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Board of Trustees

7-14-1994

July 14, 1994 Meeting Minutes

Shawnee State University

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MINUTES
SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES
Special Meeting
July 14, 1994

The meeting was called to order at 4:00 p.m. by Mr. Winters.

Roll Call

Members Present: Mr. Hannah, Mr. Kaplan, Mr. Reynolds,
Mrs. Richards, Ms. Riffe, Mrs. Thatcher,
Mr. Waller, Mr. Winters

Members Absent: Mr. Shkurti (excused)

Approval of July 14, 1994 Agenda

Ms. Riffe moved and Mr. Waller seconded a motion to approve the July 14, 1994 agenda.

Ayes: Mr. Kaplan, Mr. Reynolds, Mrs. Richards, Ms. Riffe,
Mrs. Thatcher, Mr. Waller, Mr. Winters

Nays: None

President's Report

Dr. Veri reported that he would have a recommendation to the Academic Affairs Committee at the August meeting on the reorganization Academic Affairs.

Committee Report**Finance and Facilities Committee, Mr. Tom Reynolds**

Mr. Reynolds moved and Mr. Kaplan seconded a motion to approve Resolution **30-94**, Acquisition of Celeron Square Properties. This resolution, contingent upon the concurrence of the Ohio Board of Regents, authorizes the purchase and the related issuance of debt for the acquisition of the student housing known as Celeron Square at the purchase price established by the appraisal process stipulated in the ground lease agreement.

Discussion followed. Mr. Reynolds stated that the proper procedure has been followed and we have arrived at a purchase price of \$1,260,000. Mr. Winters explained that issuance costs and capitalized interest would result in a debt issue of about \$1,880,000, but not to exceed \$1,975,000. Mr. Winters stated that after this resolution meets our Board's approval, it must be approved by the Ohio Board of Regents.

Mrs. Thatcher asked about the ability of the University undertake this debt and to control Celeron Square. Dr. Veri stated that the bond rates are competitive. There is a problem managing 16 separate units with 8 beds each. We will have to have a full-time resident manager and resident assistants, which have been factored into the expenses. We are in the process of developing guidelines to ensure that the students will be living in a controlled environment.

In a response to request for a history of Celeron Square and the contract with Mr. Goldberg, Dr. Veri stated that SSU was a community college when the contract was entered into and Celeron Square was built. SSU tried to purchase Celeron Square two years ago, but the terms of the contract were not strictly followed and the process ended up in the Franklin County Court of Claims. Since Mr. Goldberg's appraiser was paid for by SSU at Mr. Goldberg's request, the Court of Claims judge directed SSU to follow the procedure exactly as outlined in the Ground Use Agreement, which has been done. Mr. Winters stated that if no action had been taken, they would still have 30-35 years on the contract and no housing could be built by SSU as long as Mr. Goldberg owned Celeron Square.

Dr. Veri stated it was his recollection that an April 1989 Board resolution authorized the building of additional units, 200 the first year and additional units to be built for the next four years on an as-needed basis. A Housing Commission had been established according to Ohio Law to make recommendations regarding housing.

Mrs. Richards asked who made the resolution that more housing would be built. Dr. Veri stated that it was the SSU Board of Trustees in 1989. Mr. Winters stated that if we take the steps to acquire Celeron Square and Mr. Goldberg still refuses to sell, we may have to take him to court. In response to the question of whether or not the Board was bound to the 1989 resolution, Dr. Veri said probably not, especially if the Board passed a different resolution in the future.

Dr. Veri explained the appraisal process that took place. Ms. Riffe asked if we would get the appraisal fee back that we paid two years ago for Mr. Goldberg's appraiser and Dr. Creamer said that we would not.

Ayes: Mr. Kaplan, Mr. Reynolds, Mrs. Richards, Ms. Riffe,
Mrs. Thatcher, Mr. Waller, Mr. Winters

Nays: None

Mr. Reynolds moved and Ms. Riffe seconded a motion to approve Resolution **31-94**, Series B Bond Resolution. This resolution authorizes the University to issue General Receipts Bonds for the purpose of (1) paying a portion or all of the cost of purchasing the Celeron Square Apartments, (2) paying for repair and remodeling costs for such apartments, (3) funding a reserve, (4) capitalizing interest on the Series B Bonds, and (5) paying costs of issuance in connection with the Series B Bonds.

