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December 9, 1999 Meeting Minutes

Shawnee State University

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**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**Meeting Minutes
December 9, 1999**

Chairman Frank Waller called the meeting to order at 4:01 p.m. noting the meeting was in compliance with RC §121.22(F).

Roll Call

Members Present: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Mr. Meier, Dr. Payne, Ms. Reynolds, Ms. Stone, Mr. Teichman, and Mr. Waller

Members Absent: None

Mr. Waller welcomed everyone to the meeting and noted that Mrs. Margaret Clayton and Mrs. Janis Waller were attending today's meeting and welcomed them.

Mr. Waller then noted he had the important job of swearing-in the new student trustee, Ms. Lindsey Stone. Mr. Waller introduced Ms. Stone noting that she was a 1996 honors graduate from Portsmouth High School, attended SSU in the POP program, completed a three year enlistment with the 82nd Airborne Division, and is currently a junior majoring in natural science. Mr. Waller then gave Ms. Stone the oath of office and upon completion, he presented her with a Shawnee State University lapel pin.

Approval of the December 9, 1999 Agenda

Mr. Clayton moved and Dr. Payne seconded the approval of the December 9, 1999 Agenda.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Waller

Nays: None

Approval of the October 8, 1999 Minutes

Ms. Reynolds moved and Ms. Argeros seconded approval of the minutes from the October 8, 1999, meeting. Without discussion, the Board unanimously approved the minutes.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Waller

Nays: None

President's Report

Dr. Chapman noted that the University Faculty Assembly plans to bring the University Faculty Senate constitution to a vote in early January. Dr. Chapman noted this is just a switch in operation.

Dr. Chapman said that the Strategic Planning Committee is continuing to make progress and that a draft copy of the basic elements of the plan was given to him yesterday. He said he will share this information with the Board when it is available.

Dr. Chapman reported that he had met with representatives from two international groups. He met with a delegation from Zhejiang University of Technology (ZUT) and their talks focused mainly on small business. This delegation also attended the Ohio Department of Education/SSU/Minford Local Schools regional education forum on December 2 and toured campus, meeting with SSU faculty and administrators.

Dr. Chapman met with a delegation from Saitama Prefectural Government when they visited SSU on October 26, 1999. The main purpose of their visit was to discuss the OSUS Program. SSU has one student per year from Saitama.

Dr. Chapman reported that SSU, the Ohio Department of Education and the Minford Local Schools hosted Ohio's first every community-wide education forum on December 2, in SSU's Massie Hall Auditorium. Dr. Susan Tave Zelman, superintendent of Public Instruction (Ohio Department of Education) participated. Ninety community members were in attendance, including business, civic, religious, elected, labor, and social service leaders, parents and educators.

Dr. Chapman noted that SSU's Graduate Center has teamed up with the University of Akron to offer an educational administrative master's degree program on the SSU campus beginning in January. Educators interested in completing the degree will do so via the University of Akron's state-of-the-art distance learning capabilities in SSU's distance learning lab.

Dr. Chapman reported that the 100 percent of the students in SSU's 1999 Radiologic Technology graduating class passed the national certifying examination in October. In addition, 100 percent of the graduates have found jobs in their area of study.

Dr. Chapman said that the Clark Planetarium has experienced continued growth with close to 35,000 people attending programs offered at the Planetarium.

Dr. Chapman stated that as of December 1, 1999, there were 150 new student applications for winter quarter 2000 admission. This is a 14 percent increase. He noted that inquiries were up 27 percent and applications up by 38 percent. International students are up 400 percent from last year, however, that is from 1 to 5 international students this year.

Committee Reports

Academic Affairs Committee - Dr. Burton Payne, Chairperson

Dr. Payne reported that his committee had one action item.

Dr. Payne stated that the UFA, the Provost and the President approved a proposal for an Associate of Science Degree in Education. This new degree is in pre-Kindergarten education and matches with the services provided by the Children's Learning Center. Dr. David Todt, Chair, Department of Teacher Education, provided an overview of the proposal to the Academic Affairs Committee. Dr. Payne moved and Mr. Harcha seconded approval of Resolution A7-99, Proposal for New Degree.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne, Mr. Teichman, Mr. Waller

Nays: Ms. Reynolds

Dr. Payne reported that Dr. Margaret Christensen, Director of SSU's Graduate Center, updated the Committee on the Center's activities. The first class to be offered will commence January 24, 2000 with the University of Akron. The classes need at least nine students to start but will be offered through the end of the term regardless of the attrition rate.

Dr. Payne noted that Ms. Ginnie Ramey, Director of the Office of University Outreach Services, updated the Committee on the activities and programs offered through University Outreach Services. Dr. Payne said that University Outreach Services received over \$3 million in grants and provided quality educational services to more than 5,000 people during the last year. Tech Prep student enrollment has increased to 176 high school and college students in this, its fifth year.

Dr. Payne reported that the National Board for Certification in Occupational Therapy notified SSU of the results of the 1999 certification examination. SSU students (a total of 26) had a 100% passing rate, with an average score well above the national average for both the Occupational Therapist Registered (4-year program) and the Certified Occupational Therapy Assistant (2-year program) examinations. Dr. Payne noted that the teaching staff should be commended.

Quality of University Life - Ms. Katherine Argeros, Chairperson

Mr. McKinley reported that the Quality of University Life Committee had no action items.

Mr. McKinley stated that Mr. Matthew Murphy, President of the Student Senate, reported that the Student Government challenged student clubs and organizations to a canned food drive with the Residence Life Council winning the contest. A total of 410 cans were donated to Catholic Social Services. Mr. Murphy also reported that the SGA would be publishing the Student Evaluation of Faculty forms for student use.

Mr. McKinley said Mr. Travis Self, President of the Student Programming Board, was not in attendance at the meeting but Mr. McKinley noted the SPB held many activities during Welcome Week at the beginning of fall quarter and will continue to provide students with entertainment and events throughout the academic year.

Mr. McKinley reported that Ms. Suzanne Shelpmann reported on the Open House held on November 20 for Fall 2000 prospective students. It was attended by 120 students and many parents. Mr. McKinley said SSU needs to sell the parents and the students will come. The parents were very inquisitive and had a special interest in safety in and around the campus. He commended Ms. Shelpmann and the students for getting out the word about the university.

Mr. McKinley noted that housing and food service fees were reasonable but will have a 3.5% increase. Mr. McKinley emphasized that SSU is one of the best buys in higher education in Ohio, and we want to continue to provide the most for the least.

Ms. Argeros added that the Lady Bears are undefeated, 6-0 record and 3-0 in the conference. She said these ladies should be commended for their outstanding performance.

