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8-21-1989

August 21,1989 Meeting Minutes

Shawnee State University

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MINUTES
SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES MEETING
AUGUST 21, 1989

The meeting was called to order at 7:45 p.m. by Chairman Ray Carson.

Roll Call

Members Present: Mr. Ferguson, Mr. Reinhardt, Ms. Riffe, Ms. Odle, Mr. Winters, Dr. Carson

Members Absent: Mr. Kaplan, Mr. Hyland

Approval of Minutes

Ms. Riffe moved and Mr. Winters seconded a motion to approve the minutes of the July 17, 1989 meeting.

Ayes: Mr. Ferguson, Mr. Reinhardt, Ms. Riffe, Mr. Winters, Dr. Carson

Nays: None

Approval of August 24, 1989 Agenda

Mr. Ferguson moved and Mr. Reinhardt seconded a motion to approve the August 24, 1989 agenda.

Ayes: Mr. Ferguson, Mr. Reinhardt, Ms. Riffe, Mr. Winters, Dr. Carson

Nays: None

President's Report

Dr. Veri stated that he had attended 15 leadership awareness meetings and toured four major industries in the Portsmouth area during his first six weeks at Shawnee State. He said it has been a hectic but enjoyable time.

Dr. Veri acknowledged the hard work of several Shawnee State individuals during the recent Sister Cities Convention. Dr. A.L. Addington, Julia Coll, Harry Weinbrecht, Pete Duncan, and their staffs are especially thanked for making the convention successful.

Dr. Veri then asked Dr. Addington, Neil Hawk and Dick Howard to address the board.

Dr. Addington stated that we are still actively recruiting faculty for full-time positions and also gave an update on the development of the CORE courses (Senior Seminar and Community Service). He asked Dan Evans, Director of Continuing Education, to speak on the Taiwanese Summer Program and the proposed two-year degree program under discussion for 30-60 students from Taiwan. He also stated that the "Governor's Summer Institute" program this summer had 192 participants from all over the state.

Dr. Addington asked Gary Gulker to speak on the proposed Aviation Science Degree program, which is in the process of being developed.

Dr. Veri ask Barb Bradbury, Coordinator of BASICS, to give a brief overview of the program.

Dick Howard gave a report on Student Services and stated that the new gym floor was now completed. He also gave an update on increasing student enrollment for the Fall 1989 quarter. Dr. Richard Moll, an admissions consultant, will be on campus August 29, 30 & 31 to assist Student Services with admissions and recruiting strategies.

Neil Hawk gave a report on facilities issues and discussed the development of an administration training program to address supervisory needs. He stated that we are nearing the completion of computer networking and are updating the current system so all will have access to the mainframe.

Committee Reports

Finance Committee. No report.

Buildings and Grounds. No report,

Educational Policies. No report.

New Business

Dr. Crabtree gave an update on the AIDS and Drug Abuse guidelines for students and asked if it were possible to get approval on the guidelines that were mailed in the Board Letter in order to have the brochure printed for students' arrival for the Fall quarter.

Mr. Winters asked that once the guidelines are approved by the committee, they would not have to be reapproved by the Board.

Mr. Winters moved and Ms. Riffe seconded a motion to approve the guidelines.

Ayes: Mr. Ferguson, Mr. Reinhardt, Ms. Riffe, Mr. Winters, Dr. Carson

Nays: None

Mr. Winters moved and Ms. Riffe seconded a motion to approve Resolution 38-89, Personnel.

Ayes: Mr. Ferguson, Mr. Reinhardt, Ms. Riffe, Mr. Winters, Dr. Carson

Nays: None

Mr. Ferguson moved and Mr. Reinhardt seconded a motion to approve Resolution 39-89, Review of Contracts.

Ayes: Mr. Ferguson, Mr. Reinhardt, Ms. Riffe, Mr. Winters, Dr. Carson

Nays: None

Ms. Riffe moved and Mr. Ferguson seconded a motion to approve Resolution 40-89, BASICS Grant.

Ayes: Mr. Ferguson, Mr. Reinhardt, Ms. Riffe, Mr. Winters, Dr. Carson

Nays: None

Mr. Winters moved and Mr. Ferguson seconded a motion to hold the next Board meeting on Sunday, September 24 at 2:00 p.m. at the Holiday Inn in Chillicothe, Ohio following the Board retreat.

Ayes: Mr. Ferguson, Mr. Reinhardt, Ms. Riffe, Mr. Winters, Dr. Carson

Mr. Winters moved and Ms. Riffe seconded a motion to recess until September 11 at 5:15 p.m.

Ayes: Mr. Ferguson, Mr. Reinhardt, Ms. Riffe, Mr. Winters, Dr. Carson

Other Business

The Board recognized all the SSU hourly employees for 100% participation in the development fund campaign.

The meeting ended, to be resumed at 5:15 p.m. September 11 in the Board Room.

The August 21st Board of Trustees meeting was resumed September 11 in the Board Room.

The meeting was called to order at 5:35 p.m. by Vice-Chairman Reinhardt.

