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Board of Trustees

8-8-2003

August 8, 2003 Meeting Minutes

Shawnee State University

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**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**Meeting Minutes
August 8, 2003**

Chairman George Davis called the meeting to order at 1:15 p.m. noting the meeting was in compliance with RC §121.22(F).

Mr. Davis said the first order of business would be the swearing-in of SSU's two new Board members, Dr. Gail Ball and Mr. Eric Marit. Mr. Davis administered the oath of office to Dr. Ball and Mr. Marit and presented them with a Shawnee State University lapel pin. Mr. Davis welcomed them to the SSU Board and a round of applause followed.

Roll Call

Members Present: Dr. Ball, Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. Marit, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Members Absent: Ms. Leo

Approval of the August 8, 2003 Agenda

Mr. Harcha moved and Mr. Teichman seconded the motion to approve the agenda. Without discussion, the Board unanimously approved the August 8, 2003 agenda.

Approval of the June 12, 2003 Board Meeting Minutes

Dr. Payne moved and Mr. Warren seconded a motion to approve the June 12, 2003 Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

President's Report

The President summarized her written report that she submitted to the Board.

Governor's Commission on Higher Education

Dr. Morris said on July 24, Steve Donohue attended the Governor's Commission on Higher Education and the Economy meeting in Columbus at my request. She said the focus of this meeting was to define the Commission's challenge. Speakers included Stephen R. Portch, Chancellor Emeritus of the University System of Georgia, Representative Jim Trakas on behalf of Speaker Larry Householder, Senator Doug White, and Christian Ketels of the Institute for Strategy and Competitiveness, Harvard Business School. Dr. Morris said the core of the Commission's charge is to determine the state's goals and expectations for the higher education system based on the needs of students, employers, and the economy; the structure, organization,

governance, and financing for higher education in Ohio that will best promote the state's goals and expectations; and accountability in the higher education system in Ohio.

Inauguration

Dr. Morris reported that a committee, comprised of faculty and staff members, students, and members of the local community and chaired by professors Dr. Steve Rader and Ms. Barbara Duncan, is refining plans for an inauguration, scheduled for October 31. She said events are scheduled for all of SSU's publics, because this is, after all, a celebration of the university.

Dr. Morris said some of the plans include a cookout/picnic with SSU students the day before the installation; a reception for Board of Trustees members, legislators, other local and statewide leaders, and president's family members the evening before, prior to the 7:30 p.m. performance of the Siberian Dancers at the Vern Riffe Center for the Arts; a Founders' Day brunch for the entire university community, legislators, and other local and statewide leaders; Processional through the center of campus; the installation ceremony held in the Vern Riffe Center for the Arts Main Theater; reception—immediately following the ceremony in the VRCFA Selby Grand Lobby; and a masquerade ball held that evening in the Rhodes Athletic Center Gymnasium.

Dr. Morris said she looked forward to joining with everyone in the university and surrounding communities in celebrating Shawnee State University.

Security Cameras

Dr. Morris stated in light of 9/11, student automobiles that have been broken into, and theft at SSU, the university has executed a security camera project, installing 48 fixed-focus cameras and four digital recorders on campus. She said the cameras cover all the parking lots and some of the campus green space. All cameras relay an image through our network to any desktop computer with the appropriate software and security clearance. The recorders keep an image for about 10-15 days. Images may be saved as jpeg or bmp files and may be e-mailed or copied to a CD-ROM. Signs advising visitors to campus of video monitoring are posted in all parking lots.

Alumni Relations

Dr. Morris said the Shawnee State University Alumni Association is holding an event at Dave and Buster's in Columbus on August 28. She said Mr. Terry Hapney, SSU's director of communications/alumni relations; Mr. Brian Saul, admission officer; and she will be sharing all of the good news at SSU with alumni who reside in Franklin and bordering counties.

Dr. Morris said in addition the Alumni Association has a new web presence on the SSU web site. She said according to Mr. Hapney, many SSU alumni have contacted the Office of Communications/Alumni Relations via the site, updating the office with their latest contact information.

Dr. Morris said a new slate of alumni officers is being formed, and plans are being drafted and executed to increase communication and events with/for SSU alumni.

Women and Money Workshop

Dr. Morris reported that the office of State Treasurer Joseph T. Deters held a Women & Money workshop—a free, daylong financial-planning workshop tailored for Ohio women, funded by corporate and federal government partners—at SSU on July 11.

