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June 12, 1998 Meeting Minutes

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Minutes
Shawnee State University Board of Trustees
June 12, 1998

The meeting was called to order at 2:30 p.m. by Chairman Frank Waller. Mr. Waller recognized the attendance of President Veri's family members Antoinette Veri Nardo, Nina Palumbo, Josephine Veri Payne, Clive Veri, Jr., and Jean Veri.

Roll Call

Members Present: Ms. Argeros, Mr. Clayton, Mr. Reynolds, Mrs. Richards,
Mr. Shkurti (arrived at 2:45 p.m.), Mr. Teichman, Mr. Waller
Ms. Eldridge, Ms. Smith

Members Absent: Mr. Davis, Dr. Payne

Notice of this meeting has been given in accordance with Section 121.22(F) of the Ohio Revised Code.

Approval of June 12, 1998 Agenda

Mr. Reynolds moved and Mrs. Richards seconded the approval of the June 12, 1998 Agenda.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Reynolds, Mrs. Richards, Mr. Teichman, Mr. Waller

Nays: None

Approval of April 10, 1998 Minutes

Mr. Reynolds moved and Mrs. Richards seconded the approval of the April 10, 1998 Minutes.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Reynolds, Mrs. Richards, Mr. Teichman, Mr. Waller

Nays: None

Approval of May 16, 1998 Minutes

Mr. Clayton moved and Mrs. Richards seconded the approval of the May 16, 1998 Minutes.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Reynolds, Mrs. Richards, Mr. Teichman, Mr. Waller

Nays: None

President's Report

Dr. Veri reported that Trustee Emeritus Orville Ferguson was in the hospital with pneumonia and that former faculty member Betty Waller had passed away. Dr. Veri also reported that we received the NCA official accreditation, which NCA approved unanimously. Dr. Veri thanked the Board members and their predecessor members for allowing him to serve Shawnee State University.

Committee Reports

Academic Affairs Committee – Mrs. Patricia Richards, Chairperson

Mrs. Richards moved and Mr. Clayton seconded the approval of Resolution 20-98, Approval of Graduates.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Reynolds, Mrs. Richards, Mr. Teichman, Mr. Waller

Nays: None

Mrs. Richards congratulated the graduating student trustees and thanked them for their service on the Board of Trustees.

Mrs. Richards reported that her committee received information on faculty promotions and continuing contracts and other personnel changes; accepted a progress report on the Clark Planetarium; and were informed that the Ohio Board of Regents approved SSU's Bachelor of Science in Nursing degree.

Quality of University Life – Mr. George Clayton, Chairperson

Mr. Clayton reported that his committee had no action items. The committee received a report from the Student Programming Board and their activities. Mr. Clayton reported that SSU's Student Loan Default has been reduced to 15.9%. Mr. Clayton stated that his committee also received information on personnel changes, the Spring Bear Run, and he informed the Board that SSU student Kelly Blake will receive the \$2,000, 1998 Larry L. Mangus Phi Eta Sigma National Scholarship.

Finance and Facilities – Mr. Tom Reynolds, Chairperson

Mr. Reynolds moved and Mr. Clayton seconded the approval of Resolution 21-98, FY 1999 General Fund Budget.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Reynolds, Mrs. Richards, Mr. Shkurti,
Mr. Teichman, Mr. Waller

Nayes: None

Mr. Reynolds moved and Mr. Shkurti seconded the approval of Resolution 22-98, Auxiliary & Agency Budgets. Mr. Reynolds informed the Board members that the differences in this year's budget figures were mainly due to the bookstore being operated by a private company.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Reynolds, Mrs. Richards, Mr. Shkurti,
Mr. Teichman, Mr. Waller

Nayes: None

Mr. Reynolds moved and Mr. Teichman seconded the approval of Resolution 23-98, Lab Course & Health Sciences Fees. Mr. Reynolds pointed out that the number of fees have been reduced and that the out-of-state, in-district fees have been lowered for the Health Sciences. Mr. Waller asked if the amount of fees changed and Mr. Reynolds responded that they are approximately the same, the changes make it easier to budget for them. Mr. Waller asked the student trustees their opinion and both agreed that the changes are an improvement over the past system.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Reynolds, Mrs. Richards, Mr. Shkurti,
Mr. Teichman, Mr. Waller

Nayes: None

Mr. Waller took a moment to recognize the arrival of Representative Bill Ogg.