Discussion followed. Dr. Creamer stated that we already have A series bonds that were issued for the University Center and this is a B series bond--general receipts bonds. We are pledging not just the revenue from the dorms but also university tuition and fees. The estimated coupon rate is 6.25% at this time, and the exact rate will be set by the market.

Ms. Riffe asked if this process was unusual for state institutions. Dr. Creamer stated that it is not unusual and that for our size, we are relatively debt free as compared to other institutions.

Mr. Waller asked how the bonding company was chosen. Dr. Creamer stated that because of time restraints, a bidding process was not used, which we legally do not have to bid. Seasongood and Mayer were chosen due to their history with us, and it will be at the same rate that we had four years ago.

Mrs. Thatcher asked if we have a list of approved housing. Dr. Veri stated that we don't have a list of university-approved housing but we have a list of housing to give students who request housing information.

Ayes: Mr. Kaplan, Mr. Reynolds, Mrs. Richards, Ms. Riffe,
Mrs. Thatcher, Mr. Waller, Mr. Winters

Nays: None

Mr. Reynolds moved and Mr. Kaplan seconded a motion to approve Resolution **32-94**, Personnel. This resolution approves the new positions of a full-time Talent Search Program Director and two full-time Counselors; paid sabbatical leave for Shirley Crothers for Fall 1994; hiring of Dr. Robert Mauldin as an Associate Professor, Chemistry and Stephen Harvey as Assistant Professor, Natural Sciences.

Mr. Waller asked if it is a normal procedure to transfer three years of previous credit toward advanced faculty rank and continuing contract. Dr. Veri stated that it was, the selection committee felt it was appropriate and Dr. Bauer concurred.

Ayes: Mr. Kaplan, Mr. Reynolds, Mrs. Richards, Ms. Riffe,
Mrs. Thatcher, Mr. Waller, Mr. Winters

Nays: None

Mr. Reynolds moved and Mrs. Richards seconded a motion to approve Resolution 33-94, Approval of Grants. This resolution approves the submission of a National Science Foundation Grant and the renewal of the Adult Basic and Literacy Education (ABLE) Grant and the Ohio Labor-Management Cooperation Program (OLMCP) Grant.

Mrs. Thatcher asked if the OLMCP was related to the Oh/Ky Labor Management Board. Dr. Veri stated that OLMCP is funded by the Ohio Department of Development and this is the second year of the grant, no match is required by the University. OLMCP coordinates labor management training and they meet regularly.

Ayes: Mr. Kaplan, Mr. Reynolds, Mrs. Richards, Ms. Riffe,
Mrs. Thatcher, Mr. Waller, Mr. Winters

Nays: None

New Business

No new business.

Other Business

No other business.

Executive Session

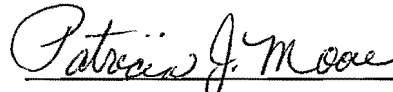
At 4:31 p.m., Mr. Winters stated that an executive session would need to be held to discuss items related to litigation. Mr. Kaplan moved and Ms. Riffe seconded a motion to move into executive session for the purpose of discussing pending litigation with legal counsel (by telephone).

Adjournment

Members returned from executive session at 4:45 p.m. and the meeting was adjourned at 4:47 p.m. by acclamation.



Chairman, Board of Trustees



Acting Secretary, Board of Trustees

AGENDA
SHAWNEE STATE UNIVERSITY
JULY 14, 1994

- A. Call to Order
- B. Roll Call
- C. Approval of July 14, 1994 Agenda
- D. President's Report
- E. Committee Report
 - Finance and Facilities Committee - Mr. Tom Reynolds, Chairperson
 - Resolution 30-94 Acquisition of Celeron Square Properties
 - Resolution 31-94 Series B Bond Resolution
 - Resolution 32-94 Personnel
 - Résolution 33-94 Approval of Grants
- F. New Business
- G. Other Business
- H. Executive Session
- I. Adjournment