Finance and Facilities - Mr. George Davis III, Vice Chairperson

Mr. Davis reported on the instruction and general fees changes. He said because SSU is an access school, there was an across-the-board rate change which was required to decrease tuition by 4% for in-state tuition. Mr. Waller stated that although the Board of Regents only required tuition reduction for first- and second-year students, he was very concerned that we treat all students equally. Mr. Waller further stated that the reason we give a reduction is because we received Access Challenge funds. Dr. Chapman noted that the reduction was the minimum required by the Board of Regents; however, it could be more. Mr. Davis moved and Mr. Clayton seconded a motion for the approval of Resolution F31-99, Instruction and General Fees.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Waller

Nays: None

Mr. Davis reported that Mr. Dave Edwards proposed an increase of 3.5% for housing costs and 3.5% for food services. Student housing and food service are not profit centers for the University, but increased costs for housing and food must be passed through to the students. Mr. Davis moved and Mr. Clayton seconded a motion for approval of Resolution F32-99, Student Housing Fees.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Waller

Nays: None

Mr. Davis stated the committee recommended approval of the Master Plan 2008 which shows the footprint of what SSU will become. He said the plan shows SSU expanding from 52 to 70 acres. Mr. Davis moved and Mr. Clayton seconded a motion for approval of Resolution F33-99, Master Plan 2008.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Waller

Nays: None

Mr. Davis said the committee recommended approval for submission of the renewal grant proposal for the Summer Honors Institute for Gifted Students and Tech Prep Information Technology Planning and Implementation grant proposals. Mr. Davis moved and Mr. Teichman seconded a motion for approval of Resolution F34-99, Grant Proposals.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Waller

Nays: None

Mr. Davis reported on the adjunct faculty salary increase. He said the last pay raise was given in 1994 and as the Board heard from one adjunct professor in a prior meeting, it was long overdue. Mr. Davis moved and Mr. Harcha seconded a motion for approval of Resolution F35-99, Adjunct Faculty.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Waller

Nays: None

Mr. Davis stated that the committee recommended approval of a change in the health premium plan. He said employees who opt out of the plan receive a one-time payment that is taxable. Mr. Waller stated that it did not apply this year. Mrs. Elinda Boyles, Director of Personnel, stated that this would go into effect for calendar year 2000. Mr. Davis moved and Ms. Argeros seconded a motion for approval of Resolution F36-99, Health Premium Plan.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Waller

Nays: None

Mr. Davis said the audit report for fiscal year 1999 has been completed. SSU's auditors, Michael A. Balestra, CPA, Inc., have prepared financial statements and Mr. Balestra reported to the Committee. Mr. Davis said when he first became a member of the Board, the auditors had major citations. The number of findings in the Business Office has gone from 8 to 0 over the last several years. The current report has only two minor recommendations, even though the auditors

did more sampling than was required. The results of the audit report indicate the people in Finance are doing a great job and Mr. Davis said he was impressed.

Mr. Davis noted the spreadsheet provided by Mr. Murphy indicates reserves grew over the past five years to \$6.3 million in the unallocated fund balance as of June 30, 1999. The Board feels it is prudent to have the reserve fund grow to three times the special subsidiary which is currently \$2.8 million.

Mr. Davis said Mr. Roger Murphy reported on audit recommendations by area for the past seven years.

Mr. Davis said Mr. Murphy shared the general fund revenues and expenditures pace report, fiscal year to date through October 1998 and 1999. Mr. Davis stated the current financial status looks good.

Mr. Murphy also reported on the Vern Riffe Center for the Arts financial pace report to the Committee. Mr. Davis said the financial condition of the CFA is improving dramatically.

Mr. Davis reported the status report providing updated information on the final area of University preparation for Year 2000 was shared with the Committee. Mr. Young will be on campus during New Year's Eve to check for Y2K plant problems.

Dr. Chapman reported to the committee on the Presidential Home budget and noted that all renovations to the President's house have been completed.

Mr. Davis stated that Ms. Boyles, Director of Personnel, reported on the recently completed Ohio Department of Administrative Services operational audit. There were some problems in civil service but otherwise the audit looked good. Ms. Boyles thanked the committee for authorizing the additional position in personnel which helped them receive an excellent review by DAS.

Mr. Davis reported that the capital status report reflects current information on each capital project. He said the overlook should be completed by the end of May, 2000. He also stated that over 3,000 square yards of carpet had been installed in various campus buildings.

Executive Committee Report

Mr. Waller reported on the Executive Committee meeting held on November 16, 1999. Mr. Waller said the committee received a report on the *Cats* performance which sold \$118,000 in tickets and earned the University \$8,000 in rental fees.

Mr. Waller gave an update on the architect selection for the President's House. He said the President's House Committee had chosen Michael Hasara/Tanner Stone as the architects to work on the President's House. Mr. Waller asked Mr. Clayton if he would like to add any additional information. Mr. Clayton said the President's House Committee would be meeting on December 15 to firm up contracts with both architects. He said Dan Young has been a great force behind getting things accomplished.

Mr. Waller updated the Board on the approval of seven new members to the Development Foundation. The new members will serve a term of three years. Mr. Waller said the Master Plan Action 2000 is a major fundraising effort taken on by the Development Foundation with the hope of raising \$1.675 million by 2001.

Mr. Waller said the committee received a detailed briefing on the Campus Master Plan 2008 from Mr. Young.

The committee approved Resolution E14-99 extending the time period for reimbursed moving expenses for the President which are incurred within 19 months of hire.

Reports, if any, from Board Liaisons with other Organizations

None.

New Business

None.

Comments from Constituent Groups (if any) and the Public

None.

Other Business

As outgoing Chair of the Board of Trustees, Mr. Waller took a few moments to recognize and thank those who had helped him during his term. He thanked his wife, Janis, Dr. Clive Veri, Mr. Tom Reynolds, Mr. Steve Donohue, Dr. James Chapman, University Vice Presidents, both past and present, and the Board members. He said they had all been very supportive of him and to SSU.

Mr. Waller then asked the Nominating Committee to report on the new slate of officers for 2000. Mr. Teichman moved and Mr. Harcha seconded a motion approving Mr. George Clayton as Chairman and Dr. Burton Payne as Vice Chairman.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Waller

Nays: None

Mr. Clayton presented Mr. Waller with a gavel plaque in appreciation of his service to the SSU Board of Trustees and said that Mr. Waller has been a mentor to him.

Mr. Clayton then presented his slate of committee members for the upcoming year naming Mr. Donohue as Board Secretary and Mr. Roger Murphy as Treasurer. The Academic Affairs

committee will be Dr. Payne serving as Chair with Mr. Harcha, Mr. Teichman serving as members and Mr. Meier serving as student member. The Quality of University Life committee will be Ms. Argeros serving as Chair with Mr. McKinley and Ms. Reynolds serving as members and Mrs. Stone serving as student member. The Finance & Facilities committee will be Mr. Davis serving as Chair with Mr. Waller and Mr. Clayton serving as members. The Board Representative to the Development Foundation will be Mr. Waller and the Chairman's Representative to the Development Foundation will be Mr. Davis.

