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September 9, 1996 Executive Committee Meeting

Shawnee State University

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EXECUTIVE COMMITTEE REPORT

September 9, 1996

Days Inn, Chillicothe, Ohio

Members present:

Mr. Tom Reynolds	Chairman
Mr. Frank Waller	Member
Mrs. Pat Richards	Member
Mr. Jeff Kaplan	Member

Dr. Clive Veri	Ex-Officio (non-voting)
Mr. Steve Donohue	Secretary (non-voting)

Meeting was called to order by the Chairman at 4:09 p.m.

1.0 Minutes and Certification

The secretary confirmed compliance with RC 122.19(F).

The Committee unanimously approved the minutes of Executive Committee Meeting (7/8/96).

2.0 Personnel Appointments

Action


The Executive Committee of the Board is authorized to approve appointments on behalf of the Board. The Executive Committee voted unanimously to approve Resolution 32-96. (Atch 1)

3.0 Faculty Promotion

Action

The President briefed the Committee on his rationale for granting relief to Mr. Ken Warfield who filed a grievance concerning his not being promoted to Assistant Professor. The President approved Mr. Warfield's promotion to Assistant Professor and a \$900 salary increase in accordance with Articles XIII and XIV of the Agreement. A general discussion by the Committee members followed focusing on the proper role of the Board of Trustees in hire, fire and promotion actions. Mr. Kaplan requested a report back to the Committee with regard to the policies at other public Ohio universities. The Executive Committee voted unanimously to approve Resolution 43-96. (Atch 2)

First draft of Executive Committee minutes read and approved by the Chair for distribution and comment by the Board of Trustees only. This is not an official record until approved by the Executive Committee.


Thomas B. Reynolds, Chair

4.0 Emeritus and Retired Status - Revised Policy

Action

The President briefed the Committee that the University Senate passed a resolution recommending changes in procedures for awarding emeritus status for faculty and administrators and recommended an expanded role for retired faculty members. The President recommended the Committee approve the revised SSU Policy 5.18 which implements the changes recommended by the US. The Executive Committee voted unanimously to approve Resolution 44-96. (Atch 3)

5.0 Board Retreat

Discussion

The President requested advice from the Committee members on how they wanted to proceed with Provost's idea for a day-long retreat of the Board of Trustees to address Shawnee State University's "Academic Planning for 21st Century Degree Programs." The President indicated his preference for a Friday night-all day Saturday retreat but understood the family commitments of Board members especially those from out of the local area. The retreat should be task oriented with concentration on reviewing the mission statement and developing new degree programs that are distinctive and meet the mission. The Committee recommended the President advise the Provost to continue with plans for a retreat in one all day session if families were not invited.

6.0 Executive Session

Discussion

The Committee voted to go into executive session as permitted under RC 121.22 (G)(4) to prepare for negotiations with the SEA in renewing the collective bargaining agreement in 1997. Members voting on executive session:

Mr. Kaplan - yes
Mr. Waller - yes
Mrs. Richards - yes
Mr. Reynolds - yes

Committee entered executive session at 5:40 p.m. and returned to open session at 6:19 p.m.

The meeting adjourned at 6:20 p.m.

AMENDED RESOLUTION 42-96

PERSONNEL

WHEREAS, the University-wide Board policy 5.16 "Approval of Personnel Appointments" establishes the procedure for the approval of those personnel changes requiring action by the Board of Trustees and for the reporting of other personnel actions to the Board; and

WHEREAS, this policy establishes a procedure for the consolidation of personnel resolutions; and

WHEREAS, all actions in this resolution are in compliance with this policy;

THEREFORE BE IT RESOLVED that the Executive Committee of the Board of Trustees of Shawnee State University, acting on behalf of the Board as permitted in Policy 5.16, authorizes the following appointments, position change, and retirements reported herein:

APPOINTMENTS:

Administrative

Lee B. Blanton, Accountant
Continuing Contract Status
Grade: 26
Salary: \$32,900
Effective Date: October 14, 1996

Mike Berry, UIS Network Systems Manager
Continuing Contract Status
Grade: 27
Salary: \$32,391
Effective Date: September 25, 1996

Faculty

William Christen, Chair/Associate Professor, Teacher Education

Full-service faculty status

Salary: \$45,964 plus chair stipend

Effective: September 3, 1996

R. Duane Skaggs, Instructor, Mathematics

One year Full-service temporary faculty status

Salary: \$23,577

Effective: September 16, 1996

ADJUSTMENTS:

Administrative

Jaime M. Madden, UIS Network Systems Manager

Change salary to \$32,391 due to Equal Pay Act and new hire in similar position with the same credentials/experience

Effective: Date of new hire

Judy Meeker

Change to Coordinator of CSME/Tech Prep

Effective: September 1, 1996

Grade and Salary: To be determined

Amy Reed, Academic Coordinator of Upward Bound

Change from ten month to Temporary Contract Status

Effective: September 1, 1996

Salary: \$23,730

Faculty

Janis L. Wright, Senior Instructor, Occupational Therapy

Salary Adjustment from \$29,000 base to \$31,364

RESIGNATIONS AND RETIREMENTS:

Administrative


Maggie McClintock, Director of Special Projects

Resignation Effective: September 3, 1996

Nora Hickman, JOBS Coordinator

Resignation Effective: September 16, 1996

(September 9, 1996)

Certified as True and Correct

Secretary, SSU Board of Trustees
Date 9/16/96

RESOLUTION 43-96

FULL-SERVICE FACULTY PROMOTION

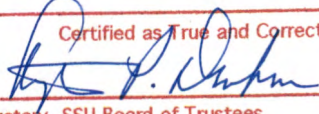
WHEREAS, the President did not approve Mr. Warfield's promotion to Assistant Professor in reviewing his application in April 1996; and

WHEREAS, Mr. Warfield submitted a grievance alleging that the criteria of Article XIII (Promotion) of the Agreement had been misapplied in his case; and

WHEREAS, the President having reviewed the grievance and the representations of the faculty member, agrees that the criteria for promotion were not correctly applied in Mr. Warfield's case; and

WHEREAS, the President approves Mr. Warfield's promotion to Assistant Professor;

THEREFORE BE IT RESOLVED that the Shawnee State University Board of Trustees appoints Mr. Ken Warfield to the rank of Assistant Professor effective at the start of the 1996-97 academic year.

Certified as True and Correct

Secretary, SSU Board of Trustees 9/16/96
Date

(September 9, 1996)

RESOLUTION 44-96


**REVISIONS TO UNIVERSITY POLICY 5.18
"EMERITUS AND RETIRED STATUS"**

WHEREAS, University Policy 5.18 was approved by the Board of Trustees to recognize the outstanding contributions of faculty and administrators by granting emeritus status; and

WHEREAS, the University Senate recommends changes in the procedures for granting emeritus status and also recommends certain privileges be authorized for retired faculty members; and

WHEREAS, the President concurs with these recommended changes;

THEREFORE BE IT RESOLVED that the Shawnee State University Board of Trustees approves the recommended revisions to Policy 5.18.

Certified as True and Correct

Secretary, SSU Board of Trustees 9/16/96 Date

(September 9, 1996)