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January 9, 1995 Executive Committee Meeting

Shawnee State University

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EXECUTIVE COMMITTEE REPORT

January 9, 1995

Room 116, Days Inn, Chillicothe

Members present:

Mr. Tom Reynolds	Chairman
Mr. Jeff Kaplan	Member
Mr. Frank Waller	Member
Mrs. Pat Richards	Member
Dr. Clive Veri	Ex-Officio (non-voting)
Mr. Steve Donohue	Secretary (non-voting)

Others in attendance:

Mr. Jim Hannah	Student Trustee
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Meeting was called to order by the Chairman at 4:05 p.m.

1.0 Amendment to Board Bylaws

Action

Resolution -95 creates changes the Board's Bylaws in order to improve the conduct of Board meetings, and to incorporate other University policies within the Bylaws. Recommended Board Policy Number 1.00 Revised was amended at the meeting to remove paragraph 2.0 (Ethical Standards) as being premature and delete 5.4.5 (Review grievances before they require adjudication beyond the University) to bring the Bylaws into compliance with actual practice. All amendments were unanimously approved. The new Bylaws as amended, with paragraphs renumbered sequentially were unanimously approved and forwarded to the full Board for approval in accordance with paragraph 7.2 of the current Bylaws.

2.0 Evaluation and Compensation of the President

Action and Recommendation to the Board

Resolution -95 concerning the compensation of the President was amended to combine the housing allowance and salary into one dollar amount to be reported as total compensation to the IRS and STRS. The resolution as amended was approved unanimously by the Executive Committee and forwarded to the full Board. The housing allowance and salary were combined in order to meet the intent of the Finance Committee and comply with Ohio Revised Code Section 3307.013 which excludes any incidental benefit such as housing allowances in computing retirement benefits under STRS.

3.0 Criteria for SSU Board of Trustees Appointments

Action

The criteria were approved unanimously by the Executive Committee for consideration by the full Board and recommendation to the Governor.

4.0 Summary of Board Retreat

The President distributed copies of a sample financial report prepared by Dr. Creamer which he is recommending for reporting to the full Board through the Finance and Facilities Committee on a periodic basis to keep them apprised of the financial status of SSU's operations. The Chairman thought the report was good, but wanted input from all members of the Board who should advise Dr. Creamer of any changes they would like in the report. Some of the recommendations of Dr. Janik have been or will be implemented over time, but some are not warranted because the consultant was unaware of all the information and current methods of operations which made his recommendations moot. The President reported that he would develop appropriate ways to keep board members informed on significant SSU events.

5.0 OBR Approval of Baccalaureate Degree Programs

The committee discussed the "special" treatment that SSU seems to receive at OBR whenever new degree programs are forwarded for approval. With the exception of the BS degree in Occupational Therapy, every baccalaureate degree approved for SSU by OBR in the last two years has carried certain contingencies in the approval. No other state universities are given contingent approval in their baccalaureate requests. Some Board members did not see significant damage to SSU, other than wounded pride, and did not think it warranted any formal action. The chairman thought SSU changed a lot of attitudes on the OBR by hosting their meeting at SSU last summer. The committee recommended the President continue discussing this issue with the Chancellor and raise the issue with the Board if the problem is not resolved.

6.0 Personnel Appointments

Action

The committee unanimously approved Resolution 01-95, hiring Marshall Coyle as a senior instructor step 11, College of Engineering Technology; Douglas Darbro, senior instructor step 7, Department of Mathematics; and John Shupert, professor, Department of Mathematics.

The committee received with deep regret the retirement/resignation of Dr. Crabtree from his position as Vice President for Student Affairs. The executive committee forwarded Dr. Crabtree's resignation to the full Board for a resolution recognizing his accomplishments and contributions to SSU and its predecessor institutions over the last 20 years.

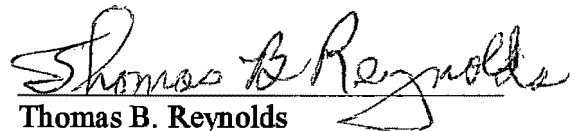
7.0 Receipt of UAS Concerns on the Reinhard Consultation

The committee understood many of the concerns noted by the UAS regarding the manner in which the Reinhard consultation was conducted. However, the Reinhard consultation, with whatever flaws it may have, was only one of several important factors that led to the Board's action on academic reorganization. The other factors included top-heavy management structure for a small university, financial savings resulting from fewer high salaried administrators and staff, and increased efficiency with a flatter organizational structure. Even though the leadership of the SEA, CWA, and UAS were consulted on the design of the study and selection of the consultant, the committee asked the President to take the concerns of the UAS under advisement in future consultations.

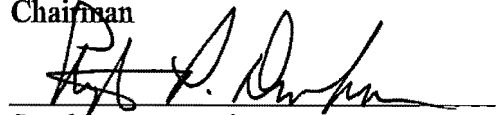
8.0 Change in General Education Program

The President briefed the committee on faculty-recommended changes to the General Education Program which increases the required hours but also increases the flexibility in course substitution. The President reviewed the changes vis-a-vis North Central Association accreditation standards. The new General Education Program will be submitted to the University Senate for action, but the draft was submitted to the committee as requested earlier by the Chair of the Academic Affairs Committee in order to keep the Board informed.

The meeting adjourned at 5:58 p.m.



Thomas B. Reynolds
Chairman



Stephen P. Donohue
Secretary

RESOLUTION 01-95

PERSONNEL

WHEREAS, the University-wide policy "Approval of Personnel Appointments" Board policy No. 5.16 establishes the procedure for approval of those personnel changes requiring action by the Board of Trustees and for the reporting of other personnel actions to the Board; and

WHEREAS, this policy establishes a procedure for the consolidation of personnel resolutions; and

WHEREAS, all actions in this resolution are in compliance with this policy;

THEREFORE BE IT RESOLVED that the Executive Committee of the Board of Trustees of Shawnee State University, acting on behalf of the Board as permitted in Policy 5.16, authorizes the following appointment(s) and acknowledges the items reported herein:

APPOINTMENTS, REASSIGNMENTS, REMOVALS AND RESIGNATIONS FOR BOARD ACTION:

FACULTY

Marshall F. Coyle, Senior Instructor Step 11, College of Engineering Technologies, at a nine-month salary of \$32,651 with benefits, effective April 3, 1995 (pro-rated salary of \$10,883.67).

Douglas G. Darbro, Senior Instructor Step 7, Department of Mathematics, College of Arts & Sciences, at a salary of \$15,436.77; full-time temporary-partial year contract for Winter and Spring quarter 1995, with benefits.

John Shupert, Professor, Department of Mathematics, College of Arts & Sciences, at a salary of \$21,717.42 per SEA Contract Agreement, Article XVIII, Section 7, full-service temporary-partial year contract for Winter and Spring quarter 1995, with benefits.

Eleanor Marsh, Associate Professor, Department of Sociology/Anthropology, paid sick leave for medical care per SEA Contract Agreement, Article XIX, Section I, for Winter quarter 1995.

(January 9, 1995)