RESOLUTION 30-94

**Authorization to Issue Debt for the Acquisition
of the Celeron Square Properties**

WHEREAS, the Board of Trustees of Shawnee State University through Resolution 13-93 authorized the implementation of paragraph 33 of the ground lease agreement between the University and the University Housing Company for the purpose of of purchasing four apartment dwellings located on University property known as Celeron Square; and

WHEREAS, the appraisal process defined in the ground lease agreement has established a purchase price of \$1,260,000 for the properties; and

WHEREAS, Shawnee State University proposes to issue bond anticipation notes or General Receipt bonds in an amount not to exceed \$1,975,000 to finance the acquisition and remodeling of the previously referenced dwellings; and

WHEREAS, Section 84.02 of Am. Sub. H.B. 152 of the 120th General Assembly requires the approval of the Board of Regents for Shawnee State University to contract additional debt to finance the acquisition of student housing on land owned or leased by the University; and

WHEREAS, Section 84.06 of Am. Sub. H.B. 152 of the 120th General Assembly requires that any new pledge of fees to secure bonds or notes by a state-assisted institution of higher education must also be approved by the Ohio Board of Regents; and

WHEREAS, the proposed bond issue complies with the requirements of Section 3345.11 and Section 3345.12 of the Revised Code; and

WHEREAS, the acquisition of the Celeron Square properties, and the related pledge of fees to secure new bonds or notes has been studied by the Shawnee State University Housing Commission and was recommended unanimously to the Board of Trustees of Shawnee State University;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University contingent upon the concurrence of the Ohio Board of Regents approves the pledge of fees by the University in an amount not to exceed \$1,900,000.

BE IT FURTHER RESOLVED, that the Board of Trustees of Shawnee State University contingent upon the concurrence of the Ohio Board of Regents approves the proposed acquisition of the student housing known as Celeron Square by the University at the purchase price established by the appraisal process stipulated in the ground lease agreement.

(July 14, 1994)

RESOLUTION 31-94

WHEREAS, Shawnee State University (herein called the "University"), a state university created and existing under the laws of the State of Ohio, by resolution adopted by the Board of Trustees of the University on October 16, 1989 (herein called the "General Bond Resolution"), and by a Trust Agreement, dated as of November 1, 1989, as supplemented (herein called the "Trust Agreement"), comprised in part of the General Bond Resolution, has provided for the issuance from time to time of General Receipts Bonds of the University, each such issue to be authorized by a Series Resolution, as required by the Trust Agreement, and

WHEREAS, by authority of Sections 3345.11 and 3345.12 of the Ohio Revised Code, the University is authorized to construct auxiliary facilities, as therein defined, to issue its obligations to pay all or part of the costs of such facilities, or to refund obligations previously issued, in accordance with the applicable provisions of Section 3345.12, and to secure said obligations by a pledge of and lien on all or such part of the available receipts of the University (as defined in said Section) as may be provided for in the proceedings authorizing such obligations, excluding moneys raised by taxation and state appropriations; and

WHEREAS, the Board of Trustees of the University has heretofore issued Shawnee State University General Receipts Bonds, Series A, in the original principal amount of \$3,250,000 (herein the "Series A Bonds"), which are presently outstanding in the principal amount of \$2,935,000; and

WHEREAS, it is necessary and desirable to issue General Receipts Bonds under the Trust Agreement in the principal amount not to exceed \$1,975,000, to be designated "Shawnee State University General Receipt Bonds, Series B" (the "Series B Bonds") for the purpose of (i) paying a portion or all of the cost of purchasing the Celeron Square Apartments, (ii) paying for repair and

remodeling costs for such apartments, (iii) funding a reserve, (iv) capitalizing interest on the Series B Bonds, and (v) paying costs of issuance in connection with the Series B Bonds; and

WHEREAS, the Board of Trustees desires to provide for issuance and sale of Shawnee State University General Receipts Bonds, Series B, and for other matters in connection therewith, by the adoption of this Resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF SHAWNEE STATE UNIVERSITY, AS FOLLOWS:

SECTION 1. Definitions and Interpretations. All words and terms defined in Section 1 of the General Bond Resolution and all interpretations therein provided shall have the same meanings, respectively, and be subject to the same interpretations as therein provided where used in this Resolution, unless the context or use clearly indicates another or different meaning or intent, except that this Resolution is sometimes herein called and may be known as the "Series B Resolution," the Bonds authorized by this Resolution are referred to herein and in the Supplemental Trust Agreement hereby authorized as the "Series B Bonds," and the terms "hereof," "hereby," "hereto," "herein," and "hereunder," and similar terms, mean this Resolution.

