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Board of Trustees

5-15-1989

January 28, 1985 Meeting Minutes

Shawnee State University

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MINUTES
SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES MEETING
MAY 15, 1989

The meeting was called to order by Chairman Carson.

Roll Call

Members Present: Mr. Ferguson, Mr. Hyland, Mr. Piatt, Mr. Reinhardt, Mr. Thompson, Mr. Allemeier, Ms. Odle, Dr. Carson.

Members Absent: Mr. Winters, Mr. Kaplan, Ms. Riffe

Approval of Minutes

Mr. Reinhardt moved and Mr. Ferguson seconded a motion to approve the minutes of the April 17, 1989 and May 8, 1989 meetings.

Ayes: Mr. Ferguson, Mr. Hyland, Mr. Piatt, Mr. Reinhardt, Mr. Thompson, Dr. Carson

Nays: None

Approval of May 15, 1989 Agenda

Mr. Ferguson moved and Mr. Reinhardt seconded to approve the May 15 agenda.

Ayes: Mr. Ferguson, Mr. Hyland, Mr. Piatt, Mr. Reinhardt, Mr. Thompson, Dr. Carson

Nays: None

President's Report

Dr. Horr reported that the next board meeting will be Friday, June 16 at 3:30 p.m. in the Board Room.

Board Minutes, May 15, 1989

Committee Reports

Buildings and Grounds. Resolution 26-89 on University Housing was presented.

Finance Committee. No Report.

Educational Policies. Mr. Hyland presented the policy on the Use of Tobacco Products to the Board.

Communications Committee. No Report.

Dr. Scott Come represented Dr. A. L. Addington and reported that Dr. Addington had worked with Mr. Gary Gemmer and Mr. Dave Todt in selecting a committee to review the possibilities of obtaining an aviation program at Shawnee State University. The aviation committee members are as follows: Julia Coll, Gary Gulker, Ed Scott, Gene Wilson, Dr. James Kadel and Dr. Addington. The committee will meet on Tuesday, May 23 at 2:00 P.M.. The committee will keep the Board of Trustees up-dated on their findings.

New Business

Mr. Hyland moved and Mr. Thompson seconded a motion to approve Resolution 19-89, Preliminary Proposal for the Bachelor of Applied Science in Health.

Ayes: Mr. Ferguson, Mr. Hyland, Mr. Piatt, Mr. Reinhardt, Mr. Thompson, Dr. Carson

Nays: None

Mr. Ferguson moved and Mr. Reinhardt seconded a motion to approve Resolution 20-89, 1990-1991 Calendar.

Board Minutes, May 15, 1989

Ayes: Mr. Ferguson, Mr. Hyland, Mr. Piatt, Mr. Reinhardt, Mr. Thompson, Dr. Carson

Nays: None

Mr. Ferguson moved and My Hyland seconded a motion to approve Resolution 21-89, Personnel.

Ayes: Mr. Ferguson, Mr. Hyland, Mr. Piatt, Mr. Reinhardt, Mr. Thompson, Dr. Carson

Nays: None

Mr. Thompson moved and Mr. Reinhardt seconded a motion to approve Resolution 22-89, Use of Tobacco Products Policy. This policy will go into effect August 15, 1989.

Ayes: Mr. Ferguson, Mr. Hyland, Mr. Piatt, Mr. Reinhardt, Mr. Thompson, Dr. Carson

Nays: None

Mr. Piatt moved and Mr. Ferguson seconded a motion to approve Resolution 23-89, Faculty Promotions.

Ayes: Mr. Ferguson, Mr. Hyland, Mr. Piatt, Mr. Reinhardt, Mr. Thompson, Dr. Carson

Nays: None

Mr. Thompson moved and Mr. Piatt seconded a motion to approve Resolution 24-89, Commendation of the Women's Softball Team.

Ayes: Mr. Ferguson, Mr. Hyland, Mr. Piatt, Mr. Reinhardt, Mr. Thompson, Dr. Carson

Nays: None

Board Minutes, May 15, 1989

Mr. Piatt moved and Mr. Reinhardt seconded a motion to approve Resolution 25-89, Selling Surplus Periodicals of the Miami Collection.

Ayes: Mr. Ferguson, Mr. Hyland, Mr. Piatt, Mr. Reinhardt, Mr. Thompson, Dr. Carson

Nays: None

Mr. Piatt moved and Mr. Thompson seconded a motion to approve Resolution 26-89, Housing Commission.

