

Shawnee State University

Digital Commons @ Shawnee State University

Minutes of the Board of Trustees Meetings

Board of Trustees

8-9-2002

August 9, 2002 Meeting Minutes

Shawnee State University

Follow this and additional works at: <https://digitalcommons.shawnee.edu/botmeetings>

Recommended Citation

Shawnee State University, "August 9, 2002 Meeting Minutes" (2002). *Minutes of the Board of Trustees Meetings*. 475.

<https://digitalcommons.shawnee.edu/botmeetings/475>

This Board of Trustee Minutes is brought to you for free and open access by the Board of Trustees at Digital Commons @ Shawnee State University. It has been accepted for inclusion in Minutes of the Board of Trustees Meetings by an authorized administrator of Digital Commons @ Shawnee State University. For more information, please contact svarney@shawnee.edu.

**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**Meeting Minutes
August 9, 2002**

Chairman Dr. Burton Payne called the meeting to order at 1:15 p.m. noting the meeting was in compliance with RC §121.22(F).

Roll Call

Members Present: Ms. Brumfield, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Members Absent: None

Approval of the August 9, 2002 Agenda

Mr. Harcha moved and Mr. Clayton seconded a motion to approve the agenda. Without discussion, the Board unanimously approved the August 9, 2002 agenda.

Approval of the June 14, 2002 Board Meeting Minutes

Mr. Clayton moved and Mr. Teichman seconded a motion to approve the June 14, 2002 Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

President's Report

The President summarized his written report which he submitted to the Board.

Dr. Field said that because classes begin on September 11, the University is planning a simple memorial ceremony in remembrance of those who perished on September 11, and those who have died fighting terrorism. Dr. Field said he would send details as soon as they are finalized.

1. New Trustees

The University just found out this morning that Governor Bob Taft has appointed Mr. Jack McCoy of Adams County to the Board of Trustees at Shawnee State University.

2. Promoting the Value of SSU

Dr. Field said he and Mr. Murphy have scheduled a meeting with Senator Doug White for later this month to stress to Senator White the importance of allowing SSU to keep the funding that it has, and how important it is that SSU avoid unfair budget cuts in the future. Dr. Field said plans are also underway to meet with Representative John Carey to discuss the same issues.

Dr. Field said he will testify on these issues in front of the Select Committee on Higher Education of the Ohio House of Representatives, on September 20 at Washington State Community College.

3. Tuition Reciprocity

Dr. Field said he will participate in a meeting concerning tuition reciprocity with Kentucky colleges and universities, at Ashland Community College later this month. He said he is optimistic that reciprocity with several Kentucky counties will go into effect winter quarter, allowing students from those counties to pay in-state tuition to attend Shawnee State University. Even if the University does not see an increase in enrollment from these counties (which Dr. Field said he believed the University will see), SSU will begin receiving state subsidy for students from those counties who currently attend SSU. This will be a significant financial advantage for the institution.

4. Water Main Break

Dr. Field said the institution had to close on Wednesday, July 31, due to a water main break in the city of Portsmouth. The break not only left the SSU campus without water, but five of the main buildings had no air-conditioning, because they utilize water in cooling the systems.

Dr. Field said that while many employees went home, many stayed and continued their work, including members of the Office of University Outreach Services staff. He said Judy Meeker and Megan Horne were remarkably creative and inventive in making sure the 60 gifted high school students who were attending the SSU Summer Honor's Institute at that time were enjoying an off-campus activity at Shawnee State Resort Park during the water outage. In addition, staff members in the Student Success Center (SSC), including Dale Taylor and a student employee, Andy Maillet, continued to work. Students had come to campus from as far as 50 miles away to take placement tests. Mr. Taylor stayed to administer the test, so the students would not have to make another trip back to campus to take it.

5. Honorary Degree for Robert Dafford

Dr. Field said the Board was presented today with a resolution awarding an honorary degree, the Doctor of Humane Letters, to muralist Robert Dafford, to be presented to him during the dedication ceremony for the Portsmouth Murals in October. Dr. Frank Byrne, professor of English and linguistics at SSU, who provided a detailed description of the artist's accomplishments, nominated Mr. Dafford. Dr. Field said Dr. John Kelley, interim provost, enthusiastically supports his nomination. Dr. Kelley wrote compellingly of Mr. Dafford's contribution as a "public historian," who has made the history of Portsmouth meaningful to large numbers of people. Mr. Dafford's work and reputation make clear that he fulfills all of the criteria that a person must meet to receive the honorary degree.

6. Founders' Day/Kricker Hall Rededication

Dr. Field said plans are underway to celebrate SSU's origins at the Founders' Day celebration, to be held in October. The guest speaker should be confirmed later today. The main part of the celebration will include the rededication of Kricker Hall. Dr. Field said he will send details, as they are finalized.

7. Shawnee State *Currents*

Dr. Field said Shawnee State University's external, quarterly publication—*Shawnee State Currents*, produced by the Office of Communications, has moved back to a 16-page, tabloid-size newspaper, and the first issue of the 2002-2003 academic year—the September issue—will be inserted into local and regional newspapers throughout the area, including papers in Scioto, Lawrence, Boyd, Greenup, Lewis, Mason, Adams, Brown, Pike, Ross, Jackson, Gallia, and Cabell counties. Over 220,000 issues are being printed, showcasing Shawnee State University and the institution's programs and activities. Dr. Field said this is a very cost-effective way to sell SSU.

