

Shawnee State University

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Minutes of the Board of Trustees Meetings

Board of Trustees

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2-14-1997

### February 14, 1997 Meeting Minutes

Shawnee State University

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**MINUTES**  
**SHAWNEE STATE UNIVERSITY**  
**BOARD OF TRUSTEES**  
**February 14, 1997**

The meeting was called to order at 1:30 by Chairman Reynolds.

Members Present: Mr. Bear, Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Kaplan,  
Dr. Payne, Mr. Reynolds, Mrs. Richards, Ms. Smith, Mr. Waller

Members Absent: Mr. Shkurti

The record should show that notice of this meeting has been given in accordance with Section 121.22 (F) of the Ohio Revised Code.

Approval of February 14, 1997 Agenda

Mr. Kaplan moved and Mrs. Richards seconded the approval of the February 14, 1997 agenda.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Kaplan,  
Dr. Payne, Mr. Reynolds, Mrs. Richards, Mr. Waller

Nays: None

Approval of December 12, 1996 Minutes

Mr. Davis moved and Mr. Kaplan seconded a motion to approve the December 13, 1996 minutes.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Kaplan,  
Dr. Payne, Mr. Reynolds, Mrs. Richards, Mr. Waller

Nays: None

President's Report

President Veri stated that he was very sad to report the death of one of SSU's donors, Mrs. Janet Selby. Mrs. Selby was a very strong and passionate advocate of SSU who used her skills to get others to invest in SSU.

President Veri gave a brief overview of the state budget and "Restoring the Core" documents distributed to each Board member and discussed concerns of each document. Information on the state budget will be distributed campus-wide as it is received so that everyone is kept up-to-date on the budget situation.

President Veri announced that the annual meeting of the American Governing Boards will be held in San Diego April 12-15. All interested Board members should call the President's Office to make arrangements. Chairman Reynolds thanked the six Board members who attended the OBR Statewide Trustees' Retreat in Columbus in February.

Committee Reports

**Academic Affairs Committee - Mr. Jeff Kaplan, Chairperson**

Mr. Kaplan reported the retirement of Associate Professors Dr. Scott Come and Mr. Thomas Frazee. Action on both Dr. Come and Mr. Frazee will be handled as personnel items under the Finance and Facilities Committee.

Mr. Kaplan moved and Mrs. Richards seconded a motion to approve Resolution 01-97, Approval of Program Review for the General Education Program. This resolution approves the postponement of the program review for the GEP until the 1997-98 academic year.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Kaplan,  
Dr. Payne, Mr. Reynolds, Mrs. Richards, Mr. Waller

Nays: None

Mr. Kaplan moved and Dr. Payne seconded a motion to approve Resolution 02-97, Approval of Program Review for the Department of Teacher Education. This resolution approves the postponement of the program review for the Department of Teacher Education until January, 1998 when new licensure changes by the State of Ohio will be in effect.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Kaplan,  
Dr. Payne, Mr. Reynolds, Mrs. Richards, Mr. Waller

Nays: None

Mr. Kaplan reported that the Academic Affairs Committee decided not to approve Resolution 03-97, Faculty Continuing Contracts. The basis for this decision was that continuing contracts for these two faculty members were not approved by the President and Provost and thus were submitted by Dr. Lonney and Mr. Scott for arbitration. The arbitrator held that the criteria for continuing contract were not correctly applied in accordance with the collective bargaining agreement in these two cases, and awarded them continuing contracts. The AAC, in not approving the resolution, reiterated its earlier action to not award continuing contracts at this time.

Mr. Waller moved Resolution 03-97 for discussion purposes and stated that the Board of Trustees signed the current faculty contract in good faith. The contract contains language that arbitration was the next step in cases of disagreement. Mr. Waller stated that the Board has a moral obligation to abide by the contract language which includes acceptance of an arbitrator's decision.

Mr. Reynolds seconded the motion to approve Resolution 03-97, Faculty Continuing Contracts.

Ayes: Mr. Argeros, Mr. Clayton, Mr. Davis, Dr. Payne,  
Mr. Reynolds, Mrs. Richards, Mr. Waller

Nays: None

Abstentions: Mr. Kaplan

**Quality of University Life - Mr. George Clayton, Chairperson**

Mr. Clayton gave an overview of two positions, Assistant Director of Financial Aid and Retention Specialists-STARs Office, that will be referred to Finance and Facilities Committee for approval. Mr. Clayton also announced that Dr. Veri and Dr. Mangus had their picture in a national booklet of Phi Eta Sigma National Honor Society with Dr. Mangus being recognized for starting six Phi Eta Sigma chapters and 35 years of service to these programs.

