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Board of Trustees

8-11-1995

August 11, 1995 Meeting Minutes

Shawnee State University

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MINUTES
SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES
August 11, 1995

The meeting was called to order at 1:20 p.m. by Mr. Reynolds.

Mr. Reynolds recognized the attendance of our Trustee Emeriti, Mr. Hyland and Mr. Ferguson.

Roll Call

Members Present: Mr. Hannah, Mr. Reynolds, Mrs. Richards,
Mr. Shkurti, Mr. Winters, Mr. Kaplan, Mr. Clayton,
Mr. Saul, Mr. Waller

Members Absent: Ms. Riffe, Mrs. Thatcher

Approval of August 11, 1995 Agenda

Ayes: Mr. Reynolds, Mrs. Richards, Mr. Shkurti, Mr. Winters,
Mr. Kaplan, Mr. Waller, Mr. Clayton

Nays: None

Approval of June 9, 1995. Minutes

Ayes: Mr. Reynolds, Mrs. Richards, Mr. Shkurti, Mr. Winters,
Mr. Kaplan, Mr. Waller, Mr. Clayton

Nays: None

President's Report

Dr. Veri reported on the status of the North Central Association of Colleges and Schools visit of May 8-9, 1995, which focused on the issues of finance, governance, new degree programs, and assessing student learning outcomes. SSU will need to show evidence that assessment is included in the development of new degree programs and assessment of student learning outcomes to improve the institution and meet the mission. Dr. Veri stated that Ginny Hamilton is leading the development of an assessment policy, which the Board should receive through normal governance channels no later than its December 8 meeting.

Dr. Veri reported that he is working with Carl Hilgarth in planning a convocation on September 19 at 4 p.m. in the Flohr Lecture Hall to focus on the issues of admissions, retention, and assessment. Dr. Veri invited Board members to attend the convocation.

Dr. Veri said he was extraordinarily pleased to report that we have a donor, who wishes to remain anonymous for now, to fund the purchase of the planetarium equipment, at a level of \$100,000 per year for the next five years. Dr. Veri stated that, along with Mr. Reynolds and Jeff Bauer, he traveled to Aiken, South Carolina, to see the Digistar II star projection equipment, one of only three in the world. This is the system that Dr. Bauer has recommended for purchase and will not only allow us to show the stars, but will also allow faculty to teach many other subjects, including spherical trigonometry, on the three-dimensional dome screen. Dr. Veri expressed his thanks to Mr. Reynolds and a local attorney for helping secure this donation.

Committee Reports

Academic Affairs Committee, Mr. Jeff Kaplan, Chairperson

Mr. Kaplan moved and Mr. Winters seconded a motion to approve Resolution 42-95, Approval of Program Review, Department of Social Sciences, and a conditional approval of the Bachelor of Science in Social Science degree with a report made by the end of fall quarter addressing the following external review concerns: improvement of the advising system; development of a new mission statement that includes the concerns for career preparation; a formal recommendation on a social work/sociology degree; implementation of assessment procedure guidelines; and a complete review of current psychology offerings to address concerns cited in the report.

Ayes: Mr. Reynolds, Mrs. Richards, Mr. Shkurti, Mr. Winters,
Mr. Kaplan, Mr. Waller, Mr. Clayton

Nays: None

Mr. Kaplan moved and Mrs. Richards seconded a motion to approve Resolution 43-95, Approval of Program Review, Department of Mathematics.

Ayes: Mr. Reynolds, Mrs. Richards, Mr. Shkurti, Mr. Winters,
Mr. Kaplan, Mr. Waller, Mr. Clayton

Nays: None

Mr. Kaplan reported that the Academic Affairs Committee voted to approve the preliminary proposal for the Bachelor of Arts in Sociology, discussed the Greater Portsmouth Area Free-Net, and discussed ways to honor faculty. The committee suggested an award to recognize research and service to the community, perhaps to be awarded at commencement. The committee referred the recommendations to the University Senate Professional Development Committee and asked that a report be submitted to the Board in December.

Quality of University Life, Mrs. Patricia Richards, Chairperson

Mrs. Richards reported that the Quality of University Life Committee only had information items. The committee discussed enrollment, student orientation, establishment of a national honor society, intercollegiate athletics, and a road race which will be held this Fall.

