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May 16, 1988 Meeting Minutes

Shawnee State University

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AGENDA
SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES MEETING
MAY 16, 1988
7:30 P.M.

- A. Call to Order
- B. Roll Call
- C. Approval of the April 18, 1988 Minutes
- D. Approval of Agenda
- E. President's Report
- F. Committee Reports
- G. New Business

Grant Approval

Title III Grant, Resolution 13-88

Title IV Grant, Resolution 14-8

Personnel, Resolution 15-88

Commendation to The Open Air, Resolution 16-88

Nomination Procedure for Student Representation to the
Board of Trustees, Resolution 17-88

Project Manager, Advanced Technology Center,
Resolution 18-88

- H. Other Business
- I. Adjournment

MINUTES
BOARD OF TRUSTEES MEETING
MAY 16, 1988

The meeting was called to order by Chairman Hyland.

ROLL CALL

Members Present: Mr. Morgan, Mr. Winters, Mr. Piatt, Mr. Ferguson,
Mr. Reinhardt, Ms. Riffe, Mr. Thompson, Dr. Carson,
Mr. Hyland

Members Absent: None

PRESIDENT'S REPORT

Dr. Ewigleben asked Mr. Howard to begin the report. Mr. Howard stated that the first draft of the Program Statement for the University Center is complete. Revisions have been given to Dr. Gleason and the statement should be finalized for presentation to the Ohio Board of Regents by the end of the month.

Mr. Davidson, Director of Career Planning and Placement, conducted a very successful Job Fair with approximately 65 companies represented to interview students for prospective jobs.

Dr. Addington, admissions personnel, faculty chairpersons, and student services staff members have met with five (5) area high school counselor associations to provide information on the four-year programs as well as other program development.

Mary Beaumont, Director of Minority and Handicapped Programs, conducted a very successful Disability Awareness Week at the University. Under Dr. Ewigleben's and Ms. Beaumont's leadership the University is undertaking a self study to assess accessibility and need for disabled students to be able to attend classes at Shawnee State.

Dr. Addington continued the report to the Board, stating that two federal grants are being sought and approval to apply for these grants will be

requested later in this meeting. Edwina Law and Susan Warsaw have worked on an endowment grant. This grant can earn up to \$500,000 for developing institutions to assist with building endowment monies. Grant money must be matched with non-institutional funds. The Title IV grant is being sought by Dr. Beckett, Director of Developmental Education, for support services for first generation students who need help for them to succeed in their scholastic efforts.

Dr. Kadel, Dean of Allied Health, reported that 100% of the dental hygiene class passed state boards. These students competed with two and four year institution students and out-scored dental students from the Ohio State.

On May 10, a five year review committee from the Department of Vocational Education visited the campus. This team checked four areas - faculty, physical facilities and equipment, placement, and advisory committees. The team was complimentary of all four areas. Dr. Come stated that the few particular issues of concern can and will be corrected. A written report will be submitted to the University by this team.

For the next three meetings administrators and faculty will be asked to report on baccalaureate degree time lines. Dave Todt, Chairman of the Math/Science Division, highlighted the progress in Math/Science.

He stated that a big job for their division is the hiring of new faculty. Curriculum development is also consuming a lot of time since new courses must be in place for next fall. The Math/Science Division is also working with the Ohio Academy of Science to develop a new district, with Shawnee State being host to one of the workshops.

Eleanor Marsh, Chairperson for the Social Science Division, highlighted the time line for her division. Approval of the board to hire Dr. Anthony Dzik will be requested later in this board meeting. Ms. Marsh stated that one of the course areas that Dr. Dzik teaches is the Geography of Life and Death, specializing in medical geography with regard to diseases according to geographical areas. This subject has many possibilities and perhaps will tie into the University's allied health curriculum.

Recruitment of new faculty has been and continues to be a priority of this division. A position in Political Science has been offered to Dr. Stylianos Hadjiyannis. Resumes for positions in Sociology and Economics have been screened and interviews for these positions will be held soon.

Core course development is under way. Mark Mirabello has been selected as Civilization and Literature Coordinator and Ed Miner is to design the Foundations for Social Science course.

Ms. Marsh shared with the board that Physical Education is no longer a part of the Social Science division; these courses have been transferred to the Center for Research and Development in Teaching and Learning.

To build the University Student Center, bonds must be sold. Mr. Hawk shared with the board last meeting information on the bonding process. Abbot Thayer, of Peck Shaffer, Williams, will be bond counsel for Shawnee State. Underwriters firms that have been interviewed are Seasongood and Mayers, Erlich and Bober, and the Ohio Company. Mr. Thayer will meet with the finance committee, and it is anticipated that a resolution will be brought to the board for approval at the next meeting.

Continuing his report Mr. Hawk stated that Community Mutual (health benefit carrier) has announced a 60% raise in the cost of health insurance benefits for the University. The University is looking at options, using the firm of Mercer/Meidinger, benefit consultants, to work with Mr. Hawk to help find a solution.