Ayes: Mr. Ferguson, Mr. Hyland, Mr. Piatt, Mr. Reinhardt, Mr. Thompson, Dr. Carson

Nays: None

At this time, Dick Hyland made a motion to hire Dr. Clive Veri for President of Shawnee State University. Dr. Veri's contract will commence on July 5, 1989. Mr. Hyland commended the Presidential Search Advisory Committee for their fine work during the selection process. Mr. Ferguson reported that the Board of Trustees unanimously agreed to hire Dr. Veri.

Mr. Hyland moved and Mr. Reinhardt seconded a motion stating that the Shawnee State Board of Trustees unanimously approves hiring Dr. Clive Veri.

Ayes: Mr. Ferguson, Mr. Hyland, Mr. Piatt, Mr. Reinhardt, Mr. Thompson, Dr. Carson

Nays: None

Other Business

Vickie Stacy, CWA President presented the Board of Trustees with a letter she had sent to Mr. Neil Hawk regarding the union's stance on contracting with ServiceMaster.

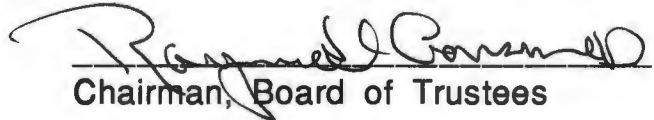
Board Minutes, May 15, 1989

Mr. Steve Midkiff handed out information on student analysis.

Dr. Cay Horr presented to the Board of Trustees a letter which had been submitted by Mr. David Nelson, President of the Student Senate. The information discussed the concerns that students have with the tuition increase.

Adjournment

Mr. Ferguson moved and Mr. Hyland seconded the motion that the meeting be adjourned. The meeting was adjourned by acclamation.



Chairman, Board of Trustees



Secretary, Board of Trustees

AGENDA
SHAWNEE STATE UNIVERSITY
MAY 15, 1989
7:30 P.M.

- A. Call to Order
- B. Roll Call
- C. Approval of April 17, 1989 Board Minutes
Approval of May 8, 1989 Board Minutes
- D. Approval of Agenda
- E. President's Report
- F. Committee Reports
- G. New Business
 - Resolution 19-89 Preliminary Proposal
Bachelor of Applied Science
 - Resolution 20-89 1990-91 Calendar
 - Resolution 21-89 Personnel
 - Resolution 22-89 Policy - Use of Tobacco Products
 - Resolution 23-89 Faculty Promotions
 - Resolution 24-89 Commendation of the Women's Softball
Team
 - Resolution 25-89 Surplus Periodicals from the "Miami
Collection"
- H. Other Business
- I. Adjournment