Mr. Clayton reported that his committee heard reports from Student Senate President, Ray Bear; Student Programming Board President, Raedean Riddle; Student Activities Director, Dave Edwards on Winter Quarter housing occupancy, Director of Admission and Retention, Suzanne Shelpman on Fall 1997 applicant update; Registrar, Dr. Stephen Midkiff, on Winter Quarter enrollment; and Director of Financial Aid, Audrey Clay, on student loan default rate.

**Finance and Facilities Committee - Mr. Frank Waller, Chairperson**

Mr. Waller moved and Mr. Kaplan seconded a motion to approve Resolution 04-97, Approval of Personnel. This resolution approves the appointment of James Wilkinson, Assistant Director, Athletics; Amy Pauley, Program Assistant, Upward Bound; Cheryl Lynch, EOC Outreach Coordinator and approves new positions of Retention Specialist, STARs Office; Assistant Director of Financial Aid and two Technical Support Assistants, UIS. The resolution also approves the reassignment from Acting Director to Director of UIS for Greg Dandio; reassignment to Technical Support Manger, UIS for Michael Pinson; reassignment to Director of Development (9 month appointment) for Susan Warsaw; the appointment of Barbara Bradbury, Director of Upward Bound and Student Support Services; MaryAnn Malone, Assistant Director/Counselor, Student Support Services and accepts the resignations of Rosemary Poston, Associate Director, Admissions; Richard Howard, Director, Counseling and Career Services; Dr. Scott Come, Associate Professor, Psychology and Thomas Frazee, Associate Professor, Chemistry.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Kaplan,  
Dr. Payne, Mr. Reynolds, Mrs. Richards, Mr. Waller

Nays: None

Mr. Waller moved and Mr. Reynolds seconded a motion to approve Resolution 05-97, Revisions to University Policy 5.16 "Personnel Appointments." This resolution changes the current University Personnel Appointment policy to remove delays in the appointment process and improve the efficiency of the current system. A lengthy discussion followed with Mr. Davis making a motion to table Resolution 05-97 until a study is done on how other institutions handle personnel appointments. Mr. Kaplan seconded the motion to table.

Vote on motion to table Resolution 05-97.

Ayes: Ms. Argeros, Mr. Davis, Mr. Kaplan, Dr. Payne

Nays: Mr. Clayton, Mrs. Richards, Mr. Reynolds, Mr. Waller

Motion to table did not carry.

Vote on original motion to approve Resolution 05-97.

Ayes: Mr. Clayton, Mr. Reynolds, Mrs. Richards, Mr. Waller

Nays: Ms. Argeros, Mr. Davis, Mr. Kaplan, Dr. Payne

Motion to approve Resolution 05-97 did not carry.

Mr. Kaplan moved and Mr. Davis seconded a motion to assign the issue to the Executive Committee for discussion until the next BOT meeting.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Kaplan,  
Dr. Payne, Mr. Reynolds, Mrs. Richards, Mr. Waller

Nays: None

Mr. Waller moved and Mr. Kaplan seconded a motion to approve Resolution 06-97, Revisions to University Policy 4.02 "Inventory of Equipment." This resolution proposes changes to the current policy guidelines for the handling of movable equipment.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Kaplan,  
Dr. Payne, Mr. Reynolds, Mrs. Richards, Mr. Waller

Nays: None

Mr. Waller reported that his committee heard a very positive budget report from Mr. Murphy, an updated report on the proposed Children's Learning Center and an updated report on University life insurance.

**Executive Committee - Mr. Tom Reynolds, Chairperson .**

No report.

New Business

President Veri announced that he had received a recommendation from the Commencement Committee to move Commencement on June 13 from 7:00 pm to 6:00 pm. Commencement will

be held on the Alumni Green regardless of weather, with no contingency plan to move inside except to delay start to 7:00 pm at the latest.

Comments from Constituent Groups and the Public

University Faculty Assembly, Professor Carl Hilgarth

Mr. Hilgarth reported that the UFA will meet on February 20 at which time a report for a new governance structure will be available. A 14-day "open hearing" will be conducted and UFA will meet again on March 6 to take amendments to the report with a completed updated document to be distributed shortly thereafter. Mr. Hilgarth thanked the Governance Structure Committee for all their hard work on this project.

Adjournment

The meeting was adjourned at 3:20 by acclamation.

