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Minutes of the Board of Trustees Meetings

Board of Trustees

10-9-1998

October 9, 1998 Meeting Minutes

Shawnee State University

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Minutes
Shawnee State University Board of Trustees
October 9, 1998

The meeting was called to order at 1:22 p.m. by Chairman Frank Waller. Mr. Waller recognized the attendance of Dr. Matt Filipic, Senior Vice Chancellor for the Ohio Board of Regents; Kay Reynolds; and Ann Chapman. Mr. Waller administered the Oath of Office to new student trustees Sarah Bramlette and Brian Meier.

Roll Call

Members Present: Ms. Argeros, Ms. Bramlette, Mr. Clayton, Mr. Davis, Mr. Meier, Mr. McKinley, Dr. Payne, Mr. Reynolds, Mrs. Richards, Mr. Teichman, Mr. Waller

Members Absent: None

The record should show that notice of this meeting has been given in accordance with Section 121.22(F) of the Ohio Revised Code.

Approval of October 9, 1998 Agenda

Mr. Clayton moved and Ms. Argeros seconded the approval of the October 9, 1998 Agenda.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. McKinley, Dr. Payne, Mr. Reynolds, Mrs. Richards, Mr. Teichman, Mr. Waller

Nays: None

Approval of August 14, 1998 Minutes

Mr. Teichman moved and Mr. Reynolds seconded the approval of the August 14, 1998 Minutes.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. McKinley, Dr. Payne, Mr. Reynolds, Mrs. Richards, Mr. Teichman, Mr. Waller

Nays: None

President's Report

Dr. Chapman introduced Carolyn Stubbs, Executive Assistant to the President. Dr. Chapman reminded Board members that today was Founder's Day and there would be a scholars' reception and a convocation address by Dr. Filipic after the Board meeting. In

addition to those activities, there were activities planned for Thunder in the Ohio Valley, with a dinner followed by a lecture by noted Civil War author Shelby Foote; the Ohio Appalachian Center for Higher Education Conference was scheduled for October 11-13; and the Ohio River Basin Conference was scheduled for later in the week. Dr. Chapman informed the Board that we had students going to Spain and China and Evan Fisher was escorting a group to the Holy Land.

Dr. Chapman stated that Academic Affairs was setting up a central office for grant administration--all grant requests would go through Cathy Mullins.

In response to Mr. Waller's question about student and faculty exchanges, Dr. Chapman said that students and faculty from Spain and China would come to SSU. Dr. Chapman reported that Dr. John Lorentz would be making a stop in Saitama, Japan and Provost William Nevios would be traveling to Zittau, Germany. Both would be discussing exchange agreements with Shawnee State University.

Dr. Chapman also mentioned that we received official notice from the North Central Association of our ten-year accreditation. Mr. Waller noted that receiving accreditation is very important.

Committee Reports

Academic Affairs Committee – Mrs. Patricia Richards, Chairperson

Mrs. Richards reported that in addition to receiving information on personnel activity, the Committee received information on fall enrollment; procedures to use/designate space for the whole campus; and new parameters for billing events.

Quality of University Life – Mr. George Clayton, Chairperson

Mr. Clayton reported that his Committee had no action items but received information from the Student Senate, who reported that approximately 100 students turned out for the open forum on October 5; and Student Programming Board activities.

The Committee was informed of a Workforce Development grant submitted by Suzanne Shelpman which will be used to help displaced workers and for professional development for existing employees. Dr. Larry Mangus reported on housing occupancy rates, stating that we have a waiting list for winter quarter.

