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December 10, 1998 Meeting Minutes

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Minutes
Shawnee State University Board of Trustees
December 10, 1998

The meeting was called to order at 4:00 p.m. by Chairman Frank Waller.

The record should show that notice of this meeting has been given in accordance with Section 121.22(F) of the Ohio Revised Code.

Roll Call

Members Present: Ms. Argeros, Ms. Bramlette, Mr. Clayton, Mr. Davis, Mr. Meier,
Mr. McKinley, Dr. Payne, Mr. Reynolds, Mrs. Richards,
Mr. Teichman, Mr. Waller

Members Absent: None

Approval of December 10, 1998 Agenda

Mr. Davis moved and Mr. Clayton seconded the approval of the December 10, 1998 Agenda.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. McKinley, Dr. Payne,
Mr. Reynolds, Mrs. Richards, Mr. Teichman, Mr. Waller

Nays: None

Approval of October 9, 1998 Minutes

Mrs. Richards moved and Mr. Reynolds seconded the approval of the October 9, 1998 Minutes.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. McKinley, Dr. Payne,
Mr. Reynolds, Mrs. Richards, Mr. Teichman, Mr. Waller

Nays: None

Approval of November 12, 1998 Minutes

Mr. Clayton moved and Mr. Teichman seconded the approval of the November 12, 1998 Minutes.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. McKinley, Dr. Payne,
Mr. Reynolds, Mrs. Richards, Mr. Teichman, Mr. Waller

Nays: None

President's Report

Dr. Chapman reported that U.S. Secretary of Education Richard Riley made a trip to SSU to attend the OACHE Conference in October and the Ohio Board of Regents Chancellor, Rod Chu, visited SSU and Portsmouth East High School on December 1. Dr. Chapman stated that he met with school officials from Greenup County, along with Dr. Nevious, and that he would be sending the Board members a booklet developed by the Inter-University Council of Ohio on ensuring student access and success. Dr. Chapman reported that the Thanksgiving Luncheon on November 17 went well and he hoped to do something similar each quarter. He mentioned that December 31 would be the last day to apply for SSU collegiate license plates; Professor Jeff Bauer was instrumental in SSU being designated as one of 15 networked seismic station sites; and the Clark Planetarium continued to be well attended. Dr. Chapman stated that he would contact Chancellor Chu about SSU becoming a graduate center and he would follow up with reciprocal arrangements with Kentucky schools. Dr. Chapman also informed the Board his Executive Assistant, Carolyn Stubbs, would be leaving in January and moving back to the Bahamas with her husband who had accepted a job there.

Dr. Chapman also reported on his trip to China with SSU professors Lorentz and Huang and three students. He said that it was a life-changing experience for the students. The Chinese hosts treated the Shawnee State contingent like royalty. The only expense to the students was the airfare.

Committee Reports

Academic Affairs Committee – Mrs. Patricia Richards, Chairperson

Mrs. Richards moved and Dr. Payne seconded the approval of **Resolution 43-98**, Revisions to Policy 3.04, *Collection, Maintenance, Access to and Challenge of Student Education Records*.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. McKinley, Dr. Payne,
Mr. Reynolds, Mrs. Richards, Mr. Teichman, Mr. Waller

Nays: None

Mrs. Richards reported that her committee received information on personnel, enhancement of existing degrees, assessment, general education program, and library/media services.

Quality of University Life – Mr. George Clayton, Chairperson

Mr. Clayton reported that his committee received information on the Student Government Association, Student Programming Board, and personnel. Mr. Clayton also mentioned that the overall grade point average in the dorms improved from 2.54 last year to 2.73.

Finance and Facilities – Mr. Tom Reynolds, Chairperson

Mr. Reynolds reported that the audit report had been received and there were no major adjustments to be made. The finance committee received information on reserves, which continue to rise but at a slower rate. The committee also discussed the Children's Learning Center and decided to move forward with the construction. Mr. Waller stated that even though

the learning center was discussed at the recent Board retreat, he would like to open this topic to the Board for discussion. Mr. Reynolds stated that the general contractor's bid was \$404,949 and combined with the cost for plumbing, HVAC, etc., the construction cost is estimated at \$831,817. Dr. Chapman stated that we would have the ARC grant for equipment. Mr. Reynolds reported that the items removed from the first bid were put back in for this last bid because cutting them out did not help much and the facility needs to fit in with the rest of the campus. He also stated that we might get another grant, but we would not know for a few more weeks. Dr. Payne asked if the learning center would be self-supporting and Mr. Waller responded that it would not, and the University would probably have to subsidize it \$50,000 per year. Mr. Clayton asked about charges and Mr. Waller responded that the fees would need to be set and expected that different levels will be offered to students, faculty, and staff. Mr. Waller stated that he was hesitant about moving forward with this project, but after meeting with the architect he felt more comfortable. The administration was behind the project and Mr. Waller said that it would move forward. Mr. Reynolds stated that this project may cause the University to change the priority of capital improvements slightly.

