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5-5-1997

May 5, 1997 Executive Committee Meeting

Shawnee State University

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EXECUTIVE COMMITTEE REPORT

May 5, 1997

Founders Room, University Center

Members present:

Mr. Tom Reynolds	Chairman
Mr. Frank Waller	Member
Mrs. Pat Richards	Member (Vice Chair of Academic Affairs)

Dr. Clive Veri	Ex-Officio (non-voting)
Mr. Steve Donohue	Secretary (non-voting)

Meeting was called to order by the Chairman at 4:06 p.m.

1.0 Minutes and Certification

The Secretary confirmed compliance with RC 121.22(F).

The Committee unanimously approved the minutes of the 3/10/97 meeting.

2.0 Room Fee for Cedar House Apartments

Action

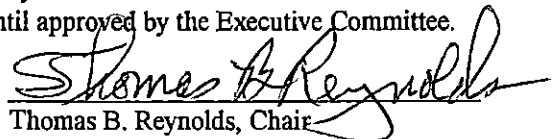
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3.0 Tech Prep Continuation Grant

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The President briefed the Committee that the Ohio Department of Education and the Board of Regents provide grant money to fund a tech prep program for the Ohio South Consortium of educational institutions, business, and labor organizations to prepare students for success in a college setting. SSU provides the match for this grant by paying the salary of the administrator of this program. The original grant was approved in 1992. This grant submission would extend the tech program for AY 97-98. The Executive Committee unanimously approved Resolution 26-97.

First draft of Executive Committee minutes read and approved by the Chair for distribution and comment by the Board of Trustees only. This is not an official record until approved by the Executive Committee.


Thomas B. Reynolds, Chair

4.0 Update on SEA Negotiations

Discussion

The chief negotiator for the Board provided an update to the Committee on the current negotiations with the SEA.

5.0 Review of the 2nd Street Wall

Discussion

The President requested the Committee to review the architect's plans and inspect the wall first-hand. Several people in the community suggested that it seemed to symbolically wall off the campus from the community, a thought with which the President agreed. The contractor has now built a berm on the City-side of the wall, which may make it less formidable, especially considering that the lettering of "Shawnee State University" will be installed on it. The Committee visited the wall and were joined by Dr. Gleason who provided them alternatives to the existing structure. The Committee members were concerned about the wall blocking the view of the new landscaped campus from Second Street and Chillicothe Street. Dr. Gleason will discuss the problem with the architect and share alternatives and costs with the President.

6.0 Sister-Institution Relationship with the Universitat Jaume I

Discussion

The President briefed the Committee on his visit with officials of the "(King) James I University" in Castellon, Spain, seeking a student/faculty exchange relationship. Located North of Valencia, on the Mediterranean Sea, the University is very much like Shawnee State since they hold several academic programs in common and UJI is essentially a new university. Enrolling 9,500 students (with a 12,000 cap), it is in the process of building a new campus that will combine three temporary campuses into a single location.

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The President distributed the Registrar's enrollment report for Spring quarter 96-97 and requested that it be included with the minutes of the meeting. The President was encouraged with the overall trend - while part-time enrollments were down by 76 students (or -11.2 percent), full-time enrollment was up by 81 students (or +3.8 percent).

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The meeting adjourned at 5:55 p.m.

RESOLUTION 25-97

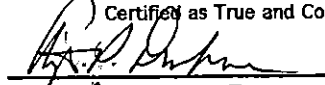
APPROVAL OF ADDITIONAL ROOM AND BOARD FEE SCHEDULE

WHEREAS, Shawnee State University first operated student housing on its campus effective Fall Quarter 1994; and

WHEREAS, revenues must be generated to cover the cost of operating the newly acquired Cedar House units, and renovation of the facilities;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the recommended room and board fee schedule accompanying this resolution effective Fall Quarter 1997.

(May 5, 1997)

Certified as True and Correct	
	6/10/97
Secretary, SSU Board of Trustees	Date

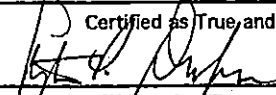
RESOLUTION 26-97

TECH PREP CONTINUATION GRANT

WHEREAS, the grant listed below and summarized on the attached grant proposal has been reviewed by the appropriate University committees and/or individuals, and is recommended for submission;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the submission of the Tech Prep Continuation Grant.

