from the state for development and start up; however, this is short term, and stable or growing enrollment is a must to get the proper share of state appropriations for continuing operation of the University.

It is important that enrollment be up so that classes of adequate size will come together for fall quarter 1988, when the first of the baccalaureate offerings will begin. Dick Howard will speak about recruiting efforts of the Student Services Staff in his report.

Graduation plans are progressing as scheduled. Dr. Elaine Hairston, Vice Chancellor for Academic and Special Programs of the Ohio Board Regents, will be the speaker at the June 17th ceremony.

Dr. Addington reported that faculty recruitment is continuing and that the applications for Dean of Business Administration have been narrowed to three candidates.

Official notification has been received that the Physical Therapist Assistant Program has received accreditation from the American Physical Therapy Association.

A question concerning program approval was asked. Dr. Addington explained that the Manufacturing Engineering Technology program was withdrawn for approval by mutual agreement of the University and the Ohio Board of Regents. The B.S. in Plastics Engineering and B.S. in Electrical/Computer Engineering Technology, B.S. In Business Administration, B.S. in Natural Science, B.A. in English/Humanities, B.A. in Social Sciences and a program for certification for elementary teachers were approved with very few recommendations for change.

Dr. Ewigleben stated there were several reasons for the withdrawal of the Manufacturing Engineering Technology program. The problem that the University faced was that after doing marketing research in high schools in the area, there was little interest in the program since it is entirely new and students had no understanding of what they were being offered. The University associate degree programs in electrical and plastics engineering technology are well know and accepted, which assures us of adequate enrollment. Moreover, the manufacturing concept has not been totally abandoned but will be incorporated into the Plastics Engineering Technology degree program.

Mr. Hawk asked board members to review the Capital Projects report that was given to them and invited them to visit to see the progress that has been accomplished in remodeling Massie Hall for the Teacher Education Wing.

The construction of a Student Center Building as previously reported will require local bonding. John Peck has been appointed as Bond Counsel to the University by the Attorney General's Office. His role is to help secure underwriters for the bonding process. Administrators have met with two underwriting firms: the firm of Seasingood and Mayers and the firm of

Erlich and Bober. The project is moving on schedule, as is the construction of the Allied Health addition to house the physical and occupational therapy two-year programs,

Dan Shields, Department of Administrative Services, has been requested to present a short list to try to expedite the choice of architect for the Student Center Building before July 1.

Glaser and Associates, architects for the Advanced Technology Building, are assembling a team to meet with State Architects to set fees.

The question of a Project Manager for the construction has not been settled. DAS wants a project manager appointed by them to oversee construction projects at Shawnee State. The concept has been scaled down to one person, not a firm. Answering questions concerning the Project Manager, Mr. Hawk stated that funding would come from the University. This person could be local, but he/she would probably be from out of the area. No figure for the cost of this person has been set.

Fosdick and Hilmer Engineering will begin the work on conversion of the coal boilers to gas in October, 1988, to be completed by the next heating season. This project must comply with state, local, and federal regulations.

Dr. Ewigleben stated that suggestions for scaling down land acquisition due to reduction of state funding will be presented to the board next month. Priority recommendations will offered. A meeting of the Finance Committee will be called before the next meeting.

Student fee increase recommendations will be brought to the board at the May meeting. The University wants to keep these fees as low as possible for marketing purposes. Comparison of fee increases at other universities is being made, and increases at other institutions are 6 to 12% (\$50 to \$122 per quarter).

Mr. Howard began his report by speaking to HB 34, requiring the appointment of two students to be non-voting members of the Board of Trustees. Student Services is working with the Student Government to allow the board to complete the process prior to July 1.

Mr. Howard outlined a four point plan for enrollment increase. He stated that spring is the time set to continue recruiting plans in a 15 county area. Staff will continue to talk with junior and senior high school students and non-traditional students (adults, housewives, etc. who want to return to school). One area the Student Services staff will concentrate on is to interest seventh and eighth grade students in seeking higher education. This area is at least 15% behind other areas in the state in students who continue their education beyond high school. Minority, handicapped, and transfer students will be shown that Shawnee State can offer them educational benefits.

Mr. Howard stated that high school counselors are very helpful in recruiting efforts and that the 15 county area is divided among Student Services counselors, so that each school receives personalized service from the University. At Christmas time all high school counselors are invited to lunch and to tour the facilities.

COMMITTEE REPORTS

There were no committee reports.

NEW BUSINESS

Dr. Carson moved and Mr. Reinhardt seconded a motion to adopt Resolution 10-88, hiring of new personnel.