Dr. Morris said Treasurer Deters created the program as part of a broader effort to share the intellectual capital of the Treasury with Ohio citizens. The purpose of Women & Money is to provide women with the tools they need to make more informed decisions about their personal finances. Dr. Morris said Ms. Susan Warsaw was instrumental in bringing the event to SSU and handled all of the local arrangements. She said the University is pleased that they chose SSU as the site for this important workshop, and were glad to serve as host to many residents of the southern Ohio region.

Student Affairs

Enrollment and Applications for Admission

Dr. Morris said she was very optimistic about SSU's enrollment for fall quarter. Total headcount as of today is 2,738. Here is our comparison outlook as of July 30:

Shawnee State University
Registration Report
Fall 2002/2003 — 2003/2004

Headcount	2002	2003	Difference	
			#	%
Total Headcount	2402	2580	+178	+ 7.4
New/Transfer Student Headcount*	621	742	+121	+19.5
FTE	2184	2333	+149	+ 6.8

Fall 2003-2004 registration, to date, is up 178 (+7.4%) when compared with Fall 2002-2003. Data analyzed includes registration from an equal number of Orientation and Registration events. Registration of new students and first-time transfer students is up 121 (+19.5%). FTE is 2333, up 149 (+6.8%).

* New Students/Transfer Student Headcount is included in "**Total Headcount**".

The number of applications for fall quarter remains up, as outlined in these August 1 comparisons:

	Fall 2001	Fall 2002	Fall 2003
Accepted	1,676	2,294	2,680
Total Applications Received	1,845	2,434	2,794

Orientation

Dr. Morris said SSU's Student Success Center has held several orientation sessions for incoming freshmen during the summer months. She said she has enjoyed playing a role in the sessions, but especially the one held on July 29. She said for most of the day, she shadowed Ms. Ashley Ramey, a newly enrolled SSU student, and her family during orientation. Dr. Morris said not only did she enjoy spending time with an SSU student who was admitted to the university the day she was appointed president—December 13, 2002—she also learned so much about the orientation process.

New Board Members

Dr. Morris said it was her pleasure to welcome Dr. Gail Ball and Mr. Eric Marit to the SSU Board of Trustees. She said an orientation session was held for them on July 30, with the vice presidents, directors, and leaders of the constituency groups on campus meeting with them so they could get acquainted with offices and individuals on campus.

She said she looked forward to working with them, as well as the entire Board, as we focus on making SSU the best university it can be.

AASCU's Conference on the Presidency

Dr. Morris said she returned last night from "The First 500 Days," the New President's Academy, held in Colorado by the American Association of State Colleges and Universities (AASCU). She said this program focused on the establishment of a strong presidential base and oriented new presidents to many of the challenges and opportunities SSU will face in the next few years.

Development of Presidential Goals

Dr. Morris said she and Chair Davis have agreed that she will prepare a set of goals for the current year that will be used as a base for the Board's evaluation of my performance. She said she will be developing these goals in consultation with campus leadership, Mr. Davis, and each Board member.

Other Meetings/Events

Dr. Morris said both she and her husband, Jim, have continued meeting members of the SSU; Portsmouth; and local, regional, and statewide communities.

She said she has been making her way around the SSU campus, meeting with the Golden Bears, Office of Financial Aid staff, Women's Basketball recruits; the Children's Learning Center staff; the Office of Admission staff, Student Success Center staff; Women's Forum; the University Staff Assembly (USA); and the Office of the Registrar staff. She said she would soon be meeting the staff members of the Clark Memorial Library, the staff members in Human Resources, and the Office of University Outreach Services staff. Meetings are being scheduled with other offices on campus, and she will be meeting with academic departments beginning in the fall.

Dr. Morris said she has been asked to serve as this year's grand marshal of the River Days Parade, and was honored to do so.

She said she and Jim enjoyed a "thank you" luncheon held for maintenance and facilities employees to express their appreciation for a job well done in helping them get settled into the President's House.

Dr. Morris said she had also met with Ms. Jan Broughton, superintendent of Portsmouth City Schools; Presidents of the UFS and SEA, and chair of the UAA; President's Forum at the President's House; SSUDF Gifts, Grants, and Special Projects Committee; Mayor Greg Bauer; Dr. Rob Mauldin, director of SSU's General Education Program; Ms. Barb Bradbury, director of SSU's Pre-College Programs/Ombuds; Congressman Ted Strickland and Ms. Judy Newman; SSU's Tax Advisory Committee; SSU donors; Title III committee; Dr. Greg Adkins, president of Ashland Community and Technical College; SSU Development Foundation Finance Committee; Dr. Carl Daehler, executive director of the Vern Riffe Center for the Arts (and toured the facility); Ohio Representative Jean Schmidt; and SSU Development Foundation (at its quarterly meeting held at the President's House).