  
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Chairman, Board of Trustees

  
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Secretary, Board of Trustees

AGENDA  
SHAWNEE STATE UNIVERSITY BOARD OF TRUSTEES  
FEBRUARY 14, 1997  
1:15 P.M.  
HOMER SELBY BOARD ROOM

- A. Call to Order
- B. Roll Call
- C. Approval of February 14, 1997 Agenda
- D. Approval of December 12, 1996 Minutes
- E. President's Report
- F. Committee Reports

Academic Affairs Committee - Mr. Jeff Kaplan, Chairperson

- Resolution 01-97 General Education Program Review
- Resolution 02-97 Dept. of Education - Program Review
- Resolution 03-97 Approval of Continuing Contracts

Quality of University Life Committee - Mr. George Clayton, Chairperson

Finance and Facilities Committee - Mr. Frank Waller, Chairperson

- Resolution 04-97 Approval of Personnel
- Resolution 05-97 Revision of Policy 5.16 - Personnel Appointments
- Resolution 06-97 Revision of Policy 4.02 - Equipment Inventory

Executive Committee - Mr. Tom Reynolds, Chairperson

- G. Reports, if any, from Board liaisons with other organizations
- H. New Business
- I. Comments from constituent groups (if any) and the public

- J. Other Business
- K. Executive Session (if needed)
- L. Adjournment



**RESOLUTION 01-97**

**APPROVAL OF PROGRAM REVIEW FOR THE GENERAL EDUCATION PROGRAM**

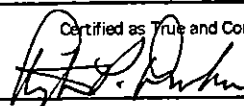
WHEREAS, the General Education CORE was scheduled for program review according to Board Policy 2.08 during the 1996-97 academic year; and

WHEREAS, the CORE has been replaced by the General Education Program (GEP); and

WHEREAS, the GEP has yet to be fully implemented and offered for a sufficient time for results to be observed;

THEREFORE BE IT RESOLVED that the program review for the GEP be postponed until the 1997-98 academic year.

(February 14, 1997)

|   |         |
|---|---------|
| Certified as True and Correct   |         |
|  | 2/17/97 |
| Secretary, SSU Board of Trustees  | Date    |

**RESOLUTION 02-97**

**APPROVAL OF PROGRAM REVIEW FOR THE  
DEPARTMENT OF TEACHER EDUCATION**

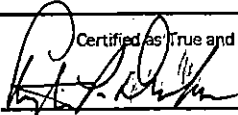
WHEREAS, the Department of Teacher Education was scheduled for program review according to Board Policy 2.08 during the 1996-97 academic year; and

WHEREAS, the conditions for licensure by the State of Ohio will completely change on January 1, 1998; and

WHEREAS, restructuring for new licensure is in process;

THEREFORE BE IT RESOLVED that the program review for the Department of Teacher Education be postponed until January, 1998.

(February 14, 1997)

|   |         |
|---|---------|
| Certified as True and Correct   |         |
|  | 2/17/97 |
| Secretary, SSU Board of Trustees  | Date    |

**RESOLUTION 03-97**

**FACULTY CONTINUING CONTRACTS**

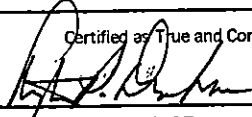
WHEREAS, the Interim Provost did not recommend and the President did not approve continuing contracts for Dr. Lonney or Mr. Scott in reviewing their respective applications in April 1996; and

WHEREAS, Dr. Lonney and Mr. Scott submitted this decision to arbitration in accordance with the Shawnee State University - Shawnee Education Association collective bargaining agreement; and

WHEREAS, the arbitrator, having reviewed the applications and the representations of the Shawnee Education Association and the University, held that the criteria for continuing contract were not correctly applied in these two cases;

THEREFORE BE IT RESOLVED that the Shawnee State University Board of Trustees approves continuing contracts for Dr. Larry Lonney and Mr. Edmon Scott effective the start of the 1996-97 academic year.

(February 14, 1997)

|   |         |
|---|---------|
| Certified as True and Correct   |         |
|  | 2/17/97 |
| Secretary, SSU Board of Trustees  | Date    |

AMENDED RESOLUTION 04-97

PERSONNEL

WHEREAS, the University-wide Board policy 5.16 "Approval of Personnel Appointments" establishes the procedure for the approval of those personnel changes requiring action by the Board of Trustees and for the reporting of other personnel actions to the Board; and

WHEREAS, this policy establishes a procedure for the consolidation of personnel resolutions; and

WHEREAS, all actions in this resolution are in compliance with this policy;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University authorizes the following positions, appointments, position changes, retirements, resignations, and acknowledgment items reported herein:

**POSITIONS AND APPOINTMENTS:**

**Administrative**

James Wilkinson, Assistant Director, Athletics  
Contract Status: Continuous temporary full-time  
Grade: 24  
Effective: January 6, 1997  
Salary: \$23,575

Amy Pauley, Program Assistant, Upward Bound  
Contract Status: Continuous Temporary Part-time  
Grade: 22  
Effective: January 6, 1997  
Salary: \$11,300

Cheryl Lynch, Outreach Coordinator  
Contract Status: Continuous Temporary Part-time  
Grade: 24  
Effective: January 21, 1997  
Salary: \$10,000

Retention Specialist, STARS Office  
Contract Status: Continuous Full-time  
Grade and Salary: To be determined  
Effective: Immediately

