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February 12, 1999 Meeting Minutes

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Minutes

Shawnee State University Board of Trustees

February 12, 1999

The meeting was called to order at 1:15 p.m. by Vice Chair George Clayton. Mr. Clayton recognized the attendance of Dr. Ann Chapman and Trustee Emeritus Dick Hyland.

Roll Call

Members Present: Ms. Bramlette, Mr. Clayton, Mr. Davis, Mr. Meier, Mr. McKinley, Mrs. Richards, and Mr. Teichman

Members Absent: Ms. Argeros, Dr. Payne, Mr. Reynolds and Mr. Waller

The record should show that notice of this meeting has been given in accordance with Section 121.22(F) of the Ohio Revised Code.

Approval of February 12, 1999 Agenda

Mr. Davis moved and Mrs. Richards seconded the approval of the February 12, 1999 Agenda.

Ayes: Mr. Clayton, Mr. Davis, Mr. McKinley, Mrs. Richards, Mr. Teichman

Nays: None

Approval of December 4 -5, 1998 Minutes

Mr. Davis moved and Mr. Teichman seconded the approval of the December 4 -5, 1998 Minutes.

Ayes: Mr. Clayton, Mr. Davis, Mr. McKinley, Mrs. Richards, Mr. Teichman

Nays: None

Approval of December 10, 1998 Minutes

Mrs. Richards moved and Mr. Davis seconded the approval of the December 10, 1998 Minutes.

Ayes: Mr. Clayton, Mr. Davis, Mr. McKinley, Mrs. Richards, Mr. Teichman

Nays: None

President's Report

Dr. Chapman stated that Shawnee State University experienced the highest percentage of change in enrollment among four-year universities in Ohio. Recently released figures showed SSU's Fall 1998 enrollment up 6.7% from last year.

Dr. Chapman noted that Professor Bob Deal co-authored a article published in *BioScience*. He also mentioned SSU's ITV classroom in the Library and its importance in serving our students and suggested that Board members visit the room if they have a chance. Dr. Chapman reported that pass rates for the 1998 Radiologic Technology program graduates' certification exam was 100 percent.

He also mentioned that the most important measurement of a school's success is how its graduates do after graduation. The Department of Natural Sciences is seeing more of its students in medical, dental, and pharmacy schools.

Dr. Chapman reported that a Student Housing Committee had been formed with the first meeting having been held January 21, 1999. The Committee began looking at ways in which student housing will increase the university's student population and academic programs while at the same time giving the city's economy a much needed boost.

Dr. Chapman noted the events being offered for black history month and encouraged everyone's participation. Dr. Chapman also reported on the addition of Women's Soccer at SSU effective with the 1999-2000 academic year. Dr. Chapman reported on the Shawnee State's Women's Basketball Team being 22-1 this season and ranked number one in the NAIA Division II.

Committee Reports

Academic Affairs Committee - Mrs. Patricia Richards, Chairperson

Mrs. Richards moved and Mr. Teichman seconded a motion to approve Resolution A1-99, Approval of 2000-2001 Academic Calendar.

Ayes: Mr. Clayton, Mr. Davis, Mr. McKinley, Mrs. Richards, and Mr. Teichman

Nays: None

Mrs. Richards reported that Tess Midkiff provided a report on the Program Review of Shawnee State University's Library/Media Services conducted on October 22 and 23, 1998. Dr. Dave Todt, Chairperson of Teacher Education, updated the Committee on the progress of the program review for the Department of Teacher Education which is on hold due to NCATE.

Mrs. Richards reported that the Academic Affairs Committee discussed personnel items, the status of several faculty searches, and the 5.7% enrollment increase for Winter Quarter.

Quality of University Life - Mr. William McKinley, Acting Chair

Mr. McKinley reported that his Committee had no action items but stated how fortunate SSU was to have Brian Meier on the Committee. He also spoke of Mr. Meier having attended Governor Taft's signing of the Ohio Read Initiative. Mr. McKinley stated how refreshing it was

to see our students becoming more involved in current issues and that the student leaders seemed to be very growth-oriented.

Mr. McKinley stated that the Committee discussed the security on campus and the fact that SSU is a safe campus gives us an advantage. Travis Self, President of the Student Programming Board gave a report on the activities of the Programming Board. He reported that this year's homecoming attendance was the largest ever for SSU. Mr. McKinley noted that the queen was a member of the basketball team.

Dr. Larry Mangus, Vice President for Student Affairs, gave a report on student housing occupancy for Winter Quarter, 1999. He reported that SSU has more females on campus and on expanding units and costs. Dr. Mangus also reported on the grade distribution of the new Academic Excellence Scholarship recipients for Fall Quarter, 1998.

Finance and Facilities - Mr. George Davis, Vice Chair

Mr. Davis moved and Mrs. Richards seconded the approval of Resolution F1-99, Alternative Retirement Plan. This action provides eligible full time faculty and unclassified staff an option to enroll in a state retirement system.

Ayes: Mr. Clayton, Mr. Davis, Mr. McKinley, Mrs. Richards, Mr. Teichman

Nays: None

Mr. Davis moved and Mr. Teichman seconded the approval of Resolution F2-99, A New Accountant Position in the Business Office. Funds were available for this new position due to the retirement of another employee within the Business Office.

Ayes: Mr. Clayton, Mr. Davis, Mr. McKinley, Mrs. Richards, Mr. Teichman

Nays: None

Mr. Davis moved and Mrs. Richards seconded the approval of Resolution F3-99, Approval of Grants. Mr. Davis reported the BASECS/OWF Grant and the 1999 Summer Honors Institutes Grant were renewals.