SECTION 2. Authority. This Resolution is adopted pursuant to the General Bond Resolution, the Trust Agreement, and Chapter 3345 of the Ohio Revised Code (herein the "Act").

SECTION 3. Authorization, Designation and Purpose of Series B Bonds. It is hereby declared to be necessary to, and the Board shall issue, sell and deliver, as provided and authorized herein, not to exceed \$1,975,000 principal amount of General Receipts Bonds, which shall be designated "Shawnee State University General Receipts Bonds, Series B" for the purpose of (i) paying a portion or all of the cost of purchasing the Celeron Square

Apartments, (ii) paying for repair and remodeling costs for such apartments, (iii) funding a reserve, (iv) capitalizing interest on the Series B Bonds, and (v) paying costs of issuance in connection with the Series B Bonds. The proceeds from the sale of the Series B Bonds shall be deposited and allocated as provided in Section 6 hereof.

SECTION 4. Terms and Provisions Applicable to the Series B Bonds.

- (a) Form and Numbering. The Series B Bonds shall be issued in the form of fully registered Bonds and shall be numbered from B-1 upwards.
- (b) Denomination and Dates. The Series B Bonds shall be in the denomination of \$5,000 each or integral multiples thereof, and shall be dated on the date determined by the Vice President of Business Affairs and may be issued in installments (each installment being a part of the Series B Bonds herein authorized). Each Series B Bond shall have only one principal maturity date, except for temporary Bond which may be issued pending preparation of definitive bonds.
- (c) Interest. The Series B Bonds shall bear interest from their respective dates payable semiannually on dates approved by the Vice President of Business Affairs, at the rate or rates per annum approved by the Vice resident of Business Affairs, pursuant to Section 5 hereof.
- (d) Maturities. The Series B Bonds shall mature on June 1 in the years and in the principal amounts in accordance with the maturity schedule approved by the Vice President of Business Affairs, pursuant to Section 5 hereof.
- (e) Redemption Terms and Prices. The Series B Bonds shall be subject to optional and mandatory redemption on such dates and terms as approved by the Vice President of Business Affairs, pursuant to Section 5 hereof. If less than all of the outstanding Series B Bonds are called for redemption at one time, they shall be called in inverse order of the maturities of the Series B Bonds

outstanding. If less than all of the outstanding Series B Bonds of one maturity are to be called, the selection of such Series B Bonds or portions of Series B Bonds of such maturity to be called shall be made by lot in the manner provided in the Trust Agreement. Notice of call for redemption of Series B Bonds shall be given in the manner provided in the Trust Agreement.

- (f) Place of Payment and Paying Agents. The principal, interest and any redemption premium on registered Series B Bonds shall be payable by check or draft, as provided in the Trust Agreement.
- (g) Execution. The Series B Bonds shall be executed in the manner provided in the General Bond Resolution.

SECTION 5. Award and Sale of Series B Bonds. The Series B Bonds shall be awarded and sold to Seasongood & Mayer, Cincinnati, Ohio, in accordance with its offer to purchase which is hereby accepted, provided that the Vice President of Business Affairs, without further action by this Board, shall approve the interest rate or rates and terms on the Series B Bonds and such other provisions of sale relative thereto as shall be necessary to effect the sale and delivery of the Series B Bonds, as evidenced by a certification which shall be made a part of the proceedings relative to the Series B Bonds, and said Vice President of Business Affairs is hereby authorized to enter into a contract of purchase with Seasongood & Mayer (herein sometimes called the "Original Purchaser"), with respect to sale and delivery of said Series B Bonds, incorporating the price for the Series B Bonds and the interest rates per annum and such other terms and provisions of sale relative thereto as shall be necessary to effect the sale and delivery of the Series B Bonds. Each of the officers of this Board or the University, as hereafter authorized, are hereby authorized and directed to take all action necessary and appropriate to effect delivery of the Series B Bonds to the Original Purchaser and application of the proceeds of sale thereof in accordance with the provisions of this Resolution.

