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November 16, 1999 Executive Committee Meeting

Shawnee State University

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**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**Executive Committee Meeting Minutes
November 16, 1999**

Chairman Frank Waller called the meeting to order at 4:02 p.m.

1.0 Certification of Compliance with RC 121.22(F) - Board Secretary

Roll Call

Voting Members

Present: Ms. Argeros, Dr. Payne, Mr. Clayton, Mr. Waller

Other Members

Present: Mr. McKinley and Ms. Reynolds

Dr. Chapman reported on the *Cats* performance at the Vern Riffe Center for the Arts. He said the total number of paid admissions was 2,750 and the total sales were \$118,000. The VRCFA earned an \$8,000 flat fee plus a percentage of the gate. Mr. Waller asked how SSU got a national touring company of *Cats* to perform here on such short notice. Mr. McKinley said the touring company had a cancellation and because they were going to be in Louisville, Kentucky, doing a performance, they called and schedule a performance here. Mr. McKinley further said that the VRCFA is becoming a cultural center and that it was quite an accomplishment to be able to provide this area with such quality entertainment. Ms. Reynolds said that *Cats* added excitement to this area like nothing before. She said the performers went to area schools and generated excitement among the students.

Dr. Chapman said he wanted to inform the Board that the IRS advised the company attempting to acquire the Sears building to turn into housing for married students that its plan was too restrictive to qualify under IRC §42 for low income housing credit, so the deal is off. This company hoped to partner with the SSU Development Foundation in the acquisition.

Mr. Waller said because Mr. Davis was absent from the meeting, Mr. Clayton would be voting for the Finance & Facilities Committee and Ms. Argeros would be voting for the Quality of University Life Committee.

2.0 Approval of Architect for Presidential Residence on Campus

Mr. Clayton distributed a handout regarding the architect selection and discussed the process of how the architect was selected by the committee. The committee solicited design and architectural firms to submit qualifications and experience to the committee for consideration. The committee rated three firms which submitted credentials and found them all to be very competitive and highly qualified for the project. After thorough evaluation by the committee and with their unanimous approval, the joint enterprise of Michael Hasara/Tanner-Stone was recommended for selection by the University. Mr. Clayton moved and Dr. Payne seconded approval of Resolution E12-99, Design Firm - Presidential Residence.

Mr. Waller asked if there were any questions. Ms. Argeros asked if Mr. Clayton was satisfied with this choice and Mr. Clayton said he was. Mr. McKinley said Mr. Hasara is presently doing work for the former mayor of Columbus. Mr. Clayton said Mr. Hasara said it would be a challenge to build a presidential home. Mr. Clayton commended Mr. Dan Young for his outstanding effort in guiding the committee through this process. Mr. Waller asked how the relationship between the two firms was going with Tanner-Stone being the construction engineer and Hasara being the architect. Mr. Clayton said it was progressing nicely. Mr. Young said he had received the contracts and was having them reviewed by legal counsel. Mr. Waller noted that Tanner-Stone is a very busy firm and wondered if this would conflict with the progress on the presidential home. Mr. Clayton said he felt sure that Tanner-Stone would be able to perform the work in a timely fashion.

Ayes: Ms. Argeros, Mr. Clayton, Dr. Payne, Mr. Waller

Nays: None

3.0 Approval of New SSUDF Board Members

Mr. Waller said the SSU Development Foundation, at its meeting on November 4, 1999, approved the reappointment of five members for an additional term on the Board of Directors and approved the appointment of seven new members for an initial three-year term on the Board. Ms. Reynolds asked what the criteria are for choosing new board members. Mr. Waller said there are no criteria other than present board members recommend people to serve on the board. Ms. Reynolds asked if it had anything to do with past donations. Mr. Waller said no, that they try to get a cross section of members. Ms. Reynolds then asked how many members were on the board. Mr. Waller said he was not sure but thought it was somewhere between 18-25 members. Mr. Waller moved and Mr. Clayton seconded approval of Resolution E13-99, Shawnee State University Development Foundation Members.