Ayes: Mr. Clayton, Mr. Davis, Mr. McKinley, Mrs. Richards, Mr. Teichman

Nays: None

Mr. Davis reported that the Committee reviewed personnel appointments; progress of the Capital Status Report, Children's Learning Center progress and a report on the construction of a walkway to the levy which the city has agreed to work on.

Executive Committee - Mr. George Clayton, Vice Chair

Mr. Clayton reported that the Executive Committee met on January 14, 1999 and approved the Alternative Retirement Plan MOU. The Committee reviewed information on the on-going search for the President's home and the necessary features. The Committee discussed Susan Warsaw's planning of the President's Ball, Bank One's agreement to keep their commitment with the SSU

Development Foundation even though they no longer have a presence in the Portsmouth area, SEA's request to meet informally with the Board and the monies raised by the SSU Development Foundation.

Reports, if any, from Board Liaisons with other Organizations

None

New Business

None

Comments from Constituent Groups (if any) and the Public

None

Other Business

Mr. Clayton asked Mr. Hyland about the health of Trustee Emeritus Mr. Orville Ferguson. Mr. Hyland said he had visited with him about a week ago, that he had a new prosthesis, was in good spirits, and that he had asked about SSU and the Board.

Congratulations were made to Dr. William Nevious on being named President of Reinhardt College in Georgia.

Adjournment

The meeting was adjourned by acclamation at 1:52p.m.

The next meeting of the Board of Trustees will be April 9, 1999, 1:15 p.m. in the Selby Board Room of the Clark Memorial Library.


Chair, Board of Trustees


Secretary, Board of Trustees

RESOLUTION A1-99

2000-2001 ACADEMIC CALENDAR

WHEREAS, the University Calendar Committee, which was formed according to labor agreements and University practice, has proposed the 2000-2001 academic calendar and has obtained required staff approval; and

WHEREAS, the University Calendar Committee, the Provost and the President recommend the proposed academic calendar for 2000-2001; and

WHEREAS, the Academic Affairs Committee recommends approval of the proposed 2000-2001 academic calendar;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the attached academic calendar for 2000-2001.

(February 12, 1999)

| | |
|----------------------------------|--------|
| Certified as True and Correct | |
| <i>[Signature]</i> | 3/1/99 |
| Secretary, SSU Board of Trustees | Date |

RESOLUTION F1-99

ADOPTION OF ALTERNATIVE RETIREMENT PLAN

WHEREAS, Ohio law provides that public colleges and universities establish Alternative Retirement Plans for eligible fulltime and unclassified staff members; and

WHEREAS, the Ohio Department of Insurance has designated eight (8) companies as eligible to serve as plan providers for the Alternative Retirement Plan; and

WHEREAS, the University desires to implement an Alternative Retirement Plan to provide the maximum flexibility to its eligible fulltime faculty and administrative staff members, thereby enhancing recruitment and retention;

NOW, THEREFORE BE IT RESOLVED, that effective March 1, 1999, the Shawnee State University Alternative Retirement Plan, in substantially the form attached hereto which is incorporated herein by reference, is hereby established; and

BE IT FURTHER RESOLVED, that the Vice President for Business Affairs and the General Counsel are hereby authorized and directed to take such further action as may be necessary or advisable to implement this Resolution including, but not limited to, entering into agreements with designated provider companies; and

BE IT FURTHER RESOLVED, that the University will contribute to the provider selected by an eligible employee electing to participate in the Alternative Retirement Plan an amount equal to the amount which the University would have contributed to the respective state retirement system in which the employee would participate, less the amount specified in Section 3305.06(E) of the Ohio Revised Code; and

BE IT FINALLY RESOLVED, that amounts withheld through payroll deduction from the salary of an eligible employee electing to participate in the Alternative Retirement Plan are designated as being picked-up and paid by the University as employer contributions under the relevant provisions of Section 414(h) of the Internal Revenue Code of 1986, as amended.

(February 12, 1999)

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|----------------------------------|--------|
| Certified as True and Correct | |
| <i>[Signature]</i> | 3/1/99 |
| Secretary, SSU Board of Trustees | Date |

RESOLUTION F2-99

APPROVAL OF AN ACCOUNTANT POSITION

WHEREAS, the University has identified a requirement for an additional accountant position to assist in handling the increasing workload of the Business Office; and

WHEREAS, this position will be established as an administrative position and classified in accordance with current Board policies and direction; and

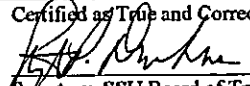
WHEREAS, this position will be funded from the reallocation of an existing position in the budget by eliminating the Special Assistant to the Vice President for Business Affairs position; and

WHEREAS, the President concurs with the recommendation of establishing the Accountant position; and

WHEREAS, the Vice Chair of the Finance and Facilities Committee has reviewed the proposed position, and recommends approval of such;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves this accountant position.

(February 12, 1999)

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|---|--------|
| Certified as True and Correct | |
|  | 3/1/99 |
| Secretary, SSU Board of Trustees | Date |

RESOLUTION F3-99

BASICS/OWF GRANT

1999 SUMMER HONORS INSTITUTES GRANT

WHEREAS, the grants listed below and summarized on the attached grant proposals have been reviewed by the appropriate University committees and/or individuals, and are recommended for submission;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the submission of the BASICS/OWF grant and the 1999 Summer Honors Institutes grant proposals.

(February 12, 1999)

| | |
|----------------------------------|---------------|
| Certified as True and Correct | |
| <i>[Signature]</i> | <i>3/1/99</i> |
| Secretary, SSU Board of Trustees | Date |