Finance and Facilities Committee, Mr. Frank Waller, Chairperson

Mr. Waller moved and Mr. Clayton seconded a motion to approve Resolution 44-95, Approval of Personnel, including approval of one new full-service faculty member in Health Management, five full-service temporary faculty appointments and revised starting dates for two recently appointed full-service faculty members, and acknowledgment of Professor Betty Hodgden's resignation.

Ayes: Mr. Reynolds, Mrs. Richards, Mr. Shkurti, Mr. Winters,
Mr. Kaplan, Mr. Waller, Mr. Clayton

Nays: None

Mr. Waller moved and Mr. Shkurti seconded a motion to approve Resolution 45-95, Approval of Grants: Carl D. Perkins Applied Technology/Vocational Training, Cultural Diversity and Training Program, and the Greater Portsmouth Area Free-Net.

Ayes: Mr. Reynolds, Mrs. Richards, Mr. Shkurti, Mr. Winters,
Mr. Kaplan, Mr. Waller, Mr. Clayton

Nays: None

Mr. Waller moved and Mrs. Richards seconded a motion to approve Resolution 46-95, Approval Shawnee State University Development Foundation's Gift Recognition Policy, which has been approved by the Development Foundation.

Ayes: Mr. Reynolds, Mrs. Richards, Mr. Shkurti, Mr. Winters,
Mr. Kaplan, Mr. Waller, Mr. Clayton

Nays: None

Mr. Waller moved and Mr. Clayton seconded a motion to approve Resolution 47-95, Approval of Shawnee State University Development Foundation's Gift Policies to Provide for Charitable Gift Annuities, which has been approved by the Development Foundation.

Ayes: Mr. Reynolds, Mrs. Richards, Mr. Shkurti, Mr. Winters,
Mr. Kaplan, Mr. Waller, Mr. Clayton

Nays: None

Mr. Waller reported that the Finance and Facilities Committee also discussed the university's financial status, and intercollegiate athletic initiatives. It was recommended that the Board hold a public forum this fall for input on the resolutions affecting intercollegiate athletics before the Board votes on the recommendation.

Executive Committee - Mr. Tom Reynolds, Chairperson

Mr. Reynolds moved and Mr. Kaplan seconded a motion to approve Resolution 48-95, Approval of Presidential Merit Pay. Mr. Reynolds stated that the Board approved the pay structure in February with an addendum regarding merit pay, which was passed at the July Executive Committee meeting.

Ayes: Mr. Reynolds, Mrs. Richards, Mr. Shkurti, Mr. Winters,
Mr. Kaplan, Mr. Waller, Mr. Clayton

Nays: None

Reports form Board liaisons with other organizations

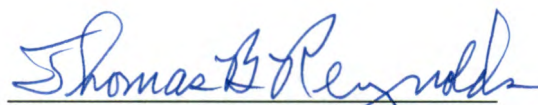
Mr. Winters, Inter-University Council liaison, reported that the IUC Executive Director, Mary Noonan, has resigned, that a search to replace her is in progress, and that he is on the search committee.

Mrs. Richards, Development Foundation liaison, reported that the Development Foundation has been focusing on the "Reach for the Stars" campaign and the policy changes which were voted on earlier.

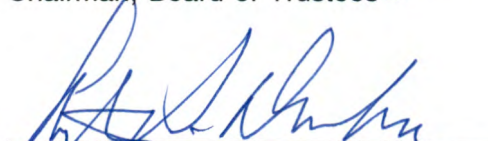
There was no new business, no comments from constituent groups or the public, and no other business.

Adjournment

The meeting was adjourned at 1:55 p.m. by acclamation.



Chairman, Board of Trustees



Secretary, Board of Trustees

AGENDA
SHAWNEE STATE UNIVERSITY BOARD OF TRUSTEES
August 11, 1995, 1:15 P.M.
Homer Selby Board Room

- A. Call to Order
- B. Roll Call
- C. Approval of August 11, 1995, Agenda
- D. Approval of June 9, 1995, Board Minutes
- E. President's Report
- F. Committee Reports

Academic Affairs Committee - Mr. Jeff Kaplan, Chairperson

42-95 Approval of Program Review of the Department of Social Sciences

43-95 Approval of Program Review of the Department of Mathematics

Quality of University Life Committee - Mrs. Patricia Richards, Chairperson

Finance and Facilities Committee - Mr. Frank Waller, Chairperson

44-95 Personnel

45-95 Approval of Grants:

Carl D. Perkins Applied Technology/Vocational Training Grant
Cultural Diversity and Training Program Grant
Greater Portsmouth Area Free-Net Grant

46-95 Change to the Development Foundation's Gift Recognition Policy

47-95 Change in Development Foundation Gift Policies to Provide for Charitable Gift Annuities

Executive Committee - Mr. Tom Reynolds, Chairperson

48-95 Presidential Merit Pay

- G. Reports, if any, from Board liaisons with other organizations
- H. New Business
- I. Comments from constituent groups (if any) and the public
- J. Other Business
- K. Executive Session (if needed)
- L. Adjournment

RESOLUTION 42-95

APPROVAL OF PROGRAM REVIEW OF THE DEPARTMENT OF SOCIAL SCIENCES

WHEREAS, the Department of Social Sciences has undergone academic program review according to Board policy 2.08; and

WHEREAS, the Academic Affairs Committee of the Board has reviewed the compliance of the program review with the standards established in Board policy 2.08; and

WHEREAS, Board policy 2.08 requires the Board of Trustees to place each degree program into one of the following categories: Approval, Conditional Approval, Further Study or Termination;

THEREFORE BE IT RESOLVED that, as a result of the program review for the Department of Social Sciences, the Shawnee State University Board of Trustees approves the following:

Bachelor of Science in Social Sciences - Conditional Approval with a report made by the end of fall quarter to address the following external review concerns:

1. Improvement of the advising system
2. Development of a new mission statement that includes the concerns for career preparation and meeting the needs of Southern Ohio
3. Make a formal recommendation on a social work/sociology degree
4. Implementation of assessment procedure guidelines
5. Complete review of current psychology offerings to address concerns cited in the report. No consideration of a psychology major will be made until these concerns have been satisfactorily addressed.

Bachelor of Arts in History - Approval

Associate of Arts in Social Sciences - Approval

Associate in Individualized Studies - Approval

(August 11, 1995)

RESOLUTION 43-95

APPROVAL OF PROGRAM REVIEW OF THE DEPARTMENT OF MATHEMATICS

WHEREAS, the Department of Mathematics has undergone academic program review according to Board policy 2.08; and

WHEREAS, the Academic Affairs Committee of the Board has reviewed the compliance of the program review with the standards established in Board policy 2.08; and

WHEREAS, Board policy 2.08 requires the Board of Trustees to place each degree program into one of the following categories: Approval, Conditional Approval, Further Study or Termination;

THEREFORE BE IT RESOLVED that, as a result of the program review for the Department of Mathematics, the Shawnee State University Board of Trustees approves the following:

Bachelor of Science in Mathematical Sciences - Approval

Bachelor of Science in Natural Sciences, Applied Mathematics Concentration - Approval

Associate of Science, Mathematics Concentration - Approval

Associate in Individualized Studies - Approval

(August 11, 1995)

RESOLUTION 44-95

PERSONNEL

WHEREAS, the University-wide Board policy 5.16 "Approval of Personnel Appointments" establishes the procedure for the approval of those personnel changes requiring action by the Board of Trustees and for the reporting of other personnel actions to the Board; and

WHEREAS, this policy establishes a procedure for the consolidation of personnel resolutions; and

WHEREAS, all actions in this resolution are in compliance with this policy;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University authorizes the following appointments and reassignments and acknowledges the items reported herein:

APPOINTMENTS AND REASSIGNMENTS FOR BOARD ACTION:

Faculty

Margaret A. Christensen
Assistant Professor, Health Management
Step 32, Salary \$46,556
1995-1996 Academic year, full service contract (effective January 2, 1996)

Janice E. Johnson
Instructor, Business Information Systems
Step 6, Salary \$22,454
1995-1996 Academic year, full service, temporary contract

Robert D. Mays
Associate Professor, Business Information Systems
Step 25, Salary \$40,067
1995-1996 Academic year, full service, temporary contract

Paul Yost
Senior Instructor, Computer Engineering
Step 6, Salary \$22,454
1995-1996 Academic year, full service, temporary contract