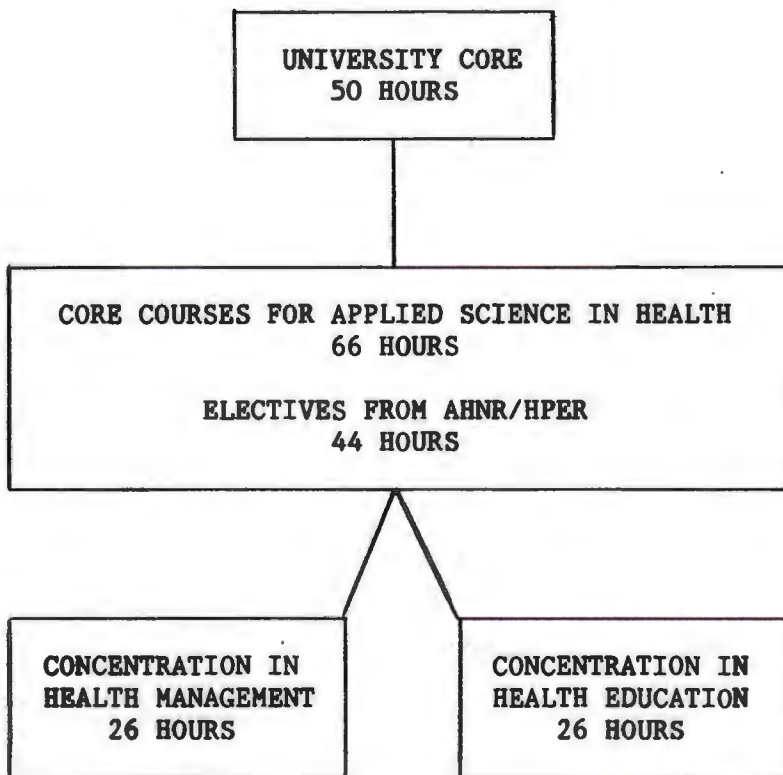
RESOLUTION 19-89

Shawnee State University is continuing to develop four-year degree programs to meet regional and national needs and to serve area graduates who wish to continue their education beyond the associate's degree. All preliminary and final degree proposals are required to go through internal development and review processes before their submission to the president and recommendation to the Board. This preliminary bachelor's degree proposal meets all internal approval requirements, as well as addressing applicable external guidelines.

Therefore, be it resolved that the Shawnee State University Board of Trustees accepts the preliminary proposal for the Bachelor of Applied Science in Health and recommends its submission to the Ohio Board of Regents.

**SHAWNEE STATE UNIVERSITY
SCHOOL OF ALLIED HEALTH AND NURSING**

**BACHELOR OF APPLIED SCIENCE IN HEALTH
Concentration in Health Management
Concentration in Health Education**



PRELIMINARY PROSPECTUS

Area of Specialization: Bachelor of Applied Science in Health

**Concentration in Health Management
Concentration in Health Education**

**School of Allied Health and Nursing
Shawnee State University**

A. INDICATE THE TITLE OF THE PROPOSED PROGRAM AND INDICATE WHETHER IT IS A NEW DEGREE PROGRAM OR THE MODIFICATION OF AN EXISTING PROGRAM.

The program is entitled Bachelor of Applied Science in Health and represents a new baccalaureate degree program within the School of Allied Health and Nursing.

B. STATE THE RATIONALE FOR INITIATING THIS ACTION.

This program represents a response to health care employers, alumni of Allied Health and Nursing associate degree programs, and to students currently enrolled in Allied Health, nursing, physical education and recreation programs at Shawnee State University. These persons have indicated a need for a baccalaureate degree program in health with concentrations available in health management or health education.

This new baccalaureate program would prepare individuals who are currently employed in various health care or recreational services to advance within those occupations. This program would also permit entering freshmen students to directly pursue a baccalaureate degree in health and choose from two concentrations of study and from two areas of electives.

The important issue of improved access for Ohio citizens to higher education will be addressed with this baccalaureate degree proposal. Associate degree graduates in Allied Health, nursing, health, physical education and recreation can enter this baccalaureate program with advanced standing. In addition, this bachelors degree will encourage students to pursue additional degrees at the masters level or in professional schools. Equally important, the design of this baccalaureate degree in Applied Science-Health will incorporate an integrative core of interdisciplinary courses and will also provide for an integrative relationship among the students, faculty, community, and health care-recreation employers.

The health management concentration will prepare students to function in a variety of health management positions in hospitals, health maintenance organizations, physicians groups, governmental organizations, and other health care or recreational facilities.

The health education concentration will prepare students to teach in community and technical colleges, and in health care institutions where patient, staff, and professional continuing education is offered. With some additional courses, students could be certified to teach in a vocational high school.

- C. PROVIDE INFORMATION REGARDING THE RELATIONSHIP OF THE PROPOSED PROGRAM ACTION TO THE OVERALL MISSION OF THE INSTITUTION. INDICATE WHETHER THE PROGRAM IS PART OF AN ONGOING TRADITIONAL MISSION, OR RELATED TO CURRENT STRATEGIES FOR MODIFYING OR REDIRECTING INSTITUTIONAL OBJECTIVES.

The program will be consistent with the new mission of this new university. With the recent change from a state community college to a state university the mission now focuses upon "preparing students for the changing needs of business, industry, education, and society through its diversified degree programs." This program is also consistent with the specific university goal of offering a truly integrated core of knowledge for its baccalaureate degree students. In addition, this program will help to achieve the mission of the School of Allied Health and Nursing: to help meet the health care needs of the Southern Ohio area.

- D. INDICATE THE PROPOSED IMPLEMENTATION DATE FOR THIS ACTION.

The proposed implementation date is Autumn quarter, 1990.