8. Alumni Brick Campaign

Dr. Field said an alumni brick campaign is in the planning stages. The Office of Communications, which handles alumni relations, and the Office of Development are both working on the campaign that will sell bricks with the names of alumni donors on them, to be placed on or near the Alumni Green.

9. New Dean of the College of Professional Studies

Dr. Field said Martha Rader, Ph.D., will begin her duties as the new dean of the College of Professional Studies at SSU on August 15. Dr. Field said Dr. Rader has academic administration experience in a young, growing university within a large state system in a collective bargaining environment. He said she has been director/chair of a physical therapy program, and served dual administrative responsibilities as department chair and associate dean on an interim basis. Dr. Rader is known as a strong advocate for students, and has received multiple teaching awards during her career. She has a Ph.D. in educational policy and leadership, a master of science in allied medical professions, and a bachelor of science in physical therapy—all from Ohio State.

10. Articulation agreement between SSU and Pickaway-Ross Career and Technology Center

Dr. Field said he signed an articulation agreement yesterday between SSU and Pickaway-Ross Career and Technology Center that will facilitate the transition of emergency medical technology (EMT) students completing certification programs at Pickaway-Ross to the two-year associate of science in EMT degree program at SSU. He said the agreement is designed to eliminate the need for students to duplicate coursework at the two educational institutions, and to maximize the employability of the student with the completion of the associate degree. He said the bottom line is that SSU should now see more students from Pickaway and Ross counties coming here.

11. Campus Marquee

Dr. Field said that nearly \$20,000 raised from the President's Gala is going toward the purchase of a campus marquee for Shawnee State University. He said construction had begun on the marquee, to be located on Third Street across from the Vern Riffe Center for the Arts. Dr. Field said the marquee should be fully functional prior to the beginning of fall quarter, and will feature information about Shawnee State University programs and activities from all across campus.

12. Enrollment

Dr. Field said the Academic Affairs committee discussed the status of SSU's enrollment. He said the outlook is positive but pointed out that the University should not jump to any conclusions and should wait until the official reporting date in fall quarter to determine actual enrollment.

Committee Reports

Academic Affairs Committee - Mr. Howard Harcha

Mr. Harcha reported that the Academic Affairs Committee had two action items.

Mr. Harcha said the Academic Affairs Committee recommended approval of Resolution A4-02, Approval of Revised Policy 2.04, Faculty Development Program. Mr. Harcha said the current policy was established in 1988 and was geared primarily to help faculty obtain graduate or doctorate degrees. Mr. Harcha said the proposed changes to Policy 2.04 were aimed at streamlining approval and reporting requirements, correcting language to reflect present academic structure, and modifying eligibility requirements. Mr. Harcha said the Academic Affairs Committee recommended approval of Resolution A2-02. Mr. Harcha moved and Ms. Reynolds seconded a motion to approval Resolution A4-02, Approval of Revised Policy 2.04, Faculty Development Program.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Harcha said the Academic Affairs Committee recommended approval of Resolution A5-02, Honorary Degree. Mr. Harcha said the Committee recommended that the Board of Trustees award Mr. Robert Dafford, a world renowned muralist who met the Board's criteria for the honorary degree, an honorary doctorate of humane letters degree with all rights and privileges pertaining thereto. Mr. Harcha moved and Mr. Teichman seconded a motion to approve Resolution A5-02, Honorary Degree.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Harcha reported on the Academic Affairs Committee informational items.

Mr. Harcha said Dr. John Kelley, Interim Provost, reported on cost savings in adjunct, overload, and full-service faculty summer pay for AY 2001-02.

Mr. Harcha said Dr. Stephen Midkiff, Registrar, reported on preliminary enrollment data for fall quarter.

Mr. Harcha said the UFS and the Interim Provost approved the following degree enhancements: certificate in environmental field technician, concentration in communications, concentration in culture and media studies, and minor in sports coaching.

Mr. Harcha said Mr. Gary Gemmer, chair of the Department of Natural Sciences (DNS), reported to the Academic Affairs Committee on activities underway within the Natural Sciences department. Mr. Gemmer said they had sent out a survey to graduates of the program and mailed an alumni newsletter. Graduates from the DNS include a professor at the University of Tennessee, several high school teachers, and one with a law degree.

Quality of University Life - Mr. McKinley

Mr. McKinley said the QUL Committee had no action items.

Mr. McKinley reported on the Quality of University Life informational items.

Mr. McKinley said that Ms. Pat Moore, Director of Financial Aid, reported that 86% of the Academic Excellence scholarship recipients for the 2001-2002 academic year met the minimum grade requirement of 3.0 GPA to have their scholarship continued. Two students had 4.0 GPA's; seven had less than 1.99; and three withdrew. Ms. Moore said they were trying to expand the parameters for scholarships by adding four more counties, including Brown, Gallia, Ross and Jackson. Mr. McKinley said SSU student Board member, Ms. Suzanne Brumfield, expressed her pleasure that Gallia County (where Ms. Brumfield is from) was added to the scholarship area. He said if the reciprocity agreement is passed on tuition, it could be a bonanza for SSU and could end up in 20 counties in Kentucky, especially Greenup and Boyd Counties. Mr. McKinley said a student has to achieve a score of 21 on the ACT and possess a GPA of 3.75 to qualify for a scholarship.