SECTION 6. Allocation of Proceeds of Series B Bonds. All of the proceeds from the sale of the Series B Bonds and other lawfully available funds of the University shall be received and receipted for by the Fiscal Officer (as hereafter defined) and shall be deposited and allocated as follows (as more fully detailed in the Letter of Instructions delivered by the University to the Trustee):

- (a) To the Bond Service Account in the General Receipts Bond Service Funds, the portion of such proceeds representing accrued interest or capitalized interest and premium, if any;
- (b) To the Bond Service Reserve Account an amount, as determined by the Vice President of Business Affairs, subject to the limitations and provisions of Sections 103(b)(2) and 148 of the Internal Revenue Code of 1986, as amended, and the regulations prescribed under such Section; and
- (c) To the Construction Account created for the Celeron Square Properties or to such other funds or account as directed by the Fiscal Officer, such amounts to be more fully detailed in the Letter of Instructions delivered by the University to the Trustee.

SECTION 7. Additional Covenants.

- (a) This Board hereby finds and determines that all of the proceeds from the sale of the Series B Bonds will be needed for the purposes set forth in Section 6 hereof. This Board hereby covenants for and on behalf of the University, that it will restrict the use of the proceeds of the Series B Bonds in such manner and to such extent, if any, and take such other actions as may be necessary, in view of reasonable expectations at the time of issuance of the Series B Bonds, so that the Series B Bonds will not constitute obligations the interest on which is subject to federal income taxation or "arbitrage bonds" under Sections 103(b)(2) and 148 of the Internal Code of 1986, as amended, and regulations prescribed under such Sections. The

Fiscal Officer or any other officer of the University having responsibility with respect to issuance of the Series B Bonds is hereby authorized and directed to give an appropriate certificate for inclusion in the transcript of proceedings with respect to the Series B Bonds, setting forth the facts, estimates and reasonable expectations pertinent under said Sections 103(b)(2) and 148 and regulations prescribed under such Sections.

- (b) This Board covenants that it will fix, make, adjust and collect such fees, rates, rentals, charges, and other items of General Receipts during each fiscal year so long as any Series B Bonds are outstanding, as will produce revenues equal to not less than one and one-half times the amounts required in such fiscal year to be paid into the Bond Service Account and the Bond Service Reserve Account with respect to the Series B Bonds.
- (c) This Board covenants that so long as any Series B Bonds are outstanding, it will adopt and enforce such lawful parietal and other rules, with reasonable classifications and appropriate exceptions, as are necessary to assure maximum occupancy and use of its housing, dining and auxiliary facilities, including parking facilities, consistent with the maintenance of the University as an academic community and the economic viability of such facilities.

SECTION 8. Funding of Required Reserve. In accordance with and consistent with Paragraph (21)(i) of Section 7(b) of the General Bond Resolution and the Treasury Regulations, this Board hereby determines that the Required Reserve will be funded to the extent possible upon issuance of the Series B Bonds.

SECTION 9. Supplemental Trust Agreement. The Chairman of the Board of Trustees, the President of the University, the Clerk or Secretary of the Board, and the Vice President of Business Affairs, or any two of them, are authorized and directed to execute, acknowledge and deliver to the

Trustee, in the name of and on behalf of the University, a Supplemental Trust Agreement pursuant to the Trust Agreement and in connection with the issuance of the Series B Bonds, in substantially the form submitted to this Board with such changes therein not substantially adverse to the University as may be permitted by the Act and the Trust Agreement and approved by the officers executing the same on behalf of the University. The approval of such changes, and provided that such changes are not substantially adverse to the University, shall be conclusively evidenced by the execution of such Supplemental Trust Agreement by such officers. In accordance with Section 1 of the General Bond Resolution, the Vice President of Business Affairs is designated for the time being as the chief fiscal officer of the University (the "Fiscal Officer").