Dr. Morris said she met with/participated in several community/state organizations/events including: Business After Hours at Custom Landscaping in Wheelersburg; Southern Ohio Growth Partnership (SOGP) Board (of which she is a member); Southern Ohio Medical Center Foundation (in addition to touring SOMC) (of which she is a member); Southern Ohio Performing Arts Association; USEC Celebration; Chamber of Commerce's annual meeting; and OACHE Board (of which she is a member).

Dr. Morris said she enjoyed speaking at the BASICS graduation; orientation sessions; Upward Bound summer events; and Portsmouth Kiwanis Club meeting on July 16.

Dr. Morris said she looked forward to meeting with SSU faculty members as they return to campus.

Committee Reports

Academic Affairs Committee - Ms. Kay Reynolds

Ms. Reynolds reported that the Academic Affairs Committee had no action items.

Ms. Reynolds reported on the Academic Affairs Committee informational items.

Ms. Reynolds said Dr. Martha Rader, Dean of the College of Professional Studies, reported that Dr. Steven Doster has been appointed as the new chairperson for the Department of Business Administration. Ms. Reynolds said Dr. Doster had been a faculty member since 1989.

Ms. Reynolds said Dr. Stephen Midkiff, Registrar, reported on preliminary enrollment data for summer and fall quarters.

Ms. Reynolds said Mr. Matt Cram, Senior Instructor in the Fine, Digital and Performing Arts, reported on the Game & Simulation Development Arts Concentration in the BFA Program. Ms. Reynolds said there are 24 students enrolled in the program. She said this program is one of only 10 programs like it throughout the country.

Ms. Reynolds said Mr. Gary Gemmer, Chair of the Department of Natural Sciences, reported on the DNS alumni activities. She said Mr. Gemmer presented the Committee with copies of their newsletter. She said this is the third newsletter the Department has done and is a great tool for recruiting and tracking graduates. Ms. Reynolds said three graduates have been accepted into medical school and one was accepted into four medical schools.

Ms. Reynolds said the personnel appointments were self-explanatory.

Ms. Reynolds reported that the Academic Affairs Committee toured the ATC building, the library, the bookstore and Massie Hall. She said the library has a new roof that was just replaced in July. She said the carpet replacement was ongoing. The lecture hall in Massie is being renovated.

Quality of University Life - Mr. Harcha

Mr. Harcha said the QUL Committee had no action items.

Mr. Harcha reported on the Quality of University Life informational items.

Mr. Harcha said the Quality of University Life Committee welcomed new Board members Dr. Gail Ball and Mr. Eric Marit to their committee.

Mr. Harcha said that Mr. Ray Musser, outgoing President of the Student Government Association, introduced Ms. E.B. Newberry as the new SGA President and he looked forward to working with the SGA.

Mr. Harcha said Ms. Patricia Moore, Director of Financial Aid, reported on the academic performances of the Academic Excellence scholarship recipients for the 2002-2003 academic year. Ms. Moore said that the actual 2000 Student Loan Default Rate was 6.8 percent, the lowest ever for SSU. Ms. Moore said the default rate was 20 percent when she took over the Financial Aid Department.

Mr. Harcha said Dr. Mangus reported on the following grants: The Title III Program was awarded \$324,627 for the budget period of 10/03-9/04; The Shawnee State University Perkins grant award for 2003-2004 was \$90,970.32; and the Bear Cubs (OACHE grant) was funded for \$47,750.

Mr. Harcha said Mr. Ryan McCall, Project Director, Educational Talent Search and Upward Bound Math Science programs, and Mr. Brian Saul, Admission Enrollment Coordinator, were the Student Affairs Division recipients of the Performance Recognition Award for 2003 in the amount of \$1,000 each.

Mr. Harcha said Dr. Mangus distributed the Career Planning and Placement Offices' report on the members of the graduating class of 2002. He said this was a "work in progress" and had a 33-37% response rate.

Mr. Harcha reported that the Quality of University Life Committee toured the housing units and the art annex building. Mr. Harcha said Mr. Bill Rockwell, Mr. Randy Warman and Dr. Larry Mangus conducted their tour. He said the new Campus View apartments would be available before school started on September 8.

Finance and Facilities - Dr. Burton Payne, Chairperson

Dr. Payne reported on the Finance and Facilities Committee action items.