(May 5, 1997)

Certified as True and Correct	
	6/10/97
Secretary, SSU Board of Trustees	Date

SHAWNEE STATE UNIVERSITY

HOUSING FEE SCHEDULE

Proposed
Fees
1997-98

CEDAR HOUSE

Double Room

Annual Payment 3,004.00

Quarterly Plan (\$1,047.00 per) 3,141.00

Budget Plan
(9 payments @ \$358.00) 3,222.00

Private Room (if available)

Annual Payment 3,545.00

Quarterly Plan (\$1,254.00 per) 3,762.00

Budget Plan
(9 payments @ \$442.00) 3,978.00

(May 5, 1997)

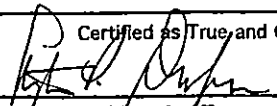
RESOLUTION 26-97

TECH PREP CONTINUATION GRANT

WHEREAS, the grant listed below and summarized on the attached grant proposal has been reviewed by the appropriate University committees and/or individuals, and is recommended for submission;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the submission of the Tech Prep Continuation Grant.

(May 5, 1997)

Certified as True and Correct	
	6/10/97
Secretary, SSU Board of Trustees	Date

RESOLUTION 27-97

REORGANIZATION OF ACADEMIC AND STUDENT AFFAIRS

WHEREAS, the Provost and the Vice President for Student Affairs have undertaken a review of their respective divisions; and

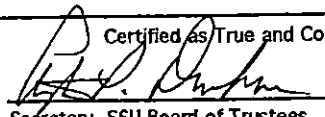
WHEREAS, pursuant to that review, a plan of reorganization was recommended to the President; and

WHEREAS, the plan of reorganization eliminates functions which are not financially viable, realigns developmental education with corresponding academic departments, moves the Registrar's Office under the supervision of the Provost, and consolidates student retention and auxiliary academic assistance in one center; and

WHEREAS, the President recommends this plan of reorganization;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the adoption of the attached plan of reorganization and approves all actions necessary to place the plan into effect.

(June 13, 1997)

Certified as True and Correct	
	8/11/97
Secretary, SSU Board of Trustees	Date

**Plan of Reorganization
for the
Divisions of Academic Affairs and Student Affairs**

The Provost and Vice President for Student Affairs have reviewed the operation of their respective divisions over the 1996-97 academic year and mutually agree that reorganization within and between their respective divisions will reduce costs, increase efficiency and advance the student-specific mission of the University.

Developmental Education/Learning Center

Aligning the developmental education faculty with their respective academic departments provides for improved cross-communication within and across the disciplines. Developmental education faculty should be more competitive for promotion and continuing contract with an academic department alignment. Two full-service faculty members--Dr. Mary Dillard [English] and Mr. Orville Ferguson [Mathematics]-- would be moved to the Departments of Arts and Humanities and Mathematics respectively. No faculty positions would be created or rescinded with this reorganization. An administrative position, Director of Developmental Education/Learning Center would be eliminated. The remaining positions (Assessment Technician, Learning Center Assistant, and Coordinator of BASICS) would be assigned to the new Student Success Center in the Division of Student Affairs. Proposed effective date is July 1, 1997.

Student Success Center

The current functions of the Learning Center, STARS, and DENS would be combined under the new Student Success Center. This reorganization places all auxiliary student services for academic success under one director, establishing a one stop student center to improve retention, graduation rates, and reduce student loan default rates. Three positions (assessment, learning center, BASICS) would be moved from the former Learning Center to this Center under the supervision of an Associate Director of Retention. No positions would be added or eliminated with this realignment, although some incumbents may have their positions re-graded to reflect changes in responsibilities. Proposed effective date is July 1, 1997.

Office of Continuing Education

The Office of Continuing Education experienced financial difficulties in recent years. Continuing Education's 1996 program review was granted "conditional approval" by the Board of Trustees Resolution 26-96, requiring ongoing performance reviews by the Provost. The financial condition of this Office will not significantly improve in the immediate future. The Director's position will be eliminated, the two full-time hourly positions will be addressed following specific guidelines as stated in the CWA contract, the Assistant Director for Special Programs, grant funded, will continue under the terms of the grants and assigned to the Provost's Office. The proposed effective date for elimination of the Office of Continuing Education is June 30, 1997.

Realignment of Registrar's Office

The Registrar's Office would be realigned under the Provost's Office without any changes in current authorized positions. The scheduling of classes, reporting grades and maintaining academic records is more closely aligned with the responsibilities and mission of the Division of Academic Affairs than with the Division of Student Affairs. The University needs to address long-term scheduling to reduce costs and improve service to students. Placing the Registrar's Office in the Division of Academic Affairs will facilitate improved, long-term academic scheduling and reduce the cost of academic operations. Proposed effective date is July 1, 1997.