- E. INDICATE THE DEPARTMENT(S) OR OTHER ORGANIZATIONAL UNIT(S) RESPONSIBLE FOR THIS PROGRAM.

The School of Allied Health and Nursing is responsible for this program. All schools and departments within the university are involved in design and instruction of the university core requirements. The School of Business is involved in the instruction of the general business courses required in this program. The Center for Research and Development in Teaching and Learning will be responsible for the concentration courses in health education.

- F. DESCRIBE IN CATALOG STYLE, THE PROGRAM, INCLUDING EACH CONCENTRATION OR OPTION. (IF THIS PROGRAM IS A MODIFICATION OF AN EXISTING PROGRAM, INDICATE THE SPECIFIC CHANGES.)

University Core Requirements	50 hours
Applied Science in Health Core Courses	66 hours
Electives (From the School of Allied Health and Nursing or from The Division of Health, Physical Education, and Recreation)	44 hours
Concentration in Health Management or Concentration in Health Education	26 hours

	186 hours

(See appendix for course descriptions.)

- G. PROVIDE DETAILS REGARDING THE SOURCE OF STUDENTS. PROVIDE ESTIMATES OF THE NUMBERS OF STUDENTS (FTE) EXPECTED TO ENROLL IN THE PROPOSED PROGRAM OVER THE NEXT FOUR-YEAR PERIOD. INDICATE WHETHER THESE WILL BE CURRENT STUDENTS OR NEW STUDENTS, AND HOW MANY ARE ESTIMATED TO BE FULL-TIME AND/OR PART-TIME.**

Students are expected to be drawn from several sources:

1. Students currently enrolled in an associate degree Allied Health or Nursing program are expected to enroll in this baccalaureate degree program. Students currently enrolled in the health, physical education and recreation programs are expected to enroll in this baccalaureate degree program.
2. Employed health professionals from area hospitals, governmental agencies, and private health care agencies are expected to enroll in this baccalaureate degree program.
3. Entering freshmen students will be attracted to Shawnee State University for enrollment into this program.
4. Transfer students from community/technical colleges are expected to enroll in this program.
5. Non-traditional students from area health care agencies who wish to upgrade their knowledge in a specific subject area, but not wishing to pursue a baccalaureate degree, are expected to enroll.

Enrollment of at least 35 (FTE) students are expected initially with a headcount enrollment of 150 students expected over a four-year period. It is anticipated that 80% of the initial enrollment will be graduates of the Allied Health and Nursing programs at Shawnee State University as well as other currently employed health care professionals in the tri-state area of Southern Ohio, Kentucky, and West Virginia.

Initially it is expected that 85% of the students will be part-time to accommodate employment schedules. As the program becomes better known, the amount of full-time students will be expected to increase.

- H. INDICATE THE AVAILABILITY OF OTHER SUCH PROGRAMS WITHIN A FIFTY MILE RADIUS.**

There is no similar program within a fifty mile radius of Portsmouth.

- I. DESCRIBE THE IMPACT THIS PROPOSED PROGRAM WILL HAVE ON FACILITIES, FACULTY, AND SUPPORT SERVICES.**

The initial impact on human and physical facilities is expected to be very minimal. Most course work will be offered in the traditional classroom setting. With the recent addition to the Allied Health building, the extra classroom space will be available. The business, humanities, education, health-physical education and recreation requirements will be met by utilizing the present faculty and the present course inventory at Shawnee State University. Instruction in the health management

concentration and the health education concentration will be met by hiring two additional faculty members. These two faculty positions could be shared with the School of Business Administration and the Center for Research and Development in Teaching and Learning (CRADTAL). In addition, several excellent resource persons (who could serve as part-time instructors) are available in the Portsmouth area. Administrative support and direction of this baccalaureate degree program will be the responsibility of the Dean of Allied Health and Nursing.

Staff support will be supplied by the current secretarial staff for the School of Allied health and Nursing. Budgeting for additional disposable supplies, postage, telephone tolls, etc. will be through the School of Allied Health-Dean's Budget.

Library holdings in the area of general business management and education are adequate. However, additional library resource materials will be necessary for the specialized areas of health management and health education. Some of these additional resource materials will be funded through the supplemental grant to Shawnee State University for its transition to a baccalaureate institution. Other library resources will be included in the proposed budget for this proposal.

