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April 12, 2002 Meeting Minutes

Shawnee State University

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**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**Meeting Minutes
April 12, 2002**

Chairman Dr. Burton Payne called the meeting to order at 1:20 p.m. noting the meeting was in compliance with RC §121.22(F).

Roll Call

Members Present: Ms. Argeros, Ms. Brumfield, Mr. Clayton, Mr. Davis, Mr. Harcha, Ms. Knoche, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Warren

Members Absent: Mr. Teichman

Approval of the April 12, 2002 Agenda

Mr. Davis moved and Mr. Harcha seconded a motion to approve the agenda. Without discussion, the Board unanimously approved the April 12, 2002 agenda.

Approval of the February 8, 2002 Board Meeting Minutes

Mr. Harcha moved and Ms. Argeros seconded a motion to approve the February 8, 2002 Board meeting minutes. Without discussion, the Board unanimously approved the minutes of the February 8, 2002 Board meeting.

President's Report

Dr. Field said spring quarter is underway at south central Ohio's state university—Shawnee State University—and with the increase in time spent outdoors comes an excitement surrounding the upcoming Commencement 2002 in two months. It is hard to believe we are nearing the completion of this academic year.

Dr. Field said he would like to take this opportunity to bring the Board up-to-date on several important issues and events.

1. Budget

SSU's budget situation continues to present challenges, but serious efforts to enhance revenues and reduce recurring expenditures are having a positive impact. Last fall, at our campus Convocation, Dr. Field presented three budget scenarios developed by Vice President Murphy. Dr. Field said the prediction he felt then was most probable showed a budget deficit growing from \$2.4 million in FY 2002 up to \$6.2 million in FY05. Since that time, SSU has raised tuition mid-year, seen a reduction in the inflation rate in health care, and eliminated more than \$550,000 in recurring salary expenditures, primarily through administrative reorganization and decisions

not to fill or to consolidate vacant positions. As a result, SSU's financial prediction is now somewhat more favorable; Mr. Murphy projects a decline in our budget deficit to \$437,000 in FY05, based on a set of assumptions about tuition, enrollment, and state subsidy. Dr. Field noted that health care costs do continue to rise, and the state's budget picture remains problematic. Nevertheless, the University has made considerable progress in addressing our budget challenges. Dr. Field said he wanted to recognize and applaud the efforts of the many people who have contributed suggestions and ideas and have worked together. Dr. Field said he particularly want to recognize the work of SSU's vice presidents, who have put the interests of the entire university above all other concerns and found ways to reduce costs in the recurring budget that will benefit the University for years to come.

2. IUC/Legislative Reception in Washington, D.C.

Dr. Field reported that he returned yesterday from several meetings in Washington D. C. The Inter-University Council (IUC) arranged two meetings for Ohio public university presidents; one was hosted by Senator DeWine, and the other by Senator Voinovich. This was a good opportunity to promote Shawnee State among key legislators at the federal level. Dr. Field also met with Congressman Strickland, who is providing an internship experience this quarter for SSU student Elizabeth Scott. Elizabeth has impressed the Congressman greatly, and she told Dr. Field that it is an excellent learning experience. Dr. Field said that plans are being developed for Senator Voinovich to visit Shawnee State in early May in order to focus public attention on the technological needs of Appalachia. As the details of that visit emerge, Dr. Field said the University would publicize the event. Although the University welcomes federal support, it needs to focus increased attention on support from key leaders in Ohio.

3. Focus on State Support

Dr. Field said that early in March, Vice President Murphy and he visited in Columbus with Brian Hicks, the chief of staff to Governor Taft. The meeting was arranged at the suggestion of Dr. Burton Payne, and it turned out to be an important opportunity to present SSU in a favorable light. Mr. Hicks suggested that personnel from the University should give presentations about the role of SSU and on the University's budgetary needs to Ohio legislators and policy makers. Dr. Field said the University intended to do so, with the help of the SSU Board of Trustees. Dr. Field said that at his presentation during lunch, he outlined a strategy designed to foster a series of meetings with legislators and to create "Champions" for Shawnee State who can speak on our behalf.

4. Enrollment

Dr. Field reported that spring quarter headcount is 2,947, up 2.3 percent (or 65 students) over spring quarter 2001 headcount of 2,882. FTE is 2,483, up 4.3 percent (or 103 students) over last spring's FTE of 2,380. Dr. Field said that an interesting point, that is unrelated, is the fact that the University is also up in FTE by 103 students this past fall quarter.

5. SSU Winter and Spring Sports

Basketball

Dr. Field said he was very proud of our basketball teams. Coach Hagen-Smith, Coach Ford, their assistant coaches, and their players are to be commended for the outstanding basketball season the University experienced. As of April 9, 2002,

Baseball

The Shawnee State Baseball Team is off to an 11-5 start. They are currently 6-2 in American Midwest Conference play and in second place. As a team, the Bears rank in the top five in the conference in the following categories: runs scored per game (7.69); runs allowed per game (4.88); fielding percentage (.960); and earned run average (4.5).