SECTION 10. Official Statement. The Fiscal Officer is hereby authorized and directed to execute and deliver an Official Statement with respect to the Series B Bonds for the purpose of making available to potential investors in said Series B Bonds the information therein contained, which describes the interest rates and other terms to be borne by and the price to be paid for the Series B Bonds, and such other information with respect to the University and the Bonds, necessary in the judgment of the Vice President of Business Affairs. The preparation and distribution of the Preliminary Official Statement prepared in connection with the offer and sale of the Series B Bonds is hereby ratified and approved. The Fiscal Officer is also authorized to deem the Preliminary Official Statement and the Official Statement to be in "final form" for purposes and Securities Exchange Commission Rule 15c2(12).

SECTION 11. Open Meetings. This Board hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code.

SECTION 12. Closing Certificates. That the proper and appropriate officers of the Board and of the University, to the extent authorized by law, are hereby authorized to execute and deliver the closing certificates, if any, with such modifications thereto as may be required by the purchasers of the Series B Bonds and approved by special bond counsel as well as such other documents, certificates and statements as may be so required and so approved in connection with sale and delivery of the Series B Bonds.

SECTION 13. These bonds are hereby designated "qualified tax-exempt obligations" for the purpose set forth in Section 265(b)(3) of the Code. The University does not anticipate issuing more than \$10,000,000 of "qualified tax-exempt obligations" during the current calendar year.

SECTION 14. This resolution shall take effect from and after its passage.

(July 14, 1994)

RESOLUTION 32-94

WHEREAS, the University-wide policy "Approval of Personnel Appointments" Board policy no. 5.16 establishes the procedure for the approval of those personnel changes requiring action by the Board of Trustees and for the reporting of other personnel actions to the Board; and

WHEREAS, this policy establishes a procedure for the consolidation of personnel resolutions; and

WHEREAS, all actions in this resolution are in compliance with this policy; and

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University authorized the following positions and appointments and acknowledges the items reported herein:

POSITIONS, APPOINTMENTS, REASSIGNMENTS, AND RESIGNATIONS FOR BOARD ACTION:

Administrative

Director, Talent Search Program, full-time position of newly awarded grant. (The appointment will be to a continuous temporary contract).

Counselor, Talent Search Program, two full-time positions of newly awarded grant. (The appointments will be to continuous temporary contracts).

Faculty

Shirley Crothers, Associate Professor, College of Arts and Sciences, paid sabbatical leave, Fall Quarter 1994, according to the provisions of Article XIX, Section B (3) of the SEA Agreement.

Robert F. Mauldin, PH.D., Rank of Associate Professor, Chemistry, Salary of \$36,200 with benefits, 3 years credit for previous work experience toward continuing contract, effective Fall Quarter 1994.

Stephen J. Harvey, Assistant Professor, Department of Natural Sciences, at a nine-month salary of \$38,760 with benefits, effective Fall Quarter 1994. This position is a renewal of a full-service temporary (one year only) paid from general funds appropriated in the 1994-95 budget.

(July 14, 1994)

Resume Summary

NAME, TITLE, ADDRESS: Robert F. Mauldin, Ph.D.
931 Brannen Road
Statesboro, GA 30458

EDUCATION:

<u>Degree</u>	<u>Academic Major</u>	<u>University</u>	<u>Date Awarded</u>
Ph.D.	Chemistry (Analytical)	University of Tennessee	May, 1990
B.S.	Chemistry	University of Tennessee	May, 1985

CERTIFICATIONS (if any):

EXPERIENCE:

<u>Institution/Agency</u>	<u>Title</u>	<u>Inclusive Dates</u>
Georgia Southern	Assistant Professor	1990-Present
University of Tennessee	Teaching Assistant	1985-1990
University of Tennessee at Martin	Teaching Assistant	1983-1985

HONORS AND AWARDS:

1989	Departmental Outstanding Graduate Teaching Assistant Award (UT)
1988	Departmental Outstanding Graduate Teaching Assistant Award (UT)
1986	Science Alliance Merit Award (UT)
1985	Atlantic Richfield Company Fellowship (UT)
1984	Ernest D. and Fannie G. Hedgecock Scholarship (UTM)
1983	Faculty Women's Club Award (UTM)

ADDITIONAL INFORMATION RELEVANT TO POSITION:

Memberships:

Phi Kappa Phi Honor Society
American Chemical Society
Georgia Academy of Sciences
Who's Who Among American Universities and Colleges