Mr. Reynolds moved and Mrs. Richards seconded the approval of Resolution 24-98, Summer Housing Rate

Ayes: Ms. Argeros, Mr. Clayton, Mr. Reynolds, Mrs. Richards, Mr. Shkurti,
Mr. Teichman, Mr. Waller

Nayes: None

Mr. Reynolds moved and Mrs. Richards seconded approval of Resolution 25-98, Administrative & ATSS Salary Increase.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Reynolds, Mrs. Richards, Mr. Shkurti,
Mr. Teichman, Mr. Waller

Nays: None

Mr. Reynolds moved and Mr. Shkurti seconded approval of Resolution 26-98, Grant Proposals. Mr. Reynolds stated that four of the grants are renewals and two are new. Dr. Veri mentioned that all of the grants were very mission-oriented.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Reynolds, Mrs. Richards, Mr. Shkurti,
Mr. Teichman, Mr. Waller

Nays: None

Mr. Reynolds reported that his committee received information on personnel activity since the last meeting and heard reports from Roger Murphy on the budget, technology plan, and on the status of capital projects. Mr. Waller added that the campus parking lots were going to be improved and paved this summer.

Executive Committee – Mr. Frank Waller, Chairperson

Mr. Waller reported that the Executive Committee approved the 1998-99 Academic Calendar and a grant for ABLE. The Executive Committee also voted to approve the conversion from quarters to semesters. Mr. Waller moved and Mrs. Richards seconded the approval of Amended Resolution 17-98, Changing the Academic Year from Quarters to Semesters. Mr. Waller stated that he would allow public comment on this Resolution before a vote was taken.

Ginny Hamilton, UFA President, called attention to the statement from faculty asking for further study especially related to the budget. The faculty also asked that a decision to make a change be delayed until the ramifications of the change are known.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Reynolds, Mrs. Richards, Mr. Shkurti,
Mr. Teichman, Mr. Waller

Nays: None

Mr. Waller reported that the Executive Committee received an update on the contract for the Bookstore and approved the Presidential Search Advisory Committee's recommendation of the new president. Mr. Waller expressed appreciation on behalf of the Board for the work of Tom Reynolds and Steve Donohue on the PSAC and stated that he thought we had a good candidate.

Reports, if any, from Board Liaisons with other Organizations

None

New Business

None

Comments from Constituent Groups (if any) and the Public

Suzanne Shelpman, UAS Chair, stated that her term as chair was ending and introduced the co-chairs for the upcoming year, Paul Madden and Sherri Powell, and she thanked Dr. Veri for his service.

Other Business

Mr. Waller recognized Ms. Smith for her service as student trustee and presented her with an SSU director's chair. Mr. Shkurti was also recognized for his service and was presented with a Shawnee State signature chair. Both were given a round of applause by the Board and the audience.

Mr. Waller thanked Jean Veri for her service and presented her with a gift of fishing lures. Mr. Clayton moved the approval of Resolution 27-98, recognizing Jean Veri for her Meritorious Service, and it was unanimously seconded.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Reynolds, Mrs. Richards, Mr. Shkurti,
Mr. Teichman, Mr. Waller

Nayes: None

Representative Ogg was called forward to present a Resolution that was passed by the Ohio Senate and the Ohio House of Representatives honoring Clive Veri. Mr. Teichman presented a Resolution from Lieutenant Governor Nancy Hollister to Dr. Veri. Mrs. Richards presented to Dr. Veri a Resolution from the SSU Development Foundation honoring his service to SSU. Mr. Reynolds moved the approval of Resolution 28-98, naming Dr. Clive C. Veri as President Emeritus, and it was unanimously seconded.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Reynolds, Mrs. Richards, Mr. Shkurti,
Mr. Teichman, Mr. Waller

Nayes: None


Mr. Waller presented Dr. Veri with a gift of fishing lures and a gift certificate for travel expenses. Dr. and Mrs. Veri were also presented with SSU signature chairs. Dr. and Mrs. Veri thanked the Board for the gifts and Dr. Veri stated that he never expected to stay nine years and that he's looking forward to retirement.

Adjournment

The meeting was adjourned at 3:50 p.m. by acclamation.

The next meeting of the Board of Trustees will be August 14, 1998, 1:15 p.m. in the Selby Board Room of the Clark Memorial Library.


Mr. Frank Waller, Chairman, Board of Trustees


Mr. Stephen P. Donohue, Secretary, Board of Trustees

RESOLUTION 20-98

APPROVAL OF GRADUATES

WHEREAS, it is Shawnee State University policy that the Board of Trustees award degrees and certificates; and

WHEREAS, candidates to be presented by the Board's Academic Affairs Committee have made satisfactory progress toward graduation, and all final certificate and degree requirements have been met, and are recommended by their department or college and by the President as candidates for graduation.

