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Board of Trustees

2-10-1996

February 10, 1996 Meeting Minutes

Shawnee State University

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**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES
MINUTES
February 10, 1996**

The meeting was called to order at 3:35 p.m. by Chairman Reynolds.

Chairman Reynolds welcomed Ms. Katherine Argeros and Mr. George L. Davis, III, new members of the Board of Trustees. The Trustees' Oath was administered and Ms. Argeros and Mr. Davis were officially installed. Mr. Reynolds presented both new members with SSU lapel pins and name tags, and the entire Board and audience welcomed them with a round of applause.

Roll Call

Members Present: Ms. Argeros, Mr. Bear, Mr. Clayton, Mr. Davis, Mr. Kaplan,
Mr. Reynolds, Mrs. Richards, Mr. Saul, Mr. Winters

Members Absent: Mr. Shkurti, Mr. Waller

The record should show that notice of this meeting had been given in accordance with Section 121.22 (F) of the Ohio Revised Code and of the State Administrative Procedures Act.

Approval of the February 10, 1996 Agenda

Mr. Kaplan moved and Mrs. Richards seconded a motion to approve the February 10, 1996 agenda.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Kaplan,
Mr. Reynolds, Mrs. Richards, Mr. Winters

Nays: None

Approval of the December 7, 1995 Minutes

Mr. Kaplan moved and Mr. Clayton seconded a motion to approve the December 7, 1995 Minutes.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Kaplan,
Mr. Reynolds, Mrs. Richards, Mr. Winters

Nays: None

President's Report

President Veri stated that the Board of Trustees agreed not to have a retreat this year but to read relevant materials instead. President Veri distributed an AASCU publication entitled Board and President: Facilitating the Relationship. He stated that the Board and President work in a partnership and one cannot work without the other. Edward M. Penson, author of the AASCU publication, worked at the Ohio University Portsmouth branch campus and asked President Veri to give his regards to the Board.

President Veri announced that the "Reach for the Stars" campaign is now in full swing with \$4.18 million raised to date. The \$5.9 million goal is expected to be reached by July 1996. He thanked the Board's current trustees who have invested a total of \$238,000 in Shawnee State University's campaign.

President Veri reported that Mr. Kaplan had asked Trustees to create an endowment to support special recognition awards to faculty. To date, \$10,000 has been pledged by 10 past and present Trustees .

President Veri reminded Trustees that disclosure statements must be submitted to the Ohio Ethics Commission by the April 15 deadline with the \$25 filing fee covered by SSU.

Chairperson Reynolds asked Mr. Donohue, Board Secretary, to read a letter from Speaker Riffe thanking the Board of Trustees for endowing him with the honor of naming the Center for the Arts in his name.

Committee Reports

Academic Affairs Committee: Mr. Jeff Kaplan, Chairperson

Mr. Kaplan joined President Veri in thanking fellow Trustees for embracing the idea of supporting the special recognition awards for faculty,

Mr. Kaplan moved and Mr. Winters seconded a motion to approve Resolution 03-96, Approval of General Education Program, Program Review. This resolution approves the waiver of one year for the General Education Program's program review. There was no further discussion on the resolution.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Kaplan,
Mr. Reynolds, Mrs. Richards, Mr. Winters

Nays: None

Mr. Kaplan moved and Mr. Winters seconded a motion to approve Resolution 04-96, Preliminary Proposal for New Degree. This resolution approves the preliminary proposal for an Associate of Science degree in Environmental Engineering Technology. There was no further discussion on the resolution.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Kaplan,
Mr. Reynolds, Mrs. Richards, Mr. Winters

Nays: None

Mr. Kaplan welcomed Ms. Argeros as a member of the Academic Affairs Committee. Mr. Kaplan further reported that his committee heard an update from Professor Marti Sherman, Chairperson for the Department of Teacher Education, on the Professional Partnership Program and acknowledged a letter of retirement from Professor Chung-Hei (Nan) Yun effective January 15, 1996.

Quality of University Life Committee: Mrs. Patricia Richards, Chairperson

Mrs. Richards welcomed Mr. Davis to the Quality of University Life Committee and stated that her committee had no action items to report. Mrs. Richards reported that her committee heard reports from Steve Midkiff, Registrar, that enrollments for Winter quarter up 2% and FTE up 2.5% from the previous year; a Non-Persister Study report was presented by Dick Howard; a report on financial aid workshops and housing was presented by Larry Mangus; a report on EMAS+ System was given by Suzanne Shelpman; a report by Brain Saul on student activities was presented as was a report on the Student Programming Board by Jason Sininger.