Mr. Hawk spoke to the Capital Projects report. The state controlling board released money on this date to complete the project of converting the boilers from coal to gas. This project is on schedule and should be finished by heating season next fall. Money was also released to renovate the old city building for use by the Physical Plant department.

Regarding land acquisition, the current biennium funds have been exhausted. Under the new capital budget there will be \$500,000 for land acquisition. This amount was cut by \$250,000, and this cut will dictate properties that will be purchased. Priorities will be set by the finance committee; monies will be spent for property needed to alter the flow of traffic from Second Street to Third Street. Commercial property will not be purchased.

Mr. Taylor's consulting contract will end June 30, 1988, and Neil Hawk will be responsible for land acquisition, with help from the Planning Office. Cherry Poteet, Assistant Attorney General, and Dan Shields, Director of Administrative Services, will meet with the Finance Committee regarding land acquisition. Seventeen pieces of property have been appraised, and the University is waiting for copies of these appraisals. This project is several months behind due to delays by the Dollison appraisal firm in finishing their work.

Mr. Hawk met with Dan Shields, Director of Administrative Services, who is still insisting on the appointment of a project manager for the construction of the Advanced High Technology Center. The cost for a project manager will affect the plans for the center. The cost for a project manager could be \$265,000, and that cost will be reflected in either loss of space or equipment. The administration of Shawnee State University agree that a project manager is not necessary; they feel University personnel are capable of overseeing the project.

Budget hearings are currently being held, with each division defending their budget requests. Bill Decatur stated that a target date for completion of the hearings is June 27. However, while it had been anticipated that the budget would be complete and could be brought to the Board for approval next meeting, Mr. Decatur feels now that budgets will not be ready for approval until the July meeting.

COMMITTEE REPORTS

Dr. Carson, Chairman of the Finance Committee, reported that the committee had met to discuss student fee increases. He shared with the board information concerning fee increases that have been enacted by other universities, increases ranging from 6.3 to 12.3 percent. The matter will be studied and discussed further, and information will be given to the Board at the next meeting. Action by the Board will be recommended at the July meeting. It is anticipated that Shawnee State will maintain the lowest tuition in the state.

There were no other committee reports.

NEW BUSINESS

Dr. Carson moved and Mr. Ferguson seconded a motion to approve Resolution 13-88, a request for a Title III Endowment Challenge Grant.

Ayes: Dr. Carson, Mr. Ferguson, Mr. Morgan, Mr. Reinhardt, Mr. Winters, Ms. Riffe, Mr. Piatt, Mr. Thompson, Mr. Hyland

Nays: None

Mr. Reinhardt moved and Mr. Morgan seconded a motion to approve Resolution 14-88, a request for Title IV Student Services Support Grant.

Ayes: Mr. Reinhardt, Mr. Morgan, Dr. Carson, Mr. Ferguson, Mr. Thompson, Mr. Winters, Ms. Riffe, Mr. Piatt, Mr. Hyland

Nays: None

Mr. Winters moved and Mr. Ferguson seconded a motion to adopt amended Resolution 15-88, personnel matters.

Ayes: Mr. Winters, Mr. Ferguson, Mr. Reinhardt, Mr. Morgan, Dr. Carson, Mr. Thompson, Ms. Riffe, Mr. Piatt, Mr. Hyland

Nays: None

Mr. Thompson moved and Ms. Riffe seconded a motion to adopt Resolution 16-88, commending The Open Air.

Ayes: Mr. Thompson, Ms. Riffe, Mr. Winters, Mr. Ferguson, Mr. Reinhardt, Mr. Morgan, Dr. Carson, Mr. Piatt, Mr. Hyland

Nays: None

The Board of Trustees did not vote on Resolution 17-88, requesting approval for procedures developed by Student Government to choose five students whose names will be submitted to the Governor for his appointment of two students to sit on the Shawnee State Board of Trustees. The Board ask that Student Government reconsider two issues, the first being that only full-time students could be considered for

representation; and the second, that a GPA of 2:0 is too low because Board service could be detrimental to a student who does not perform well academically. Mr. Howard said he would take the concerns of the Board back to Student Government.

Mr. Thompson moved and Mr. Piatt seconded a motion to adopt Resolution 18-88, opposing the assignment of a project manager for constructions of the Advanced Technology Center. After discussion the resolution was amended to read as attached to these minutes.

Ayes: Mr. Thompson, Mr. Piatt, Mr. Morgan, Mr. Ferguson, Ms. Riffe, Mr. Winters, Mr. Reinhardt, Dr. Carson, Mr. Hyland

Nays: None

Ms. Riffe thanked the Board and members of the University community for their expression of sympathy during the recent death of her grandmother.

Mr. Morgan moved and Mr. Reinhardt seconded a motion to go into executive session to discuss legal matters.

