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January 12, 1998 Executive Committee Meeting

Shawnee State University

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EXECUTIVE COMMITTEE REPORT

January 12, 1998

4:00 p.m., Founders Room, University Center

Members present:

Mr. Frank Waller Chairman
Mr. George Clayton Member
Mrs. Pat Richards Member
Mr. Tom Reynolds Member

Dr. Clive Veri Ex-Officio (non-voting)
Mr. Steve Donohue Secretary (non-voting)

Others present:

Ms. Susan Warsaw Director of Development
Dr. Jerry Holt Dean of College of Arts and Sciences

Meeting was called to order by the Chairman at 4:05 p.m.

1.0 Minutes and Certification of compliance with RC 121.22(F)

The Secretary confirmed compliance with RC 121.22(F). Ms. Richards moved and Mr. Reynolds seconded approval of the minutes from the 12/11/97 meeting of the Committee. Without discussion the Committee unanimously approved the minutes.

Without objection from any committee members the Chairman requested Ms. Warsaw address the committee out of order from the agenda.

2.0 President's Ball**Discussion**

Susan Warsaw discussed the upcoming President's Ball scheduled for Saturday, May 16, 1998. She requested the Board act as the hosts of the event and use it as a ceremony for the University and the Community to say farewell to Clive and Jean. The Committee members were agreeable, and discussed various options as to location and format. The Chairman indicated he would discuss it further with other Board members and get back to Ms. Warsaw with the Board's recommendation.

First draft of Executive Committee minutes read and approved by the Chair for distribution and comment by the Board of Trustees only. This is not an official record until approved by the Executive Committee.



Frank Waller, Chair

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January 12, 1998
4:00 p.m., Founders Room, University Center

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Mr. Frank Waller	Chairman
Mr. George Clayton	Member
Mrs. Pat Richards	Member
Mr. Tom Reynolds	Member

Dr. Clive Veri	Ex-Officio (non-voting)
Mr. Steve Donohue	Secretary (non-voting)

Others present:

Ms. Susan Warsaw	Director of Development
Dr. Jerry Holt	Dean of College of Arts and Sciences

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Frank Waller, Chair

3.0 Update on Student Complaint

Discussion

The Chairman, without objection from any committee members, requested Dean Holt address the committee with regard to the status of his investigation of the student's complaint at the last Board meeting about the graphics art program. Dean Holt advised the Committee that he had interviewed five students, the complainant, and Mr. Stead. In summary, Dean Holt felt that Mr. Stead had given the impression to students that a degree program in computer graphics or a similar type of program was "in the works." In fact, no new program proposal has ever been submitted by Mr. Stead. The Dean was concerned about overstating the interest in a new art program, because many of the students who signed the petition in support of Ms. Turner's complaint were not degree seeking students. The Dean was concerned about initiating a new program without a demonstrated demand from degree seeking students which would make it financially viable and because the faculty had not recommended the program through the normal procedures.

The President emphasized to the Committee and the Dean that it is very difficult to determine who the real degree-committed art students are, since it is not uncommon for casual students to sign up for interesting art classes, and in classes with limited computers or art stations, the casual students may close out the degree-committed students. The President advised that the University must be committed to its full time students first and then fill in vacant work stations with casual students.

Several Trustees expressed the view that if the customers (students) want a computer/graphic art degree, and the University can accommodate them with little down side risk, then the University should try it. None of the Trustees wanted the normal approval processes bypassed, but they were interested in trying out a new program demanded by students and promised by a faculty member.

The Committee was advised that the new collective bargaining agreement with the SEA permits conditional faculty contracts for up to four years (see Article XX, Section 5., pg 20-2). If the Provost was satisfied with a new degree proposal from Mr. Stead as recommended by the faculty, he could recommend the hire of a new faculty member with a condition that the new computer/graphic art program have at least X degree seeking students as of the 15th day of the Fall quarter after year 1, Y degree seeking students after year 2, etc., or some other objective measurement of financial viability.

The Committee suggested the Dean draft a letter to the student addressing her complaint and the proposed solution without setting a precedent for reactionary degree approval or faculty hiring.

4.0 Appointment to SSUDF Board

Action

Mr. Clayton moved and Ms. Richards seconded Resolution **01-98** appointing Ms. Moore as the SSU Alumni Association representative to the SSUDF Board for a three year term. Without discussion the committee unanimously approved the resolution.

5.0 Ratification of Presidential Terminal Contract

Action

Mr. Reynolds moved and Ms. Richards seconded Resolution 02-98 approving the terminal contract for the President. Legal Counsel advised the Board that the terminal contract met the parameters in the Board's retirement resolution 57-97, and its terms canceled the existing thirty month rolling contract. In all other respects the contract was legally sufficient. Mr. Reynolds noted that the terminal contract appeared somewhat legalistic and complex but understood that it was necessary because of the thirty month rolling contract. The Committee unanimously approved Resolution 02-98.