Men's Golf

In three tournaments this spring, Shawnee State has a championship and a second place finish to its credit. The Bears opened the season with a second place finish in the SSU Invitational at the Elk's Golf Course. SSU won the Central State Invitational, which was held on Tuesday, April 9.

6. Meeting with President of Ashland Community College/Tuition Reciprocity

Dr. Field reported that on March 14, he met with Greg Adkins, president of Ashland Community College, and Jim Cargill, dean of academic affairs at ACC, to discuss the expansion of an articulation agreement between SSU and ACC. This agreement will encourage graduates of ACC to continue on to a bachelor's degree program at SSU. There is also a pending initiative that would allow SSU to offer tuition reciprocity with institutions in Kentucky. Dr. Field said this will be of great benefit to SSU.

7. IUC/OBR Retreat

Dr. Field said that on March 20, he spent the day at a retreat for the Ohio Board of Regents and all IUC presidents. Discussions covered the state budget and how to energize some political support for state universities. Dr. Field felt it was a very productive meeting.

8. NCA Higher Learning Commission

Dr. Field reported that on March 23, he attended the annual meeting of the Higher Learning Commission of the North Central Association (NCA), SSU's accrediting agency. Dr. Field had the opportunity to meet with Mary Breslin, associate director of evaluation services at NCA, and discussed the procedures that SSU would be obligated to follow if SSU is interested in adding any graduate programs,

9. Family Visitation Center at Children's Learning Center

Dr. Field attended the SSU Department of Teacher Education's open house for its Family Time Visitation and Exchange Center, on March 27 at the Children's Learning Center. The Family Time Center provides a new and free service to separated families in need, by providing a safe, secure, and neutral site for separated parents to be able to spend some quality time with their children. The University received some very favorable publicity from this on WSAZ Newschannel 3, in area newspapers, and on local radio stations.

10. Senior Seminar Class

Dr. Field said that, for the first time in several years, he stepped back into the classroom. Dr. Field is teaching IDST 490S, the interdisciplinary studies senior seminar, on Wednesday evenings during spring quarter. He said he has spent a great deal of his lifetime in the classroom, and was very glad to be serving as a college instructor again.

11. Mandy Conley, Fifth Third Bank

Dr. Field reported that on February 27, he and his wife, Diane, hosted Mandy Conley, relationship manager in foundation and endowment services at Fifth Third Bank, at the National Acrobats of China production held in the Vern Riffe Center for the Arts. Ms. Conley is a trust officer who provides information and help on planned gifts to the SSU Development Foundation. She is also spearheading the KYOWVA Planned Giving Council, a Tri-State organization on which Susan Warsaw, SSU's director of development, is a committee member.

Committee Reports

Academic Affairs Committee - Mr. Howard Harcha

Mr. Harcha reported that the Academic Affairs Committee had one action item.

Mr. Harcha said Dr. Cheryl Boyd, Interim Dean, reported to the Academic Affairs Committee and requested that the program review for the Bachelor of Individualized Studies and the Associate of Individualized Studies degree programs be postponed until June, 2003. Dr. Boyd reported that this request for postponement was due to the amount of time involved in projects such as the preparation for accreditation of both nursing programs, increase financial tasks as a result of state budget cuts and the proposed reorganization of Health Sciences. Mr. Harcha said this request was well taken and the Academic Affairs Committee recommended approval of Resolution A1-02. Mr. Harcha moved and Ms. Reynolds seconded a motion to approval Resolution A1-02, Postponement of Program Review for the BIS and AIS Degree Program.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley,
Dr. Payne, Ms. Reynolds, Mr. Warren

Nays: None

Mr. Harcha reported on the Academic Affairs Committee informational items.

Mr. Harcha said Dr. Cheryl Boyd reported to the Committee that SSU had received official notification from the National League for Nursing Accrediting Commission that the baccalaureate degree and associate degree programs in nursing have been approved for the initial five-year accreditation. Mr. Harcha said this is wonderful news and said the Committee discussed ways of letting people in the community know about this accreditation, especially high school guidance counselors.

Mr. Harcha said Mr. Pete Duncan, director of the office of Instructional Technologies, updated the Committee on the Clark Planetarium activities. Mr. Duncan reported that he has agreed to oversee the operations of the Planetarium in the absence of a director and will coordinate its programs. Mr. Duncan recently completed an intensive maintenance-training program on the Digistar II equipment. Mr. Duncan also furnished a schedule for the Planetarium to the Committee.

Mr. Harcha said Dr. Stephen Midkiff reported on preliminary enrollment figures for spring quarter 2002.