Mr. McKinley said that Mr. Tim Culver, Director of the Student Success Center, reported on the following grant approvals: Shawnee State University Perkins grant allocation for 2002-2003 in the amount of \$106,501; the Educational Talent Search grant renewal for five years in the amount of \$278,190 per year; and the Adult Basic Literacy Education (ABLE) grant for two years in the amount of \$156,298 per year. Mr. McKinley said the University had to score 100 points to be able to get the grants and the three at-large readers gave SSU 100 points, which is excellent.

Mr. McKinley said Mr. Steve Gregory, Director of Career Planning and Placement, distributed to the Committee a copy of the 2001 Graduate Placement Report. Mr. McKinley said this survey

was mailed out to all 2001 graduates and had a return rate of 35% or 169 responses. Mr. McKinley said of those responding, 71% were employed full time; 16% were employed part time; 12% were unemployed and 7% had returned to college to further their education.

Mr. McKinley said Mr. Culver reported that Mr. Bob Trusz, Director of Admission, and Ms. Pat Moore, Director of Financial Aid, were the Student Affairs Division recipients of the Performance Recognition Awards for 2002.

Finance and Facilities - Mr. George Davis III, Chairperson

Mr. Davis said the Finance and Facilities Committee had four action items.

Mr. Davis said the Finance and Facilities Committee recommended approval of Resolution F25-02, District Tuition. Mr. Davis said this action would rescind the out of state tuition rate for returning West Virginia resident students in two counties. Mr. Davis moved and Mr. McKinley seconded a motion for the adoption of Resolution F25-02, District Tuition.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Davis said the Finance and Facilities Committee recommended approval of Resolution F26-02, Personnel. Mr. Davis said the personnel action items were included in the Board materials and were self-explanatory. Mr. Davis moved and Mr. Clayton seconded a motion for the approval of Resolution F26-02, Personnel.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Davis reported that the Finance and Facilities Committee recommended approval of Resolution F27-02, Grant Proposals. Mr. Davis said this resolution approved the submission of two grants involving the Children's Learning Center. He pointed out that, according to Mr. Murphy, the grants represent approximately \$11 million in restricted funds for the University. Mr. Davis moved and Mr. Clayton seconded a motion for the approval of Resolution F27-02, Grant Proposals.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Davis reported that Finance and Facilities Committee recommended approval of Resolution F28-02, Investment Committee. Mr. Davis said an Investment Committee consisting of three individuals had been appointed. The members of the Investment Committee are: Mr. Jason

Stephens, a financial consultant from Ironton, Ohio; Mr. Steven Boden, a CPA from Portsmouth; and Mr. Jerry Ruby, an SSU faculty member. Mr. Davis moved and Mr. Clayton seconded a motion for the adoption of Resolution F28-02, Investment Committee.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Davis reported on the Finance and Facilities Committee information items.

Mr. Davis said the Personnel items were included with the Board materials for review.

Mr. Davis said the Board toured the newly renovated Kricker Hall and was very impressed with the result. It really amounted to a total reconstruction.

Mr. Davis said the Finance & Facilities Committee had a lengthy discussion regarding the Center for the Arts financial situation. He said the CFA has had losing budget deficits for a couple of years running. He said Mr. Carl Daehler discussed with the Committee some of the issues. Mr. Davis said he hopes Mr. Daehler recognizes the need the stay within the budget.

Mr. Davis reported that Mr. Donohue gave a good report on security procedures being undertaken by the University to be prepared for emergency situations.

Executive Committee Report

Dr. Payne reported that the Executive Committee did not meet so there was no report.

Reports, if any, from Board Liaisons with other Organizations

Dr. John Valentine addressed the Board. Dr. Valentine, President of the UFS, and Dr. Robert Forrey, President of the SEA, had prepared a memorandum to the Board to address the issue of the Investment Committee membership. Dr. Valentine said the UFS and SEA wanted Board Policy 1.05, Investment Policy, Section 1.0, Membership, to be amended to read as follows:

“Members: Three members nominated by the chair of the BOT and approved by the Shawnee State University Board of Trustees. At least one of these members would be a full-service University faculty member.

Terms: Initial appointments of one, two and three years respectively. Thereafter, appointments are for three fiscal years or parts thereof.”

Dr. Valentine said the Finance and Facilities Committee discussion in June about the Investment Committee policy requiring a full-service faculty member should be continued at the October meeting. He said Mr. Murphy had no problem with the proposed language. He said the Board had voted on this issue at today’s meeting and thanked the Board for including a full-service faculty member on the Committee.

Dr. Robert Forrey, President of the SEA, addressed the Board. Dr. Forrey said that the SEA would be filing a grievance next week on the retrenchment of the Med Lab Program. He said the SEC understood the University was in a financial crisis, but the retrenchment was handled ineptly and the decision was unsound. He said the SEA had already filed an unfair labor practice regarding attempted reductions in the Office Administration Program. Dr. Forrey said he had requested the financial records for the Shawnee State University Development Foundation to see more clearly how it operates. He said he felt the Development Foundation was not quite on the radar screen and its financial operations should be reviewed.