Resumé Summary

NAME, TITLE, ADDRESS: Stephen Harvey
2950 Sherman Road
Portsmouth, OH 45662

EDUCATION:

<u>Degree</u>	<u>Academic Major</u>	<u>University</u>	<u>Date Awarded</u>
Ph.D.	Biological Science	Montana State University	Oct. 1990
M.S.	Biological Science	Montana State University	Aug. 1981
B.S.	Environmental Biology	University of Utah	June 1969
B.S.	Biological Science	Salt Lake City, UT	June 1969

CERTIFICATIONS (if any):

EXPERIENCE:

<u>Institution/Agency</u>	<u>Title</u>	<u>Inclusive Dates</u>
Shawnee State University	Adjunct Faculty	1993-Present
Montana State University	Research Associate Full-time Faculty	1984-89

HONORS AND AWARDS:

ADDITIONAL INFORMATION RELEVANT TO POSITION:

Professional Societies:

British Ecological Society, Sigma Xi Scientific Research Society, Montana Academy of Sciences, Argonomy Society of America

Shawnee State University JUN 22 1994

PLEASE TYPE.

PART A (To be filled out by the faculty member)

Name SHIRLEY EVANS CROTHERS

Teaching Area MUSIC

Period of Leave: (Maximum is one academic year) Start: Month OCT., Day 1, Year 1994
 End: Month DEC., Day 1, Year 1994

Institution and location where classes will be taken, or research will be done, or creative activity will take place: CORNER STONE BRASS & CHORALE TOUR - HEADQUARTERS - FLORISSANT, MISSOURI

I have attached my professional development plan as outlined in Procedure 1 of the University Policy Manual.

Faculty Signature Shirley E. Crothers Date 1/31/94

PART B (To be filled out by the Dean/Chairperson/Director)

Approved

I have attached to this form the information outlined in Procedure 2 of the University Policy Manual.

Disapproved

State Reasons: A good opportunity - We can cover with Adjunct. Shirley is due such a consideration. Cost of Adjunct \$570 for 3hr. class

Dean/Chairperson/Director Signature Joe Holt DM read 2/10/94 Date 2/2/94

PART C (To be filled out by the Faculty Development/Research and Creative Activities Committee)

Approved

Disapproved

State Reasons: The PDC unanimously endorses Mrs. Shirley Crothers' request as this leave will be beneficial to her and to SSU and to SSU's students.

Committee Chairperson's Signature Kathleen Bouhacian Date 06/03/94

PART D (To be filled out by the Provost)

Approved

Disapproved

State Reasons: (see attached)

Provost's Signature [Signature] Date 6/8/94

PART E (To be completed by the President)

Approved in accordance with the attached 7/1 memo from Provost

Disapproved

State Reasons: Approval of this request after the January 1 deadline shall not be precedent setting.

President's Signature Chris Allen Date 7/2/94

RESOLUTION 33-94

National Science Foundation Grant
Adult Basic and Literacy Education (ABLE) Grant
Ohio Labor-Management Cooperation Program (OLMCP) Grant

WHEREAS, the grants listed below and summarized on the attached grant proposals have been reviewed by the appropriate University committees and/or individuals, and are recommended for submission or renewal by the Finance and Facilities Committee;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the submission of the grant listed below.

- o National Science Foundation Grant

BE IT FURTHER RESOLVED that the Board of Trustees of Shawnee State University approves the renewal of the grants listed below.

- o Adult Basic and Literacy Education (ABLE) Grant
- o Ohio Labor-Management Cooperation Program (OLMCP) Grant

(July 14, 1994)

GRANT PROPOSAL SUMMARY

TITLE:

Curricular Linkages Between the Mathematical Sciences and Client Disciplines

GRANT AGENCY

National Science Foundation

PRINCIPAL INVESTIGATOR:

Thomas A. Carnevale, Chairperson
Department of Mathematics

PERCENTAGE OF P.I. TIME DEVOTED TO GRANT:

Thomas Carnevale 25%

PURPOSE:

The goals of this planning project are two-fold:

1. To identify examples of the application of mathematical sciences in other areas of the undergraduate curriculum, and
2. to construct a plan for developing curricular materials whereby these applications can be incorporated into the undergraduate curriculum at Shawnee State University.