Ayes: Mr. Morgan, Mr. Reinhardt, Mr. Piatt, Mr. Thompson, Mr. Ferguson, Ms. Riffe, Mr. Winters, Dr. Carson, Mr. Hyland


Nays: None

The Board went into executive session at 9:15 P.M.

Mr. Winters moved the Board reconvene the regular meeting and to adjourn; the motion was seconded by Ms. Riffe. The meeting reconvened at 10:35 P.M. and was adjourned.

Ayes: Mr. Winters, Ms. Riffe, Mr. Morgan, Mr. Reinhardt, Mr. Thompson, Mr. Ferguson, Dr. Carson, Mr. Piatt, Mr. Hyland

Nays: None


Chairman, Board of Trustees


Secretary, Board of Trustees

RESOLUTION 15-88

The following applicant has been screened, interviewed and recommended by proper University personnel for employment, and Dr. Ewigleben has reviewed the candidate's credentials and approves employment.

Therefore, be it resolved that the Board of Trustees of Shawnee State University authorizes the following individual for employment at the stated salary:

Anthony Dzik, as Assistant Professor of Geography	
Class II, Step 3	\$24,027

Carol Schwope, Instructor in the Occupational Therapy Program, has submitted a letter of resignation to Dr. Kadel, Dean of Allied Health, and Dr. Addington, Provost, who recommends acceptance of her resignation.

On May 31, 1988 Violet Bays, Custodian, will retire after 16 years of service to Shawnee State. The Board of Trustees and the entire University community wishes Ms. Bays the very best in her retirement years.

RESOLUTION 16-88

WHEREAS, The Open Air received a first place rating in national competition sponsored by the American Scholastic Press Association and was "cited for the fine quality of its news writing and reporting," and

WHEREAS, cartoonist Jan Stein received the "Outstanding Cartoon Award" for her cartoon "First Day at SSU," and

WHEREAS, Bev Tadlock, Editor, and her staff have been dedicated to excellence in news reporting, commentary, and editorial opinion writing, and

WHEREAS, all of the above achievements have been under the superb guidance and advisement of Fannie and Alvin Madden/Grider,

NOW THEREFORE, be it resolved that the Board of Trustees of Shawnee State University commends the staff and advisors of The Open Air for a job "well done."

Robert L. Ewigleben
President

Frank D. Hyland, Chairman
Board of Trustees

RESOLUTION 17-88

Legislation has been passed (HB34) by the Ohio Legislature mandating the appointment of two representatives. from the student body to the Board of Trustees

Student Government has met and proposed the qualifications and process attached.

Be it resolved that the Board of Trustees of Shawnee State University approves this entire proposal.

INTRODUCTION: The following process was developed as a result of legislation passed during the 1987-1988 academic year by Ohio lawmakers. It provides for the appointment of two student members to the Board of Trustees of Shawnee State University and must be completed no later than July 1, 1988.

QUALIFICATIONS: Students who wish to be considered for nomination by the Shawnee State University Student Senate to the Board of Trustees must document the following in a letter of application:

1. That they are a full-time student and intend to be a full-time student throughout their appointment. (1-2 years)
2. Their experience in various leadership roles and activities.
3. That they have a 2.00 or better G.P.A. and will maintain a minimum of a 2.00 G.P.A. throughout their appointment.
4. Their reason for wishing to be nominated for the appointment and qualities which they possess which qualifies them for this position.
5. This documentation should be presented at the Student Activities Office, addressed to the Student Senate Sub-Committee on Board of Trustees nominations by the appropriate date and time as specified in the announcement published by Student Senate.

Student Senate Selection Process:

1. Student Senate appoints a selection sub-committee comprised of three student senate members and two students not on student government. No members on this sub-committee can be a nominee for the trustee position.
2. Selection sub-committee advertises in the campus media and local media that letters of application are being accepted for two students to serve on the Shawnee State University Board of Trustees.
3. Letters of application must be completed and returned to the Student Activities office by the date specified.
4. Letters of application will be reviewed and appointments will be made for personal interviews at the discretion of the selection sub-committee.
5. The selection sub-committee will make recommendations to the Shawnee State University Student Senate.
6. The Shawnee State University Senate will select five students from those nominated by the selection sub-committee as the nominees to be sent to the Governor. If any student senate members are nominees, they must abstain from this vote.
7. The Shawnee State University Student Senate will then send the list of the five nominees and appropriate documentation to the Director of Student Activities, who will confirm eligibility and forward to the Governor.

RESOLUTION 18-88

Shawnee State University has met on three occasions with the staff of the Deputy Director of the Division of Public Works to oppose the employment of a Project Manager to supervise the planning and construction of the Advanced Technology Center.

The University feels that between the project architect's staff and the University's well qualified management personnel can carry out all of the work that would be assigned to the Project Manager.

Therefore be it resolved that the Board of Trustees of Shawnee State University opposes the concept and cost of a Project Manager and will encourage the State of Ohio not to impose this requirement for the planning and construction of the Advanced Technology Center.