Mr. Waller moved for executive session under RC §121.22G(4) to prepare for negotiations with university employees. Dr. Payne second the motion.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Waller

Nays: None

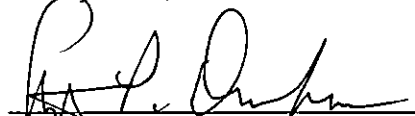
The Board moved into executive session at 5:05 p.m.

The Board exited executive session at 5:25 p.m.

Adjournment

The Board meeting was adjourned by acclamation at 5:26 p.m.


Chairperson, Board of Trustees


Secretary, Board of Trustees

RESOLUTION A7-99

APPROVAL OF NEW DEGREE PROGRAM

WHEREAS, the University Faculty Assembly approves the following new degree program: Associate of Science in Education; and

WHEREAS, the Provost and the President recommend the proposed program to the Academic Affairs Committee of the Board of Trustees; and

WHEREAS, the Academic Affairs Committee concurs with the recommendations, and therefore recommends that the proposed degree program be submitted to the Ohio Board of Regents;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the Associate of Science in Education, and directs this new degree proposal be forwarded to the Ohio Board of Regents for its review and approval.

(December 9, 1999)

Certified as True and Correct	
	2/2/00
Secretary, SSU Board of Trustees	Date

RESOLUTION F31-99

APPROVAL OF RECOMMENDED INSTRUCTIONAL AND GENERAL FEES CHANGES

WHEREAS, Shawnee State University is constrained in its tuition rate change in FY2001 compared to FY2000; and

WHEREAS, we wish to reduce our tuition rates further than the constraint for freshman and sophomores as an inducement for our students to continue their higher education at Shawnee State University; and

WHEREAS, establishing FY2001 tuition rates now will allow our Financial Aid office to develop accurate financial aid information for our current and prospective students; and

WHEREAS, the proposed fee charges for instructional and general fees as listed on the accompanying schedule are recommended to the Board of Trustees by the Finance and Facilities Committee;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the fee schedule accompanying this resolution, effective beginning Summer Quarter, 2000.

(December 9, 1999)

Certified as True and Correct	
	2/2/00
Secretary, SSU Board of Trustees	Date

RESOLUTION F32-99

APPROVAL OF ROOM AND BOARD FEE SCHEDULE

WHEREAS, Shawnee State University must generate sufficient revenues to cover the inflationary cost of operating the housing units; and

WHEREAS, a meal plan is also required of all housing students at the cost established for the University by its vendor;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the recommended room and board fee schedule accompanying this resolution, effective beginning Summer Quarter, 2000.

(December 9, 1999)

SHAWNEE STATE UNIVERSITY

	Approved Fee <u>1999-2000</u>	Proposed Fee <u>2000-2001</u>	Amount Change	Percent Change
TUITION (QUARTERLY)				
Full-Time (12-18 hours)				
Instructional - Lower Division*	\$915.00	\$834.00	-\$81.00	-8.8%
Instructional - Upper Division*	\$915.00	\$943.00	\$28.00	3.1%
General	\$148.00	\$152.00	\$4.00	2.7%
Out-of-State, District	\$303.00	\$312.00	\$9.00	3.0%
Out of State	\$801.00	\$825.00	\$24.00	3.0%
Technology Fee	\$35.00	\$35.00	\$0.00	0.0%
Total in state, full-time, per quarter - Lower Division*	\$1,098.00	\$1,021.00	-\$77.00	-7.0%
Total in state, full-time, per quarter - Upper Division*	\$1,098.00	\$1,130.00	\$32.00	2.9%
Part-Time (per credit hour up to 11 and above 18)				
Instructional - Lower Division*	\$76.00	\$70.00	-\$6.00	-7.9%
Instructional - Upper Division*	\$76.00	\$78.00	\$2.00	2.6%
General	\$13.00	\$13.00	\$0.00	0.0%
Out-of-State, District	\$26.00	\$27.00	\$1.00	3.8%
Out of State	\$67.00	\$69.00	\$2.00	3.0%
Technology Fee	\$3.00	\$3.00	\$0.00	0.0%
Total in state, per credit, per quarter - Lower Division*	\$92.00	\$86.00	-\$6.00	-6.5%
Total in state, per credit, per quarter - Upper Division*	\$92.00	\$94.00	\$2.00	2.1%
MISCELLANEOUS STUDENT FEES				
Application	\$31.00	\$0.00	-\$31.00	-100.0%
Health Sciences Supplemental Application Fee	\$15.00	\$15.00	\$0.00	0.0%
Late Payment (maximum \$82.00/quarter)	\$38.00	\$38.00	\$0.00	0.0%
Late Installment Fee	\$22.00	\$22.00	\$0.00	0.0%
Transcript	\$3.00	\$3.00	\$0.00	0.0%
Transcript, Immediate Action	\$11.00	\$11.00	\$0.00	0.0%
Graduation	\$41.00	\$41.00	\$0.00	0.0%
Graduation Re-Application Fee	\$5.00	\$5.00	\$0.00	0.0%
Credit by Exam	\$44.00	\$44.00	\$0.00	0.0%
Credit by Arrangement (per hr.)	\$92.00	\$92.00	\$0.00	0.0%
Budget Payment Plan Fee	\$16.00	\$16.00	\$0.00	0.0%
Bad Check Fee	\$30.00	\$30.00	\$0.00	0.0%
Education Field Fee	\$134.00	\$134.00	\$0.00	0.0%
Credentials Evaluation	\$54.00	\$54.00	\$0.00	0.0%
ID Card Replacement Fee	\$5.00	\$5.00	\$0.00	0.0%
Parking Tag Replacement Fee	\$15.00	\$15.00	\$0.00	0.0%

* Lower division and upper division tuition rates are charged based upon the following definition. If a student has 90 or less total term credit hours earned as of the 15th day of the preceeding term for which tuition is to be charged, the student is to be charged the lower division tuition rate. If the student has more than 90 total term credit hours earned as of the 15th day, the student is to be charged the upper division tuition rate. Each student's total term, or the equivalent semester to term conversion, credit hours earned at any higher education institution is the basis for tuition rate determination.

Shawnee State University Housing Rates

A 3.5% housing fee increase from 1999-2000 is proposed for academic year 2000-2001.