Quality of University Life - Mr. McKinley

Mr. McKinley said the QUL Committee had one action item.

Mr. McKinley said that SSU is very proud of the outstanding athletic and academic accomplishments of our student athletes and coaching staff. He said the Quality of University Life Committee and Dr. Field recommended approval of Resolution Q1-02. Mr. McKinley moved and Ms. Argeros seconded a motion to approve Resolution Q1-02, Honoring the Winter Sports Individual Athletes and the Women's Basketball Team.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley,
Dr. Payne, Ms. Reynolds, Mr. Warren

Nays: None

Mr. McKinley reported on the Quality of University Life informational items.

Mr. McKinley said that Mr. Ray Musser, President of the Student Government Association, reported on the activities of the SGA. Mr. McKinley said the SGA is very involved in the growth of the University. He said the SGA delivered 1200 postcards to Governor Taft's office, met with local representatives and had a special session with members of the House of Representatives regarding the higher education funding situation. The SGA is assisting with a rally at the Statehouse on April 24 that is sponsored by all state universities Student Government Associations. The SGA is also sponsoring a retreat at Shawnee State Park. The Park has agreed to let SGA use it at reduced fees.

Mr. McKinley said that Mr. Jacob Hickman, President of the Student Programming Board, reported on the activities of the SPB. Mr. McKinley said the SPB is sponsoring a trip to Kings Island and to a Cincinnati Reds game. The SPB is also planning a spin-off of the game show

"The Weakest Link" with students competing on educational questions, offering a dinner and theater package to students. The SPB is also working very hard on Springfest week and this year will be featuring comedians rather than music.

Mr. McKinley said that Dr. Mangus reported that the preliminary non-published Federal Loan Default Rate is 8.4%. He said the exact default rate would be released in June. This is a very positive preliminary figure. This is down from a default rate as high as 20% only a few years ago.

Mr. McKinley said Mr. Steve Gregory, director of Career Planning and Placement, reported that 85 employers set up displays at the 2002 Job Fair and that over 220 students attended. Several students were offered jobs at the fair. Mr. Gregory also reported that the Office of Career Services sponsored an etiquette instructional dinner presentation with more than 125 participants in attendance. He stated that the focus of the dinner/workshop was on learning key ways for gaining a competitive edge when conducting business or interviewing during meals.

Mr. McKinley said Mr. Bob Trusz, Director of Admission, reported that the February 18, 2002 Open House was extremely successful. Approximately 290 prospective students and parents attended this event as compared to 150 in attendance in 2001.

Mr. McKinley said Dr. Mangus reported another successful induction of 117 new members into the SSU Chapter of Phi Eta Sigma National Honor Society. He reported that three faculty/staff members were chosen by student members of Phi Eta Sigma as the 2002 honorary members: Mr. Orville (Butch) Ferguson, Mr. Frank Piatt and Ms. Deborah Watson. He said the students were fascinated by Frank who works hard to keep the campus looking good. They consider him an unsung hero of SSU.

Dr. Payne recognized and thanked Mr. Geno Ford, Assistant Athletic Director and Men's Basketball Coach, for an outstanding year and for being named AMC Coach of the Year.

Finance and Facilities - Mr. George Davis III, Chairperson

Mr. Davis said the Finance and Facilities Committee had four action items.

Mr. Davis said the Finance and Facilities Committee recommended approval of Resolution F10-02, Room and Board Fees. He said the increases in room and board fees are necessary to cover the cost of operating the residence halls and incorporate the meal plan for residential students. He said this was a reasonable increase. Mr. Davis moved and Mr. Clayton seconded a motion for the adoption of Resolution F10-02, Room and Board Fees.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley,
Dr. Payne, Ms. Reynolds, Mr. Warren

Nays: None

Mr. Davis said the Finance and Facilities Committee recommended approval of Resolution F11-02, Approval of OACHE Position. Mr. Davis said that the University would not incur any costs

associated with this position. Mr. Davis moved and Mr. Clayton seconded a motion for the approval of Resolution F11-02, Approval of OACHE Position.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley,
Dr. Payne, Ms. Reynolds, Mr. Warren

Nays: None

Mr. Davis reported that the Finance and Facilities Committee recommended approval of Resolution F12-02, Personnel. Mr. Davis moved and Mr. Clayton seconded a motion for the approval of Resolution F12-02, Personnel.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley,
Dr. Payne, Ms. Reynolds, Mr. Warren

Nays: None

Mr. Davis reported that Finance and Facilities Committee recommended approval of Resolution F13-02, ABLE (SSU BASICS) and Appalachian Technology and Workforce Development Initiative Grants. He said the ABLE Grant in the amount of \$151,000 was a renewal grant proposal and the Appalachian Grant in the amount of \$104,841 was a proposed grant. Mr. Davis moved and Mr. Clayton seconded a motion for the adoption of Resolution F13-02, ABLE (SSU BASICS) and Appalachian Technology and Workforce Development Initiative Grants.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley,
Dr. Payne, Ms. Reynolds, Mr. Warren

Nays: None

Mr. Davis reported on the Finance and Facilities Committee information items.