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University empowers the President to award certificates or degrees at Commencement on June 12, 1998, to all candidates whose final completion and graduation from the University is confirmed by the Office of the Registrar and whose names are later attached to this resolution as graduates.

(June 12, 1998)

RESOLUTION 21-98

APPROVAL OF FY 1999 GENERAL FUND BUDGET

WHEREAS, revenue estimates have been developed based on estimated state subsidy, fees adopted by the Board of Trustees and enrollment projections for the next fiscal year; and

WHEREAS, the current year base budget is adjusted for known inflationary factors; and

WHEREAS, the University Faculty Assembly endorses the budget;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University adopts the proposed general fund budget for fiscal year 1999 as recommended by the President and summarized in the accompanying exhibit.

(June 12, 1998)

RESOLUTION 22-98

APPROVAL OF FY 1999 AUXILIARY AND AGENCY CONTINUING BUDGETS

WHEREAS, revenue estimates have been developed for all auxiliary and agency accounts that reflect fee increases approved by the Board of Trustees and anticipated activity for fiscal year 1999; and

WHEREAS, the current year base budget is adjusted for contractual commitments and all known inflationary factors; and

WHEREAS, the Student Senate, Auxiliary Fund Directors and the Vice Presidents for Business Affairs and Student Affairs have developed and recommend the proposed budget;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University adopts the Auxiliary and Agency budgets for fiscal year 1999 as summarized in the accompanying exhibit.

(June 12, 1998)

RESOLUTION 23-98

APPROVAL OF RECOMMENDED LAB COURSE FEES/HEALTH
SCIENCES STUDENTS' TUITION

WHEREAS, the method of allocating course and lab fees as described on the accompanying spreadsheet is a more predictable, less volatile method of costing these fees than the present method; and

WHEREAS, the course and lab fees collected will be centralized in the Provost/Deans' control where distribution of these fees will be on a demonstrated need basis; and

WHEREAS, out-of-state in-district Health Sciences majors have paid full out-of-state tuition rates while other out-of-state in-district majors paid the lesser in-district tuition rates; and

WHEREAS, the President and student body have each had an opportunity to review the recommended fees structure and rationale; and

WHEREAS, the University Faculty Assembly recommends approval of this new fee proposal;

THEREFORE BE IT RESOLVED THAT the Board of Trustees of Shawnee State University approves the per credit lab fee and course fee schedule accompanying this resolution including the assignment of the resultant funds at the Provost/Deans' level and approves out-of-state, in-district, health sciences majors being charge out-of-state, in-district tuition rates effective Fall Quarter 1998.

(June 12, 1998)

RESOLUTION 24-98

APPROVAL OF SUMMER STUDENT HOUSING RATE

WHEREAS, Shawnee State University wishes to encourage the utilization of student housing during summer months; and

WHEREAS, facility choice and programming for housing residents is limited for the summer term; and

WHEREAS, the Vice President for Student Affairs recommends a reduced housing rate for Summer Quarter;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves that student housing fees for Summer Quarter be set at 75% of the currently established housing fees in effect for the academic year.

(June 12, 1998)

RESOLUTION 25-98

COMPENSATION INCREASE FOR ADMINISTRATORS
AND ADMINISTRATIVE TECHNICAL SUPPORT STAFF

WHEREAS, the operating budget for FY 1999 has been approved by the Board of Trustees; and

WHEREAS, University Administrators and Administrative Technical Support Staff have performed valued service to Shawnee State University; and

WHEREAS, the Board of Trustees is empowered to determine annual compensation levels;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University authorizes a salary pool be established to provide appropriate Administrators and ATSS with an across-the-board salary adjustment for FY 1999 of 3.0% and an additional pool of 0.5% to be distributed as a one-time bonus in accordance with established University policies and procedures.

(June 12, 1998)

RESOLUTION 26-98

TECH PREP CONSORTIA EQUITY LEADERSHIP GRANT

OHIO WORKS FIRST GRANT

ARC PROJECT CARE GRANT

OHIO DEPARTMENT OF DEVELOPMENT GRANT

OACHE EDUCATIONAL OPPORTUNITY CENTER GRANT

TALENT SEARCH GRANT

WHEREAS, the grants listed below and summarized on the attached grant proposals have been reviewed by the appropriate University committees and/or individuals, and are recommended for submission or acceptance;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the submission of the Tech Prep Consortia Equity Leadership Grant renewal proposal and the Ohio Works First Grant, and acceptance of the ARC Project CARE, Ohio Department of Development, OACHE Educational Opportunity Center, and Talent Search grant awards.

