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3-13-1995

March 13, 1995 Executive Committee Meeting

Shawnee State University

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EXECUTIVE COMMITTEE REPORT

March 13, 1995

Days Inn, Chillicothe, OH

Members present:

Mr. Tom Reynolds Chairman
Mr. Frank Waller Member
Mrs. Pat Richards Member
Dr. Clive Veri Ex-Officio (non-voting)
Mr. Steve Donohue Secretary (non-voting)

Members absent:

Mr. Jeff Kaplan Member

Others in attendance:

Mr. Jim Hannah Student Trustee
Ms. Lisa Sherman Student Member US Academic Advisory Committee

Meeting was called to order by the Chairman at 4:20 p.m.

1.0 General Education Program

Action

As authorized by the Board of Trustees on February 18, the Committee acted on behalf of the Board and voted unanimously to approve Resolution 12-95, the new General Education Program (GEP). The Chairman was very satisfied with the final program. The President noted that the program had the endorsement of the academic community. There is an amendment process available if the need arises, but the President felt the new program would not require any major changes but may need fine tuning from time to time. Trustee Waller was satisfied that the students had meaningful input to developing the new program. The President noted the clause on page two of the program which provides an option for students under the prior Core Program to petition into the new GEP.

2.0 Personnel Appointments

Action

The Committee unanimously approved Resolution 13-95 concerning the appointment of Dr. Carl Daehler as the new Executive Director of the Center for the Arts, the notification of the resignations of Mr. Kevin Schott and Mr. Bruce Ottens, and the medical leave of Dr. Jack James with temporary appointment of Dr. Ted Strickland as his replacement.

3.0 OBR Contingent Approval of New Degree Programs

Discussion

On Friday, March 10, the President received a written response from the Chancellor explaining the Board of Regents' reasons for granting contingent approval of new baccalaureate degree programs at SSU (Atch 1). Contingencies are not routinely place on new degree programs approved for other state universities. The Chancellor provided two reasons for the contingent approvals: 1.) SSU is a new institution and the campus level review of new programs is by

faculty members who are inexperienced in program development; and 2.) SSU, as a new university, has little clientele experience to use for establishing a need for the new degrees.

4.0 Faculty Appointment and Tenure for Academic Administrators

Recommendation

The Chairman thought the university was at a competitive disadvantage in recruiting future academic administrators because of the lack of tenure and rank for these positions. Other members were concerned about the university being unable to terminate an academic administrator from the university who was no longer productive if a policy were adopted. The President expressed some concerns about the university being able to absorb the salaries of academic administrators who move back to the faculty if the university could not bump existing faculty members. The Committee took no action on this study, and agreed to revisit it after the President discussed the impact of such a policy with the SEA.

5.0 Approval of New Minors and Concentrations

Action

The Committee unanimously approved Resolution 14-95, changing SSU Policy No. 2.08, to permit the approval of new minors and concentrations without requiring Board of Trustees approval unless the new program would require the hiring of new faculty.

6.0 President's Report

The President reported to the committee that the last registration report from the registrar showed 110 more students registered for the Spring Quarter than were registered a year ago at this time, representing a 4.8% increase (2420 vs. 2310 in 1994).

The Executive Committee of the US recommended a change to the SSU mission statement which removes language referring to integrative learning and an interdisciplinary approach to knowledge to bring it in line with the new GEP. This new mission statement will be forwarded to the US for consideration (Atch 2) and then to the Board at its April meeting.

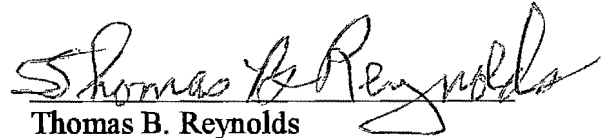
The President sent a letter to the Appalachian delegation to the General Assembly reporting the results of the financial study required by Am. Sub. H.B. No. 152 (1993) and emphasizing the importance of continuing the SSU Special Supplement at a reduced level (Atch 3).

7.0 Approval of Committee Report of Jan 9

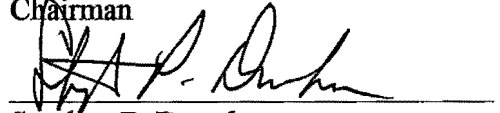
Action

The Committee unanimously approved the draft Committee report of the January 9, 1995, meeting.

The meeting adjourned at 5:45 p.m.



**Thomas B. Reynolds
Chairman**



**Stephen P. Donohue
Secretary**

RESOLUTION 12-95

GENERAL EDUCATION PROGRAM

WHEREAS, the Board of Trustees granted provisional approval of the general education program in Board Resolution 02-95; and

WHEREAS, the Board authorized the Executive Committee to grant final approval of the general education program, if there were no changes to the program as a result of a University Faculty Assembly review; and

WHEREAS, the University Faculty Assembly did not change the general education program;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University grants final approval of the general education program as submitted to the Board of Trustees on February 18, 1995.