Ayes: Ms. Argeros, Mr. Clayton, Dr. Payne, Mr. Waller

Nays: None

4.0 Campus Master Plan

Mr. Dan Young was asked to brief the Board on the Campus Master Plan. Mr. Young noted that this plan was what SSU should resemble in the year 2008 as proposed by the architectural firm of NBBJ. Mr. Young said that the SSU campus will become a pedestrian-oriented campus. He said the reception area at the west side of campus will be developed as the "entrance" and the campus will have focal points. Mr. Young noted that marquees located on campus would identify current activities at the VRCFA and around the campus. He noted that the area between the Rhodes Athletic Center and the Commons Building needs redeveloped because of the trouble with the concrete cracking. The area south of the VRCFA would become a student-oriented area. The overlook plaza will connect SSU's buildings to a walkway and the levy and would also give access to the Green. The area behind Massie will be converted from a road to a lighted walkway to alleviate congestion in Massie during bad weather. Mr. Young said there is a lot of foot traffic to the Arts Building and they will develop parking north of VRCFA. The Office Annex building will be torn down and the area turned into parking. The location of the President's House will be east of the new parking lot by the Children's Learning Center. The soccer field will be completed and available for use by September 1, 2000. Mr. Waller asked about the Carriage House. Mr. Young said the Carriage House will be used for 4-6 years and then torn down. The plan shows that at some point the athletic center will move to the eastern side of campus because we are land locked. The tennis courts are being moved to accommodate the U.S. Grant Bridge expansion within the next two years. SSU will be losing some property with this expansion. Dr. Chapman emphasized that the only campus expansion in the plan was for two parking lots north of Third Street.

5.0 Action 2000

The Development Foundation has embarked upon a mini-program to raise additional money for the Foundation. Action 2000 is the major gifts fundraising effort recently begun by the Foundation with the goal of raising \$1,675,000 by the end of 2001. Prospective donors have been identified in hopes of gaining support from at least 70 of them. Each will be solicited or cultivated for solicitation on an individual basis. In all, Foundation members will be called upon to solicit approximately 10 prospective donors over the 26-month period, making the effort manageable and the chance for success high. Mr. Clayton asked for the rationale of trying to raise money so soon after the last campaign. Mr. Waller said that university development foundations never stop raising money. Dr. Chapman said this plan gives us structure and direction to raise money for capital projects and professorships.

6.0 UFS Constitution

Dr. Chapman said the University Faculty Senate Constitution, a new governance structure for the faculty changing it from an assembly form of governance to a representative one, should be voted upon by the first of January. Dr. Chapman said he met with the faculty group and thinks we have a compromise. The constitution now says the UFS is a vital part of the University governance system. Dr. Chapman said the vote requires two-thirds of the faculty and that a non-vote is a no vote. He hopes to have the document to the Board by the end of December.

Mr. Clayton asked how the strategic plan was coming along. Dr. Chapman said the committee hopes to have a report by early spring.

7.0 Budget for Presidential Residence Renovation

Dr. Chapman said the renovations are almost complete and they have stayed within the budget. The furniture is starting to come in and he is hopeful that it will all be complete soon.

Mr. Waller suggested Dr. Chapman hand the housing budget out during the December Board meeting.

8.0 Executive Session

Executive session under RC §121.22(G)(1) to discuss compensation of an employee; RC §121.22(G)(3) to receive legal advice on pending court action; RC §121.22(G)(4) to prepare for negotiations with public employees regarding their compensation and conditions of employment. Dr. Payne moved and Mr. Clayton seconded a motion to move into executive session at 5:10 p.m.

Ayes: Ms. Argeros, Mr. Clayton, Dr. Payne, Mr. Waller

Nays: None

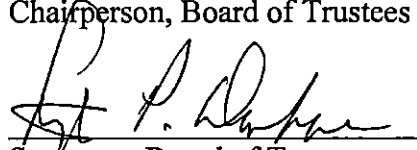
The Executive Committee came out of executive session and returned to a public session at 6:00 p.m.

9.0 Change to Presidential Contract

Mr. Waller moved approval of Resolution E14-99 amending the president's contract to permit reimbursement for moving expenses incurred within nineteen (19) months of hire. Dr. Payne seconded the motion. Without further discussion, the Committee unanimously approved Resolution E14-99.

The Executive Committee adjourned by acclamation at 6:02 p.m.


Chairperson, Board of Trustees


Secretary, Board of Trustees

RESOLUTION E12-99

DESIGN FIRM - PRESIDENTIAL RESIDENCE

WHEREAS, a committee comprised of University and community members to make recommendations as to the design, location, and type of home constructed for the presidential residence has convened on a regular basis for such purposes; and

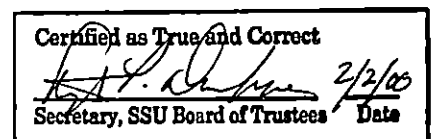
WHEREAS, the committee solicited information as to qualifications and experience from architectural and design firms; and

WHEREAS, the committee was impressed with the submissions by the architectural and design firms for consideration; and

WHEREAS, after due deliberation by the committee members, and having fully discussed the merits and qualifications of each submitter, the committee unanimously recommended the selection of the joint enterprise Michael Hasara/Tanner-Stone as the architect and design group for the presidential residence;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University finds that the procedures of Ohio RC § 153.69 having been substantially complied with approves the selection of Michael Hasara/Tanner-Stone as the professional design firm for the presidential residence project.