Darrell Perry
Senior Instructor, Teacher Education
Step 8, Salary \$24,308
1995-1996 Academic year, full service, temporary contract

Darren Harris-Fain
Assistant Professor, Arts and Humanities
Step 18, Salary \$33,578
1995-1996 Academic year, full service, temporary contract

David B. Carr
Assistant Professor, Teacher Education
Revised effective date of employment: August 21, 1995

Vivian Mason
Assistant Professor, Arts and Humanities
Revised effective date of employment: July 17, 1995

RESIGNATIONS AND OTHER ACKNOWLEDGMENTS:

Faculty

Betty Hodgden
Associate Professor, Arts and Humanities
Resignation: Effective July 31, 1995

(August 11, 1995)

RESOLUTION 45-95

**CARL D. PERKINS APPLIED TECHNOLOGY/VOCATIONAL TRAINING
CULTURAL DIVERSITY AND TRAINING PROGRAM
GREATER PORTSMOUTH AREA FREE-NET (GPAF)**

WHEREAS, the grants listed below and summarized on the attached grant proposals have been reviewed by the appropriate University committees and/or individuals, and are recommended for renewal or submission by the Finance and Facilities Committee;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the renewal of the Carl D. Perkins Applied Technology/Vocational Training, and the submission of the Cultural Diversity and Training Program and Greater Portsmouth Area Free-Net grants.

(August 11, 1995)

RESOLUTION 46-95

SHAWNEE STATE UNIVERSITY DEVELOPMENT FOUNDATION RESOLUTION 1995.1

WHEREAS, the Shawnee State University Board of Trustees is the sole member of the Shawnee State University Development Foundation; and

WHEREAS, the Shawnee State University Development Foundation Board is the recommending body to the Board of Trustees; and

WHEREAS, the undertaking of a capital campaign by the Development Foundation was approved by the Board of Trustees; and

WHEREAS, the Shawnee State University Development Foundation Board approved resolution 1995.1 which would establish policies and procedures for the acceptance of charitable gift annuities during the campaign and in the future; and

WHEREAS, the practice of and process for accepting charitable gift annuities has been reviewed by the Finance and Facilities Committee and this expansion of existing gifting opportunities is recommended to the Board of Trustees;

THEREFORE BE IT RESOLVED that the Shawnee State University Board of Trustees approves the expansion of existing gifting opportunities to include charitable gift annuities as defined in Development Foundation resolution 1995.1.

(August 11, 1995)

RESOLUTION 47-95

SHAWNEE STATE UNIVERSITY DEVELOPMENT FOUNDATION RESOLUTION 1995.2

WHEREAS, the Shawnee State University Board of Trustees is the sole member of the Shawnee State University Development Foundation; and

WHEREAS, the Shawnee State University Development Foundation Board is the recommending body to the Board of Trustees; and

WHEREAS, the undertaking of a capital campaign and gift recognition policies were approved by the Board of Trustees; and

WHEREAS, the Shawnee State University Development Foundation Board approved resolution 1995.2 which recommends revisions in the gift recognition policy and said resolution has been reviewed and is recommended by the Finance and Facilities Committee;

THEREFORE BE IT RESOLVED that the Shawnee State University Board of Trustees approves Development Foundation Board's revision to the gift recognition policy as recommended by Foundation resolution 1995.2.

BE IT FURTHER RESOLVED that a spending policy for deferred gifts is to be developed and presented to the Board of Trustees prior to the spending of any monies not received.

(August 11, 1995)

RESOLUTION 48-95

PRESIDENTIAL MERIT PAY

WHEREAS, the Board of Trustees approved a merit pay plan for administrators effective July 1, 1995; and

WHEREAS, the Board of Trustees resolved to consider merit pay for the President in Resolution 11-95, if and when merit pay was approved for administrators; and

WHEREAS, the Executive Committee of the Board of Trustees approved Resolution 41-95 citing the performance of the President in his last evaluation period to be extremely meritorious and recommended a merit pay award;

THEREFORE BE IT RESOLVED the Board of Trustees of Shawnee State University commends the President for his extremely meritorious service for 1994; and

BE IT FURTHER RESOLVED the Board of Trustees awards a merit pay increase to the President of 5.04 % for the last half of the current calendar year (\$3066) divided equally among the remaining pay periods in 1995.

(August 11, 1995)