Assistant Director of Financial Aid  
Contract Status: Continuous Full-time  
Grade and Salary: To be determined  
Effective: Immediately

Two Technical Support Assistants, UIS  
(Due to Elimination of Assistant Director and Systems Analyst)  
Contract Status: Continuous Full-time  
Grade and Salary: To be determined  
Effective: Immediately

**ADJUSTMENTS:**

**Administrative**

Greg Dandio, Reassignment from Acting Director to Director of  
UIS  
Effective: Immediately  
Salary: \$51,131 (no change)

Michael Pinson, reassignment to Technical Support Manager, UIS  
(Due to Elimination of Assistant Director and Systems Analyst)  
Effective: Immediately  
Salary: \$32,941

Susan Warsaw, reassignment to Director of Development (9 month  
appointment)  
Effective: January 1, 1997  
Salary: \$35,522

Barbara Bradbury, Director of Upward Bound and Student Support  
Services  
Effective: September 1, 1996 (retroactive)  
Salary: \$43,611

MaryAnn Malone, Assistant Director/Counselor, Student Support  
Services  
Effective: September 1, 1996 (retroactive)  
Salary: \$29,161

**RESIGNATIONS, RETIREMENTS, AND OTHER ACKNOWLEDGMENTS;**

**Administrative**

Rosemary Poston

Resignation Effective: April 1, 1997

Richard Howard, Director, Counseling and Career Services

Retirement Effective: June 30, 1997

**Faculty**

Scott Come, Associate Professor, Psychology

Retirement Effective: April 1, 1997

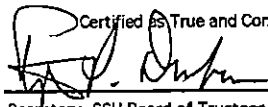
Thomas Frazee, Associate Professor, Chemistry

Retirement Effective: July 1, 1997

(February 14, 1997)

Resolution 04-97

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|   |        |
|---|--------|
| Certified as True and Correct   |        |
|  | 4/8/97 |
| Secretary, SSU Board of Trustees  | Date   |

RESOLUTION 05-97

REVISIONS TO UNIVERSITY POLICY 5.16 "PERSONNEL APPOINTMENTS"

WHEREAS, the Shawnee State University Board of Trustees has placed the authority for the administration and discipline of the University in the President, and

WHEREAS, the Shawnee State University Board of Trustees further desires to change the University Personnel Appointment policy to remove delays in the appointment process and improve the efficiency of the current system;

THEREFORE BE IT RESOLVED that the Shawnee State University Board of Trustees recommend that Board Policy No. 5.16 be revised to reflect these changes.

BE IT FURTHER RESOLVED that the old personnel actions commenced under the old policy will be processed to conclusion under the old policy.

~~\_\_\_\_\_~~ NOT APPROVED!

(February 14, 1997)

|                                  |      |
|----------------------------------|------|
| Certified as True and Correct    |      |
| Secretary, SSU Board of Trustees | Date |

RESOLUTION 06-97

REVISIONS TO UNIVERSITY POLICY 4.02 "INVENTORY OF EQUIPMENT"

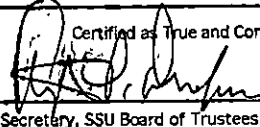
WHEREAS, University Policy 4.02 sets forth guidelines for the handling of movable equipment; and

WHEREAS, the Finance and Facilities Committee has reviewed and discussed the proposed changes and recommends the policy in its revised form;

THEREFORE BE IT RESOLVED that the Shawnee State University Board of Trustees approves the recommended revisions to Policy 4.02 retroactive to July 1, 1996.

(February 14, 1997)

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| <br>Secretary, SSU Board of Trustees | Certified as True and Correct<br>2/17/97<br>Date |
|---|--|



**AGENDA**  
**SHAWNEE STATE UNIVERSITY BOARD OF TRUSTEES**  
**FEBRUARY 13, 1998**  
**1:15 P.M.**  
**HOMER SELBY BOARD ROOM**

- A. Call to Order
- B. Roll Call
- C. Approval of February 13, 1998 Agenda
- D. Approval of December 11, 1997 Minutes
- E. President's Report
- F. Committee Reports
  - Academic Affairs Committee - Mrs. Patricia Richards, Chairperson
  - Resolution 03 -98 General Education Program - Program Review
  - Resolution 04 -98 Department of Teacher Education - Program Review
  - Quality of University Life - Mr. George Clayton, Chairperson
  - Resolution 05-98 Guidelines for Students Called for Military Service
  - Finance and Facilities - Mr. Tom Reynolds, Chairperson
  - Resolution 06-98 UIS Reorganization and Salary Adjustments
  - Resolution 07-98 General Counsel Position
  - Resolution 08-98 Capital Plan
- G. Reports, if any, from Board liaisons with other organizations
- H. New Business
- I. Comments from constituent groups (if any) and the public
- J. Other Business
- K. Executive Session (if needed)
- L. Adjournment