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Board of Trustees

7-11-2000

July 11, 2000 Executive Committee Meeting

Shawnee State University

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EXECUTIVE COMMITTEE REPORT
July 11, 2000
4:00 p.m., Founders Room, University Center

Members present:

Dr. Burton Payne	Acting Chairman
Ms. Katherine Argeros	Member
Mr. George L. Davis	Member
Mr. Howard Harcha	Member
Dr. James Chapman	Ex-Officio (non-voting)
Mr. Steve Donohue	Secretary (non-voting)

Others present:

Dr. Michael Field	Provost
Mr. Terry Hapney	Executive Assistant to the President

Meeting was called to order by the Chairman at 4:03 p.m.

1.0 Minutes and Certification of compliance with RC 121.22(F)

The Secretary confirmed compliance with RC 121.22(F). Mr. Davis moved and Mr. Harcha seconded approval of the minutes from the 5/9/00 meeting of the Committee. Without discussion the Committee unanimously approved the minutes.

2.0 Approval of Job Prep Workforce (JOBS) Grant, Title III Grant, and 21st Century Learning Centers Action

The President briefed the Committee that the JOBS program received notification that the Scioto County Department of Human Services grant in the amount of \$141,683 for the period 7/1/00-12/31/00 has been approved. This grant will be used to support the Ohio Works First program by providing employment readiness, job-seeking skills to OWF clients as well as student retention services. This is a grant for the operation of JOBS under the direction of Ms. Shelman which will be phased out after 12/31/00.

The President briefed the Committee on the Title III grant will provide for \$1,620,701 over five years to help Shawnee improve student retention through basic skills curriculum revision, student support services, and faculty/staff development. Dr. Chapman noted it was very difficult to obtain this grant the first time it is applied for, but SSU was successful thanks to the help of Maysville Community College, and Dr. Field who was instrumental in leading this effort. Dr. Field noted that this was big news. He felt there was only one in twenty-five chance of SSU being approved for this grant. The grant normally takes six months to write and SSU wrote it in two months. Cathy Mullins and Tim Culver worked on getting this grant for SSU. Dr. Field said this grant will work as a change agent for the University. In response to Mr. Harcha's question about how the faculty will help with retention, Dr. Field said a coordinating committee of faculty helped to write important pieces of this grant. He did not think there would be any problem in engaging faculty to help in student retention.

The President also briefed the Committee about the University Outreach Services which received notification that the U.S. Department of Education had approved a 21st Century Community Learning Centers Expansion Grant to Scioto County Joint Vocational School as fiscal agent. The SCJVS will subcontract with SSU to provide tutors for school children after normal school hours to help them pass state proficiency tests in reading, mathematics and science. This program will be managed through Ms. Ramey.

Ms. Argeros moved and Mr. Harcha seconded **Resolution E10-00**, accepting these grants. Without further discussion the Committee unanimously approved Resolution E10-00.

3.0 Approval of New Positions for 21st Century Learning Centers Action

The President advised the Committee that with the approval of the 21st Century Learning Centers grant to SCJVS, by Resolution E10-00, the University should establish four positions, funded by the grant, to implement the tutoring program. These new positions will be continuous temporary contracts, since the funding is temporary. The positions which the University would like to establish are: Manager, 21st Century Learning Community; Scioto County Coordinator, 21st Century Learning Community; Pike County Coordinator, 21st Century Learning Community; and Lawrence County Coordinator, 21st Century Learning Community. Mr. Harcha moved and Mr. Davis seconded **Resolution E11-00**, establishing the positions. Without further discussion the Committee unanimously approved Resolution E11-00.

4.0 Personnel Appointments Action

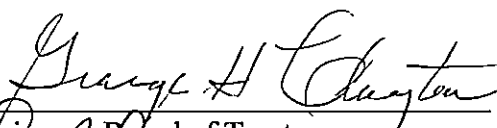
The President briefed the Committee that the University hired two new faculty members one in the Department of Arts and Humanities for teaching graphic design and the other in the Department of Teacher Education for the Sports Management program. The President recommended the Committee approve their hire. Mr. Harcha moved and Mr. Davis seconded **Resolution E12-00** approving these new hires. Without further discussion the Committee unanimously approved Resolution E12-00.