GRANT SUMMARY PROPOSAL

TITLE: Tech Prep Continuation Grant: Part I

GRANT AGENCY: Ohio Department of Education
Division of Vocational and Adult Education
Ohio Board of Regents

PRINCIPAL INVESTIGATOR: Virginia Ramey

PERCENTAGE OF P.I. TIME DEVOTED TO GRANT: Virginia Ramey, 75%

PURPOSE:

Tech Prep is a combined secondary and post-secondary program which leads to an associate degree, provides technical preparation in engineering technology or business technology, builds student competence in mathematics, science, and communications through a sequential course of study, and leads to placement in employment. It is carried out under an articulation agreement between consortium participants and provides students the unique combination of academic, occupational and employability competencies at both the high school and college levels.

The Tech Prep curriculum prepares completers with the advanced skills necessary for technical occupations by the end of the second year of the college's technical program.

CLIENTELE TO BE SERVED:

The Ohio South Consortium consists of educational institutions and business, industry, and labor representatives in Lawrence, Pike, and Scioto Counties.

RELATIONSHIP TO SSU MISSION:

Tech Prep prepares students for success in the college setting in the high-tech areas of engineering technologies and business technologies. Tech Prep provides SSU faculty the opportunity to upgrade course content and teaching method at the post-secondary level.

OTHER AGENCIES / ORGANIZATIONS PARTICIPATING IN THE PROJECT:

Fourteen local school districts, three vocational educational planning districts, Ohio University Southern Campus, and Shawnee State University are active members of the Ohio South Tech Prep Consortium. In addition, two groups of business, industry and labor actively participate in the initiative.

Members of the Ohio South Tech Prep Coordinating Board represent the following organizations:

Aristech Chemical Corporation
Community Action Organization
Dow Chemical Company
GTE

New Boston Coke Corporation
Ohio Bureau of Employment Services
Plumbers & Pipefitters Local # 577

Mid-level technicians participating in the development of the Tech Prep competency based curriculum represent the following organizations:

Aristech Chemical Corporation
Arrow Molded Plastics
Ashland Oil Refinery
Mills Pride

Millwright Local Union
New Boston Coke Corporation
Ohio Power Company

*Organization participating in the development of the Tech Prep competency based curriculum
(continued):*

Columbia Gas Company
First Federal Savings & Loan
First & Peoples Bank
International Brotherhood of Electrical Local
Lawrence County JTPA
Martin Marietta Energy Systems, Inc.

Plumbers & Pipefitters Local # 577
RHF Enterprises
Social Security Administration
VAMC, Chillicothe

BRIEF DESCRIPTION OF HOW PROJECT WILL BE CONDUCTED:

The project is a continuation of the original grant awarded November 1992 and the expansion grants awarded September 1994, November 1995, and July, 1996. The grant will provide the opportunity for the Ohio South Consortium to accomplish the following:

- * Articulation agreements will be established with area school districts providing Tech Prep instruction to provide a smooth transition from the high school to Shawnee State University.
- * Course content will be realigned to prepare students for high tech careers in industry.
- * Tech Prep students will be selected to participate in the sequential course offerings spanning grades 11, 12, and the associate degree programs.
- * Secondary and post-secondary educators will participate in inservice training in applied academics, contextual teaching and cooperative learning strategies.
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BUDGET:

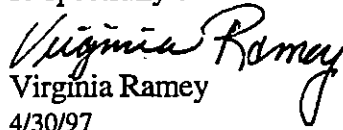
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<u>Fund Source</u>	<u>Year</u> <u>(FY 98)</u>
Grant	\$49,714.00
Other	
* Consortium-wide in-kind	\$9,943.00
* Consortium-wide cash	\$2,944.00

- * Describe source of funds for SSU's cash commitment: SSU's portion of the director's salary.

Respectfully submitted:


Virginia Ramey
4/30/97

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May 5, 1997

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Mr. Frank Waller	Member
Mrs. Pat Richards	Member (Vice Chair of Academic Affairs)
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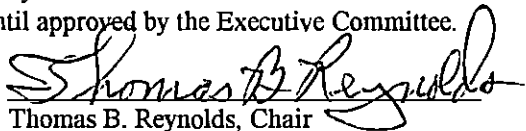
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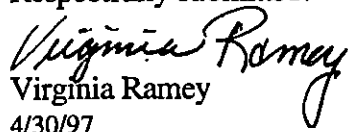
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Virginia Ramey
4/30/97