Finance and Facilities – Mr. Tom Reynolds, Chairperson

Mr. Reynolds moved and Mr. Davis seconded the approval of Resolution 37-98, Internet Manager Position. The resolution includes a student intern position in addition to the Manager. Mr. Reynolds said that these positions are being created in an attempt to keep up with computer technology and although the funding for these positions is not fixed, the Committee was confident that the positions would continue to be funded.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. McKinley, Dr. Payne,
Mr. Reynolds, Mrs. Richards, Mr. Teichman, Mr. Waller

Nays: None

Mr. Reynolds moved and Mrs. Richards seconded the approval of Resolution 38-98, New Administrative Position in Personnel Office. Mr. Reynolds stated that the resolution was reworded during the Committee meeting to broaden the language so the position is not specific to one function.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. McKinley, Dr. Payne,
Mr. Reynolds, Mrs. Richards, Mr. Teichman, Mr. Waller

Nays: None

Mr. Reynolds moved and Mr. Davis seconded the approval of Resolution 39-98, Grants: Upward Bound Math Science Center and Pixley Grants. Mr. Reynolds reported that the Pixley grants totaled \$26,595 and the Upward Bound grant was for \$250,000. Mr. Clayton stated that he would abstain due to his membership on the Scioto County Area Foundation, which approves the Pixley grants.

Ayes: Ms. Argeros, Mr. Davis, Mr. McKinley, Dr. Payne, Mr. Reynolds,
Mrs. Richards, Mr. Teichman, Mr. Waller

Nays: None

Abstain: Mr. Clayton

Executive Committee - Mr. Frank Waller, Chairperson

Mr. Waller reported that the Executive Committee met on September 1 and approved an Arts Council grant and Department Chair Salary Adjustment. The Committee reviewed information on the President's communications with the Board. Mr. Waller stated that the Board of Trustees was to review the President's performance in October according to policy, but the Board is looking at changing the policy and plan to evaluate the President in June. Mr. Waller reported that the housing situation for the President was still unresolved, but it would be discussed later in an executive session.

Reports, if any, from Board Liaisons with other Organizations

None

New Business

Mr. Waller appointed the committee to nominate officers for 1999: Pat Richards, chair, Burton Payne and Bob Teichman. The committee will report to the Board at the

December meeting.

Mr. Waller moved and Mr. Reynolds seconded the approval of Resolution 40-98, 1999 Schedule of Meetings. Dr. Chapman noted that the Board may decide to change places for some meetings and Mr. Waller said that the schedule was similar to last year's schedule.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. McKinley, Dr. Payne,
Mr. Reynolds, Mrs. Richards, Mr. Teichman, Mr. Waller

Nays: None

Comments from Constituent Groups (if any) and the Public

None

Other Business

At 2:07 p.m., Mr. Teichman moved, seconded by Mr. Clayton, to go into Executive Session to review negotiations concerning implementation of Alternative Retirement Plan, Am. Sub. HB 586, RC§121.22(G)(4); review CWA negotiation parameters RC§121.22(G)(4); and consider the purchase of real property for presidential housing RC§121.22(G)(2). Mr. Waller invited the student trustees to stay as well as Vice President Murphy, Provost Nevious, and Ms. Elinda Boyles.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. McKinley, Dr. Payne,
Mr. Reynolds, Mrs. Richards, Mr. Teichman, Mr. Waller

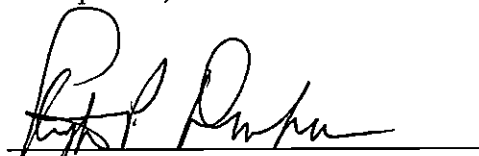
Nays: None

Adjournment

The Board returned from Executive Session at 3:18 p.m. and the meeting was adjourned by acclamation at 3:19 p.m.

The next meeting of the Board of Trustees will be December 10, 1998, 4:00 p.m. in the Selby Board Room of the Clark Memorial Library.


Chairperson, Board of Trustees


Secretary, Board of Trustees

RESOLUTION 37-98

APPROVAL OF INTERNET MANAGER POSITION

WHEREAS, the University has identified a requirement to have an Internet Manager position established within its University Information Services' department to facilitate the further maintenance and growth of its Internet offerings and presence; and

WHEREAS, this position will be established as an administrative position and classified in accordance with current Board policies and directions; and

WHEREAS, the attached funding model, which includes student employee support, substantiates the funding for this position; and

WHEREAS, the President concurs with the recommendation of establishing the Internet Manager position; and

WHEREAS, the Finance and Facilities Committee has reviewed and discussed the proposed position, and recommends approval of such;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the Internet Manager position.