Dr. Forrey said he had given the President's Office a copy of an article that appeared in the *Chronicle of Higher Education*. Dr. Forrey said the *Chronicle* is to education as the *Wall Street Journal* is to the business community – it is the authoritative chronicle of record. He quoted from the article, "Find a new president for major research university in four months? Most trustees would say it can't be done. But the search committee at Ohio State University just proved them wrong. In what many observers of the college presidency are calling a remarkably fast search, Ohio State took only four months to find its new leader, Karen A. Holbrook, senior vice president for academic affairs and provost at the University of Georgia. She will become Ohio State's first female president when she takes office October 1." Dr. Forrey said the article quoted a source as saying the presidential search did not have to be the search equivalent of the Bataan death march.

Dr. Forrey said the presidential search here at SSU was taking considerably longer than four months and the perception of most faculty is that it is a "done deal," the trustees have their mind made up, and the Board will simply appoint Dr. Field. He said this would be viewed with extreme disfavor if the Board were to appoint Dr. Field to the presidency. Dr. Forrey said Dr. Payne assured him the search at SSU would be done with the highest ethical standards. Dr. Forrey said he believed that the selection was not a "done deal" but thought the length of time for the search was a problem. He urged the Board to look at the evaluations of the four top administrative positions, three of whom are interim. He said he wanted to point out the sensitivity of referring to the two top positions as interim, since in this very meeting he heard people referring to the "President" or the "Provost" omitting the word "interim."

Dr. Forrey also said the Board continues to make an issue of the fact that the Center for the Arts has a deficit but reminded the Board that the University still owns two presidential houses and has approximately \$640,000 tied up in these houses. He thanked the Board and apologized if he took too much time.

New Business

None.

Comments from Constituent Groups (if any) and the Public

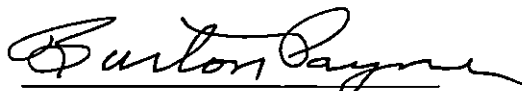
None.

Other Business

None.

Adjournment

Mr. Davis moved and Mr. McKinley seconded a motion to adjourn the meeting. The meeting was adjourned by acclamation at 1:59 p.m.



Chairperson, Board of Trustees



Secretary, Board of Trustees

RESOLUTION A4-02

REVISION OF POLICY 2.04—FACULTY DEVELOPMENT PROGRAM

WHEREAS, the current Faculty Development Program policy was enacted at a time when Shawnee State was transitioning from a community college to a university; and

WHEREAS, that policy sought to encourage then full-time faculty to complete terminal degrees or otherwise upgrade their education to prepare them as university faculty; and

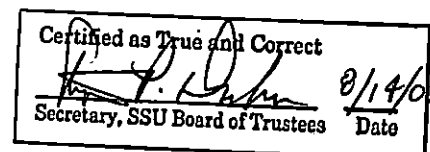
WHEREAS, with that transition completed there is a need to revise the policy; and

WHEREAS, the revised policy changes will streamline the approval and reporting requirements, correct language to reflect present academic structure, and modify eligibility requirements; and

WHEREAS, the University Faculty Senate, Interim Provost and Interim President have approved the revision;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the attached revision of the Faculty Development Program.

(August 9, 2002)



[Proposed Revision to Board Policy 2.04]

BOT Policy 2.04: FACULTY DEVELOPMENT PROGRAM: TUITION REIMBURSEMENT AND PAID LEAVES

1.0 General Guidelines

1.1 Scope of BOT Policy 2.04:

The primary purpose of the BOT Faculty Development Program 2.04 is to advance the academic competence of faculty members while enhancing their contribution to the University as teachers and scholars. Eligible faculty members may take advantage of three options:

- A. Tuition or Fee Reimbursement Without Reduced Work Load
- B. Tuition or Fee Reimbursement With Reduced Work Load,
- C. Faculty Leave with Pay for Education, Research, or Creative Activities.

1.1.2 Courses may be regular college courses, advanced workshops, or institutes not otherwise funded under the separate Faculty Enrichment Program

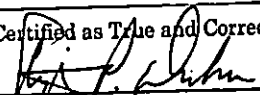
1.1.3 Exclusions

Proposals for faculty development designed to address long-term or targeted tuition reimbursement or training for an approved, new program initiative will not ordinarily be covered under Policy 2.04, but may be funded in other ways.

- A. Faculty may not apply for the same educational opportunity under both BOT 2.04 and the Faculty Enrichment Program during the same year.
- B. If the faculty member is covered by grants or funding from outside sources, reimbursement will be made only for that portion of the tuition and fees that exceed the amount of such assistance.
- C. Tuition and fees during paid leave will not ordinarily be reimbursed under Board Policy 2.04. In other words, one may apply for tuition and fee reimbursement or paid leave, but not both during the same year.

1.1.4 Eligibility

- For proposals involving the taking of courses, the applicant must have been employed as a full-time faculty member at Shawnee State University for no fewer than three years.

Certified as True and Correct	
	8/14/02
Secretary, SSU Board of Trustees	Date

- For proposals involving paid leave for research or creative activities, the applicant must have been a full-time faculty member for seven years and be otherwise eligible according to provisions of Ohio Revised Code 3345.28.