Mr. Davis said that Mr. Roger Murphy reviewed with the Committee the report from the Ohio Board of Regents on Institutional financial ratios and scores for FY2001. He said this was like a report card for SSU and that it looks at reserves and compares us to other universities. The University can operate for one-third of a year on its reserves. He commended Mr. Murphy and his staff for doing an excellent job in budgeting.

Mr. Davis said Mr. Murphy prepared general fund revenues and expenditures pace report and that the outlook is better. Mr. Davis said our health care figures are better than predicted.

Mr. Davis said Mr. Murphy discussed the preliminary draft general fund budget, as well as an overview projection for fiscal years 2004 and 2005. Mr. Davis said the Board members need to think about a tuition increase and said that Ohio State University is implementing a two-tier tuition increase and the University needs to examine that type of scenario before adopting the 2003 budget.

Mr. Davis said the financial information for the Center for the Arts looks good but said the transfer of money from the University to the CFA, which is done yearly, gives an inaccurate picture of the financial status. He said the numbers reflect an increase of 59.3% but actually the increase was 17.4%.

Mr. Davis said Mr. Murphy discussed the options being considered for the Children's Learning Center. Mr. Davis the CLC gets good publicity and is a good tool for the University. He said the University should continue the mission of the CLC as an educational center as opposed to changing it to a daycare center.

Mr. Davis said a new statute, HB 524, was passed by the Legislature on how University money can be invested.

Mr. Davis said that personnel items were self-explanatory.

Mr. Davis reported that the Capital Status Report reflected current information on each capital project. He said he could attest to the new traffic light installation being erected on Third Street.

Executive Committee Report

Dr. Payne reported on the March 11, 2002 Executive Committee meeting. Dr. Payne said the Executive Committee approved the change of date for Commencement from June 14 to June 15 at 10 a.m. He said the Executive Committee also approved the 2002-2003 Academic Calendar.

Reports, if any, from Board Liaisons with other Organizations

None.

New Business

Ms. Reynolds reported on behalf of the Ad Hoc Committee appointed by Chairman Payne to review the Board Bylaws. She acknowledged committee members Mr. Harcha and Mr. Warren and said the committee had met and recommended amending Board Policy 1.01, paragraph 2.1 to reflect the current terms of board officers from a calendar year to each fiscal year. She said the committee reviewed other state universities board officers' terms. SSU and Miami were the only two universities to have board officer terms on a calendar year basis. The committee recommended changing the Bylaws to have officer terms run on the fiscal year, July 1 - June 30. The committee also recommended the change take effect after the January 2003 change in officers. Ms. Reynolds moved and Mr. Harcha seconded a motion to approve Resolution E3-02, Change to Board Bylaws, as amended.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley,
Dr. Payne, Ms. Reynolds, Mr. Warren

Nays: None

Dr. Payne dismissed the Ad Hoc Committee.

Mr. Clayton reported on behalf of the Presidential Search Advisory Committee. He said the committee held its first organizational meeting and hired Ms. Elaine Hairston as an outside consultant to facilitate the search. Mr. Clayton said their second meeting established the institutional profile of the new president and the committee reviewed the job advertisement and determined what newspapers the ad would be placed in. Mr. Clayton said the ad should be sent out to the identified newspapers that week. Mr. Clayton said the committee set up a timeline for the hiring process.

May 23, 2002	Search Committee trained on review of credentials
June-September, 2002	Candidate pool developed and credentials available for review
September 30, 2002	Committee selects 12-15 candidates for reference checking
October 15, 2002	Committee selects 6-8 candidates for preliminary interviews
October 25-26, 2002	Committee interviews candidates at a neutral site and recommends 3 unranked finalists for a campus visit
November 6-7, 2002	Interview first candidate
November 12-13, 2002	Interview second candidate
November 14-15, 2002	Interview third candidate
After November 15, 2002	Board decision on Presidential choice

Mr. Clayton moved and Mr. Harcha seconded a motion to approve the institutional profile of the new president. Without discussion, the Board unanimously approved the institutional profile. Ms. Reynolds said the timeline could also be found on the SSU web page.

Comments from Constituent Groups (if any) and the Public

Mr. Bill Rockwell addressed the Board and said due to the fact that he had been moved into an administrative position, he could no longer represent the CWA as its Vice President. He said Ms. Kathy Kratzenberg was appointed the new Vice President and introduced her to the Board.