Executive Committee – Mr. Frank Waller, Chairperson

Mr. Waller reported that the Executive Committee on November 9 approved two grants, discussed the Children's Learning Center, and had an executive session to discuss CWA.

Reports, if any, from Board Liaisons with other Organizations

None

New Business

Mr. Davis moved and Mr. Reynolds seconded the approval of **Resolution 44-98**, Revisions to Policies 1.00, 1.03, 1.04 and Rescission of Policies 1.01 and 1.02. The policies were revised to conform to current practice and to remove policies that were just a restatement of statutes.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. McKinley, Dr. Payne,
Mr. Reynolds, Mrs. Richards, Mr. Teichman, Mr. Waller

Nays: None

Comments from Constituent Groups (if any) and the Public

None

Other Business

Mrs. Richards moved and Dr. Payne seconded the appointment of Frank Waller as Chair and George Clayton as Vice Chair for 1999, with Roger Murphy as Treasurer and Stephen Donohue as Secretary.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. McKinley, Dr. Payne,
Mr. Reynolds, Mrs. Richards, Mr. Teichman, Mr. Waller

Nays: None

Mr. Waller made the following committee assignments:

Finance & Facilities will be chaired by Tom Reynolds, Vice Chair George Davis, and Frank Waller, member; Quality of University Life Committee will be chaired by George Clayton, Vice Chair Katherine Argeros, William McKinley, member and Brian Meier, student member; Academic Affairs Committee will be chaired by Patricia Richards, Vice Chair Burton Payne, Bob Teichman, member, and Sarah Bramblette, student member; Executive Committee will be chaired by Frank Waller, Vice Chair George Clayton, Patricia Richards and Tom Reynolds, members; the Board representative on the Development Foundation will be Patricia Richards and the Chair's Designee will be Frank Waller.

Executive Session

Mr. Davis moved and Mr. Reynolds seconded a motion to enter into Executive Session at 4:42 p.m. to prepare for negotiations concerning the SEA request to reopen the Collective Bargaining Agreement on workload, RC§ 121.22(G)(4). Mr. Waller asked that Vice Presidents Roger Murphy and William Nevious remain.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. McKinley, Dr. Payne,
Mr. Reynolds, Mrs. Richards, Mr. Teichman, Mr. Waller

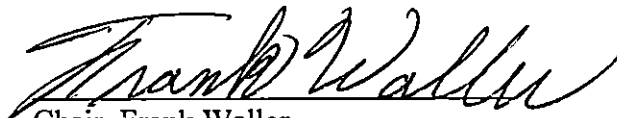
Nays: None

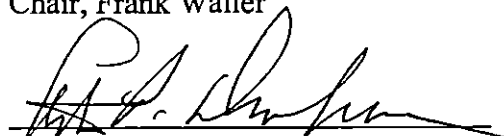
The Board returned from Executive Session at 4:59 p.m.

Adjournment

There being no other business, the meeting was adjourned by acclamation at 5:01 p.m.

The next meeting of the Board of Trustees will be February 12, 1999, 1:15 p.m. in the Selby Board Room at the Clark Memorial Library.


Chair, Frank Waller


Secretary, Stephen P. Donohue

RESOLUTION 43-98

**Policy 3.04, Collection, Maintenance, Access To, and
Challenge of Student Education Records**

WHEREAS, it is the responsibility of the Academic Affairs Committee to review and recommend University policies pertaining to the collection, maintenance, access to, and challenge of student education records; and

WHEREAS, revisions to Policy 3.04 are necessary in order to include changes required by amendments to the Family Educational Rights and Privacy Act and implementing regulations;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the revisions to University Policy 3.04 attached to this resolution.

(December 10, 1998)

RESOLUTION 44-98

**APPROVAL OF REVISIONS TO
BOARD POLICIES 1.00, 1.03, 1.04, 1.05 AND
RESCISSION OF BOARD POLICIES 1.01 AND 1.02**

WHEREAS, the Shawnee State University Board of Trustees has the authority to adopt new bylaws and amend or repeal existing bylaws by a majority vote of the Trustees at any regular meeting of the Board; and

WHEREAS, the Shawnee State University Board of Trustees desires to revise the following policies:

- 1.00, Bylaws of the Board;
- 1.03, Presidential Selection;
- 1.04, Evaluation of the President;
- 1.05, Honorary Degrees; and

WHEREAS, the Shawnee State University Board of Trustees desires to rescind the following policies:

- 1.01, Amended H.B. 739;
- 1.02, Open Meetings Act; and

WHEREAS, the Executive Committee of the Shawnee State University Board of Trustees have considered the amendments and rescissions and recommend approval by the Board of Trustees;

THEREFORE BE IT RESOLVED that the Board of Trustees approves the revisions to Policy 1.00, renumbered 1.01; Policy 1.03, renumbered 1.02; Policy 1.04, renumbered 1.03 and Policy 1.05, renumbered 1.04 and the rescission of Policy 1.01 and Policy 1.02.

(December 10, 1998)