2.0 Application Process


- Applicants shall submit a proposal, relevant documentation, and an application form (available from the Provost's Office) for the review and signature of the department chair and dean. The chair and dean may each include a statement of support or opposition on the application form but shall not prevent the application from going forward. The applicant shall personally deliver this packet of processed materials to UFS Faculty Affairs and Development Committee chair no later than April 15 (first review) or October 15 (second review).
- The available funds for tuition and fees will be competitively awarded. By May 15 annually the Faculty Affairs and Development Committee will forward a prioritized recommendation to the Provost who will determine awards, including partial funding. If money remains in the Faculty Development budget after this initial round, there will be a second review of proposals by the same process no later than November 15 annually.*

* [If this policy is approved after May 15, 2002, then the first semi-annual review process for the first year only will be initiated by the Provost who will specify deadlines for submission and review.]

- 2.1 The proposal should include a detailed description of the research, creative activity, or coursework in which the faculty member will participate.
- 2.2 The proposal should include a rationale describing the benefits to Shawnee State University and to the faculty member's professional development of the proposed activity.
- 2.3 If the proposal includes a request for reduced workload, the Chair or Dean, as appropriate, should include a statement of workload reduction costs and a plan for staffing the classes not being taught by the faculty member.

3.0 Criteria for Selection

- A. Proposal demonstrates that the purpose of the course or series of courses will be to expand the faculty member's knowledge base in an area specifically needed by his or her department.
- B. Proposal demonstrates that the purpose of the course or series of courses will be to develop or enhance area(s) of competence expressly identified as needs within approved curriculum, program, or institutional initiative.
- C. Proposal demonstrates that the purpose of the course or series of courses will be to update or refresh knowledge or skills in the area of the faculty member's expertise and/or area of primary teaching responsibility.

Certified as True and Correct	
	8/14/02
Secretary, SSU Board of Trustees	Date

- D. Consideration will be given to the potential contribution of the faculty member to the University as a result of the faculty development activity.
- E. Consideration will be given to the past performance of the faculty member in his/her teaching assignment and graduate work.
- F. Consideration will be given to the ability of the academic unit to arrange for alternate course staffing or to absorb the work during the period of professional development leave.
- G. Consideration will be given to the specific credentialing needs of the division and/or institution.
- H. Consideration will be given to the total funds available in a given year.

4.0 Faculty Leave with Pay

Leaves may be granted to faculty under full time contracts with seven or more academic years of full time-time experience at Shawnee State University. To be eligible again, a faculty member must complete another seven years of academic teaching service at Shawnee State University.

4.1 Three Faculty Leave-with-Pay plans are available:

- Plan I supports the faculty member for one quarter at one hundred percent of salary.
- Plan II supports the faculty member for two quarters at seventy-five percent salary.
- Plan III supports the faculty member for three quarters at sixty-six and two-thirds percent salary.

4.2 The salary will be determined from a calculated three quarter academic year base. For example a faculty member with a \$30,000 salary would be compensated as follows:

\$30,000 if given 1 quarter leave (\$20,000 + 100% of \$10,000)

\$25,000 if given 2 quarter leave (\$10,000 + 75% of \$20,000)

\$20,000 if given 3 quarter leave (66 2/3% of \$30,000)

- 4.3 No faculty member, by virtue of being on professional leave, shall suffer a reduction or termination of his regular employee retirement or insurance benefits or of any other benefit or privilege he receives as a faculty member at Shawnee State University. Whenever such a benefit would be reduced because of a reduction in the faculty member's salary during the period of faculty leave, the faculty member shall be given a chance to have the benefit increased to its normal level, in accordance with rules adopted by the Board of Trustees or the managing authority. No faculty member, by virtue of being on paid professional leave under this program, shall suffer an interruption in continuous employment status.
- 4.4 All requests for paid leave that demonstrate the potential of improving the faculty member's knowledge or ability will be considered. In all cases, final

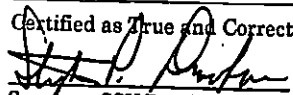
Certified as True and Correct	
	0/14/02
Secretary, SSU Board of Trustees	Date

determination of eligibility, allocations, and awards of leave will be made by the President.

- 4.5 Upon completion of a faculty leave, recipients are expected to serve the University for a minimum of one academic year. An individual who elects not to return for the ensuing academic year shall be required to refund to the University an amount equal to the compensation received during the period of faculty leave.
- 4.6 No faculty leave shall be granted that requires a compensating addition to the permanent faculty of the University.
- 4.7 All provisions of the Ohio Revised Code 3345.28 will be adhered to in implementing this policy.

5.0 Reporting

- 5.1 Terms of the leave will be clearly stated in a letter from the University President to the faculty member.
- 5.2 Within three months after returning from a paid leave, the faculty member must submit to the President a report indicating the attainment of the faculty member under the Faculty Development Program.
- 5.3 Following completion of course/workshop/institute, reimbursement will be made to the individual upon submission of:
- An institutional fee statement.
 - Documentation of successful course completion

Certified as True and Correct	
	8/14/02
Secretary, SSU Board of Trustees	Date

RESOLUTION A5-02

HONORARY DOCTORATE OF HUMANE LETTERS FOR ROBERT DAFFORD

WHEREAS, the Board of Trustees has an established policy for the awarding of honorary degrees for individuals worthy of such recognition; and

WHEREAS, Dr. Frank Bryne, Professor of English and Linguistics, has provided a nominating letter detailing how the artist's accomplishments meet the Board's criteria; and

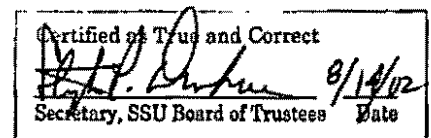
WHEREAS, Robert Dafford has distinguished himself as a mural artist of international standing; and

WHEREAS, his Portsmouth historical murals are splendid examples of his art, informing, delighting and inspiring all viewers; and

WHEREAS, the Chair of the Department of Fine, Digital and Performing Arts, the University Faculty Senate President, the Interim Provost and the Interim President all affirm the exceptional merit of the artist's attainments;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University grants to Robert Dafford the honorary degree of doctor of humane letters with all rights, privileges and honors pertaining thereto.