University Townhouses and Carriage House

Room Type	Payment Type	2000-2001 cost per year	1999-2000 cost per year	\$ Increase (difference)
Double (Townhouses) or Triple (Carriage)	Annual	\$2969	\$2869	\$100
	Quarterly	\$3121	\$3015	\$106
	Budget***	\$3214	\$3105	\$109
Private* (Townhouses only)**	Annual	\$3564	\$3443	\$121
	Quarterly	\$3804	\$3675	\$129
	Budget***	\$4043	\$3906	\$137

Cedar House

Room Type	Payment Type	2000-2001 cost per year	1999-2000 cost per year	\$ Increase (difference)
Double Occupancy	Annual	\$3280	\$3169	\$111
	Quarterly	\$3431	\$3315	\$116
	Budget***	\$3521	\$3402	\$119
Private Room*	Annual	\$3874	\$3743	\$131
	Quarterly	\$4114	\$3975	\$139
	Budget ***	\$4359	\$4212	\$147

- * Private rooms are only available if space permits.
- ** Private Rooms are not available in the Carriage House
- *** 9 Payments constitute the budget plan

Meal Plans

Plan Type	Meals per Week	Flex Dollars per Quarter	Cost per Quarter
Plan A	13	130	\$489
Plan B	10	100	\$448
Plan C	7	70	\$416

Cost Comparisons to Institutions in Ohio for Housing 1999-2000

In order to understand how a proposed 3.5% increase in housing fees will affect how Shawnee State University's housing rates compare to other institutions in Ohio, the following information from 1999-2000 is provided. Note that the proposed 3.5% increase for academic year 2000-2001 (\$3120) would keep SSU in its current place in comparison to other institutions. Costs are based on double occupancy in traditional air-conditioned hall.

School	1999-2000 Yearly Housing Costs	Notes
Kent State University	\$2690	Meal plan not required.
Youngstown State University	\$2840	Housing costs are approximate as YSU has a required meal plan that is included in the overall cost of housing.
Ashland University	\$2872	There are no air-conditioned rooms at Ashland
Shawnee State University	\$3015 *\$3120 (FY 00-01)	Required meal plan not included.
Bowling Green State University	\$3276	Required meal plan not included
Wright State University	\$3399	
University of Dayton	\$3930	
Ohio State University	\$3987	
University of Rio Grande	\$4800	Includes meal plan

RESOLUTION F33-99

MASTER PLAN 2008

WHEREAS, the University's Master Plan "River Oasis" was created in 1993 and was in need of updating; and

WHEREAS, the firm of NBBJ, Architectural Planners – Developers of the previous "River Oasis" plan was secured to recommend a revised master plan; and

WHEREAS, an internal Campus Master Plan Committee of (24) worked with the firm in developing an updated plan; and

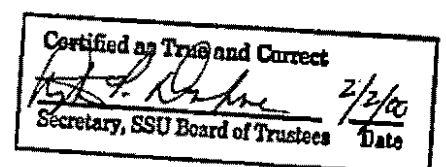
WHEREAS, additional input was sought through the community-wide Student Housing Committee of (14); and

WHEREAS, the revised Master Plan was presented to the Board of Trustees' committee members at the November 1999 Executive Meeting; and

WHEREAS, the Finance and Facilities Committee recommends approval of the Revised Master Plan;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the Shawnee State University Master Plan 2008.

(December 9, 1999)




RESOLUTION F34-99

**SUMMER HONORS INSTITUTE GRANT
TECH PREP INFORMATION TECHNOLOGY PLANNING GRANT
TECH PREP INFORMATION TECHNOLOGY IMPLEMENTATION
GRANT**

WHEREAS, the grants listed below and summarized on the attached grant proposals have been reviewed by the appropriate University committees and/or individuals, and are recommended for submission;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves submission of the Summer Honors Institute for Gifted Students and Tech Prep Information Technology Planning and Implementation Grant proposals.

(December 9, 1999)

Certified as True and Correct	
	2/2/00
Secretary, SSU Board of Trustees	Date

Grant Proposal Summary

TITLE: Summer Honors Institute for Gifted Students (formerly Governor's Summer Institute)

GRANTING AGENCY: Ohio Department of Education, Division of Special Education

PRINCIPAL INVESTIGATOR: Cathy Mullins, Associate Director, Outreach Services, Grants Mgt.
PERCENTAGE OF P.I. TIME DEVOTED TO GRANT: 35%

PURPOSE: To provide an enrichment experience for Ohio's gifted and talented high school students by exposing those students to intensive college level classes specifically designed for them. Students are encouraged to explore programs which may assist them in determining their future educational and career goals.

CLIENTELE TO BE SERVED: Up to 225 Ohio high school students rising into the tenth and eleventh grades who have been identified by his or her school as being gifted or talented.

RELATIONSHIP TO SSU MISSION: The Shawnee State University Summer Institute offers students the opportunity to enrich themselves both intellectually and culturally while giving them the opportunity to increase their abilities to think critically and communicate effectively.

OTHER AGENCIES/ORGANIZATIONS PARTICIPATING IN THE PROJECT:

None

BRIEF DESCRIPTION OF HOW PROJECT WILL BE CONDUCTED:

The Summer Institute is offered in three separate week-long sessions, July 17 - 21, July 24 - 28, and July 31 - August 4, 2000. Students who are accepted into the Institute choose one of several possible course offerings. Those offerings include: Aviation, Biomedical Sciences I and II, Pre-Law, Photo Design, Acting I and II, Applied Math, Cyberspace and Cyberpolity, Rise of the Robots, Emergency Medical Technology, and Chemistry. Classes are taught by Shawnee State faculty and experts from the community. Students attend class each day from 9:00 a.m. until 4:00 p.m., then take part in closely supervised activities during the evening hours. Those not from the immediate area are housed in University Housing under the supervision of one Residence Advisor per dormitory unit.

NOTE: This year's Summer Institute awards are made on a competitive basis, with a total of 16 grants to be funded.

BUDGET:

<u>Fund Source</u>	<u>Year One (FY 99)</u>
Grant	\$62,500.00
Other (Residential fees)	20,000.00
University-In Kind	6,647.00
Classroom Space(\$25 day,per room)	\$ 400
Laboratory Space(\$45 day, per lab)	1485
Recreational Space	1500
Secretarial Support	1260
Work/Study Services	802
Miscellaneous	1200
TOTAL	\$89,147.00

GRANT SUMMARY PROPOSAL

TITLE:

Tech Prep Information Technology Planning Grant

Proposal due date: January 1, 2000

GRANT AGENCY:

Ohio Department of Vocational Education

PRINCIPAL INVESTIGATOR:

Tom Reiser
Associate Director, Tech Prep

PERCENTAGE OF P.I. TIME DEVOTED TO GRANT:

10%

PURPOSE:

The purpose of this grant is to facilitate the planning of Tech Prep Information Technology programs in the Ohio South Tech Prep Consortium that help prepare associate degree graduates for high tech employment in the Information Technology field.

CLIENTELE TO BE SERVED:

High school and university students.

RELATIONSHIP TO SSU MISSION:

Pledge to developing cooperative relationships. Shawnee State is, therefore, a willing partner in cooperative ventures with educational institutions and organizations that assist in developing the economic, educational, and cultural base of South Central Ohio.

Shawnee State University and area school districts have established a strong partnership to create the Tech Prep option in engineering, business, and health and information technologies. The programs are articulated with selected associate degree programs at Shawnee State University, enabling students to upgrade their high school and college curriculum, graduating with additional credit hours in their major.

OTHER AGENCIES/ORGANIZATIONS PARTICIPATING IN THE PROJECT:

Local agencies and businesses partner with participating school districts in Scioto, Lawrence, and Pike Counties to provide educational programming in the now well-established Tech Prep option.