CLIENTELE TO BE SERVED:

The project will address itself to the existing undergraduate curriculum at Shawnee State University, Portsmouth, Ohio. However, neighboring institutions will be encouraged and invited to participate in the identification process and in the use of materials which are eventually developed.

RELATIONSHIP TO SSU MISSION:

The project supports interdisciplinary approaches to learning, which is explicitly addressed in SSU's Mission Statement.

OTHER AGENCIES/ORGANIZATIONS PARTICIPATING IN PROJECT:

University of Missouri-Rolla; Ohio State University

BRIEF DESCRIPTION OF HOW PROJECT WILL BE CONDUCTED:

If awarded, the program will receive \$47,000 for a 9-month period beginning September 1, 1994.

BUDGET:

The budget which follows is an estimate of the amounts being requested for the program. The total requested budget is \$47,000, excluding any indirect costs. (SSU does not presently have a negotiated federal indirect cost rate. It will develop and negotiate a rate with NSF if the proposal is funded.) \$12,000 is requested to defray the cost of Dr. Carnevale as project director and principal investigator.

Institutional match and in-kind sources are not a requirement for participation in the project.

<u>Fund Source</u>	<u>Year 1 (9 months, 1994-95)</u>	<u>Year 2</u>	<u>Year 3</u>
Grant	\$47,000	- 0 -	- 0 -
Other (_____)			
University			
In-Kind			
Cash			
TOTALS	\$47,000	- 0 -	- 0 -



STATE OF OHIO
DEPARTMENT OF EDUCATION
WORTHINGTON
43085

"Office of the President"

JUN 21 1994

TED SANDERS
SUPERINTENDENT OF
PUBLIC INSTRUCTION

DARRELL PARKS
DIRECTOR
Division of Vocational and
Career Education
Adult Basic and
Literacy Education Section
933 High Street, Suite 210
(614) 466-5015

June 17, 1994

Clive Veri
President
Shawnee State University
940 Second Street
Portsmouth, Ohio 45662

RE: Project: 063321-AB-S1-95
County: Scioto

Dear Mr. Veri:

The tentative Adult Basic and Literacy Education (ABLE) allocation of funds for your agency for FY'95 is \$70,491.00. The final amount is contingent upon receipt of the federal grant and confirmation of the state appropriation:

Your regional consultant will be contacting you by letter during the next several weeks to outline any necessary changes in your pre-application narrative, budget, assurances, or cover page. Upon receipt of this letter, you will also find enclosed a copy of the application which will be due within three weeks of the date appearing on the letter.

Should you have any questions, please do not hesitate to contact our office at (614) 466-5015.

Sincerely,

James A. Bowling, Assistant Director
Division of Vocational and Career Education

cc: Division of Federal Assistance
Carolyn Gross
File



OHIO DEPARTMENT OF DEVELOPMENT

George V. Voinovich
Governor

Donald E. Jakeway
Director

June 14, 1994

Mr. Gary Gulker
Southwest Ohio Center for
Labor-Management Cooperation
Shawnee State University
940 Second Street
Portsmouth, OH 45662

Dear Mr. Gulker:

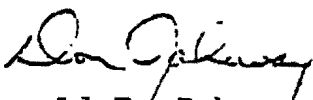
I am pleased to inform you that your organization has been awarded \$100,000.00 from Ohio Labor-Management Cooperation Program (OLMCP) grant funds. These monies will be used to support a Regional Center for the Advancement of Labor-Management Cooperation during Fiscal Year 1995 (July 1, 1994 to June 30, 1995).

The request for funding support by the Centers and Area Labor-Management Committees far exceeded the monies available in the OLMCP budget. Although we are very pleased with the interest in the Ohio Labor-Management Cooperation Program, we must also trust that additional local funding partners will agree to assist in the growth of the program.

Please submit a revised budget by June 24, 1994. It will be reviewed by OLMCP staff prior to processing of any monetary award.

The grant agreement for these funds will be sent under separate cover. If you have any questions, please contact Karen Conrad, Manager, Ohio Labor-Management Cooperation Program, at (614) 466-2718.

Sincerely yours,


Donald E. Jakeway
Director

DEJ:kpc

cc: Joe Robertson
Dney Temple