Finance and Facilities: Mr. Reynolds, reporting for Mr. Waller

Mr. Reynolds moved and Mr. Kaplan seconded a motion to approve Resolution 05-96, Evaluation and Compensation of the President. Mr. Reynolds commented that President Veri's evaluation was discussed by the Executive Committee of the Board in January and the Finance and Facilities Committee with the resulting evaluation being "Excellent." President Veri met or exceeded the Board's performance expectation for 1995 which was considered extremely meritorious warranting a \$6,129 addition to the President's contractual salary for 1996.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Kaplan,
Mr. Reynolds, Mrs. Richards, Mr. Winters

Nays: None

Mr. Reynolds moved and Mr. Winters seconded a motion to approve Resolution 06-96, Approval of Center of the Arts Budget for FY 1996. There was no further discussion on the resolution.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Kaplan,
Mr. Reynolds, Mrs. Richards, Mr. Winters

Nays: None

Mr. Reynolds moved and Mr. Kaplan seconded a motion to approve Resolution 07-96, Approval of Personnel. This resolution approves the appointment of Greg Ballengee, Assistant Controller and Valerie Folker, Part-time Reference Librarian and accepts the resignation of Todd Pelphrey, STARS Coordinator, and the retirement of English Professor Nan Yun.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Kaplan,
Mr. Reynolds, Mrs. Richards, Mr. Winters

Nays: None

Mr. Reynolds moved and Mr. Winters seconded a motion to approve resolution 08-96, Approval of Small Business Workforce Development Grants. This resolution approves the submission of grants in the amount of \$91,837 and \$98,240 and includes in-kind University support in the amount of \$35,850 and \$39,120, respectively. These two-year grants would serve the diverse training needs of business and industry in the Portsmouth area and surrounding counties. There was no further discussion on the resolution.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Kaplan,
Mr. Reynolds, Mrs. Richards, Mr. Winters

Nays: None

Mr. Reynolds reported that the Finance and Facilities Committee heard a report from the auditors on last year's audit. A favorable report was given and Mr. Reynolds thanked the Business Affairs staff for their hard work. Mr. Reynolds also thanked Controller, Joanne Charles, on behalf of Mr. Waller, Mr. Shkurti and Mr. Reynolds for doing a fine job in managing the fiscal affairs operation in Business Affairs.

Executive Committee: Mr. Reynolds, Chairperson

Mr. Reynolds reported that the Executive Committee passed a personnel resolution, a resolution concerning the evaluation of the President, and discussed pending litigation in Executive Session.

Reports from Board Liaisons with Other Organizations

Mr. Winters reported that IUC was still considering the hiring of a new director to replace Mary Noonan. He also reported that IUC continues to watch matters related to the Capital Bill and other pending matters, such as open records.

New Business

None

Comments from Constituent Groups (if any) and the Public

Mr. Joe Harris, President of the newly formed SSU Alumni Board of Directors gave an overview of the organization's purpose and distributed materials to the Board on the Alumni Board's Constitution and newly elected officers.

Professor Gary Gemmer, SEA President, welcomed Ms. Argeros and Mr. Davis on behalf of the SEA and stated that he looked forward to working with them in the coming year.

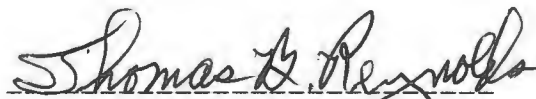
Other Business

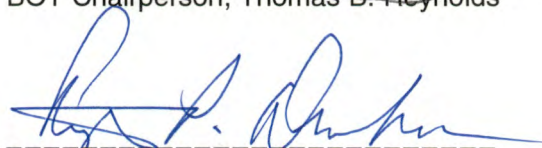
None

Adjournment

The meeting was adjourned at 4:20 p.m. by acclamation.

the next meeting of the Shawnee State University Board of Trustees Executive Committee will be on Monday, March 11, 1996, at 4:00 p.m. at the Days Inn, Chillicothe, Ohio.