BRIEF DESCRIPTION OF HOW PROJECT WILL BE CONDUCTED:

Member school districts access grant funds from the university to plan programs, develop pathways, determine curricular and equipment needs to implement IT programs.

BUDGET:

FUND SOURCE	FY2000
Grant Ohio Department Vocational Education	\$10,000.00

Submitted by:

N. Thomas Reiser, Associate Director
Ohio South Tech Prep Consortium
November 22, 1999

GRANT SUMMARY PROPOSAL

TITLE:

Tech Prep Information Technology Implementation Grant

Proposal due date: January 30, 2000

GRANT AGENCY:

Ohio Department of Vocational Education

PRINCIPAL INVESTIGATOR:

Tom Reiser
Associate Director, Tech Prep

PERCENTAGE OF P.I. TIME DEVOTED TO GRANT:

10%

PURPOSE:

The purpose of this grant is the development of new courses at the high school and university level in Information Technologies that help prepare the associate degree graduate for high tech, high wage careers.

CLIENTELE TO BE SERVED:

High school and university students.

RELATIONSHIP TO SSU MISSION:

Pledge to developing cooperative relationships. Shawnee State is, therefore, a willing partner in cooperative ventures with educational institutions and organizations that assist in developing the economic, educational, and cultural base of South Central Ohio.

Shawnee State University and area school districts have established a strong partnership to create the Tech Prep option in engineering, business, and health information technologies. The programs are articulated with selected associate degree programs at Shawnee State University, enabling students to upgrade their high school and college curriculum, graduating with additional credit hours in their major.

OTHER AGENCIES/ORGANIZATIONS PARTICIPATING IN THE PROJECT:

Local agencies and businesses partner with participating school districts in Scioto, Lawrence, and Pike Counties to provide educational programming in the now well established Tech Prep option.

BRIEF DESCRIPTION OF HOW PROJECT WILL BE CONDUCTED:

Member school districts access grant funds from the university to enhance laboratories. Educators and business/industry representatives write curriculum based upon industry needs.

BUDGET:

FUND SOURCE	FY2000
Grant Ohio Department Vocational Education	\$75,000.00

Submitted by:

N. Thomas Reiser, Associate Director
Ohio South Tech Prep Consortium
November 22, 1999

RESOLUTION F35-99

ADJUNCT FACULTY RATE INCREASE

WHEREAS, Shawnee State University employs adjunct faculty to augment the instructional services provided by full-service faculty; and

WHEREAS, in accordance with policy 1.01 paragraph 5.3.4 it is the responsibility of the Finance and Facilities Committee to review and recommend changes in salary, wage and benefit policies; and

WHEREAS, the current adjunct faculty pay rate was last adjusted in 1994;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the attached compensation scale, effective beginning Winter Quarter 2000.

(December 9, 1999)

Certified as True and Correct	
	2/2/00
Secretary, SSU Board of Trustees	Date

ADJUNCT STIPEND

(Effective Date Beginning Winter Quarter 2000)

STIPEND SCALE

	Board Approved Rate Effective Fall Quarter 1994	Proposed Rate Effective Winter Qtr 2000	Board Approved Rate Effective Fall Quarter 1994	Proposed Rate Effective Winter Qtr 2000
B.S./B.A. Degree	\$200/Lec. Hr.	\$275/Lec. Hr.	\$150/Lab Hr.	\$225/Lab Hr.
Master's Degree	\$250/Lec. Hr.	\$325/Lec. Hr.	\$165/Lab Hr.	\$262/Lab Hr.
Ph.D. or Other Terminal Degree*	\$300/Lec. Hr.	\$375/Lec. Hr.	\$225/Lab Hr.	\$300/Lab Hr.

* Note: As determined by the appropriate Dean and the Provost according to the appropriate accreditation standards for baccalaureate degrees.

RESOLUTION F36-99

HEALTH PREMIUM PLAN

WHEREAS, the Board of Trustees, having been initially advised that the University's Health Premium Plan (HPP) substantially complied with Section 125 of the Internal Revenue Code and that payments in lieu of benefits were tax exempt, passed Resolution 63-94 approving cash payments; and


WHEREAS, the University is now advised that the IRS construes the language of Section 125 [Cafeteria Plans] as excluding the health benefit plan (Shawnee State University Employee Health Benefit Plan) as taxable, but cash payments in lieu of benefits are taxable;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University, in order to conform to the IRS rules governing employee benefits, approves the Health Premium Plan (HPP) including the cash payments in lieu of participating in the Employee Health Benefit Plan as provided in Resolution 63-94, but said payments are subject to all applicable taxes in accordance with the IRS interpretation of Section 125, IRC; and

BE IT FURTHER RESOLVED that any provisions in prior resolutions which conflict with this resolution are hereby rescinded; and

BE IT FINALLY RESOLVED that the Board ratifies all University actions taken to adjust the cash in lieu of health benefits payments in order to hold employees substantially harmless from this tax in 1999.

(December 9, 1999)

Certified as True and Correct	
	2/2/00
Secretary, SSU Board of Trustees	Date

SHAWNEE STATE UNIVERSITY RESERVES GROWTH
UNRESTRICTED EDUCATIONAL AND GENERAL FUND

	JUNE 30, 1994	JUNE 30, 1995	JUNE 30, 1996	JUNE 30, 1997	JUNE 30, 1998	JUNE 30, 1999
UNALLOCATED FUND BALANCE	\$428,216	\$1,184,324	\$2,938,977	\$4,240,592	\$5,113,478	\$6,259,043
DEPARTMENT CARRYFORWARD	\$1,232,722	\$1,489,546	\$1,667,844	\$2,382,169	\$2,303,753	\$2,700,196
ENCUMBRANCES	\$77,918	\$107,118	\$180,871	\$248,150	\$255,416	\$187,020
NEW DEGREE PROGRAMS	\$693,959	\$1,291,080	\$1,714,220	\$1,713,504	\$1,493,632	\$1,151,951
REVENUE CENTERS @ LAB FEES	\$357,493	\$779,119	\$959,963	\$970,801	\$874,807	\$889,421
UNEMPLOYMENT RESERVE	\$53,957	\$136,807	\$136,807	\$136,807	\$136,807	\$136,807
SELF INSURANCE RESERVE		\$450,000	\$450,000	\$450,000	\$500,000	\$500,000
OTHER	\$35,653	\$78,573				
TOTAL	<u>\$2,879,918</u>	<u>\$5,516,567</u>	<u>\$8,048,682</u>	<u>\$10,142,023</u>	<u>\$10,677,893</u>	<u>\$11,824,438</u>
INCREASE FROM THE PRECEEDING YEAR		\$2,636,649	\$2,532,115	\$2,093,341	\$535,870	\$1,146,545

PERSONNEL ACTIVITY
Notifications received
September 27 – November 24, 1999

ACADEMIC AFFAIRS DIVISION

Appointments

Faculty

None

Administrative/ATSS

None

Hourly Support Staff

Elizabeth Herpy, hired as Secretary II in the Children's Learning Center, Department of Teacher Education, effective November 1, 1999.