Dr. Payne said the Finance and Facilities Committee recommended approval of an application fee for the new Game & Simulation Development Arts Concentration. Dr. Payne moved and Mr. Teichman seconded a motion for the approval of Resolution F21-03, Approval of Recommended Application Fee for Game & Simulation Development Arts Concentration.

Ayes: Dr. Ball, Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne said the Finance and Facilities Committee recommended approval of Resolution F22-03, Appointment of Investment Committee Member. Dr. Payne said when the Committee was established, members were given staggering terms and Mr. Jason Stephens' term expired but was reappointed to the Committee. Dr. Payne moved and Mr. Harcha seconded a motion for the adoption of Resolution F22-03, Appointment of Investment Committee Member.

Ayes: Dr. Ball, Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne said the Finance and Facilities Committee recommended approval of Resolution F23-03, Investment Policy 1.05Rev. Dr. Payne said the Investment Committee recommended the changes to Policy 1.05. He said the changes in the Policy were regarding investment managers and the asset mix guidelines. Dr. Payne moved and Mr. McCoy seconded a motion for the approval of Resolution F23-03, Investment Policy 1.05Rev.

Ayes: Dr. Ball, Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne reported that the Finance and Facilities Committee recommended approval of Resolution F24-03, Approval of an Investment Agreement. He said approval of this resolution would allow SSU to enter into an agreement with an investment manager. Dr. Payne moved and Mr. Warren seconded a motion for the approval of Resolution F24-03, Approval of an Investment Agreement.

Ayes: Dr. Ball, Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne reported that the Finance and Facilities Committee recommended approval of Resolution F25-03, Personnel. Dr. Payne said the Personnel items were attached to the Board materials. Dr. Payne moved and Mr. Teichman seconded a motion for the adoption of Resolution F25-03, Personnel.

Ayes: Dr. Ball, Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne reported that the Finance and Facilities Committee recommended approval of Resolution F26-03, Carl Perkins, Bear Cubs and Southeastern Ohio Articulation Partnership Grants. Dr. Payne moved and Mr. Warren seconded a motion for the adoption of Resolution F26-03, Carl Perkins, Bear Cubs and Southeastern Ohio Articulation Partnership Grants.

Ayes: Dr. Ball, Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne reported on the Finance and Facilities Committee information items.

Dr. Payne said the Personnel activity was attached to the Board materials.

Dr. Payne said the tuition and fees schedule had been revised to meet the tuition cap language.

Dr. Payne said a spreadsheet was provided to the Finance and Facilities Committee comparing insurance coverage and rates and was self-explanatory.

Dr. Payne reported that the capital status report reflected current information on each capital project.

Dr. Payne said the Investment Committee met on June 25, 2003 and the minutes of the meeting and a report on investment balances and rates were provided to the Finance and Facilities Committee.

Dr. Payne reported that there was no report for the Vern Riffe Center for the Arts.

Dr. Payne reported on the campus tour led by Mr. Joe VanDeusen. Dr. Payne said they toured the Office Annex and that building is scheduled for demolition next year. His group also toured the Athletic Center and Dr. Payne said the installation of the bleachers was to be completed next month; the gym renovations were to be completed in the next biennium. Dr. Payne reported that the University lost a lot of trees during the ice storm this past winter but for every tree that was lost, two were planted in its place.

Executive Committee Report

None.

Reports, if any, from Board Liaisons with other Organizations

None.

New Business

Mr. Teichman moved and Ms. Reynolds seconded a motion to change the date of the October Board meeting from October 10 to October 30, 2003 to coincide with inauguration events. Without discussion, the Board unanimously approved said motion.

Comments from Constituent Groups (if any) and the Public

Mr. Ray Musser addressed the Board. Mr. Musser said he is the outgoing Student Government Association President. He said he was pleased to have had the opportunity to work with the students and Board members at SSU. Mr. Musser thanked the Board and introduced Ms. Ellen (E.B.) Newberry as the new SGA President. Ms. Newberry said she was a senior majoring in international relations and had just returned from Spain where she had been studying abroad.

She said Mr. Musser had done an excellent job and would be missed. She was also looking forward to working with the Board.

Other Business

None.

Executive Session

Mr. Teichman moved and Mr. Warren seconded a motion to move into executive session under RC 121.22(G)(4) to prepare for negotiations with public employees, collective bargaining unit (SEA). The Board entered into executive session at 2:01 p.m.