BOT Chairperson, Thomas B. Reynolds


BOT Secretary, Stephen P. Donohue

AGENDA
SHAWNEE STATE UNIVERSITY BOARD OF TRUSTEES
FEBRUARY 10, 1996
3:30 P.M.
Homer Selby Board Room

A. Call to Order

INDUCTION : Ms. Katherine Argeros
Mr. George L. Davis, III

B. Roll Call

C. Approval of February 10 Agenda

D. Approval of December 7, 1995 Board Minutes

E. President's Report

F. Committee Reports

Academic Affairs Committee - Mr. Jeff Kaplan, Chairperson

03-96 Approval of General Education Program - Program Review

04-96 Preliminary Proposal for New Degree

Quality of University Life - Mrs. Patricia Richards, Chairperson

Finance and Facilities - Mr. Reynolds, reporting for Mr. Waller

05-96 Evaluation and Compensation of the President

06-96 Approval of Center for the Arts Budget

07-96 Approval of Personnel

08-96 Approval of Small Business Workforce Development Grant

Executive Committee - Mr. Tom Reynolds, Chairperson

G. Reports, if any, from Board liaisons with other organizations

H. New Business

I. **Comments from constituent groups (if any) and the public**

University Senate - Professor Hilgarth
University Faculty Senate - Professor Hilgarth
University Administrative Senate - Mr. Culver
Shawnee Education Association - Professor Gemmer
Communication Workers of America (SSU) - Ms. Stacy
Student Senate - Mr. Saul

J. **Other Business**

K. **Executive Session (if needed)**

L. **Adjournment**

Ohio House of Representatives



OFFICE OF THE SPEAKER
PHONE: 614-466-3246

STATE HOUSE
COLUMBUS, OHIO 43215

Vern Riffe
Speaker
Retired

December 19, 1995

Mr. Tom Reynolds
Chairman of the Board of Trustees
Shawnee State University
940 Second Street
Portsmouth, OH 45662

Dear Tom:

When I sponsored the bill in the legislature to make Shawnee State a four-year academic institution, my hope was to see us excel in providing educational opportunities for students in Southern Ohio. It is extremely rewarding to me to see this dream come to fruition. Shawnee State's expansion in recent years is phenomenal, and while we perceived the need for a four-year academic institution close to home, this kind of growth provides proof that we are doing the best we can for the people of Southern Ohio.

I have received many honors throughout my career, however, I consider it one of the greatest privileges to be the namesake of the beautiful Fine Arts Building on the campus of Shawnee State University. As you know, I am particularly endeared to this institution and am deeply grateful to the Board of Trustees for endowing me with this tremendous honor.

I extend my heartfelt appreciation to you and the members of the board, not only for seeing fit to name this outstanding building in my honor, but also for your dedication to Shawnee State University. Strong leadership at SSU will ensure continued opportunities in higher education for Southern Ohioans and, ultimately, improve the overall quality of life for people of generations to come.

Again, thank you, and best wishes for continuing success in your endeavors. Warmest regards to all of you for an outstanding new year.

Sincerely,

A handwritten signature in black ink, appearing to read "Vern", written over a horizontal line.

VERN RIFFE
Retired Ohio House Speaker

RESOLUTION 03-96

APPROVAL OF PROGRAM REVIEW OF THE GENERAL EDUCATION PROGRAM

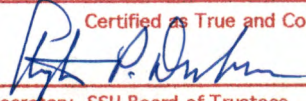
WHEREAS, the General Education CORE was scheduled for program review according to Board Policy 2.08 during the 1995-96 academic year; and

WHEREAS, the CORE has been replaced by the General Education Program (GEP); and

WHEREAS, the GEP has yet to be fully implemented and offered for a sufficient time for results to be observed;

THEREFORE BE IT RESOLVED that the program review of the GEP be postponed until the 1996-97 academic year.

(February 10, 1996)

Certified as True and Correct

Secretary, SSU Board of Trustees 2/12/96
Date

RESOLUTION 04-96

APPROVAL OF NEW DEGREE PROGRAM

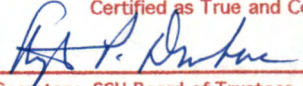
Program: WHEREAS, the University Senate approves the following New Degree
Associate of Applied Science in Environmental Engineering Technology

WHEREAS, the Interim Provost and the President recommend the proposed program to the Academic Affairs Committee of the Board of Trustees; and

WHEREAS, the Committee concurs with the recommendations, and therefore recommends that the proposed degree program be submitted to the Ohio Board of Regents;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves these recommendations.