Ayes: Dr. Carson, Mr. Reinhardt, Mr. Morgan, Mr. Ferguson, Mr. Winters,
Mr. Hyland

Nays: None

Mr. Morgan moved and Mr. Ferguson seconded a motion to adopt Resolution 11-88, approving continuing contracts for personnel listed.

Ayes: Mr. Morgan, Mr. Ferguson, Dr. Carson, Mr. Reinhardt, Mr. Winters,
Mr. Hyland.

Nays: None

Mr. Ferguson moved and Mr. Reinhardt seconded a motion to approve application for a matching grant for library equipment, Resolution 12-88.

Ayes: Mr. Ferguson, Mr. Reinhardt, Mr. Winters, Dr. Carson, Mr. Morgan, Mr. Hyland

Nays: None

OTHER BUSINESS

Mr. Hyland recognized the request of Larry Essman, President of Shawnee Education Association to speak to the Board. Mr. Essman stated that Jane Curry, OEA representative was speaking in his place.

Jane Curry introduced herself by stating that she is an employee of OEA and therefore an employee of SEA. She stated that she feels the University has serious problems. Three non renewals without given reasons were a concern, although she admitted that no law or any regulation provided in the SEA contract requires that they be given a reason, she feels they deserve reasons. She asked if the reasons were because faculty members were members of the union, or because they were foreign and did not fit? She feels that the stigma of being released without cause will follow these faculty members. She questions whether or not proper administration evaluation was made of these faculty members. She stated that student evaluations of all were good.

She stated the that SEA wants to know why. Maybe the answer will be given when Fasce goes to SERB; or when Kesh goes to ACLU; or Johnson takes his case to arbitration.

Examples of other problems sighted by Ms. Curry as concerns are five grievances, one unfair labor practice filed against the University and the fact that three long time faculty members have been denied promotion.

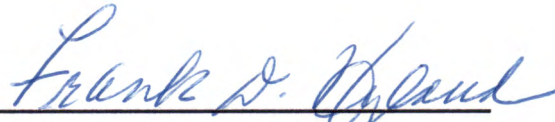
Ms. Curry ended her talk stating that perhaps the University has forgotten what its all about - students and faculty.

ADJOURNMENT

Mr. Winters moved and Mr. Reinhardt seconded a motion to adjourn.

Ayes: Mr. Winters, Mr. Reinhardt, Mr. Morgan, Mr. Ferguson, Dr. Carson,
Mr. Hyland

Nays: None



Chairman, Board of Trustees



Secretary, Board of Trustees

RESOLUTION 10-88

The following applicants have been screened, interviewed and recommended by proper University personnel for employment, and Dr. Ewigleben has reviewed the candidates' credentials and approves employment.

Therefore, be it resolved that the Board of Trustees of Shawnee State University authorizes the following individuals for employment at the stated salary:

Tom Charles, as Director of Transfer Placement/Housing
Coordinator (Beginning July 1, 1988) \$33,500

Arnold Gordenstein as Professor of English
(Nine Month Contract beginning Fall Quarter 1988)
Class IV, Step 9 (Tentative) \$33,885

Tom Bowman, as Senior Instructor in Physical
Education (Nine Month Contract beginning
Fall Quarter 1988) Class 1, Step 2 \$20,331

At the August 17, 1987 Board meeting, (Resolution 24-86), Dr. Richard Cohen was approved for employment as Associate Professor of Philosophy, his contract is to begin Fall Quarter, September, 1988. (Salary adjusted to comply with the S.E.A. contract). Class III, Step 5 \$28,340

RESOLUTION 11-88

Dr. Ewigleben concurs with the recommendation of Dr. Addington, and the Faculty Continuing Review Committee (as per the S.E.A. Agreement), the following faculty be offered continuing contract status:

Julia Basham - Math/Science
Cathy Chaffin - Business
Barbara Edwards - Arts/Humanities
Jim Flavin - Arts/Humanities
Anna Gampp - Associate Degree Nursing
Elizabeth Gowdy - Dental Hygiene
Edward Miner - Social Science
Barbara Mullens - Dental Hygiene
George Trampe - Plastics/Chemical
Mary Lynd - Practical Nursing

Therefore be it resolved that the Board of Trustees of Shawnee State University approves continuing contract for the above named faculty.

RESOLUTION 12-88

A grant proposal has been written to submit to the State Library of Ohio to assist with purchasing of needed equipment for Shawnee State's library. The State Library requires approval by the Board of Trustees to ask for grant funds. This is a matching grant, cost to the University will be \$800.00.

Therefore be it resolved that the Board of Trustees of Shawnee State University approves seeking grant funds for purchase of equipment.