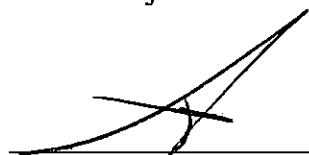
Ayes: Dr. Ball, Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

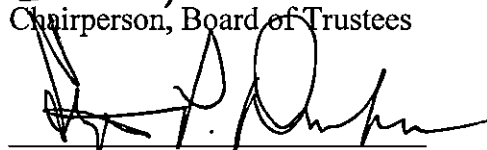
The Board returned to public session at 2:26 p.m.

Adjournment

Mr. Warren moved and Mr. Teichman seconded a motion to adjourn the meeting. The meeting was adjourned by acclamation at 2:27 p.m.



Chairperson, Board of Trustees



Secretary, Board of Trustees

RESOLUTION F21-03

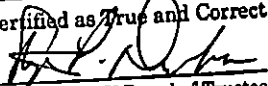
APPROVAL OF RECOMMENDED APPLICATION FEE FOR GAME & SIMULATION DEVELOPMENT ARTS CONCENTRATION

WHEREAS, The faculty at Shawnee State University recently approved a new Game & Simulation Development Arts concentration in the Department of Fine, Digital and Performing Arts; and

WHEREAS, the enrollment in this new concentration is limited and admission is selective through a supplemental application process similar to the currently existing Health Science application process;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves a Game & Simulation Development Arts application fee, in the amount of \$20, for students applying to this concentration, for admission effective beginning Fall Quarter 2004.

(August 8, 2003)

Certified as True and Correct	
	10/21/03
Secretary, SSU Board of Trustees	Date

RESOLUTION F22-03

APPOINTMENT OF INVESTMENT COMMITTEE MEMBER

WHEREAS, Jason Stephens has completed a one year appointment to the Shawnee State University Investment Committee; and


WHEREAS, Mr. Stephens has expressed a willingness to continue his service on this committee: and

WHEREAS, George Davis, Chair of the SSU Board of Trustees, nominates Jason Stephens for reappointment; and

WHEREAS appointments after the initial Committee member reappointments by policy are for three years;

THEREFORE BE IT RESOLVED that Jason Stephens is appointed to the SSU Investment Committee for a three-year term terminating June 30, 2006.

(August 8, 2003)

Certified as True and Correct	
	10/21/03
Secretary, SSU Board of Trustees	Date

RESOLUTION F23-03

INVESTMENT POLICY 1.05Rev

WHEREAS, Policy 1.05 established the Shawnee State University Investment Committee; and

WHEREAS, the Shawnee State University Investment Committee is charged with developing investment policies; and

WHEREAS, the Shawnee State University Investment Committee met on June 25, 2003, and recommends approval of Policy 1.05Rev Investment;

THEREFORE, BE IT RESOLVED that the Board of Trustees of Shawnee State University hereby approves the above-mentioned Investment Policy.

(August 8, 2003)

Certified as True and Correct	
	10/21/03
Secretary, SSU Board of Trustees	Date

Shawnee State University

AREA: BOARD OF TRUSTEES	POLICY NO.: 1.05 Rev.
	PAGE NO.: 1 OF 3
	EFFECTIVE DATE: August 8, 2003
	RECOMMENDED BY: Investment Com't.
SUBJECT: INVESTMENT POLICY	APPROVED BY:

Effective beginning July 1, 2002, The Shawnee State University Board of Trustees has title to University investments and these funds are held in trust. The investments are to be made consistent with this investment policy as stipulated below.

All fiduciaries implementing this investment policy are required to discharge their duties with the care, skill, prudence, and diligence under the circumstances then prevailing that a prudent person acting in like capacity and familiar with such matters would use in the conduct of an enterprise of like character and with like aims.

Investments are to be made only in publicly traded securities averaging at least twenty-five percent of the average amount of the investment portfolio over the course of the previous fiscal year invested in securities of the United States Government or of its agencies or instrumentalities, the treasure of state's pooled investment program, obligation of this state or any political subdivision of this state, certificates of deposit of any national bank located in this state, written repurchase agreements with any eligible Ohio financial institution that is a member of the federal reserve system or federal home loan bank, money market funds, or bankers acceptances maturing in two hundred seventy days or less which are eligible for purchase by the federal reserve system, as a reserve.

Effective beginning July 1, 2002, the Shawnee State University Investment Committee is established.

1.0 Membership and term of each member on this Investment Committee follows:

Chair: A member of the Board of Trustees Finance and Facilities Committee as appointed by the Chair, Shawnee State University Board of Trustees. **Term:** A fiscal year appointment, renewable, at the discretion of the Chair, Shawnee State University Board of Trustees.