6.0 Move to Semesters

Discussion

The President briefed the Committee on the history of SSU's study of the move from the quarter to the semester system. One study a few years ago, co-chaired by an economist, recommended the semester system because it would save up to \$1million annually. The most recent study estimated the move to semesters would save \$100K to \$400K annually. Dr. Creamer had recommended the change to semesters. The President initially demurred to making any major policy decisions after announcing his retirement, but he was petitioned by the President's Advisory Council to recommend to the Board of Trustees to start the conversion of the academic calendar from the quarter to the semester system. The President is 95% certain the University should and could move to the semester system by the Fall of 2000. Mr. Reynolds was concerned about the affect on the Health Science programs and SSU's relationship with OU which, the media reported, recently rejected a move to the semester system. Mr. Reynolds and Mr. Waller asked the President to give the Board a summary of the pros and cons in moving to the semester system at the April meeting of the Board.

7.0 Status of Presidential Search

Information

Mr. Donohue, Coordinator for the Presidential Search Advisory Committee, briefed the Committee on the status of the search. The PSAC held their first meeting on January 7, 1998, and reviewed bids from search consultants. The Committee members unanimously recommended Academic Search as their first choice, which also happened to be the lowest bidder. The consultant in that firm who will be assigned to SSU for the search is Dr. Ron Stead who will be visiting the campus the week of January 20. The next meeting for the PSAC is scheduled for January 20 at 4:00 p.m. in the Homer Selby Board room of the Clark Memorial Library.

8.0 Board Representation at Future Meetings

Discussion

The Committee members discussed the upcoming meetings. The President recommended trustees try to make the conference in Nashville (April 18-21) because of its close proximity to Portsmouth and the valuable information most Trustees feel they get from attending AGB conferences. The President also recommended every trustee attend the Board of

Regents' trustee meeting (March 18-19) because it would be their first chance to meet the new Chancellor, Mr. Roderick Chu. The President also recommended that the Board postpone its Spring '98 retreat until sometime after the new president was hired, probably November 1998 or later.

9.0 Winter Quarter Registration

Information

The President noted the trend in Winter Quarter registration was positive, but advised caution in using the numbers until the 14 day (1/16/98) figures were in. If SSU has an increase in winter-to-winter registrations, it would mean significant enrollment growth because Winter enrollments are typically less than Fall enrollments here and elsewhere.

10. Faculty Optional Contracts

Information

The Committee noted the 10 faculty members, all from the College of Arts and Sciences, who elected the optional contract under the new collective bargaining agreement.

The meeting adjourned at 5:52 p.m.

RESOLUTION 01-98

SHAWNEE STATE UNIVERSITY DEVELOPMENT FOUNDATION MEMBER

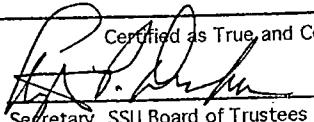
WHEREAS, as sole member of the Shawnee State University Development Foundation, the Board of Trustees of Shawnee State University must ratify Foundation policies and members; and

WHEREAS, the Shawnee State University Development Foundation has followed those policies and procedures in the selection of the Board members being recommended to the Board of Trustees;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University ratifies the appointment of the following member to the Development Foundation Board:

Patricia Moore

January 12, 1998

Certified as True, and Correct	
	2/9/98
Secretary, SSU Board of Trustees	Date

RESOLUTION 02-98

PRESIDENTIAL RETIREMENT CONTRACT

WHEREAS Dr. Clive C. Veri has served with great distinction as President of Shawnee State University since July 1, 1989; and

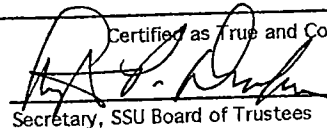
WHEREAS Dr. Veri has requested to be relieved from the current contract between the President and the Board of Trustees on, or before, June 30, 1998; and

WHEREAS the Board of Trustees approved the conditions of Dr. Veri's retirement subject to his approval by Resolution 57-97; and

WHEREAS the Chairman of the Board of Trustees and the President executed a terminal contract implementing the Board's conditions of retirement which is acceptable to the President;

THEREFORE BE IT RESOLVED that the Executive Committee of the Board of Trustees ratifies the President's employment contract executed by the Chairman of the Board and the President effective January 1, 1998.

(January 12, 1998)

Certified as True and Correct	
	2/9/98
Secretary, SSU Board of Trustees	Date