Other Business

Dr. Payne said he had learned that Ms. Argeros might not be able to attend the next Board meeting, which would have been her last meeting because her term expires in June. Dr. Payne thanked Ms. Argeros for her commitment and devotion of time to making SSU a better institution. A round of applause followed.

Adjournment

Mr. Davis moved and Mr. Clayton seconded a motion to adjourn the meeting. The meeting was adjourned by acclamation at 2:15 p.m.


Chairperson, Board of Trustees


Secretary, Board of Trustees

RESOLUTION A1-02

**APPROVAL OF POSTPONEMENT OF PROGRAM REVIEW FOR
BACHELOR AND ASSOCIATE OF INDIVIDUALIZED STUDIES DEGREES**

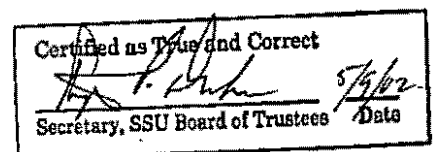
WHEREAS, the Bachelor of Individualized Studies and the Associate of Individualized Studies were scheduled for program review during the 2001-2002 academic year according to Board Policy 2.08 REV; and

WHEREAS, the Interim Dean of the College of Professional Studies has been extensively involved in preparing accreditation reports for nursing programs and in preparing a possible restructuring of the health sciences programs' administration; and

WHEREAS, the Interim Dean of the College of Professional Studies and the Dean of the College of Arts and Sciences presently are reviewing the administration of these degree programs;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the postponement of the program review for the Individualized Studies degree programs on or before June 2003.

(April 12, 2002)



RESOLUTION Q1-02
HONORING THE WINTER SPORTS INDIVIDUAL ATHLETES AND THE WOMEN'S BASKETBALL TEAM

WHEREAS, Shawnee State University athletes have been named NAIA and American Mid-East Scholar Athletes, NAIA All-Americans and to American Mid-East All Conference teams; and women's coach, Coach Robin Hagen-Smith, and men's coach, Coach Geno Ford were named American Mid-East Conference Coaches of the year, and

WHEREAS, the Shawnee State University Women's Basketball Team repeated as American Mid-East Champions and won the American Mid-East Conference Basketball Tournament and advanced to the NAIA Division II National Tournament for the ninth consecutive year;

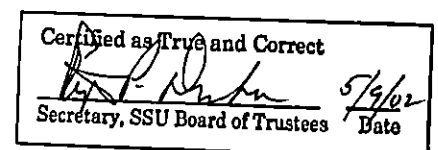
THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University grants special recognition to these athletes for their outstanding accomplishments and commend the individuals as listed below:

NAIA Basketball Scholar Athletes:	Ashley See Camey Geiman
NAIA 1 st Team All-American	Andre Horton
NAIA 3 rd Team All-American	Heather Schilling
NAIA Honorable Mention All-American	Mandy Goin
American Mid-East Conference All- Scholar Athletes	Ashley See Camey Geiman
American Mid-East Conference Player of the Year	Andre Horton
American Mid-East Conference Freshman Player of the year	Heather Shilling
1 st Team American Mid-East Conference	Mandy Goin Heather Shilling Andre Horton
2 nd Team American Mid-East Conference	Antwain Lavender
American Mid-East Conference Honorable Mention	Camey Geiman Angie Ingram Jeff Fraley Jay Hall

THEREFORE BE IT FURTHER RESOLVED that the Shawnee State University Board of Trustees recognizes the remarkable achievement of the Shawnee State University Women's Basketball team and commends the players and coaches listed below for their outstanding team and individual performances.

Camey Geiman	Natalie Gill	Mandy Goin	Cheri Griffith
Angie Ingram	Susie Kline	Heather Schilling	Ashley See
Sarah Tackett	Nikki Tucker		

Head Coach: Robin Hagen-Smith
Assistant Coaches: Gregg Smith and Kyle Copely
Student Trainer: Nikki Halloway
April 12, 2002



RESOLUTION F10-02

APPROVAL OF ROOM AND BOARD FEE SCHEDULES

WHEREAS, Shawnee State University must generate sufficient revenues to cover the inflationary cost of operating the residence halls; and

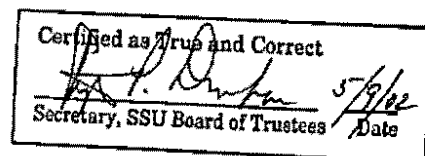
WHEREAS, the food service vendor, Sodexo, is projecting an overall increase in their cost of doing business; and

WHEREAS, the proposed room and board fee schedule remains competitive compared to the rates charged at other Ohio public universities; and

WHEREAS, the University provides housing for students over the summer, but provides no student life programs, thus limiting expenses;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the recommended room fees schedule for summer term 2002 and room and board fees schedule beginning the academic year 2002 – 2003, which accompanies this resolution.