(October 9, 1998)

RESOLUTION 38-98

**APPROVAL OF NEW ADMINISTRATIVE POSITION
FOR THE PERSONNEL OFFICE**

WHEREAS, more stringent adherence to provisions of the Ohio Revised Code (ORC), Chapter 124, as identified by a recent Department of Administrative Services' (DAS) review, is required; and

WHEREAS, responding affirmatively to the identified ORC rules brings the University into compliance with authority granted via ORC 124.14(F) regarding the rules related to unclassified employees, the promulgation of rules, civil service examinations, and certification responsibilities; and

WHEREAS, the Personnel Office's current staffing level cannot adequately address the resulting policy, systems and process changes to be adopted due to the ORC requirements and other state-mandated programs (alternative retirement plan) as interpreted by DAS; and

WHEREAS, other functions within the Personnel Office require supplemental staffing; and

WHEREAS, the funding of this position for the remainder of FY99 will be through reserve or contingency funds; and

WHEREAS, reallocation of resources in order to continue the position beyond FY99 will be pursued during the budgetary process;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the creation of an additional administrative position, effective immediately, within the Personnel Office.

(October 9, 1998)

RESOLUTION 39-98

UPWARD BOUND MATH SCIENCE CENTER GRANT

PIXLEY GRANTS

WHEREAS, the grants listed below and summarized on the attached grant proposals have been reviewed by the appropriate University committees and/or individuals, and are recommended for submission or acceptance;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the submission of the Upward Bound Math Science Center grant and the Pixley grant proposals.

(October 9, 1998)

RESOLUTION 40-98

1999 SCHEDULE OF MEETINGS FOR THE BOARD AND ITS COMMITTEES

WHEREAS, the Shawnee State University meets as a public body under Ohio law, with meetings publicized and open to those who wish to attend; and

WHEREAS, a 1999 meeting schedule has been drafted and reviewed with the Board members so that the 1999 meeting schedule can be released well in advance, and that schedule of meetings is now being recommended for approval;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University adopts the attached 1999 schedule of meetings for the Board and its committees.

(October 9, 1998)

**1999 CALENDAR
SHAWNEE STATE UNIVERSITY BOARD OF TRUSTEES
AND ITS COMMITTEES**

		Quality of University Life	Finance & Facilities	Academic Affairs	Executive Committee
					January 11 4:00 p.m. Founders Room SSU Univ. Ctr.
February 12, 1999 Selby Board Room 1:15 p.m.	(Friday)	February 12 9:45 a.m. Howard Room	February 12 9:15 a.m. Ketter Room	February 12 10:00 a.m. Founders Room	
					March 8 4:00 p.m. Founders Room SSU Univ. Ctr.
April 9, 1999 Selby Board Room 1:15 p.m.	(Friday)	April 9 9:45 a.m. Howard Room	April 9 9:15 a.m. Ketter Room	April 9 10:00 a.m. Founders Room	
					May 10 4:00 p.m. Founders Room SSU Univ. Ctr.
June 11, 1999 Selby Board Room 2:30 p.m. COMMENCEMENT 6:00 p.m.	(Friday)	June 11 12:45 p.m. Howard Room	June 11 12:15 p.m. Ketter Room	June 11 1:00 p.m. Founders Room	
					July 12 4:00 p.m. Founders Room SSU Univ. Ctr.
August 13, 1999 Selby Board Room 1:15 p.m.	(Friday)	August 13 9:45 a.m. Howard Room	August 13 9:15 a.m. Ketter Room	August 13 10:00 a.m. Founders Room	
					September 13 4:00 p.m. Founders Room SSU Univ. Ctr.
October 8, 1999 Selby Board Room 1:15 p.m.	(Friday)	October 8 9:45 a.m. Howard Room	October 8 9:15 a.m. Ketter Room	October 8 10:00 a.m. Founders Room	
					November 8 4:00 p.m. Founders Room SSU Univ. Ctr.
December 9, 1999 Selby Board Room 4:00 p.m.	(Thursday)	December 9 1:15 p.m. Howard Room	December 9 12:45 p.m. Ketter Room	December 9 1:30 p.m. Founders Room	