(August 9, 2002)



RESOLUTION F25-02

WEST VIRGINIA RESIDENT TUITION

WHEREAS, Shawnee State University has had a number of students who are residents of Cabell and Wayne Counties in the State of West Virginia and were eligible for out-of-state district tuition rates; and

WHEREAS, the Board of Trustees has approved moving all West Virginia resident students to the out-of-state tuition rate effective beginning fall term, 2002; and

WHEREAS, we do not wish to penalize any West Virginia resident who has been a student at Shawnee State University this past spring or earlier and was eligible for the lower out-of-state district tuition rate;

THEREFORE BE IT RESOLVED that West Virginia resident students who have taken for credit course(s) at Shawnee State University prior to summer term 2002 and who were eligible for out-of-state district tuition rates will remain eligible for out-of-state district tuition rates through spring quarter, 2006 provided their county of residence remains Cabell or Wayne.

(August 9, 2002)

Certified as True and Correct	
	8/14/02
Secretary, SSU Board of Trustees	Date

RESOLUTION F26-02

PERSONNEL

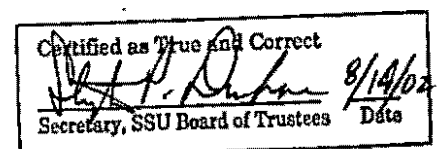
WHEREAS, the University-wide Board policy 5.16 "Approval of Personnel Appointments" establishes the procedure for the approval of those personnel changes requiring action by the Board of Trustees and for the reporting of other personnel actions to the Board; and

WHEREAS, this policy establishes a procedure for the consolidation of personnel resolutions; and

WHEREAS, all actions in this resolution are in compliance with this policy;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University authorizes the following personnel actions attached to this resolution effective on the dates indicated.

(August 9, 2002)



PERSONNEL ACTION ITEMS

All appointments are subject to any contingency included in the written offers of employment.

AUGUST 2002 BOT MEETING

Actions submitted for approval, June 1, 2002 to August 1, 2002

(developed from information received in HR Department through August 4, 2002 only)

ACADEMIC AFFAIRS DIVISION

Appointment - Faculty

Andrew Napper, full-service Assistant Professor of Chemistry for the Department of Natural Sciences, beginning AY2003 at a salary of \$35,610. Mr. Napper is a Ph.D. candidate at the University of Pittsburgh in Physical Chemistry to be completed Summer 2002. Mr. Napper was a teaching fellow in the Chemistry department at the University of Pittsburgh and has extensive physical and organic chemistry teaching experience;

Christopher Kacir, full-service Assistant Professor of Psychology for the Department of Social Sciences, beginning AY2003 at a salary of \$35,610. Dr. Kacir possesses a Ph.D. in Clinical Psychology with Child and Family Specialization from Ohio University;

Priscilla Pope, full-service Senior Instructor of Physical Therapy for the Department of Health Sciences, beginning AY2003 at a salary of \$37,410. Ms. Pope possesses a M.P.H. from the University of Hawaii, a Certificate from the Medical Field Service School in Physical Therapy, and a Bachelor of Science degree from The Pennsylvania State University in Physical Education and Health;

Richard Stoner, temporary full-service Senior Instructor of Psychology for the Department of Social Sciences, beginning AY2003 at a salary of \$36,510. Mr. Stoner is a Ph.D. candidate in Clinical Psychology at Walden University, possesses a M.S. in Counseling from Wright State University, and a B.S. in Accounting from the University of Dayton. He has clinical experience and has taught a variety of subjects in General Psychology and Sociology at Shawnee State.

Appointment - Administration

Martha Rader, full-time Dean for the College of Professional Studies, beginning August 15, 2002, at the annual salary of \$85,000. Dr. Rader possesses a Ph.D. in Educational Policy and Leadership, a M.S. in Allied Medical Professions, and a B.S. in Physical Therapy from Ohio State University.

Special Adjustment - Administration

Cheryl Boyd, special adjustment in accordance with Board of Trustee policy #4.53, administrative classification and compensation (section 3.7.1), to establish parity with comparable positions upon transfer from Interim Dean (at salary of \$77,250) to Chair of Nursing, at salary of \$74,721, effective August 15, 2002.

BUSINESS AFFAIRS DIVISION

Appointment - Administration

Joseph VanDeusen, full-time Assistant Director of Facilities for Facilities, Planning and Construction, beginning August 12, 2002, at a salary of \$52,000. Mr. VanDeusen possesses a Bachelor of Science degree in Environmental Management from the University of Findley and is currently pursuing a Master's in Business Administration. He has significant specialized training in all aspects of industrial technology and management and work experience of over 15 years of facility-related technical management.