Changes in Status

None

Resignations/Terminations

None

BUSINESS AFFAIRS DIVISION

Appointments

Hourly Support Staff

William Patrick, hired as UIS Support Technician for the Department of University Information Services, effective October 7, 1999.

Changes in Status

None

Resignations/Terminations

Administrative/ATSS

Greg Dandio, Director of University Information Services, resignation effective November 5, 1999.

EXECUTIVE AFFAIRS DIVISION

Appointments

Administrative/ATSS

Garry Osborne, hired as Director of GEAR-UP, for the Ohio Appalachian Center for Higher Education (OACHE), effective November 15, 1999;

Gregory Huxley, hired as 10-month part-time Outreach Coordinator for the Educational Opportunity Center, effective October 18, 1999.

Hourly Support Staff

Cindy Keaton, hired as Executive Secretary in the President's Office, effective October 18, 1999.

Changes in Status

None

Resignations/Terminations

Administrative/ATSS

Amanda Gilmore, Coordinator of Public Relations, resignation effective November 5, 1999.

STUDENT AFFAIRS DIVISION

Appointments

Administrative/ATSS

Ryan McCall, hired as Associate Director of Upward Bound, Math & Science for the Upward Bound Program, effective September 27, 1999.

Hourly Support Staff

Jonica Burke, hired as Student Success Center Representative in Student Success Center, effective October 27, 1999.

Changes in Status

Administrative/ATSS

Deborah Watson, position transfer to Coordinator of Freshman Studies for the Student Success Center, effective November 15, 1999.

Hourly Support Staff

Charlotte Hardy, status changed to full-time Financial Aid Representative for the Department of Financial Aid, effective October 4, 1999.

Sandra Yuenger, successful bid transfer to Admission/Retention Representative for the Office of Admission, effective November 22, 1999.

Resignations/Terminations

None

RESOLUTION A7-99

APPROVAL OF NEW DEGREE PROGRAM

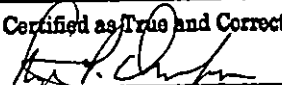
WHEREAS, the University Faculty Assembly approves the following new degree program: Associate of Science in Education; and

WHEREAS, the Provost and the President recommend the proposed program to the Academic Affairs Committee of the Board of Trustees; and

WHEREAS, the Academic Affairs Committee concurs with the recommendations, and therefore recommends that the proposed degree program be submitted to the Ohio Board of Regents;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the Associate of Science in Education, and directs this new degree proposal be forwarded to the Ohio Board of Regents for its review and approval.

(December 9, 1999)

Certified as True and Correct	
	2/2/00
Secretary, SSU Board of Trustees	Date

RESOLUTION F31-99

APPROVAL OF RECOMMENDED INSTRUCTIONAL AND GENERAL FEES CHANGES

WHEREAS, Shawnee State University is constrained in its tuition rate change in FY2001 compared to FY2000; and

WHEREAS, we wish to reduce our tuition rates further than the constraint for freshman and sophomores as an inducement for our students to continue their higher education at Shawnee State University; and

WHEREAS, establishing FY2001 tuition rates now will allow our Financial Aid office to develop accurate financial aid information for our current and prospective students; and

WHEREAS, the proposed fee charges for instructional and general fees as listed on the accompanying schedule are recommended to the Board of Trustees by the Finance and Facilities Committee;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the fee schedule accompanying this resolution, effective beginning Summer Quarter, 2000.

(December 9, 1999)

Certified as True and Correct	
	2/2/00
Secretary, SSU Board of Trustees	Date

SHAWNEE STATE UNIVERSITY

	Approved Fee <u>1999-2000</u>	Proposed Fee <u>2000-2001</u>	Amount Change	Percent Change
TUITION (QUARTERLY)				
Full-Time (12-18 hours)				
Instructional - Lower Division*	\$915.00	\$834.00	-\$81.00	-8.8%
Instructional - Upper Division*	\$915.00	\$943.00	\$28.00	3.1%
General	\$148.00	\$152.00	\$4.00	2.7%
Out-of-State, District	\$303.00	\$312.00	\$9.00	3.0%
Out of State	\$801.00	\$825.00	\$24.00	3.0%
Technology Fee	\$35.00	\$35.00	\$0.00	0.0%
Total in state, full-time, per quarter - Lower Division*	\$1,098.00	\$1,021.00	-\$77.00	-7.0%
Total in state, full-time, per quarter - Upper Division*	\$1,098.00	\$1,130.00	\$32.00	2.9%
Part-Time (per credit hour up to 11 and above 18)				
Instructional - Lower Division*	\$76.00	\$70.00	-\$6.00	-7.9%
Instructional - Upper Division*	\$76.00	\$78.00	\$2.00	2.6%
General	\$13.00	\$13.00	\$0.00	0.0%
Out-of-State, District	\$26.00	\$27.00	\$1.00	3.8%
Out of State	\$67.00	\$69.00	\$2.00	3.0%
Technology Fee	\$3.00	\$3.00	\$0.00	0.0%
Total in state, per credit, per quarter - Lower Division*	\$92.00	\$86.00	-\$6.00	-6.5%
Total in state, per credit, per quarter - Upper Division*	\$92.00	\$94.00	\$2.00	2.1%
MISCELLANEOUS STUDENT FEES				
Application	\$31.00	\$0.00	-\$31.00	-100.0%
Health Sciences Supplemental Application Fee	\$15.00	\$15.00	\$0.00	0.0%
Late Payment (maximum \$82.00/quarter)	\$38.00	\$38.00	\$0.00	0.0%
Late Installment Fee	\$22.00	\$22.00	\$0.00	0.0%
Transcript	\$3.00	\$3.00	\$0.00	0.0%
Transcript, Immediate Action	\$11.00	\$11.00	\$0.00	0.0%
Graduation	\$41.00	\$41.00	\$0.00	0.0%
Graduation Re-Application Fee	\$5.00	\$5.00	\$0.00	0.0%
Credit by Exam	\$44.00	\$44.00	\$0.00	0.0%
Credit by Arrangement (per hr.)	\$92.00	\$92.00	\$0.00	0.0%
Budget Payment Plan Fee	\$16.00	\$16.00	\$0.00	0.0%
Bad Check Fee	\$30.00	\$30.00	\$0.00	0.0%
Education Field Fee	\$134.00	\$134.00	\$0.00	0.0%
Credentials Evaluation	\$54.00	\$54.00	\$0.00	0.0%
ID Card Replacement Fee	\$5.00	\$5.00	\$0.00	0.0%
Parking Tag Replacement Fee	\$15.00	\$15.00	\$0.00	0.0%

* Lower division and upper division tuition rates are charged based upon the following definition. If a student has 90 or less total term credit hours earned as of the 15th day of the preceding term for which tuition is to be charged, the student is to be charged the lower division tuition rate. If the student has more than 90 total term credit hours earned as of the 15th day, the student is to be charged the upper division tuition rate. Each student's total term, or the equivalent semester to term conversion, credit hours earned at any higher education institution is the basis for tuition rate determination.