Roll Call:

Members Present: Mr. Hyland, Mr. Kaplan, Ms. Riffe, Mr. Winters, Mr. Reinhardt, Ms. Odle, Mr. Ferguson.

New Business:

Dr. Horr read Resolution 4I-89 on Personnel.

Dr. Carson entered the meeting at 5:45 p.m.

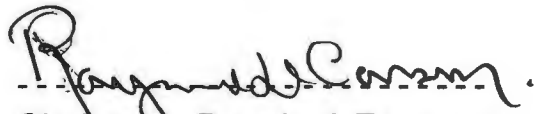
Mr. Hyland moved and Mr. Kaplan seconded a motion to approve Resolution 4I-89, Personnel.

Ayes: Mr. Hyland, Mr. Kaplan, Ms. Riffe, Mr. Winters, Mr. Carson, Mr. Reinhardt

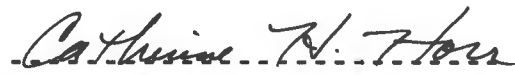
Abstained: Mr. Ferguson

Nays: None

Ms. Riffe moved and Mr. Hyland seconded the motion that the meeting be adjourned. The meeting was adjourned by acclamation.



Chairman, Board of Trustees



Secretary, Board of Trustees

AGENDA
SHAWNEE STATE UNIVERSITY
AUGUST 21, 1989
7:30 P.M.

- A. Call to Order
- B. Roll Call
- C. Approval of July 17, 1989 Board Minutes
- D. Approval of August 21, 1989 Agenda
- E. President's Report
- F. Committee Reports
- G. New Business
 - Resolution 38-89 Personnel
 - Resolution 39-89 Review of Contracts
 - Resolution 40-89 BASICS
- H. Other Business
- I. Adjournment

RESOLUTION 38-89

The following applicants have been screened, interviewed, and recommended by proper University personnel for employment, and Dr. Veri has reviewed the candidates' credentials and approves employment. One position transfer is also recommended.

Therefore, be it resolved that the Board of Trustees of Shawnee State University authorizes the following individuals for employment at the stated salary:

Dr. Kendall D'Andrade Assistant Professor of Philosophy Class IV Step 1	\$30,763
Pamela Kennard Senior Instructor in Dental Hygiene One-year, temporary appointment Class A Step 3	\$19,636
Raymond Moore Assistant Vice President for Business Affairs/Budget Director (Yearly salary to be pro-rated to date of hire)	\$49,678
Zhanbo Yang Senior Instructor in Mathematics Class I Step 4	\$22,909
Stephen R. Gregory Assistant Director of Admissions	\$23,600

Marla Thoroughman \$24,872
Senior Instructor of Medical Technology
Class II, Step 2

Be it further resolved to transfer Dr. Catherine Horr from Assistant to the Provost to Assistant to the President, with no salary change recommended until that position undergoes the same market analysis done for all other University positions.

RESOLUTION 39-89

Review of the contract status for 1989-90 administrative contracts established in Resolution 29-89 shows three revisions are required. Three staff members listed for one-year contracts are eligible and recommended for two-year contracts.

Therefore, be it resolved that the Board of Trustees of Shawnee State University approve issuing two-year contracts, July 1, 1989—June 30, 1991, to

Caroline Clarke, Controller
William A. Hannah, Educational Media Specialist
Virginia Ramey, Director, Special Programs
(Continuing Education)

RESOLUTION 40-89

A grant proposal for repeat funding for the Adult Basic Education Program (BASICS) has been prepared for submission to the Ohio Department of Education. This is a grant, which involves no matching University funds, requires Board approval before submission to the State of Ohio;

Therefore, the Board of Trustees of Shawnee State University approves the submission of this grant.

RESOLUTION 41-89

The following applicants have been screened, interviewed, and recommended by proper University personnel for employment, and Dr. Veri has reviewed the candidates' credentials and approves employment.

Therefore, be it resolved that the Board of Trustees of Shawnee State University authorizes the following individuals for employment at the stated salary:

Barry T. Alcock, Senior Instructor in Education a one-year, full service appointment with option to reapply Class I, Step 7	\$24,872
Candace Chaboudy, Senior Instructor in Education a one-year, full service appointment with option to reapply Class II, Step 2	\$24,872
Dr. Robert Forrey, Associate Professor of English Class IV, Step 8	\$35,345
Dr. Marc Leeds, Assistant Professor of English Class II, Step 5	\$26,836
Mr. Mousa Marouf, Assistant Professor of Mathematics Class II, Step 6	\$27,490
Elizabeth Townsend, Circulation Librarian	\$23,244
Dr. Ted Strickland, Assistant Professor of Psychology a one-year, full service, temporary appointment Class II, Step 5	\$26,836

Orville Ferguson, Jr., Instructor Developmental Education Learning Skills Center a one-year, full service, temporary appointment Class II, Step 11	\$30,763
Jeff Humble, Instructor in Plastics Engineering Technology Class A, Step 3	\$19,636
Mark D. Hazelbaker, Assistant Director of Admission	\$21,084
Marilyn J. Nibert, Administrative Assistant to the Provost	\$20,000