J. ESTIMATE TOTAL COSTS, OVER AND ABOVE CURRENT LEVELS OF OPERATION, ASSOCIATED WITH THIS PROPOSED PROGRAM DURING THE NEXT FOUR YEARS.

The primary long-term costs are in faculty personnel. The additional responsibility of program directorship will be assigned to the Dean of Allied Health and Nursing. Faculty members for the areas of health management and health education will be employed prior to the first class offerings in Autumn quarter, 1990.

Start-up costs to develop and implement this new program will include consultant fees, printing and distribution costs for surveys, advisory committee meetings, compiling and writing of the final proposal, and development of the curriculum. Adequate budgets for advertising and recruiting will be necessary.

	1989-90	1990-91	1991-92	1992-93
<u>Personnel</u>				
Two faculty members	Recruitment and relocation \$4,000	\$90,000	\$94,500	\$99,225
 (Shared Appointments)				
#1 - School of Allied Health and Nursing with the School of Business Administration				
#2 - School of Allied Health and Nursing with the Center for Research and Development in Teaching and Learning (CRADTAL)				
Part-time faculty	<u>-0-</u>	<u>7,920</u>	<u>8,426</u>	<u>8,966</u>
	\$4,000	\$97,920	\$102,926	\$108,191

Operating

Advertisement	\$ 500	\$ 500	\$ 250	\$ 250
Consultants	1,500	500	0	0
Advisory Committees	450	300	200	200
Equipment	2,000	500	250	250
Travel	500	2,000	2,000	2,000
Office Expense	250	500	500	500
AV/Library Mater.	5,000	2,500	1,000	500
Instructional Sup.	<u>0</u>	<u>1,000</u>	<u>250</u>	<u>250</u>
	\$10,200	\$ 7,800	\$ 4,450	3,950
TOTALS	\$14,200	\$105,720	\$107,376	\$112,141

The responsibilities of program director will be assigned to the Dean of Allied Health and Nursing.

The salary for the new faculty member represents a nine-month full service contract to include 30% benefits. The faculty appointments will be shared initially with the School of Business Administration and the CRADTAL.

Additional secretarial support services will be provided by the present staff.

The use of consultants and the advisory committee will be most critical in the first two years of the program.

Travel will be necessary for the full-service faculty members and the Dean of Allied Health and Nursing to maintain currency in the subject matter. Advisory committees will be established to provide a working relationship with area health care provider/employers.

This proposed budget will fully support the design, development, and implementation of this program. Additional students could be accommodated into the program without significant increase in faculty and operating budget requirements.

RESOLUTION 20-89

The University calendar has been prepared and reviewed by all affected parties and is recommended for approval by the Interim President:

Therefore, be it resolved that the official calendar for academic year 1990-91 be adopted as presented.

TENTATIVE 1990-1991
ACADEMIC YEAR CALENDAR

SUMMER QUARTER - 1990

April 24 - May 12	Walk-in reg. for Summer
June 15	Last day to pay fees (\$20. late fee after this day); Graduation
	Last day for 100% refund on full term and 1st 5 week session
June 18	Late reg. for Summer Qtr. (\$25.00 if enrolled Spr. Qtr.)
	First day of class-no change orders or withdraws processed
June 21	Last day to add a 5 week course; last day to apply for pass/fail (1st session)
June 25	Last day for 60% refund of instructional fees for 1st 5 week session
July 2	Last day for 80% refund of instructional fees for complete withdrawal from Summer Qtr./full session
July 4	Independence Day - University closed
July 13	Last day of walk-in req. for Fall Qtr.
July 24	Last day to drop a class; last day of 1st 5 wk session
July 25	Finals for 1st 5 wk session Last day for full refund for 2nd 5 wk session
July 26	1st day of 2nd 5 wk session Grades due
July 31	Last day to apply for non-credit
Aug. 1	Last day for 60% refund of instructional fees for complete withdrawal from 2nd 5 week session
Aug. 8	Early reg. for Fall Qtr. Last day to apply for non-credit
Aug. 9	Early reg. for Fall Qtr.
Aug. 30	Qtr. ends; last day to drop a class
Aug. 31	Finals for full qtr. and 2nd 5 wk. session
Sept. 3	Labor Day University closed
Sept. 4	Grades due to Provost Office by noon