Member: The Shawnee State University Vice President for Business Affairs or delegate.

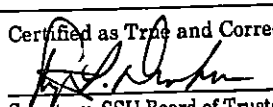
Members: Three members nominated by the Chair, SSU Board of Trustees and approved by the Shawnee State University Board of Trustees. **Term:** Initial appointments of one, two and three years respectively. Thereafter, appointments are for three fiscal years or parts thereof.

2.0 The Investment Committee shall meet at least quarterly.

3.0 The Investment Committee shall review and recommend revision to this investment policy and shall advise the Shawnee State University Board of Trustees through its Finance and Facilities Committee on its investments.

4.0 The Investment Committee is authorized to retain an investment advisor that meets the credential criteria as outlined in law.

5.0 Each Investment Committee member must sign an agreement indicating that they will avoid conflicts of interest in performing their duties as Committee members.

Certified as True and Correct

Secretary, SSU Board of Trustees
Date 10/21/03

5.0 INVESTMENT OBJECTIVES:

The primary objectives of the University's investment activities shall be:

Safety: Assets of the University shall be undertaken in a manner that diversifies its investments mitigating the magnitude of potential capital loss inherent in investment risk.

Return on Investment: To have, over-time, return net-of-fees that at least equals common indexes in capital markets in which the University's assets are invested.

6.0 INVESTMENT ALLOCATION:

Liquid pool and diversified investment pool are established.

The liquid pool investments can only be made in money market funds, the treasurer of the state's pooled investment program (STAR Ohio), securities, including discount notes of the United States Government or of its agencies or of its instrumentalities. A minimum of 25% of the prior fiscal year's average investment portfolio will be housed in the liquid investment pool. The actual percentage may be higher than this figure dependent upon anticipated cash flow needs with some buffer for unanticipated needs as determined by the Shawnee State University Business Office. The administration of this pool is to remain with the Shawnee State University Business Office as an agent of the Investment Committee. Returns will be reported quarterly to the Investment Committee, in-turn to the Board of Trustees.

The diversified investment pool will be invested in publicly traded securities with the following ranges of asset allocation within that pool:

40% to 60%

Equity: ~~30% to 50%~~, target 40%. Within equity, no more than 10% can be allotted to international stock.

40% to 60%

Fixed income: ~~50% to 70%~~, target 60%.

One or more

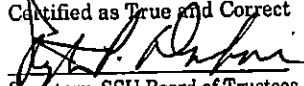
~~Two~~ investment managers will manage the diversified investment pool's assets investing in pooled mutual funds only.

The Vice President for Business Affairs or delegate has authority to allocate funds between these pools.

7.0 FURTHER DIVERSIFICATION AND INVESTMENT QUALITY, DIVERSIFIED INVESTMENT POOL

No more than 5% of each investment manager's portfolio can be invested in any single issue except U. S. government securities.

Investment in fixed income securities shall be limited to government and agency issues and corporate issues in the top four quality ratings of recognized credit services. Prohibited investments include bonds rated below investment grade and derivatives.

Certified as True and Correct	
	_____
Secretary, SSU Board of Trustees	Date

8.0 MARKET BENCHMARKS

Given short-term market fluctuations, it is intended investment manager(s) will achieve the following performance objectives over a 5-year moving period, net of investment fees. It is understood that performance evaluation will occur in shorter intervals, the results of which may cause the Investment Committee to make an investment manager change.

Liquid pool, return will exceed the 3-month U.S. Treasury bills return.

Diversified investment pool, return will exceed a balanced index composed of: 25% S and P index, 5% Russell 2000 index, 10% EAFE index, 60% Lehman Brothers Aggregate Bond index.

9.0 EVALUATION OF INVESTMENT MANAGERS

Investment managers will be reviewed quarterly based upon the following criteria:

Ability to exceed the performance objectives stated in this policy.

Adherence to the philosophy and style that were articulated to the Investment Committee at, or subsequent to, the time an investment manager was retained.

Continuity of personnel and practices at the firm.