In response to Dr. Payne's questions regarding recently passed legislation, Dr. Chapman noted that Senate Bill 53 now permits public universities in Ohio to charge in-state tuition rates and receive subsidies for residents of contiguous states who are employed in Ohio and whose employers contract to pay their tuition and fees. Senate Bill 210 clarifies the authority of boards of trustees over decision-making related to employees of state universities, and eliminates the requirement to draft classification plans for unclassified employees.

Dr. Chapman read a thank you letter from Mr. Gary Gemmer, President of SEA, which said:

The recent revision of the workload policy was an extraordinary good faith gesture by the Board. I have heard nothing but positive feedback from the faculty. Thanks to all.

The meeting adjourned at 4:19 p.m.



Chairman, Board of Trustees


Secretary, Board of Trustees

RESOLUTION E10-00

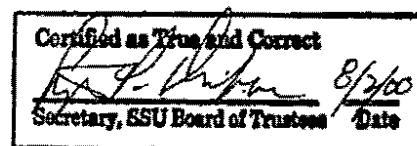
**JOB PREP WORKFORCE GRANT
21ST CENTURY COMMUNITY LEARNING CENTERS GRANT
TITLE III STRENGTHENING ACADEMIC PROGRAMS AND
STUDENT SERVICES**

WHEREAS, the grants listed below and summarized on the attached grant proposals have been reviewed by the appropriate University directors and are recommended for acceptance;

THEREFORE BE IT RESOLVED that the Executive Committee of the Board of Trustees of Shawnee State University approves the acceptance of the Job Prep Program Workforce Grant for the period 7/1/00-12/31/00 and Title III Department of Education Grant, Strengthening Academic Programs and Student Services; and

BE IT FURTHER RESOLVED that the Executive Committee of the Board of Trustees of Shawnee State University approves participation in the 21st Century Community Learning Centers Expansion program operated by the Scioto County Joint Vocational School as fiscal agent for the Department of Education grant.

(July 11, 2000)



GRANT SUMMARY PROPOSAL

TITLE: Job Prep Program Workforce Initiatives

GRANT AGENCY: Scioto County Department of Human Services

PRINCIPAL INVESTIGATOR: Suzanne Shelpman, Director, Job Prep Program

PERCENTAGE OF P.I. TIME DEVOTED TO GRANT: 100%

PURPOSE: To provide assessment, employment readiness, job-seeking skills training, short-term training, and associate and baccalaureate student retention services to under-prepared students from July 1, 2000 through December 31, 2000.

CLIENTELE TO BE SERVED: Ohio Works First participants residing in Scioto County.

RELATIONSHIP TO SSU MISSION: To motivate and encourage regional students to attain workforce skills, to attend college and to gain self-sufficiency.

OTHER AGENCIES/ORGANIZATIONS PARTICIPATING IN PROJECT: Ohio Board of Regents; LMUS Community Gifts.

BRIEF DESCRIPTION OF HOW PROJECT WILL BE CONDUCTED:

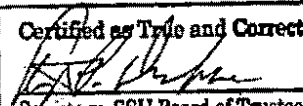
Participants will be provided a two-day comprehensive assessment and two-week employment readiness training including a computer literacy component. Individual cases will be reviewed and additional activities will be recommended and provided, such as short-term training or enrollment into an associate or baccalaureate degree program. Student retention services will include the Connection Library for text loans, scholarships, educational equipment rentals, and other educational needs such as uniforms, engineering kits, etc.

BUDGET:

Fund Source	07/01/00-12/31/00	Year 2	Year 3
Grant SCDHS	\$141,683	0	0
OBR Supplemental	\$30,000	0	0
Other		0	0
LMUS Gifts	\$4,000	0	0
University			
In-kind (Lab use)	\$1,200	0	0
Cash	0	0	0

TOTAL BUDGET PROPOSED FOR SCDHS GRANT: \$141,683

*Describe source of funds for SSU's cash commitment: None

Certified as True and Correct	
	8/2/00
Secretary, SSU Board of Trustees	Date

GRANT SUMMARY PROPOSAL

TITLE:

21st Century Community Learning Centers Expansion (Lawrence and Pike Counties)

GRANT AGENCY:

U.S. Department of Education

PRINCIPAL INVESTIGATOR:

Jerry Blanchard

PERCENTAGE OF P.I. TIME DEVOTED TO GRANT:

100%

PURPOSE:

The purpose of the proposed project is to assist Ohio South Tech Prep consortium school districts to provide educational programming during "after school" and summer hours. University Outreach Services will provide, project administration, leadership, and professional development in the counties of Lawrence, Pike, and Scioto .