FALL QUARTER - 1990

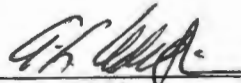
April 24 - July 13	Walk in reg. for Fall
Sept. 11	Last day to pay fees for Fall
Sept. 12	Late Reg.-no change orders or withdraws will be processed
Sept. 14	Last day for 100% refund of instructional fees for complete withdraw from Fall Qtr. session
Sept. 17	1st day of class
Sept. 21	Last day to add a class
Sept. 28	Last day to apply for Fall Qtr. graduation
	Last day for 80% refund of instructional fees for complete withdrawal from Fall Qtr.
	Last day to apply for pass/ fail
Oct. 8	Columbus Day - University open
Oct. 29	Walk-in Reg. opens for Winter
Nov. 2	Last day to apply for non-credit
Nov. 9	Veterans Day observed - University closed
Nov. 21	Walk-in req. for Winter closed
Nov. 22-23	Thanksgiving Holiday University Closed
Nov. 26	Early req. for Winter Qtr.
Nov. 27	Quarter ends
Nov. 28-Dec. 4	Finals
Dec. 4	Last day to apply for Winter Qtr. graduation
Dec. 6	Grades due to Provost Office by noon

WINTER QUARTER 1990-91

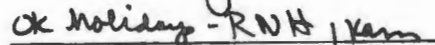
Oct. 29 - Nov. 21	Walk in req. for Winter
Dec. 25-26	Christmas Holiday - University closed
Dec. 28	Last day to pay fees for Winter Quarter Last day for 100% refund for complete withdraw from Winter session
Jan. 1	New Years Day - University closed
Jan. 2	Late Req. for Winter Qtr.; No change orders or withdraws will be processed
Jan. 9	First day of classes
Jan. 14	Last day to add a class
Jan. 15	Martin Luther King Day - University closed
Jan. 16	Last day for 80% refund of instructional fees for complete withdrawal from Winter Qtr.
Jan. 22	Last day to apply for pass/fail
Jan. 31	Walk-in req. for Spr. Qtr. opens Last day to petition for graduation (and participate in June Commencement) for Spring Graduation
Feb. 8	Walk-in req. closes at noon
Feb. 18	President's Day - University open
Feb. 20	Early Req. for Spring Qtr.
Feb. 21	Last day to apply for non-credit
Mar. 12	Quarter ends; last day to drop a class
Mar. 13-19	Finals
Mar. 21	Grades due to Provost Office by noon

SPRING QUARTER - 1991

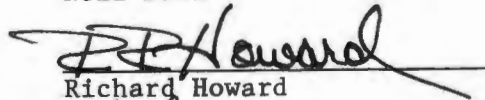
Jan. 22 - Feb. 8	Walk in reg. for Spring
Mar. 27	Last day to pay fees
	Last day for 100% refund for complete withdraw from Spring Quarter
Mar. 28	First Day of classes
	Late Reg.;-no change orders or withdraws will be processed
April 4	Last day to add a class
Apr. 11	Last day for 80% refund of instructional fees for complete withdraw from Spring Qtr.
	Last day to apply for pass/fail
April 25	Walk-in reg. open for Summer and Fall Qtr.
May 10	Walk-in reg. for Summer Classes close
May 15	Last day to apply for non-credit
May 22	Early reg. for Summer classes
May 27	Memorial Day - University closed
June 5	Spring Qtr. ends
June 6-12	Finals
June 13	Graduation Practice Grades due to Provost Office by noon
June 14	Graduation



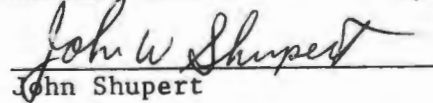
A. L. Addington



Neil Hawk



Richard Howard



John Shupert

RESOLUTION 21-89

The following applicants have been screened, interviewed and recommended by proper University personnel for employment, and Interim President Catherine Horr has reviewed the candidates' credentials and approves their employment:

Therefore, be it resolved that the Board of Trustees of Shawnee State University authorizes the following individuals for employment at the yearly stated salary:

Mr. Timothy A. Thoroughman \$34,107
Construction Manager
(Yearly salary, pro-rated to begin May 16, 1989)

Mr. Thomas E. Wesolowski \$24,000
Director of Public Relations
(Yearly salary, pro-rated to begin May 22, 1989)

RESOLUTION 22-89

In the area of preparation of university Policies, one policy is offered for adoption by the Board of Trustees:

Use of Tobacco Products. This policy will be effective 8/15/89.