(November 16, 1999)



RESOLUTION E13-99

**SHAWNEE STATE UNIVERSITY DEVELOPMENT FOUNDATION
MEMBERS**

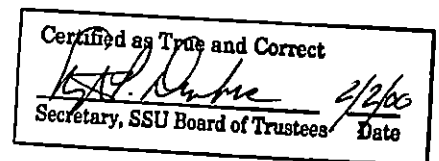
WHEREAS, as sole member of the Shawnee State University Development Foundation, the Board of Trustees of Shawnee State University must ratify Foundation policies and members; and

WHEREAS, the Shawnee State University Development Foundation has followed those policies and procedures in the selection of the Board members being recommended to the Board of Trustees;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University ratifies the appointment of the following members to the Development Foundation Board for an additional term: Nellie Martelino (3 yrs); Randy Lambert (3yrs); Mabel Blair (3yrs); Bob Smith (3yrs); Jerry Ruby (1yr); and

BE IT FURTHER RESOLVED that the Board of Trustees of Shawnee State University ratifies the appointment of the following members to the Development Foundation Board for an initial three-year term: John Walker; Gary Hairston; Phil Raynes; Jim Jividen; Alan Lemons; Sandy White; Craig Gilliland.

(November 16, 1999)



RESOLUTION E14-99

COMPENSATION OF THE PRESIDENT

WHEREAS, the contract between the Board of Trustees and the President is a three year contract establishing compensation in salary and in-kind; and

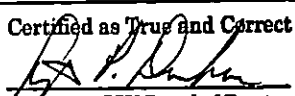
WHEREAS, the President's contract requires the Board of Trustees to provide a residence for the president, which could not be procured prior to June 1, 1999; and

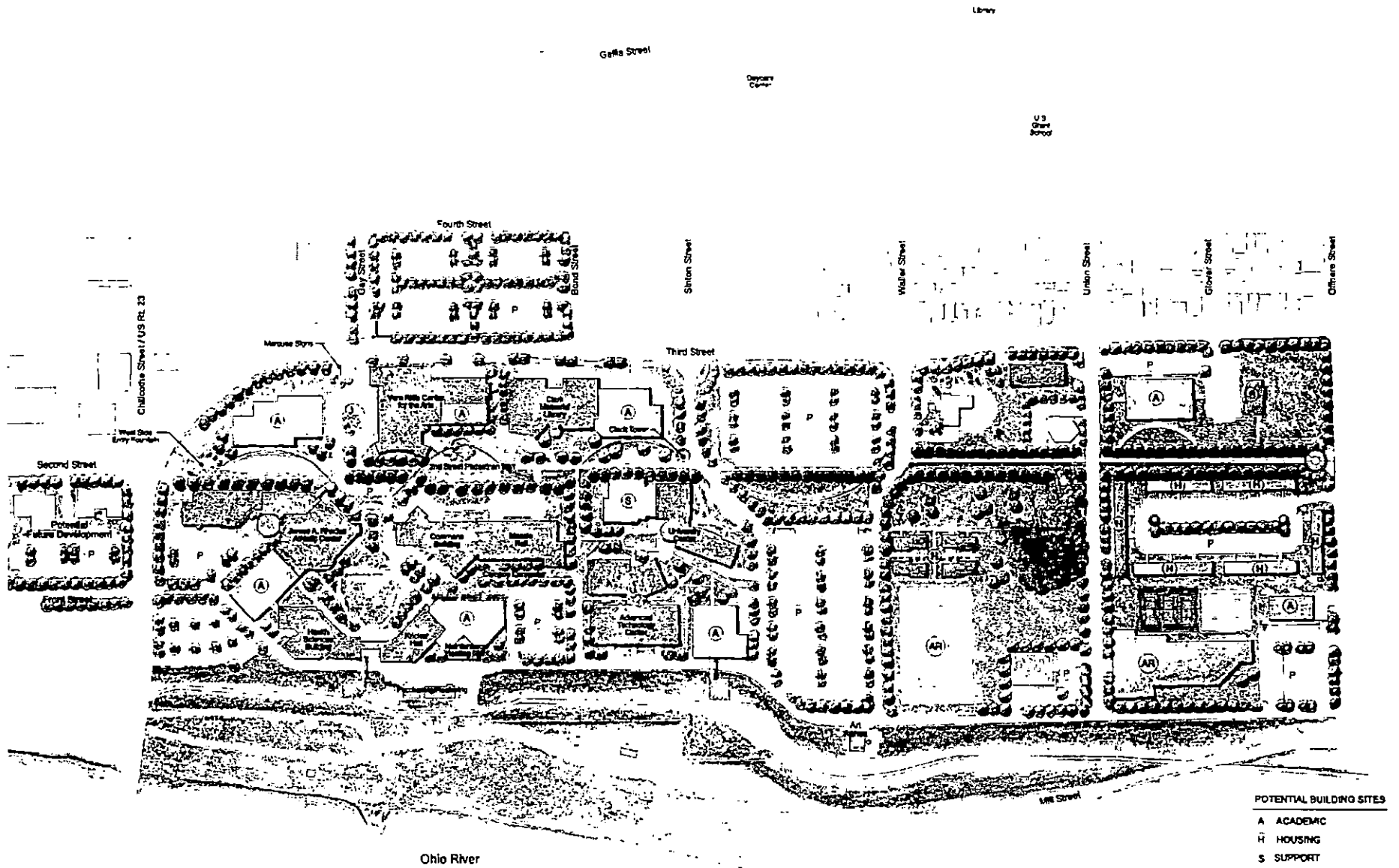
WHEREAS, the President's contract permits reimbursement of moving expenses incurred within the first fourteen months of the contract, and the Board extended that period in Resolution F11-99 to the first sixteen months and now desires to further extend this period in the absence of an available permanent residence until July 1, 1999;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University amends the President's contract as follows:

Paragraph 6. RELOCATION AND MOVING EXPENSES, the term "first sixteen (16) months" is changed to "first eighteen (18) months"

(November 16, 1999)

Certified as True and Correct	
	3/2/00
Secretary, SSU Board of Trustees	Date



- POTENTIAL BUILDING SITES**
- A ACADEMIC
 - R HOUSING
 - S SUPPORT
 - P PARKING
 - AR ATHLETIC / RECREATION



Presidential New Home Architect Selection

To The Executive Board,

The Presidential New Housing Committee developed a sub committee to identify an architectural firm to design and build the new structure. Dan Young, part of that sub committee, developed an architectural short list considering the two local firms Pierron and Tanner/Stone and three firms the university has done business with or were recommended to us within the last five years - NBBJ, Maddox - NBD and Borge/Waggner/Summer/Cannon.

All firms were contacted and asked if they would be interested in the design and construction monitoring of a presidential residence. NBBJ and Maddox -NBD said their firms would not be interested. The other three firms said that they would consider the project and get back to SSU. While the firms were considering the project the committee developed a program statement and budget. When the firms responded as to their interests the committee faxed the program statement and budget to the respective firms.

During this process Susan Warsaw discussed the project with her daughter who works for NBBJ, Columbus, Oh. and she had heard of a young architect who designed high dollar residences in the Columbus, Ohio area and was very successful. The designs were very functional and efficient. The architect's name is Michael Hasara, Michael George Hasara Architect, Incorporated, Columbus, Oh. Michael was contacted and asked if he was interested in our project and expressed a positive interest. Interview dates were set and as the dates drew near Tanner/Stone dropped out of the race because they had lost their residential architect contact in Cincinnati, O. Michael Hasara dropped as he didn't have the experience handling the state issues in construction. After some concern of losing Michael's design potential and the construction management experience of Tanner/Stone I called both firms and asked if they would consider partnering the project.

Michael and I discussed the possibility and agreed to interview as a team. The interview process went well and all three firms - Pierron, Borge/Waggner/Summer/Cannon and Michael Hasara/Tanner/Stone were very close after evaluation points were totaled. The firm that had the most points and the best design potential for the new president's home was Michael Hasara/Tanner/Stone.

During the interview process the firm/s were asked to identify their design approach, their ability to control the budget, their potential design/build schedule to meet our July 1, 2001 deadline and how they have creatively designed homes that can be expanded if and when needed. All firms except Hasaras could not show they had completed such a task. Michael displayed drawings, photos and scale models of projects completed in the Columbus, Ohio area and Dave Stone discussed his firm's potential and willingness to work with Michael to construct the president's home in the time frame needed.

The committee met after all candidates were interviewed, were walked through the evaluation process and actually participated in the calculation of the point system. Evaluations were made of all firms using standard questions and feedback responses which were evaluated from one (1) low - to ten (10) high. The final results, numerical and emotional, identified the best firms interviewed. The selection process was supported unanimously by the selection team and the high scoring firm was Hasara/Tanner/Stone. Board members Mr. George Clayton chaired the committee and Mr. William McKinley was an active member.

Recommendation: To pursue the team of Hasara / Tanner/Stone Architects to develop a contract /s to design and construct the President's new home.