(February 10, 1996)

Certified as True and Correct	
	2/12/96
Secretary, SSU Board of Trustees	Date

RESOLUTION 05-96

EVALUATION AND COMPENSATION OF THE PRESIDENT

WHEREAS, members of the Board of Trustees evaluated the President under terms of Board policies 1.00 and 1.04; and

WHEREAS, the evaluation was a positive indication that the President met or exceeded the Board's performance expectations for calendar year 1995 as measured against the criteria in the Bylaws of the Board of Trustees (Policy 1.00); and

WHEREAS, the contract between the Board of Trustees and the President is a 30-month continuing rolling contract, renewing itself automatically at the end of each calendar year (i.e. December 31st) by the extension of said contract for 12 additional months in the absence of notice given to the President by the Board prior to the end of the calendar year; and

WHEREAS, the Board extends all of the conditions of previous contractual agreements with the President in 1995 with the exception that 15 of the vacation days unused in calendar year 95 due to extenuating circumstances, be credited to the President's vacation account;

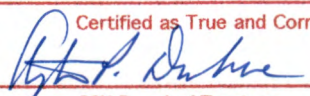
WHEREAS, the Board concurs with the recommendation of the Executive Committee in Resolution 02-96 that the President's performance in calendar year 95 was extremely meritorious warranting a \$6,129 increase in the President's contractual salary for 1996;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University establishes and reports the President's total compensation as follows:

1996 at	\$131,381 (including merit increase)
1997 at	\$131,515
1998 at	\$135,460

BE IT FURTHER RESOLVED, that the Board's Finance and Facilities Committee shall recommend to the Executive Committee at its October 1996 meeting the compensation of the President for calendar year 1999.

(February 10, 1996)

Certified as True and Correct	
	2/12/96
Secretary, SSU Board of Trustees	Date

RESOLUTION 06-96

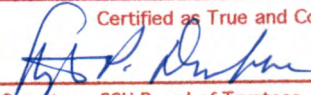
APPROVAL OF CENTER FOR THE ARTS BUDGET

WHEREAS, revenue and expense estimates have been developed that reflect usage fees and anticipated activity for fiscal year 1996; and

WHEREAS, the Executive Director, Center for the Arts has developed, and the Business Affairs Division and President recommend the proposed budget;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University adopts the Vern Riffe Center for the Arts budget for fiscal year 1996 as summarized in the accompanying exhibit.

(February 10, 1996)

Certified as True and Correct	
	2/12/96
Secretary, SSU Board of Trustees	Date

RESOLUTION 07-96

PERSONNEL

WHEREAS, the University-wide Board policy 5.16 "Approval of Personnel Appointments" establishes the procedure for the approval of those personnel changes requiring action by the Board of Trustees and for the reporting of other personnel actions to the Board; and

WHEREAS, this policy establishes a procedure for the consolidation of personnel resolutions; and

WHEREAS, all actions in this resolution are in compliance with this policy;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University authorizes the following appointment, resignation, retirement, and acknowledgment items reported herein:

APPOINTMENTS:

Administrative

Greg A. Ballengee, Assistant Controller
Salary: \$37,500
Effective: February 26, 1996

Valerie Folker, Part-Time Reference Librarian
3/4 Time Salary: \$19,477
Effective: January 22, 1996

RESIGNATION, RETIREMENT, AND OTHER ACKNOWLEDGMENTS:

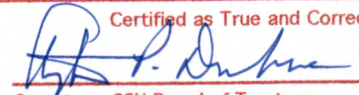
Administrative

Todd Pelphrey, STARS Coordinator
Resignation Effective: January 31, 1996

Faculty

Nan Yun, English Professor
Retirement Effective: January 15, 1996

(February 10, 1996)

Certified as True and Correct

Secretary, SSU Board of Trustees
Date 2/12/96

RESOLUTION 08-96

SMALL BUSINESS WORKFORCE DEVELOPMENT GRANTS

WHEREAS, the grants listed below and summarized on the attached grant proposals have been reviewed by the appropriate University committees and/or individuals, and are recommended for submission;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the submission of two Small Business Workforce Development Grant applications.

(February 10, 1996)

Certified as True and Correct	
	2/12/96
Secretary, SSU Board of Trustees	Date

I N T E R O F F I C E M E M O R A N D U M

Date: 08-Feb-1996 04:38pm EDT
From: Karen Boggs
KBOGGS
Dept: Development and Alumni
Tel No:

TO: Clive Veri (CVERI)
CC: Pat Moore (PMOORE)
CC: Susan Warsaw (SWARSAW)

Subject: Totals Requested for Board of Trustees Mtg.

Campaign Total

\$4.18 million (this is excluding Jim Kricker's gift)

Campaign Total - Board of Trustees Only

\$232,000 (4 trustees)

Distinguished Teaching Award Endowment

\$10,000 Pledged (10 trustees - past and present)

\$3,484 has been received of the \$10,000 pledged.