The policy is attached and made a part of this resolution.

Therefore, be it resolved that the Board of Trustees of Shawnee State University adopts said policy.



AREA:

POLICY NO.:

PAGE NO.:

1 OF 3

EFFECTIVE DATE:

RECOMMENDED BY:

APPROVED BY:

SUBJECT: USE OF TOBACCO PRODUCTS

Shawnee State University recognizes the need to create and maintain an environmental quality which sustains and enhances the general health and well-being of its students, faculty, staff, and visitors. In so doing, a formidable set of research findings regarding the hazards of tobacco smoke cannot be ignored. The United States Surgeon General has determined that the largest preventable cause of illness and preventable death in the United States is smoking. Over 350,000 Americans per year die unnecessarily as a result of smoking. Research indicates that non-smokers who are exposed to tobacco smoke also are at increased risk.

As part of the university's effort to provide a safe and healthy environment for learning and scholarly endeavors, the following policy provisions shall apply:

I. Non-Smoking Areas

Smoking will not be permitted in the following locations:

- A. University Bookstore
- B. The Student Activities Center
- C. The James Rhodes Sports Center
- D. Classrooms
- E. Auditoriums/Conference Rooms
- F. Laboratories
- G. Elevators
- H. Halls, Stairwells, and Corridors
- I. Restrooms as Designated
- J. Theaters
- K. Word Processing/Computer Areas
- L. Print and Copier Rooms
- M. University Vehicles and Vehicles Rented for Transporting Students and University Personnel
- N. Reception Areas
- Q. Open Office Areas
- P. Libraries
- Q. Areas in which Fire and Safety Hazards Exist
- R. Storage and Design Areas
- S. Lounges
- T. Dining Halls, as designated by appropriate administrators
- U. Any Area not Specifically Designated for Tobacco Use



AREA:

SUBJECT: USE OF TOBACCO PRODUCTS

POLICY NO.:

PAGE NO.:

EFFECTIVE DATE:

RECOMMENDED BY:

APPROVED BY:

2 OF 3

II. Designated Smoking Areas

Designated smoking areas, which will be identified clearly with signs, will be limited to the following locations:

- A. Individual offices which are enclosed by floor to ceiling walls and doors. Occupants of these offices may not use tobacco products in the presence of visitors or students, however. Tobacco use by outside visitors does not imply permission for the use of tobacco products by university personnel.
- B. The present Student Union in the Business Annex, with proper filtration system. (Additional policies will be developed when the new University Center has been completed.)
- C. Student Commons -- Designated Area in Food Services.
- D. Business Annex -- Student Union, with Proper Air Filtration.
- E. Massie Hall -- Public Restrooms on Second and Fourth Floors.
- F. Riffe Technical and Industrial -- Restrooms on Second Floor.
- G. Business and Engineering -- Restrooms on Second Floor.
- H. Allied Health -- Restroom on Second Floor.

III. Smokeless Tobacco Products

Use of smokeless tobacco products such as snuff and chewing tobacco is not permitted in any university building or university owned/rented vehicle.



AREA:

SUBJECT: USE OF TOBACCO PRODUCTS

POLICY NO.:

PAGE NO.:

EFFECTIVE DATE:

RECOMMENDED BY:

APPROVED BY:

3 OF 3

IV. Coordinating Responsibility

A. Communication

The vice presidents and provost will be responsible for communication of this policy to staff and students. The Facilities Department will be charged with posting appropriate signs.

B. Enforcement

Vice presidents, provost, deans, chairpersons, administrative officials and supervisors are generally responsible for the implementation and enforcement of this policy.

In the initial phases of implementing this policy, the students and faculty will play an important role in policy reinforcement. It is the hope of the University, in light of the health issues involved, that most people will comply with this policy out of respect for self and concern for others. However, disputes and complaints in this regard should be referred to the appropriate vice president or provost.

RESOLUTION 23-89

The Promotion Committee has reviewed the packets of all 1989 candidates for faculty promotion per the established guidelines, and

This committee has recommended to Dr. A. L. Addington, Provost, and Catherine Horr, Interim President, the promotions as outlined below.