(April 12, 2002)



**Shawnee State University
Room & Board Rates
2002 – 2003 Academic Year**

Campus View

Room Type	Payment Type	Quarterly Cost	Academic Year
Double Occupancy	Quarterly	\$2,042	\$6,126
Private Occupancy	Quarterly	\$2,309	\$6,927

Communication System Fee: \$135 a year/\$45 a quarter per resident of Campus View.
(Communication System Fee consists of telephone and Internet services.)

Carriage House*

Room Type	Payment Type	Quarterly Cost	Academic Year
Triple/Double Occupancy	Quarterly	\$1,807	\$5,421

Cedar House

Room Type	Payment Type	Quarterly Cost	Academic Year
Double Occupancy	Quarterly	\$1,918	\$5,754
Private Occupancy**	Quarterly	\$2,162	\$6,486

University Townhouse

Room Type	Payment Type	Quarterly Cost	Academic Year
Double Occupancy	Quarterly	\$1,807	\$5,421
Private Occupancy**	Quarterly	\$2,051	\$6,153

Ramada Inn

Room Type	Payment Type	Quarterly Cost	Academic Year
Double Occupancy	Quarterly	\$1,807	\$5,421
Private Occupancy**	Quarterly	\$2,051	\$6,153

*Private Rooms are not available in the Carriage House.

**Private Rooms are only available as space permits.

The recommended housing rates are on average a 3.6-4% increase over FY2001-02 rates.

The meal plan portion of the above room and board rate is \$693 per quarter, or \$2,079 per academic year.

Certified as True and Correct	
<i>[Signature]</i>	5/9/02
Secretary, SSU Board of Trustees	Date

**Shawnee State University
Housing Rates
2002 Summer Session**

Carriage House		
Triple/Double Occupancy	5 week session	\$418
	10 week session	\$836

Cedar House		
Double Occupancy	5 week session	\$459
	10 week session	\$918

Cedar House		
Single Occupancy	5 week session	\$551
	10 week session	\$1102

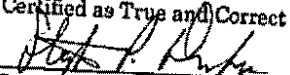
University Townhouse		
Double Occupancy	5 week session	\$418
	10 week session	\$836

University Townhouse		
Single Occupancy	5 week session	\$509
	10 week session	\$1018

Campus View		
Double Occupancy	5 week session	\$506
	10 week session	\$1012

Campus View		
Single Occupancy	5 week session	\$606
	10 week session	\$1212

The above summer rates are calculated at 75% of the quarterly housing rates from the academic year.

Certified as True and Correct

 Secretary, SSU Board of Trustees 5/9/02
 Date

RESOLUTION F11-02

APPROVAL OF OACHE POSITION

WHEREAS, the Ohio Appalachian Center for Higher Education (OACHE) is entering into an agreement with the Southern Ohio Agricultural and Community Development Foundation (SOACDF) to administer an Educational Assistance Program, a program to provide scholarship funds to Ohio's tobacco producers and immediate family dependents for enrollment in accredited colleges and technical schools; and

WHEREAS, creation of one position is needed; and

WHEREAS, the funding for this position would come from the SOACDF for one year; and


WHEREAS, the position would continue at the end of said year contingent upon renewal of the contract between OACHE and SOACDF;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the creation of the following position:

- Coordinator, SOACDF Educational Assistance Program

The Coordinator will report to the OACHE Projects Manager and will be employed on a 12-month continuous temporary contract at the administrative grade 23.

(April 12, 2002)

Certified as True and Correct

Secretary, SSU Board of Trustees 5/9/02
Date

RESOLUTION F12-02

PERSONNEL

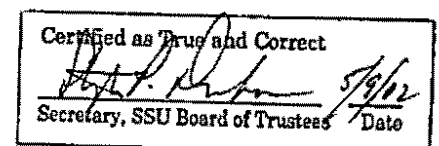
WHEREAS, the University-wide Board policy 5.16 "Approval of Personnel Appointments" establishes the procedure for the approval of those personnel changes requiring action by the Board of Trustees and for the reporting of other personnel actions to the Board; and

WHEREAS, this policy establishes a procedure for the consolidation of personnel resolutions; and

WHEREAS, all actions in this resolution are in compliance with this policy;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University authorizes the following personnel actions attached to this resolution effective on the dates indicated.