Adopted June 14, 2002; Revised October 11, 2002

Certified as True and Correct	
	10/21/03
Secretary, SSU Board of Trustees	Date

RESOLUTION F24-03

APPROVAL OF AN INVESTMENT AGREEMENT

WHEREAS, the Board of Trustees desires to invest the funds of the University consistent with its Investment Policy; and

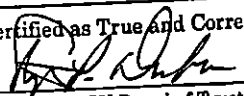
WHEREAS, the Board of Trustees desires to enable the President and Vice President for Business Affairs to enter into Investment Management Agreements in furtherance of that policy; and

WHEREAS, the Shawnee State University Investment Committee has selected the Commonfund as one of its investment managers;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University authorizes the President and/or Vice President for Business Affairs to enter into Investment Management Agreements; and

BE IT FURTHER RESOLVED that the Board of Trustees of Shawnee State University authorizes the President and Vice President for Business Affairs to execute the attached Commonfund Application and adopts paragraphs 1, 2, 3, 4, and 5 of the attached application and incorporated herein by reference.

(August 8, 2003)

Certified as True and Correct	
	10/21/03
Secretary, SSU Board of Trustees	Date

Resolution for Membership

Certification as to Resolution for Membership in and Investment with Commonfund

commonfund

BOARD RESOLUTION

The Board of Trustees or other Governing Body of your institution must adopt a resolution that authorizes Membership in Commonfund and empowers one or more designated persons to apply for Membership, open the account, and execute transactions. This certificate or your Institution's substantively equivalent version of this certificate must be sent to Commonfund.

At a meeting of the _____
BOARD OF TRUSTEES OR OTHER GOVERNING AUTHORITY
of _____
THE "INSTITUTION"
held on _____ upon motion duly made it was voted:
DATE

1. That the Institution shall become a Member of The Common Fund for Nonprofit Organizations ("Commonfund"), a New York Membership corporation, pursuant to the Constitution, By-laws and Rules of Commonfund, thereby becoming entitled to invest in the various investment funds established and maintained or sponsored by Commonfund.

2. To Authorize Representatives holding the following offices in the Institution (insert title(s) of one or more officers). Person signing the Membership Application, Form 1, must be listed here.

Authorized Officers

Rita Rice Morris	President
NAME	OFFICE/TITLE
Roger T. Murphy	Vice President for Business Affairs
NAME	OFFICE/TITLE
NAME	OFFICE/TITLE

each referred to herein as an Authorized Representative, to act on behalf of and in the name of the Institution in matters relating to Commonfund and, in particular, to specify to Commonfund the investment fund(s) of Commonfund in which Assets of the Institution should be invested or to which they should be transferred, to specify the distribution option or options applicable to such investment, to withdraw all or any portion of the Assets from any one or more of the investment fund(s), to make representations and warranties and to extend covenants binding upon the Institution, and generally to conduct affairs with Commonfund on behalf of the Institution, subject, however, to the understanding that any withdrawal shall be limited to a remittance by Commonfund to a bank or other depositor institution for credit to an account of the Institution.

Optional-Paragraph 3
Consider adopting this paragraph if only one officer is authorized to act pursuant to the above paragraph 2.

3. To Authorize President or Vice Pres. for Bus. Aff. (title of the officer authorized in paragraph 2), (i) to designate one or more additional persons, who may or may not be officers of the Institution, to act for and on behalf of the Institution as if directly authorized pursuant to paragraph 2 hereof and (ii) to certify to Commonfund, and, in the case of the Short Term Fund, to Wachovia Bank, N.A. as Trustee (the "Trustee"), the identity and the authenticity of the signatures of the persons so designated. Persons so designated are each intended to be included as Authorized Representatives in references in later paragraphs of this resolution to Authorized Representatives.

4. This resolution shall supersede prior resolutions concerning the subject matter hereof to the extent inconsistent herewith and shall continue in full force and effect until written notice of any amendment or rescission hereof has been received by Commonfund, and, in the case of the Short Term Fund, the Trustee.

5. The Secretary of the Institution or any one of the Authorized Representatives designated herein or pursuant hereto may certify to Commonfund and to the Trustee and to any affiliate of either, as to the adoption of this resolution and the text hereof and as to the identity and authenticity of the signatures of each Authorized Representative in paragraph 2 and pursuant to paragraph 3 to exercise one or more of the powers conferred herein. Such certification as to identity and authenticity may be made on Fund Transfer Agreements (Forms 3 and 3A) or Master Money Transfer Agreements (Forms 4 and 5) or otherwise. Commonfund and the Trustee shall be entitled as against the Institution to presume conclusively that the persons so certified shall continue to be authorized to act on behalf of the Institution until otherwise notified in writing by an Authorized Representative.

