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August 25, 2000 Meeting Minutes

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Shawnee State University, "August 25, 2000 Meeting Minutes" (2000). *Minutes of the Board of Trustees Meetings*. 450.

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**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**Special Meeting Minutes
Shawnee State Park Resort
August 25, 2000**

Chairman George Clayton called the meeting to order at 1:08 p.m. noting the meeting was in compliance with RC §121.22(F).

Roll Call

Members Present: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. McKinley, Dr. Payne, Mr. Waller, and Mr. Harcha
Ms. Reynolds arrived at 1:35 pm

Members Absent: Mr. Teichman, Ms. Liles

George Clayton welcomed everyone to the special Board of Trustees meeting.

Mr. Davis moved and Ms. Argeros seconded an executive session to review negotiations with public employees as provided in RC § 121.22(G)(4).

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. McKinley, Dr. Payne, Mr. Waller, and Mr. Harcha

Nays: None

The Board moved into executive session at 1:13 p.m. The Board came out of executive session and returned to a public session at 1:53 p.m.

Mr. Davis and Mr. Waller departed the meeting at 1:55 pm.

Dr. Chapman introduced Mr. George Janik, former Trustee of Kent State University as moderator for this special meeting for the Board's self evaluation.

Mr. Janik led the Board in discussing the following issues:

Knowledge/Information Challenge

- In all criteria, trustees were split in their response to questions regarding board performance
- Ensure the university is "marketing" itself.
- Ensure achievement of enrollment and related student objectives.
- Extend educational opportunity to the larger community of students.
- Ensure leadership and programs are achieving the Mission of SSU.
- Participate and direct advocacy efforts on behalf of SSU.
- Ensure adequacy of fund-raising programs at SSU including participation and giving.
- Ensure that trustee skills are utilized in support of programs.

Criterion 2 - Institutional Plan

- Revisit 12/99 Plan statement.

- Direct president to implement goals, objectives, timetables in support of the "Plan", including:
 - Planned reviews on progress, revisions.
 - Ad hoc board committee to interact with planning task force?
 - Strategic directions, e.g. partnerships, technology, residence hall.

Criterion 4 - Financial Management

- Without a plan, how do we link the budget process to longer range fiscal demands?
- Board and president need to establish a total fund-raising plan for SSU.
- Financial reporting needs to include more comparative data, e.g. year to year, trends, selected schools to compare with.
- A meeting with the state auditor is appropriate.
- Public presentation of Financial VP and outside accounting firm is an appropriate information topic at board meeting.

Criterion 6 - Membership

- Continue to look for creative ways to influence selection and appointment to enhance "diversity" and skill needs of board.
- Explore ways to address continuing education needs of trustees. (ad hoc)
- Consider guidelines for assessing board and individual trustee performance.
- Work with president on on-campus involvement of trustees to achieve the above, e.g. meetings with departments, faculty and student groups, etc.

The Board recessed by acclamation at 5:20 p.m. The Board reconvened at 7:02 p.m., with all members present at recess in attendance.

Mr. Janik continued the discussion with the following points:

Board/Trustee Responsibility (Board Input)

- Support, facilitate, motivate admin., faculty and students in support of quality education at SSU.
- Establish/approve policy.
- Implement broad goals, policies, etc. that build on dreams, aspirations, etc. of society and individuals, e.g. a vision.
- Ensure financial performance and fiscal viability.
- Ensure effective management and operation of resources.

Adjournment

The Board meeting was adjourned by acclamation at 8:55 p.m.



Chairman, Board of Trustees



Secretary, Board of Trustees