Drs. A. L. Addington and Catherine Horr recommend to the Board of Trustees the same 1989 faculty promotions:

Now therefore be it resolved, that the Board of Trustees of Shawnee State University hereby approves these promotions and all applicable benefits provided by institutional policy.

Ms. Loretta Jenkins, Business Administration (accounting), to Assistant Professor.

Dr. Mark Mirabello, Social Science (history), to Assistant Professor.

Mr. Lyle B. Smith, Engineering Technologies (plastics engineering technology), to Assistant Professor.

Ms. Cathy Chaffin, Business Administration (secretarial technologies), to Associate Professor.

Mr. Larry Estep, Business Administration (business management), to Associate Professor.

Mr. C. Ray Irwin, Engineering Technologies (electromechanical and electrical and computer technologies), to Associate Professor.

RESOLUTION 24-89

The women's softball team finished the softball season with an excellent record. With a final record of 17 and 6, they were the fourth team selected to participate in the NAIA District 22 Tournament, and placed first in the tournament. This sports program represented Shawnee State University in a manner that fosters pride, is representative of dedication to achievement, and exhibits qualities which are in keeping with the expectations of the university community.

All of the above achievements have been under the direction of Mr. Harry Weinbrecht and the superb coaching of Mrs. Robin Hagen-Smith, as well as her assistant coaches.

Now therefore, be it resolved that the Board of Trustees of Shawnee State University commends the staff and the student athletes for an outstanding season and wishes them much success in the classroom and on the playing field.

RESOLUTION 25-89

Whereas, the Board of Trustees of Trustees of Shawnee State University has heretofore accepted a collection of used periodicals known as the "Miami Collection", as a gift from Miami University, and,

Whereas, the Technical Services Librarian of this University has evaluated said Collection and set aside those volumes which this University desires to retain for its library, and,

Whereas, said Technical Services Librarian has determined that the surplus volumes of periodicals are of no academic value or interest to this University and are of limited extrinsic value, and,

Whereas, the continued expense of further indexing, cataloging and storing such surplus volumes is not economically justified, and,

Whereas, said Technical Services Librarian has, over several months, canvassed dealers in used periodicals to ascertain the market for such surplus periodicals, with limited response,

Now, therefore, be it resolved that the Vice President of Finance of Shawnee State University, ought to be and is hereby authorized and empowered to sell such surplus periodicals on an "as is" basis, for the best price obtainable, the purchaser to assume all costs and expenses of removal and shipment.

RESOLUTION 26-89

Whereas, the Shawnee State University Housing Committee has recommended a plan which involves the expansion of housing to accommodate increased student enrollment from areas beyond commuting distance of the University campus, and

Whereas, this plan involves the development of student housing with design financing, and management to be determined, but with the immediate future need of housing for approximately 200 students being addressed,

Now therefore, be it resolved that the Board of Trustees of Shawnee State University directs the Vice President of Student Services, the Director of Transfer Placement and Housing, the University Housing Commission, and the Housing Committee to proceed with the refinement and implementation of the housing plan.

RESIDENCE HALL CONSTRUCTION RECOMMENDATION

During the course of the past several months, administrators have discussed the housing needs at Shawnee State University. Research included a team visit to four universities in the tri-state area. As a result of this work, a suggested long-range housing plan was developed and this document was discussed by the Ad Hoc Housing Committee in March. A copy of the proposal was sent to Board members for their consideration prior to the March Board meeting. The following summarizes the proposal recommendations.

CONSTRUCTION TIMETABLE

The plan proposed construction of four residence halls. A total of 800 students would be housed in four residence halls with a capacity of 200 students each. It is proposed that a residence hall be constructed in 1991, 1993, 1995, and 1996.

RESIDENCE HALL CONFIGURATION

Present housing needs could be satisfied by construction of one residence hall capable of housing 200 students. The structure should include four floors for residential living and a basement.

ROOM CONFIGURATION

Residence hall rooms and baths should be designed as "suites." Such an arrangement houses students two per room. The rooms serve as both sleeping and study areas. Two adjacent rooms share a connecting bath so that a maximum of four students utilize a given bath facility.

FINANCING OPTIONS

A choice of two financing options are available. First, a private entrepreneur could elect to finance the venture. Second, the University could finance construction through bonds.

MANAGEMENT

The University should manage the entire residence hall operation including both the business and student personnel functions.