OHIO APPALACHIAN CENTER FOR HIGHER EDUCATION

Appointment/Promotion - Administration

Ruthie Haffner, full-time Coordinator, Southern Ohio Agricultural and Community Development Foundation (SOACDF) Educational Assistance Program for the Ohio Appalachian Center for Higher Education (OACHE), beginning July 22, 2002, at a salary of \$30,100. Ms. Haffner possesses over ten years' knowledge and experience with related programs, working on projects focused on Appalachian culture, managing similar federal grant budgets, and a working knowledge of higher education enrollment and retention processes.

PRESIDENT'S OFFICE

Nothing to report.

Per Policy 5.16 Board of Trustees has prior approval for appointment or removal of the position of vice president and creation of all new faculty and administrative positions.

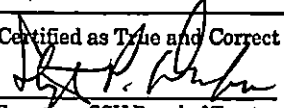
Board of Trustees has subsequent approval for appointment to and removal of all faculty and administrators, establish the compensation for same, and award or deny continuing contracts and promotions for faculty.

Certified as True and Correct
Prepared 8/5/2002
Secretary, SSU Board of Trustees / Date 8/14/02

STUDENT AFFAIRS DIVISION

Removal - Administration

Anthony Wells, removal (termination for cause), effective close of business July 17, 2002.

Certified as True and Correct	
	8/14/02
Secretary, SSU Board of Trustees	Date


RESOLUTION F27-02

**EARLY CHILDHOOD EDUCATOR PROFESSIONAL
DEVELOPMENT PROGRAM and
OHIO ENVIRONMENTAL EDUCATION FUND GRANTS**

WHEREAS, the grants summarized on the attached have been reviewed by the appropriate University committees and/or individuals, and are recommended for submission;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the submission of an Early Childhood Educator Professional Development Program and Ohio Environmental Education Fund grant proposals.

(August 9, 2002)

Certified as True and Correct	
	8/14/02
Secretary, SSU Board of Trustees	Date

Grant Summary Proposal

Title: Early Childhood Educator Professional Development Program

Grant Agency: Department of Education, Federal Government (CFDA NO: 84.349A)

Percentage of P.I. Time Devoted to Grant: N/A

Purpose: The Early Childhood Educator Professional Development Program funds will be used to provide high-quality professional development to educators along a Career Pathways Framework to improve the knowledge and skills of educators who work in communities that have high concentrations of children living in poverty.

Clientele to be Served: Current Shawnee State University students and individuals participating in workshops, conferences, and institutes provided by SSU's Department of Teacher Education and Outreach Services from Adams, Jackson, Lawrence, Pike and Scioto Counties will be served.

Relationship to SSU Mission: This grant seeks to assist in (1) preparing students for the changing needs of education and society and (2) providing opportunities for continued personal and professional development and intellectual discovery.

Other Agencies/Organizations participating in project: Other agencies and organizations participating in the project are Scioto County Head Start, Pike County Head Start, Northwest Even Start, Bloom Vernon Even Start, Wilson Elementary School (Wilson Even Start, Wilson Head Start), Stanton Elementary School, and Pillasco-Ross Education Service Center

Brief description of how project will be conducted: An Early Childhood Educator Career Pathways Framework voluntary registry system will be coordinated by SSU's DTE and professional development will be provided for each of five levels on the CPF. (One - Workshops, Training, Institute; Two: Certificate Program through Outreach Services; Three: PK Licensure courses; Four: ECE &/or ECIS Licensure courses; Five: Advanced Professional Development. Data will be collected to reveal increased types and hours of professional development; increased attendance in high-quality professional development; and increased kindergarten readiness of children living in high concentrations of poverty that are served by educators receiving professional development.

Budget - Fund Sources

Grant: \$300,000.00 (per year)


Other University In-kind: \$300,000.00 (per year)

Total: \$600,000.00 (per year)

Submitted by:

Barbara Trube, Ed.D., Faculty, Department of Teacher Education

Early Childhood Educator Professional Development Program
Department of Education (CFDA No. 84.349A)
June 28, 2002

Certified as True and Correct	
	8/14/02
Secretary, SSU Board of Trustees	Date

Grant Proposal Summary

TITLE: Shawnee State University Children's Learning Center

GRANTING AGENCY: Ohio Environmental Education Fund

PRINCIPAL INVESTIGATOR: Cindy Ferguson, Director, Children's Learning Center

PERCENTAGE OF P.I. TIME DEVOTED TO GRANT: 12%

PURPOSE:

The *Back to Nature Project* is about turning the existing adjacent playground at Shawnee State University Children's Learning Center (CLC) into a physical environment that supports, promotes, and includes child-directed and child-initiated play and learning with a premise that if the physical environment does not contribute to and support learning, it will impede it.

CLIENTELE TO BE SERVED:

Children between the ages of birth and six are sensorial explorers. They take in knowledge best through their senses and they gain better understanding when they involve themselves in activities that bring them into direct contact with the natural world. In addition to meeting ten performance benchmarks (and academic content standards) from Ohio's State Models, the *Back to Nature Project* will meet five objectives that will directly impact 60 preschool children, 22 fractured families, 125 preservice teachers, and 75 early childhood professionals per year, and indirectly benefit 2,200-3,000 preK-grade 3 children per project year.