CLIENTILE TO BE SERVED:

Students attending schools participating in the 21st Century Community Learning Centers.


RELATONSHIP TO SSU MISSION:

Pledge to developing cooperative relationship. Shawnee State University is, therefore, a willing partner in cooperative ventures with educational institutions and organizations that assist in developing the economic, educational and cultural and of South Central Ohio

Shawnee State University and area school districts will establish a partnership to create "21st Century Community Learning Centers." The Centers will be established to enable the school to provide significant expanded learning opportunities for children and youth in their communities to assist students to meet or exceed state and local standards in core academic subjects including reading, mathematics, and science.

OTHER AGENCIES/ORGANIZATONS PARTICIPATING IN THE PROJECT:

Local agencies and businesses will also partner with participating school districts to provide educational programming in the "after school " centers.

Certified as True and Correct

Secretary, SSU Board of Trustees
8/2/00 Date

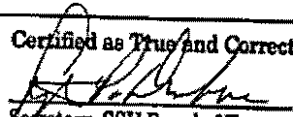
BRIEF DESCRIPTION OF HOW PROJECT WILL BE CONDUCTED:

Shawnee State University will coordinate services for Tech Prep consortium member schools. Funds for coordination will be accessed through the Scioto County JVS, the fiscal agent for the project. Selected university student employees will provide tutoring services at selected centers.

The award letter is attached.

BUDGET:

FUND SOURCE	YEAR 1	YEAR 2	YEAR 3
Grant (U.S. Department of Education) awarded through the Fiscal Agent: Scioto County Joint Vocational School	\$313,067.00	\$313,067.00	\$313,067.00
University: In-Kind	0	0	0
Cash	0	0	0

Certified as True and Correct

Secretary, SSU Board of Trustees 8/2/00
Date

Grant Proposal Summary

TITLE: Title III – Strengthening Institutions

GRANTING AGENCY: U.S. Department of Education

PRINCIPAL INVESTIGATOR: Cathy Mullins, Associate Director, Outreach Services, Grants Mgt.
PERCENTAGE OF P.I. TIME DEVOTED TO GRANT: 20%

PURPOSE: Title III programs are designed to assist eligible institutions of higher education to increase their self-sufficiency by providing funds to improve academic quality, institutional management, and fiscal stability

CLIENTELE TO BE SERVED: Shawnee State University students, especially those who need learning assistance during their college careers.

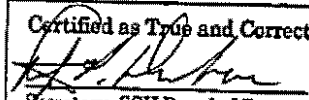
RELATIONSHIP TO SSU MISSION: Title III funding will assist the University in its commitment to "...providing an undergraduate education that fosters competence..." The focus of the proposal is the improvement of Shawnee State University's ability to identify and serve students who may have academic deficiencies and other educational needs that may prevent them from eventual graduation from the University.

OTHER AGENCIES/ORGANIZATIONS PARTICIPATING IN THE PROJECT:
None

BRIEF DESCRIPTION OF HOW PROJECT WILL BE CONDUCTED:

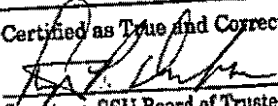
Over a five-year period, various components of a coordinated and coherent system of student services will be implemented. Components may include:

- A nationally normed and validated diagnostic evaluation system designed to more adequately address individual learning needs.
- A centralized advising system, where students may seek and obtain the information and counsel they need in one stop, assisting them not only in determining the next term's schedule, but in considering career options and finding solutions to personal challenges as well.
- Implementation of an individualized, self-paced, program of developmental education that includes computer-aided instruction and may include the addition of developmental science courses, study skills and student survival skills. Planning also includes specialized computer laboratories to serve the developmental needs of our students.
- Improved methods of identifying students with developmental needs and implementation of a proactive system to track their progress and continue to serve their needs throughout their college careers.
- Assistance and release time for faculty in learning to use the new assessment tool and to integrate it into the curriculum and to transition to a more centralized approach to advisement thus, better serving our students' developmental needs.