(June 12, 1998)

**[AMENDED]
RESOLUTION 17-98**

CHANGING THE ACADEMIC YEAR FROM QUARTERS TO SEMESTERS

WHEREAS, the academic year calendar of Shawnee State University was founded on the quarter system of its predecessor institutions; and

WHEREAS, the early-semester academic calendar is now the most prevalent system, followed by 62 percent of the colleges and universities in the United States, and increasing each year; and

WHEREAS, the University Senate approved the recommendation of its Academic Affairs Committee on June 12, 1997 (Meeting # 45) to defer final approval of the decision to adopt the early-semester academic year to the President and Board of Trustees; and

WHEREAS, the President and the Executive Committee of the Board of Trustees have carefully considered the May 15, 1997 "Report on Conversion from Quarters to Semester System" submitted by the Academic Affairs Committee of the University Senate; and

WHEREAS, the President, having considered the report from the University Senate, the trend in higher education toward semesters, the overall pedagogical advantages, and the new all-term state funding system, recommends the change to early semesters;

THEREFORE BE IT RESOLVED that Shawnee State University Board of Trustees authorizes the adoption of the early-semester academic year calendar effective not earlier than Fall 2000 term; and

BE IT FURTHER RESOLVED that:

1. The affects of the conversion on wages, hours, and conditions of employment will be negotiated with affected collective bargaining units of the University; and
2. The conversion will be implemented so as not to impede the progress toward graduation of currently enrolled degree-seeking students or increase annual costs students would otherwise have under the quarter system; and
3. The University will establish a Semester Conversion Office to assist faculty, students and staff in making an orderly transition to the semester calendar system; and

BE IT FINALLY RESOLVED that the Board of Trustees extends its appreciation to the faculty and staff who prepared the report on the conversion to semesters for their thorough research and review of other conversions which greatly assisted the Board of Trustees in approving this academic year calendar change to ensure the future welfare of Shawnee State University and its students.

(May 15, 1998)

RESOLUTION 27-98

**MERITORIOUS SERVICE
JEAN VERI**

WHEREAS, Jean Veri has served with distinction, since July 1989, as the "first lady" of Shawnee State University; and

WHEREAS, Jean donated her time and home to the nurturing of young scholars, fostering friendships for the University, and hosting dignitaries from around the world; and

WHEREAS, Jean served as ambassador for the University in the community -- putting service to others above self interest; and

WHEREAS, Jean gave willingly of her time and concern cultivating the arts and encouraging economic development by serving on the Board and as President of the Southern Ohio Museum and Cultural Center and as President of WOMEN INC.; and

WHEREAS, Jean shouldered the burdens of leadership and shared the joys of success in the growth and advancement of Shawnee State University;

THEREFORE BE IT RESOLVED, the Board of Trustees commends Jean Veri for her exemplary service as the "first lady" of Shawnee State University and for her generous spirit in giving her all to the University and the community.

(June 12, 1998)

RESOLUTION 28-98

DR. CLIVE C. VERI - PRESIDENT EMERITUS

WHEREAS, the Shawnee State University Board of Trustees has the inherent authority to grant Emeritus Status for outstanding service and contribution of selected faculty and administrators; and

WHEREAS, Dr. Clive C. Veri has served with distinction for over 37 years in higher education as teacher, mentor, innovator, administrator, and president; and

WHEREAS, Dr. Veri, President of Shawnee State University, provided exceptional leadership to the university during a period of unprecedented change, challenges, and campus growth since July 1989; and

WHEREAS, Dr. Veri has been an outstanding President of Shawnee State University as evidenced by his continued devotion to the mission, the region and especially the students; and

WHEREAS, Dr. Veri guided the University through \$50 million of campus improvements, the first two successful capital campaigns raising \$8.5 million, and served as founding Chairman of the Ohio Appalachian Center for Higher Education; and

WHEREAS, Dr. Veri is retiring at the end of June 1998 after a long and distinguished career in higher education; and

WHEREAS, the Board of Trustees finds the service of Dr. Veri to be extraordinarily meritorious warranting the waiver of minimum requirements in Board Policy 5.18 for Emeritus status;

THEREFORE BE IT RESOLVED that the Shawnee State University Board of Trustees confers the title of President Emeritus on Dr. Clive C. Veri, together with all rights and privileges of the position herein granted.

(June 12, 1998)