RESOLUTION F32-99

APPROVAL OF ROOM AND BOARD FEE SCHEDULE

WHEREAS, Shawnee State University must generate sufficient revenues to cover the inflationary cost of operating the housing units; and

WHEREAS, a meal plan is also required of all housing students at the cost established for the University by its vendor;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the recommended room and board fee schedule accompanying this resolution, effective beginning Summer Quarter, 2000.

(December 9, 1999)

Shawnee State University Housing Rates

A 3.5% housing fee increase from 1999-2000 is proposed for academic year 2000-2001.

University Townhouses and Carriage House

Room Type	Payment Type	2000-2001 cost per year	1999-2000 cost per year	\$ Increase (difference)
Double (Townhouses) or Triple (Carriage)	Annual	\$2969	\$2869	\$100
	Quarterly	\$3121	\$3015	\$106
	Budget***	\$3214	\$3105	\$109
Private* (Townhouses only)**	Annual	\$3564	\$3443	\$121
	Quarterly	\$3804	\$3675	\$129
	Budget***	\$4043	\$3906	\$137

Cedar House

Room Type	Payment Type	2000-2001 cost per year	1999-2000 cost per year	\$ Increase (difference)
Double Occupancy	Annual	\$3280	\$3169	\$111
	Quarterly	\$3431	\$3315	\$116
	Budget***	\$3521	\$3402	\$119
Private Room*	Annual	\$3874	\$3743	\$131
	Quarterly	\$4114	\$3975	\$139
	Budget***	\$4359	\$4212	\$147

- * Private rooms are only available if space permits.
- ** Private Rooms are not available in the Carriage House
- *** 9 Payments constitute the budget plan

Meal Plans

Plan Type	Meals per Week	Flex Dollars per Quarter	Cost per Quarter
Plan A	13	130	\$489
Plan B	10	100	\$448
Plan C	7	70	\$416

Cost Comparisons to Institutions in Ohio for Housing 1999-2000

In order to understand how a proposed 3.5% increase in housing fees will affect how Shawnee State University's housing rates compare to other institutions in Ohio, the following information from 1999-2000 is provided. Note that the proposed 3.5% increase for academic year 2000-2001 (\$3120) would keep SSU in its current place in comparison to other institutions. Costs are based on double occupancy in traditional air-conditioned hall.

School	1999-2000 Yearly Housing Costs	Notes
Kent State University	\$2690	Meal plan not required.
Youngstown State Univeresity	\$2840	Housing costs are approximate as YSU has a required meal plan that is included in the overall cost of housing.
Ashland University	\$2872	There are no air-conditioned rooms at Ashland
Shawnee State University	\$3015 *\$3120 (FY 00-01)	Required meal plan not included.
Bowling Green State University	\$3276	Required meal plan not included
Wright State University	\$3399	
University of Dayton	\$3930	
Ohio State University	\$3987	
University of Rio Grande	\$4800	Includes meal plan

RESOLUTION F33-99

MASTER PLAN 2008

WHEREAS, the University's Master Plan "River Oasis" was created in 1993 and was in need of updating; and

WHEREAS, the firm of NBBJ, Architectural Planners – Developers of the previous "River Oasis" plan was secured to recommend a revised master plan; and

WHEREAS, an internal Campus Master Plan Committee of (24) worked with the firm in developing an updated plan; and

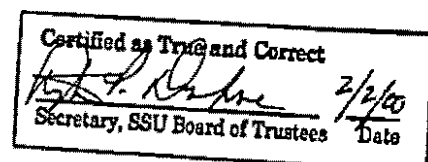
WHEREAS, additional input was sought through the community-wide Student Housing Committee of (14); and

WHEREAS, the revised Master Plan was presented to the Board of Trustees' committee members at the November 1999 Executive Meeting; and

WHEREAS, the Finance and Facilities Committee recommends approval of the Revised Master Plan;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the Shawnee State University Master Plan 2008.

(December 9, 1999)



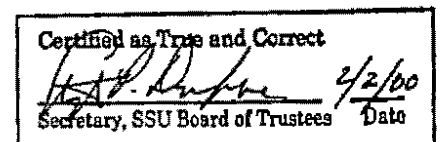
RESOLUTION F34-99

**SUMMER HONORS INSTITUTE GRANT
TECH PREP INFORMATION TECHNOLOGY PLANNING GRANT
TECH PREP INFORMATION TECHNOLOGY IMPLEMENTATION
GRANT**

WHEREAS, the grants listed below and summarized on the attached grant proposals have been reviewed by the appropriate University committees and/or individuals, and are recommended for submission;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves submission of the Summer Honors Institute for Gifted Students and Tech Prep Information Technology Planning and Implementation Grant proposals.

(December 9, 1999)



Grant Proposal Summary

TITLE: Summer Honors Institute for Gifted Students (formerly Governor's Summer Institute)

GRANTING AGENCY: Ohio Department of Education, Division of Special Education

PRINCIPAL INVESTIGATOR: Cathy Mullins, Associate Director, Outreach Services, Grants Mgt.
PERCENTAGE OF P.I. TIME DEVOTED TO GRANT: 35%

PURPOSE: To provide an enrichment experience for Ohio's gifted and talented high school students by exposing those students to intensive college level classes specifically designed for them. Students are encouraged to explore programs which may assist them in determining their future educational and career goals.

CLIENTELE TO BE SERVED: Up to 225 Ohio high school students rising into the tenth and eleventh grades who have been identified by his or her school as being gifted or talented.

RELATIONSHIP TO SSU MISSION: The Shawnee State University Summer Institute offers students the opportunity to enrich themselves both intellectually and culturally while giving them the opportunity to increase their abilities to think critically and communicate effectively.

OTHER AGENCIES/ORGANIZATIONS PARTICIPATING IN THE PROJECT:

None

BRIEF DESCRIPTION OF HOW PROJECT WILL BE CONDUCTED:

The Summer Institute is offered in three separate week-long sessions, July 17 - 21, July 24 - 28, and July 31 - August 4, 2000. Students who are accepted into the Institute choose one of several possible course offerings. Those offerings include: Aviation, Biomedical Sciences I and II, Pre-Law, Photo Design, Acting I and II, Applied Math, Cyberspace and Cyberpolity, Rise of the Robots, Emergency Medical Technology, and Chemistry. Classes are taught by Shawnee State faculty and experts from the community. Students attend class each day from 9:00 a.m. until 4:00 p.m., then take part in closely supervised activities during the evening hours. Those not from the immediate area are housed in University Housing under the supervision of one Residence Advisor per dormitory unit.