RELATIONSHIP TO SSU MISSION:

The Department of Teacher Education's mission of "preparing learner-centered inquiring professionals," and programmatic goals of the Children's Learning Center (CLC) which further support the *Back to Nature Project* include: an inquiry-based experience that fosters each child's intellectual, physical, aesthetic and social/emotional development in a safe, nurturing environment devoted to independent exploration and discovery; a developmentally appropriate curriculum that emerges from each child's interests and needs, encourages creativity, curiosity, and imagination, and challenges them to progress to their next higher level of learning; a quality early childhood program that exemplifies research-based "best practices" for children and families.

OTHER AGENCIES/ORGANIZATIONS PARTICIPATING IN THE PROJECT:

The CLC celebrated its second birthday this year and it has already established itself as a leader in early childhood education. In addition to consultive roles with Head Start, MR/DD, and REACH, it was recently consulted by Southern Ohio Medical Center's Strategic Planning Committee in the construction of their new early childhood center. The *Back to Nature Project* is a collaborative partnership with Shawnee State Park, Portsmouth City Schools, Family Time, and Scioto County Board of MR/DD with support from REACH, CCRN, OSU Extension, City Health Dept., the County Commissioners, South Central Ohio ESC, and Scioto County Family & Children First.

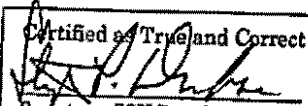
BRIEF DESCRIPTION OF HOW PROJECT WILL BE CONDUCTED:

The project will be under the leadership of an early childhood director, a botanist, a horticulturist, a preschool teacher, an Environmental Playground Committee with project evaluation by a curriculum consultant who conducts staff development and audits/evaluates Continuous Improvement Plans using Baldrige criteria.

FUNDING PERIOD: 30 months, November '02-May '05

BUDGET:

Fund Source		Year One	Total, all years
Grant	Grant Cost		University In-Kind
	Personnel	\$11,900	\$6400
	Non-Personnel	\$11,400	\$8178
	Contractual	\$26,700	\$15,500
TOTAL		\$50,000	\$30,128

Certified as True and Correct

Secretary, SSU Board of Trustees
Date 8/14/02

RESOLUTION F28-02.

MEMBERSHIP IN THE INVESTMENT COMMITTEE

WHEREAS policy 1.05 established the Shawnee State University Investment Committee, and;

WHEREAS, three members of this committee are to be nominated by the Chair of the Board of Trustees and approved by the Board of Trustees,

THEREFORE BE IT RESOLVED that the Chair of the Shawnee State University Board of Trustees nominates the attached list of individuals to membership on the Shawnee State University Investment Committee with the terms indicated.

(August 9, 2002)

Certified as True and Correct	
	8/14/02
Secretary, SSU Board of Trustees	Date


SHAWNEE STATE UNIVERSITY INVESTMENT COMMITTEE

Jason Stephens, 1 year term, expiring July 31, 2003

Steven Boden, 2 year term, expiring July 31, 2004

Jerry Ruby, 3 year term, expiring July 31, 2005

(August 9, 2002)

Certified as True and Correct	
	9/14/02
Secretary, SSU Board of Trustees	Date

PERSONNEL INFORMATION ITEMS
AUGUST 2002 BOT MEETING
Changes processed from June 1, 2002 to August 1, 2002
(developed from information received in the HR Department through August 4, 2002 only)

ACADEMIC AFFAIRS DIVISION

Resignation – Faculty

Amy Wilson, Assistant Professor of Nursing, resignation effective June 17, 2002.

Barbara Trube, Assistant Professor, Early Childhood, resignation effective September 1, 2002.

End of Contract – Faculty

Charlton Coles, Assistant Professor of Psychology, end of full-service temporary contract effective June 17, 2002;

Elizabeth Jenkins, Senior Instructor of Early Childhood Education, end of full-service temporary contract effective June 17, 2002;

Fred Weaver, Senior Instructor of Chemistry, end of full-service temporary contract effective June 17, 2002.

BUSINESS AFFAIRS DIVISION

Resignation

Derek Miller, Manager of Human Resources, resignation effective September 3, 2002.

OHIO APPALACHIAN CENTER FOR HIGHER EDUCATION

None.

PRESIDENT'S OFFICE

Resignation

Sonya Smith, President's Office Assistant, resignation effective August 2, 2002.

STUDENT AFFAIRS DIVISION

None.

Cindy B Keaton

From: John Valentine
Date: Friday, August 09, 2002 2:35 PM
Subject: Cindy B Keaton
Memo
Importance: High

DATE: August 9th, 2002

TO: Members of the Board of Trustees

FROM: John Valentine, UFS President & Robert Forrey, SEA President

SUBJ: Investment Committee Membership

We respectfully request that at its October Meeting the Finance and Facilities Committee discuss amending the language in BOT Policy NO.: 1.05, Investment Policy, Section 1.0, Membership, to read as follows:

Current Language:

Members: Three community members nominated by the Chair of the BOT and approved by the Shawnee State University Board of Trustees.

Term: Initial appointments of one, two and three years respectively. Thereafter, appointments are for three fiscal years or parts thereof.

Amended Language:

Members: *Three members* nominated by the chair of the BOT and approved by the Shawnee State University Board of Trustees. *At least one of these members would be a full-service University Faculty Member.*

Terms: Initial appointments of one, two and three years respectively. Thereafter, appointments are for three fiscal years or parts thereof.

Amended language is in italics.

Certified as True and Correct	
	8/14/02
Secretary, SSU Board of Trustees	Date