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### November 4, 1996 Executive Committee Meeting

Shawnee State University

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## EXECUTIVE COMMITTEE REPORT

November 4, 1996

Days Inn, Chillicothe, Ohio

### Members present:

Mr. Tom Reynolds      Chairman  
Mr. Frank Waller      Member  
Mrs. Pat Richards      Member  
Mr. Jeff Kaplan      Member

Dr. Clive Veri      Ex-Officio (non-voting)

Meeting was called to order by the Chairman at 4:05 p.m.

### 1.0 Minutes and Certification

The President confirmed compliance with RC 122.19(F).

The Committee unanimously approved the minutes of Executive Committee Meeting (9/9/96).

### 2.0 Personnel Appointment Authority

### Discussion

The Executive Committee of the Board discussed the policies in place at other Ohio universities with regard to board of trustees' and president's role in appointing new faculty and other employees. The Committee suggested the President contact Trustee Shkurti to discuss his ideas from his perspective and experience in higher education on the specific changes recommended to SSU Policy No. 5.16.

### 4.0 December 12<sup>th</sup> Meeting of the Board

### Action

Because of a conflict with a women's home basketball the Committee discussed changing the date of the December meeting of the board to avoid the conflict and to allow time after the board meeting for members to attend the traditional holiday dinner in the Activities Center. The Committee authorized the Chairman to set the date of the December meeting after all the Trustees were polled for their availability.

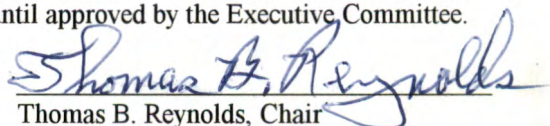
### 5.0 House Bill 477 - Student Trustees Voting Power

### Action

Mr. Ray Bear requested the Board pass a resolution supporting the passage of HB 477 which would grant full voting power to student trustees. The law would also permit boards to exclude student trustees from any executive session by majority vote. The SSU Board has not taken positions with official resolutions on pending legislation in the past.

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First draft of Executive Committee minutes read and approved by the Chair for distribution and comment by the Board of Trustees only. This is not an official record until approved by the Executive Committee.

  
Thomas B. Reynolds, Chair

The Executive Committee voted unanimously to approve Resolution 53-96, recommending a similar resolution to the full Board at its December meeting.

#### **6.0 Recommendation for Final Budget FY 97**

#### **Discussion**

At the June 7, 1996 meeting of the Board, by resolution 29-96, a continuing budget for 1997 was approved pending a more detailed analysis by the newly appointed Vice President for Business Affairs. As requested by the Board, the President recommended a final FY 97 budget. The Committee recommended the final FY 97 budget be presented to the full board for approval in accordance with paragraph 5.2.4, SSU Policy 1.00 (Bylaws of the Board of Trustees).

#### **7.0 Creation of Position for University Advancement**

#### **Action**

The President, after consultation with the vice presidents, staff, and the Board Chairman recommended the creation of the University Advancement Office and a new position of Executive Director, which would assume responsibilities for marketing the University and coordinate all marketing, public relations and fund raising efforts. The position of Director of Development would perform more focused duties leading planned and major gifts campaigns. The new position of Coordinator of Media and Community Relations would be created and the unfilled position of Assistant Director of Development would be eliminated.

Mr. Waller moved and Mrs. Richards seconded a motion to approve Resolution 52-96, Personnel Authorization. During discussion, Mr. Kaplan suggested that, while the reorganization seemed needed, it was his recommendation that the University Advancement Office should be handled by a vice president and that the major offices involved with marketing SSU should be moved under the new vice president.

Ayes: Mr. Waller, Mrs. Richards, Mr. Reynolds

Nays: Mr. Kaplan

The meeting adjourned at 5:48 p.m.

## **RESOLUTION 52-96**

### **PERSONNEL**

**WHEREAS, the University-wide policy "Approval of Personnel Appointments" Board policy No. 5.16 establishes the procedure for approval of those personnel changes requiring action by the Board of Trustees and for the reporting of other personnel actions to the Board; and**

**WHEREAS, this policy requires Board approval of all new university positions; and**

**WHEREAS, the President, in consultation with the vice presidents, recommends the reorganization of the Development and Community Relations Division into the University Advancement Office, creating a new position of Executive Director, University Advancement, restructuring the position of Director of Development and replacing the Assistant Director position with a Coordinator of Media and Community Relations;**

**THEREFORE BE IT RESOLVED that the Executive Committee of the Board of Trustees of Shawnee State University, acting on behalf of the Board as permitted in Policy 5.16, authorizes the following positions and actions:**

**Executive Director, University Advancement Office - grade to be determined in accordance with SSU administrative classification system**

**Director of Development - regraded to account for more limited duties in accordance with SSU administrative classification system**

**Coordinator of Media and Community Relations - grade to be determined in accordance with SSU administrative classification system**

**Assistant Director of Development - position eliminated**

**RESOLUTION 53 - 96**

**HOUSE BILL 477**

**WHEREAS, HB 477 grants student trustees of state universities voting privileges on their respective boards ; and**

**WHEREAS, the Ohio Student Association strongly supports HB 477; and**

**WHEREAS, the Student Senate of Shawnee State University has unanimously endorsed HB 477;**

**THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University accepts the SSU Student Senate recommendation; and**

**BE IT FURTHER RESOLVED, that the Board of Trustees of Shawnee State University refrains, as a matter of policy, from endorsing pending legislation, but would welcome their student trustees as full voting members of the Board, if and when the legislation is enacted into law; and**

**BE IT FURTHER RESOLVED, the Executive Committee recommends approval of this resolution to the Board of Trustees at its December, 1996 meeting.**