Certified as True and Correct	
	8/2/00
Secretary, SSU Board of Trustees	Date

BUDGET:

<u>Fund Source</u>	<u>Year One (FY 01)</u>
Grant	\$357,129
Other	0
University-In Kind (estimate)	50,000
Office and Classroom Space	
Contribution of time by various University employees (Provost, VP Student Affairs, Assoc. Director Retention, Assoc. Director Grants Mgt., Support Staff, others)	
TOTAL, Year One	\$407,129
Year Two	
Grant	305,676
Year Three	
Grant	330,797
Year Four	
Grant	324,627
Year Five	
Grant	302,372
 TOTAL, Years One – Five (10/00 – 9/05)	 \$1,670,601

Certified as True and Correct

Secretary, SSU Board of Trustees 8/2/00
Date

RESOLUTION E11-00

**APPROVAL OF 21st CENTURY COMMUNITY LEARNING
CENTERS GRANT FUNDED POSITIONS**

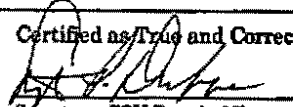

WHEREAS, Shawnee State University is awarded 21st Century Community Learning Centers Grant funds for educational, cultural, and enrichment services for sites throughout rural Scioto, Pike, and Lawrence Counties; and

WHEREAS, creation of a manager and three coordinators, one for each county, are required to carry out the grant funded program;

THEREFORE BE IT RESOLVED that the Executive Committee of the Board of Trustees of Shawnee State University approves the creation of the following continuous temporary positions, so long as the program is funded by the 21st Century Community Learning Centers Grant:

Manager, 21st Century Community Learning Centers
Coordinator, Scioto County, 21st Century Community Learning Centers
Coordinator, Pike County, 21st Century Community Learning Centers
Coordinator, Lawrence County, 21st Century Community Learning Centers

(July 11, 2000)

Certified as True and Correct	
	
Secretary, SSU Board of Trustees	Date

RESOLUTION E12-00

PERSONNEL


WHEREAS, the University-wide Board policy 5.16 "Approval of Personnel Appointments" establishes the procedure for the approval of those personnel changes requiring action by the Board of Trustees and for the reporting of other personnel actions to the Board; and

WHEREAS, this policy establishes a procedure for the consolidation of personnel resolutions; and

WHEREAS, all actions in this resolution are in compliance with this policy;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University authorizes the following personnel actions attached to this resolution effective on the dates indicated.

(July 11, 2000)

Certified as True and Correct	
	8/2/00
Secretary, SSU Board of Trustees	Date

PERSONNEL ACTION ITEMS

June 10, 2000 to July 11, 2000

(developed from information received in Personnel Department through June 22, 2000 only)

Subject to Amendment for new hires to July 11, 2000

ACADEMIC AFFAIRS DIVISION

Appointments

Faculty

Gregory Lyons, Assistant Professor, in the Department of Arts & Humanities, at an academic year salary of \$24,000. His hire date is scheduled for September 5, 2000;

Thomas Swiergosz, Assistant Professor of Athletic Training for the Department of Teacher Education, at an academic year salary of \$35,700. His hire date is scheduled for September 5, 2000.

BUSINESS AFFAIRS DIVISION,

Nothing to report.

PRESIDENT'S OFFICE

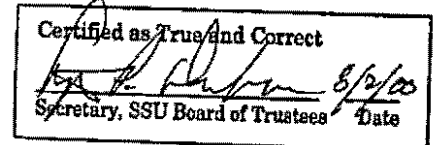
Nothing to report.

STUDENT AFFAIRS DIVISION

Nothing to report.

UNIVERSITY ADVANCEMENT

Nothing to report.



Per Policy 5.16 Board of Trustees has prior approval for appointment or removal of the position of vice president and creation of all new faculty and administrative positions.

Board of Trustees has subsequent approval for appointment to and removal of all faculty and administrators, establish the compensation for same, and award or deny continuing contracts and promotions for faculty.