(April 12, 2002)



**PERSONNEL ACTION ITEMS
APRIL 2002 BOT MEETING**

Actions submitted for approval, March 1, 2002 to April 1, 2002
(developed from information received in HR Department through April 1, 2002 only)

ACADEMIC AFFAIRS DIVISION

Appointment - Faculty

Michael Powell, full-time Senior Instructor, Developmental English, beginning AY2003 at salary of \$28,600. Mr. Powell possesses an M.A. from Ohio University in Interpersonal Communication and is working toward a Ph.D. in Composition and Rhetoric at OU, projected date of completion, 2004. Mr. Powell is a graduate of Shawnee State University having graduated magna cum laude, June 1997. He is serving SSU on a temporary full-service faculty contract this academic year;

Pamela Scheurer, Ph.D., full-time Assistant Professor, Early Childhood, beginning AY03 at salary of \$36,510. Dr. Scheurer possesses an M.A. and Ph.D. from The Ohio State University in Education received in 1990 and 1996 and has significant early childhood education related experience.

BUSINESS AFFAIRS DIVISION

Nothing to report.

OHIO APPALACHIAN CENTER FOR HIGHER EDUCATION

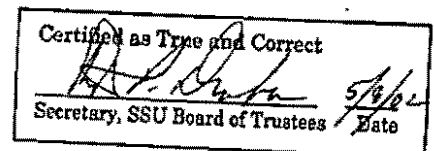
Nothing to report.

PRESIDENT'S OFFICE

Nothing to report.

STUDENT AFFAIRS DIVISION

Deanne Preston, special adjustment in accordance with Board of Trustee policy #4.53, administrative classification and compensation (section 3.7.1), to address potential pay inequity, salary from \$24,712 to \$27,826, effective January 3, 2002.



Per Policy 5.16

Board of Trustees has prior approval for appointment or removal of the position of vice president and creation of all new faculty and administrative positions.

Board of Trustees has subsequent approval for appointment to and removal of all faculty and administrators, establish the compensation for same, and award or deny continuing contracts and promotions for faculty.

Prepared 4/1/02

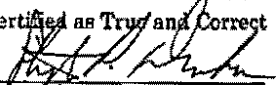
RESOLUTION F13-02

**ABLE (Shawnee BASICS) and
APPALACHIAN TECHNOLOGY AND WORKFORCE
DEVELOPMENT INITIATIVE GRANTS**

WHEREAS, the grants summarized on the attached have been reviewed by the appropriate University committees and/or individuals, and are recommended for submission;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the submission of the ABLE (Shawnee BASICS) Grant proposal renewal and the Appalachian Technology and Workforce Development Initiative grant proposal.

(April 12, 2002)

Certified as True and Correct	
	5/9/02
Secretary, SSU Board of Trustees	Date

GRANT SUMMARY PROPOSAL

TITLE: ABE (Shawnee BASICS) Proposal FY 2003-2004

GRANT AGENCY: Ohio Department of Education

PRINCIPAL INVESTIGATOR: Barb Bradbury, Director, Pre-College Programs

PERCENTAGE OF P.I. TIME DEVOTED TO GRANT: 55%

PURPOSE: Provide "literacy through GED" education to Scioto County adults over 18

CLIENTELE TO BE SERVED: The population of 22,000 adults in Scioto County with low literacy levels or without diplomas or GED's. Also for those adults who wish to "brush up" for University enrollment.

RELATIONSHIP TO SSU MISSION: To assist in the University's service to the community and to serve as a feeder program for SSU.

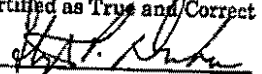
OTHER AGENCIES/ORGANIZATIONS PARTICIPATING IN PROJECT: Scioto County Department of Jobs & Family Services (SCDJFS) has provided 15-20% of BASICS funding for salaries since 1992. Funding has not been determined for the 2003-2004 project years.

BRIEF DESCRIPTION OF HOW PROJECT WILL BE CONDUCTED: Instruction will be provided five days/week in the BASICS area of the ATC building during the period of July 8, 2002 - June 18, 2004.

BUDGET:

Fund Source	Ohio Department of Education
	Years : July 1, 2002 - June 30, 2004
Grant	\$151,746 (estimated annual award)
Other	
University	0
In-kind *	
TOTALS	\$151,746 (estimated annual award)

* SSU receives 8% in indirect costs (\$11,240) from the grant award

Certified as True and Correct

Secretary, SSU Board of Trustees
5/9/02 Date

Grant Summary Proposal

Title: Appalachian Technology and Workforce Development Initiative

Grant Agency: Ohio Department of Job and Family Services and the Governor's Office of Appalachia

Principal Investigator: Cristy Boggs

Percentage of P.I. Time Devoted to Grant: N/A

Purpose: The *Appalachian Technology* funds will be used to purchase computer equipment for the Microsoft IT Academy classes and the Cisco Networking Academy coordinated by University Outreach Services.

Clientele to be Served: Area employers and their employees who seek Microsoft and/or Cisco certification training.

Relationship to SSU Mission: Provide employers in the southern Ohio region access to affordable non-credit training and services, thereby improving the competitiveness of the businesses and contributing to local efforts to attract, develop and retain companies to the southern Ohio region.