RESOLUTION 13-95

PERSONNEL

WHEREAS, the University-wide policy "Approval of Personnel Appointments" Board policy No. 5.16 establishes the procedure for approval of those personnel changes requiring action by the Board of Trustees and for the reporting of other personnel actions to the Board; and

WHEREAS, this policy establishes a procedure for the consolidation of personnel resolutions; and

WHEREAS, all actions in this resolution are in compliance with this policy;

THEREFORE BE IT RESOLVED that the Executive Committee of the Board of Trustees of Shawnee State University, acting on behalf of the Board as permitted in Policy 5.16, authorizes the following appointment(s) and acknowledges the items reported herein:

APPOINTMENTS, REASSIGNMENTS, REMOVALS AND RESIGNATIONS
FOR BOARD ACTION:

FACULTY

Kevin C. Schott, Assistant Professor, College of Engineering Technology, resignation effective February 22, 1995.

Jack James, Professor, Department of Psychology/Sociology, paid sick leave for medical care February 15 - April 12, 1995, in accordance with SEA Contract of Agreement, Article XIX, Section 1.

Ted Strickland, Assistant Professor, Department of Psychology, full-time temporary partial quarter, effective February 21, 1995 for four weeks for total compensation of \$3104.21 (vice Jack James).

ADMINISTRATORS

Bruce Ottens, Director of Academic Computing, resignation effective June 30, 1995.

Carl Daehler, Executive Director of the Center for the Arts, appointment effective March 13, 1995, with the conditions stated in the President's appointment letter, annual salary \$44,800.

RESUME SUMMARY

NAME, TITLE, ADDRESS:

Dr. Carl Daehler
Executive Director, Center for the Arts
1124 Birk Avenue
Ann Arbor, MI 48103

EDUCATION:

<u>Degree</u>	<u>Academic Major</u>	<u>University</u>	<u>Date Awarded</u>
Doctorate	Musical Arts Music	Michigan Hochschule fur Musik and Darstellende Kunst	1979 1975
Master	Music Education	Michigan	1971
Bachelor	Music Education Business minor	Michigan	1970

EXPERIENCE:

<u>Institution/Agency</u>	<u>Title</u>	<u>Inclusive Dates</u>
Silent Film Concerts	Guest and Touring Conductor	1981-present
Systec Computers	Chief Financial Officer and Operations Director	1989-1991
Ann Arbor Chamber Orchestra	Manager	1978-1989
Haydn Festival of the Arts	Executive and Arts Director	1982-1987
Michigan Theater	Governing Board and President	1980-1984
Greenhills School	Director of Music	1979-1982
University of Michigan	Interim Instructor	1975-1976
Eastern Kentucky University	Instructor	1972-1974
University of Massachusetts	Assistant Director of Bands	1971-1972
Reynolds & Co., CPA	Staff Accountant	1969

HONORS AND AWARDS:

Member of Conductor's Guild
Member of American Symphony Orchestra League

ADDITIONAL INFORMATION RELEVANT TO POSITION:

Ohio Arts Council, On-site evaluator and grants panel member, 1993-1996
Michigan Council for the Arts, On-site evaluator and grants panel member,
1985-1988
Association of Michigan Arts Councils, State elected board member,
1982-1984
Washtenaw Council for the Arts, Board member, 1980-1982

Rec'd

MAR 6 1995

MEMO

in Personnel

DATE: 3.1.95
TO: David Creamer, Vice President for Business Affairs
FROM: Bruce Ottens, Assistant Director University Information Services
SUBJECT: Resignation

BDO

Effective June 30, 1995 I will be resigning from the University Information Services (UIS) Assistant Director position at Shawnee State University.

I appreciate the many opportunities provided by Shawnee over the last five (5) years for professional growth. Shawnee has been a positive employment/career experience.

The significant salary reduction that occurred July 1, 1993 was the major factor leading to my decision to leave Shawnee.

cc: M. McClintock, Director, UIS

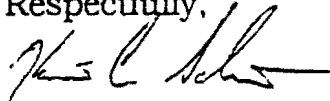
OFFICE of PROVOST

Dr. Kadel

FEB 22 1995

I am resigning my position effective Wednesday, February 22, 1995.

Respectfully,



Kevin C. Schott
Assistant Professor

Received Tuesday, FEB 21, 1995.



BAL K. BANSAL, M.D.
SUITE 101, BUILDING #3
ST. CHRISTOPHER DRIVE
ASHLAND, KENTUCKY 41101

DISABILITY CERTIFICATE

Date 2-17-95

NAME Jack James

ADDRESS _____

EMPLOYER _____

To whom it may concern:

This is to certify that the above patient was under my professional care from 2-15-95 to 4-12-95 inclusive, and was totally incapacitated during this time.

This is to further certify that the above patient has now recovered sufficiently to be able to return to ^{light} regular work duties on _____

Restrictions: _____

for Dr. Bal K Bansal

RESOLUTION 14-95

APPROVAL OF NEW ACADEMIC MINORS AND CONCENTRATIONS

WHEREAS, the University Senate approved resolution #01094 recommending that the Board of Trustees only approve new minors and concentrations if it requires the hiring of additional faculty; and

WHEREAS, the President has recommended the Board of Trustees approve this policy; and

WHEREAS, the Board of Trustees desires to remove unnecessary levels of review on these academic programs;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the following addition to Policy No. 2.08 (ACADEMIC PROGRAM REVIEW):

3.3.4 New Academic Minors and Concentrations

New academic minors and concentrations which require the hiring of additional faculty must be approved by the Board of Trustees. All other academic minors and concentrations will be forwarded to the Board of Trustees for informational purposes only.