NOTE: This year's Summer Institute awards are made on a competitive basis, with a total of 16 grants to be funded.

BUDGET:

<u>Fund Source</u>	<u>Year One (FY 99)</u>	
Grant		\$62,500.00
Other (Residential fees)		20,000.00
University-In Kind		6,647.00
Classroom Space(\$25 day;per room)	\$ 400	
Laboratory Space(\$45 day, per lab)	1485	
Recreational Space	1500	
Secretarial Support	1260	
Work/Study Services	802	
Miscellaneous	1200	
TOTAL		\$89,147.00

GRANT SUMMARY PROPOSAL

TITLE:

Tech Prep Information Technology Planning Grant

Proposal due date: January 1, 2000

GRANT AGENCY:

Ohio Department of Vocational Education

PRINCIPAL INVESTIGATOR:

Tom Reiser
Associate Director, Tech Prep

PERCENTAGE OF P.I. TIME DEVOTED TO GRANT:

10%

PURPOSE:

The purpose of this grant is to facilitate the planning of Tech Prep Information Technology programs in the Ohio South Tech Prep Consortium that help prepare associate degree graduates for high tech employment in the Information Technology field.

CLIENTELE TO BE SERVED:

High school and university students.

RELATIONSHIP TO SSU MISSION:

Pledge to developing cooperative relationships. Shawnee State is, therefore, a willing partner in cooperative ventures with educational institutions and organizations that assist in developing the economic, educational, and cultural base of South Central Ohio.

Shawnee State University and area school districts have established a strong partnership to create the Tech Prep option in engineering, business, and health and information technologies. The programs are articulated with selected associate degree programs at Shawnee State University, enabling students to upgrade their high school and college curriculum, graduating with additional credit hours in their major.

OTHER AGENCIES/ORGANIZATIONS PARTICIPATING IN THE PROJECT:

Local agencies and businesses partner with participating school districts in Scioto, Lawrence, and Pike Counties to provide educational programming in the now well-established Tech Prep option.

BRIEF DESCRIPTION OF HOW PROJECT WILL BE CONDUCTED:

Member school districts access grant funds from the university to plan programs, develop pathways, determine curricular and equipment needs to implement IT programs.

BUDGET:

FUND SOURCE	FY2000
Grant Ohio Department Vocational Education	\$10,000.00

Submitted by:

N. Thomas Reiser, Associate Director
Ohio South Tech Prep Consortium
November 22, 1999

GRANT SUMMARY PROPOSAL

TITLE:

Tech Prep Information Technology Implementation Grant

Proposal due date: January 30, 2000

GRANT AGENCY:

Ohio Department of Vocational Education

PRINCIPAL INVESTIGATOR:

Tom Reiser
Associate Director, Tech Prep

PERCENTAGE OF P.I. TIME DEVOTED TO GRANT:

10%

PURPOSE:

The purpose of this grant is the development of new courses at the high school and university level in Information Technologies that help prepare the associate degree graduate for high tech, high wage careers.

CLIENTELE TO BE SERVED:

High school and university students.

RELATIONSHIP TO SSU MISSION:

Pledge to developing cooperative relationships. Shawnee State is, therefore, a willing partner in cooperative ventures with educational institutions and organizations that assist in developing the economic, educational, and cultural base of South Central Ohio.

Shawnee State University and area school districts have established a strong partnership to create the Tech Prep option in engineering, business, and health information technologies. The programs are articulated with selected associate degree programs at Shawnee State University, enabling students to upgrade their high school and college curriculum, graduating with additional credit hours in their major.

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Local agencies and businesses partner with participating school districts in Scioto, Lawrence, and Pike Counties to provide educational programming in the now well established Tech Prep option.

BRIEF DESCRIPTION OF HOW PROJECT WILL BE CONDUCTED:

Member school districts access grant funds from the university to enhance laboratories. Educators and business/industry representatives write curriculum based upon industry needs.

BUDGET:

FUND SOURCE	FY2000
Grant Ohio Department Vocational Education	\$75,000.00

Submitted by:

N. Thomas Reiser, Associate Director
Ohio South Tech Prep Consortium
November 22, 1999

RESOLUTION F35-99

ADJUNCT FACULTY RATE INCREASE

WHEREAS, Shawnee State University employs adjunct faculty to augment the instructional services provided by full-service faculty; and

WHEREAS, in accordance with policy 1.01 paragraph 5.3.4 it is the responsibility of the Finance and Facilities Committee to review and recommend changes in salary, wage and benefit policies; and

WHEREAS, the current adjunct faculty pay rate was last adjusted in 1994;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the attached compensation scale, effective beginning Winter Quarter 2000.

(December 9, 1999)

Certified as True and Correct	
	2/3/00
Secretary, SSU Board of Trustees	Date

ADJUNCT STIPEND

(Effective Date Beginnign Winter Quarter 2000)

STIPEND SCALE

	Board Approved Rate Effective Fall Quarter 1994	Proposed Rate Effective Winter Qtr 2000	Board Approved Rate Effective Fall Quarter 1994	Proposed Rate Effective Winter Qtr 2000
B.S./B.A. Degree	\$200/Lec. Hr.	\$275/Lec. Hr.	\$150/Lab Hr.	\$225/Lab Hr.
Master's Degree	\$250/Lec. Hr.	\$325/Lec. Hr.	\$165/Lab Hr.	\$262/Lab Hr.
Ph.D. or Other Terminal Degree*	\$300/Lec. Hr.	\$375/Lec. Hr.	\$225/Lab Hr.	\$300/Lab Hr.

* Note: As determined by the appropriate Dean and the Provost according to the appropriate accreditation standards for baccalaureate degrees.

(December 9, 1999)

RESOLUTION F36-99

HEALTH PREMIUM PLAN

WHEREAS, the Board of Trustees, having been initially advised that the University's Health Premium Plan (HPP) substantially complied with Section 125 of the Internal Revenue Code and that payments in lieu of benefits were tax exempt, passed Resolution 63-94 approving cash payments; and

WHEREAS, the University is now advised that the IRS construes the language of Section 125 [Cafeteria Plans] as excluding the health benefit plan (Shawnee State University Employee Health Benefit Plan) as taxable, but cash payments in lieu of benefits are taxable;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University, in order to conform to the IRS rules governing employee benefits, approves the Health Premium Plan (HPP) including the cash payments in lieu of participating in the Employee Health Benefit Plan as provided in Resolution 63-94, but said payments are subject to all applicable taxes in accordance with the IRS interpretation of Section 125, IRC; and

BE IT FURTHER RESOLVED that any provisions in prior resolutions which conflict with this resolution are hereby rescinded; and

BE IT FINALLY RESOLVED that the Board ratifies all University actions taken to adjust the cash in lieu of health benefits payments in order to hold employees substantially harmless from this tax in 1999.

(December 9, 1999)

Certified as True and Correct	
	2/2/00
Secretary, SSU Board of Trustees	Date