Other Agencies/organization participating in project: Scioto County Department of Job and Family Services, Community Action Organization, area business and industry.

Brief description of how project will be conducted: Computer equipment and furniture will be purchased to upgrade and update the computer-training lab used for Microsoft and Cisco certification training.

Budget

Fund Source

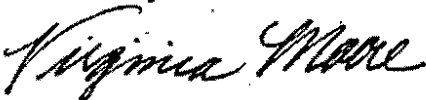
Grant \$104,841.00

Other
University

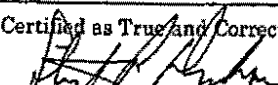
In-Kind

Totals \$104,841.00

Submitted by:



Virginia Moore
Director, University Outreach Services
March 11, 2002

Certified as True and Correct	
	5/9/02
Secretary, SSU Board of Trustees	Date

PERSONNEL INFORMATION ITEMS
APRIL 2002 BOT MEETING
Changes processed from March 1, 2002 to April 1, 2002
(developed from information received in the HR Department through April 1, 2002 only)

ACADEMIC AFFAIRS DIVISION

Reclassification - Administration

Pete Duncan, position reclassification, upgrade from Associate Director, Media Services (grade 28), to Director, Instructional Technology (grade 30), processed March 21, 2002, salary increase to \$48,449 effective September 25, 2001;

William Hannah, position reclassification, upgrade from Coordinator, Media Services (grade 25), to Associate Director, Instructional Technology (grade 28), processed March 21, 2002, salary increase to \$40,435 effective September 25, 2001.

BUSINESS AFFAIRS DIVISION

None.

OHIO APPALACHIAN CENTER FOR HIGHER EDUCATION

Reclassification - Administration

Laura Ritsler, position reclassification, upgrade with assignment of new duties from OACHE funds from Coordinator, Project CARE (grade 26), to Manager, OACHE Special Projects (grade 27), salary increase to \$40,038, effective April 1, 2002.

PRESIDENT'S OFFICE

None.

STUDENT AFFAIRS DIVISION

Appointment Change - Administration

Randy Warman, internal appointment replacing vacated position due to resignation, promotion from Acting Director, Student Activities and Auxiliaries to Director (grade 29), salary adjusted to \$38,486 per policy 4.53 administrative classification and compensation, effective February 6, 2002;

Rebecca Harr, internal appointment replacing vacated position due to resignation, promotion from Program Assistant, Upward Bound (grade 23) to Assistant Director, Upward Bound (grade 26), salary adjusted to \$31,679 per policy 4.53 administrative classification and compensation, effective March 11, 2002;

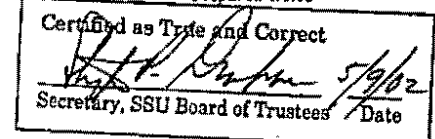
Transfer/Promotion - Administration

C. William Rockwell, internal transfer and promotion due to organizational restructuring with anticipated reduction of one hourly support staff position and replacing vacated position due to resignation, from Student Success Center Representative (grade 9) to Coordinator, Housing & Residence Life (grade 25), salary adjusted to \$35,091, effective April 13, 2002.

Reclassification - Administration

Roger R. Merb, position reclassification due to department re-organization, upgrade from Senior Enrollment Coordinator (grade 26) to Associate Director, Admission (grade 27), salary increase to \$36,508, effective May 1, 2002;

Jared D. Shaemaker, transfer and downgrade due to organizational restructuring in Athletic department resulting in reduction of one administrative position. Transfer from Assistant Athletic Director/Sports Information Director (grade 27) to Sports Information Director/Admission Coordinator (grade 25), salary remains \$31,801, effective July 1, 2002.



RESOLUTION E3-02
[Amended]

CHANGE TO BOARD BYLAWS

WHEREAS, an ad hoc committee of Board members appointed by the Chairman has undertaken a review of the Board's bylaws; and

WHEREAS, the committee reviewed the terms of Board officers at other Ohio public universities and found most of the terms are based on the academic or fiscal year; and

WHEREAS, the committee considered the following advantages to changing the terms of office from a calendar year to a fiscal year - alignment with the budget cycle and the academic year, consistent with start and ending dates for trustee appointments, consistent leadership throughout the academic year, singular leadership during presidential evaluation period;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the following change to Policy 1.01, paragraph 2.1:

At its ~~first~~ LAST regular meeting in each calendar FISCAL year, the Board shall elect a chairperson and vice-chairperson, who shall serve for a term of one year or until their successors are elected.

BE IT FURTHER RESOLVED that for purposes of transition to this new term of office, the Board officers elected in January 2003 will serve until new officers are elected during the last regular meeting of the Board in fiscal year 2003-2004.

(April 12, 2002)