Certified as True and Correct


Secretary, SSU Board of Trustees

Short Term Fund Only

The Common Fund for Short Term Investments ("Short Term Fund") is a commingled fund for trust assets maintained by Wachovia Bank, N.A. ("Wachovia"), as Trustee. The assets in the commingled fund are funds held in trust for each Member institution by Wachovia. Documentation for the Short Term Fund includes a (i) Trust Agreement under which Wachovia becomes a trustee for the Institution and receives authorization to invest trust assets and to commingle funds in the Short Term Fund; (ii) the Plan that sets forth rules and procedures for investment of trust assets in the Short Term Fund. Commonfund is designated in the Trust Agreement as the Representative of the Institution, and (iii) the *Information for Participants in The Common Fund for Short Term Investments* brochure that summarizes the Short Term Fund, its rules, its investment objectives, policies and strategies, and certain legal matters.

Institutions wishing to participate in the Short Term Fund should adopt this portion of the Certification as to Resolution for Membership in and Investment with Commonfund (paragraph 6) that authorizes execution of a Trust Agreement with Wachovia Bank, N.A.

~~6. Each Authorized Representative listed in Paragraph 2 is authorized to enter into a Trust Agreement (the "Trust Agreement") with Wachovia Bank, N.A. (the "Trustee") for the purpose of arranging for the management of that portion of the Institution's funds that are normally invested in short- to intermediate-term fixed income securities. Each Authorized Representative may, from time to time, transfer such funds to the Trustee with the understanding that the Trustee will invest the funds, in accordance with the terms of the Trust Agreement, in The Common Fund for Short Term Investments (the "Short Term Fund"), under the terms set forth in the Plan dated September 9, 1974, as amended, such funds, as so deposited, being referred to herein as the "Trust Fund." Each Authorized Representative is authorized, in respect of the Institution's investments under the Trust Agreement, to make contributions to, and withdrawals from, the Trust Fund, and to give instructions to, and otherwise to effect transactions with the Trustee, subject, however, to the understanding that any withdrawal of funds shall be limited to a remittance by the Trustee to a bank or other depository institution for credit to an account of the Institution.~~

Check here if paragraph 6 is adopted

If paragraph 6 is adopted, have an Authorized Representative execute two copies of the Trust Agreement (included as a separate piece). After it is countersigned, one copy will be returned to the Institution.

Signature

The undersigned hereby certifies that the foregoing resolution was duly adopted by the Board of Trustees or Governing Board of the above named Institution in accordance with the procedures established for such adoption, has not been amended, modified or rescinded, and remains in full force and effect on the date hereof. IN WITNESS WHEREOF, I have hereunto set my hand and affixed hereto the seal of the Institution:

SIGNATURE *Must be an Authorized Officer specified in paragraph 2 of Resolution for Membership, Form 2*

DATE

Stephen P. Donohue

Secretary

NAME Print

OFFICE/TITLE

Shawnee State University

NAME OF INSTITUTION

Certified as True and Correct
Stephen P. Donohue 10/2/05
Secretary, SSU Board of Trustees Date

RESOLUTION F25-03

PERSONNEL

WHEREAS, the University-wide Board policy 5.16 "Approval of Personnel Appointments" establishes the procedure for the approval of those personnel changes requiring action by the Board of Trustees and for the reporting of other personnel actions to the Board; and

WHEREAS, this policy establishes a procedure for the consolidation of personnel resolutions; and

WHEREAS, all actions in this resolution are in compliance with this policy;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University authorizes the following personnel actions attached to this resolution effective on the dates indicated.

(August 8, 2003)

Certified as True and Correct	
	10/21/03
Secretary, SSU Board of Trustees	Date

PERSONNEL ACTION ITEMS - AMENDED

All appointments are subject to any contingency included in the written offers of employment.

AUGUST 2003 BOT MEETING

Actions submitted for approval, June 1, 2003 to August 1, 2003

(developed from information received in HR Department through July 25, 2003 only)

ACADEMIC AFFAIRS DIVISION

Appointment – Faculty

Timothy Hamilton, full-service Assistant Professor of Physics/Planetarium Director for the Department of Natural Sciences beginning September 8, 2003, at the academic year salary of \$34,710. Mr. Hamilton received his Ph.D. and Master of Science degrees in Physics from the University of Pittsburgh, and a Bachelor of Science degree in Physics from Rhodes College;

Debra Knutson, full-service Assistant Professor of English for the Department of English and Humanities beginning September 8, 2003, at the academic year salary of \$39,210. Ms. Knutson received her Doctor of Arts degree in English Studies and a Master of Science degree in Writing from Illinois State University;

Randall Mills, full-service temporary 1-year Instructor of Mathematics for the Department of Mathematics beginning September 8, 2003, at the academic year salary of \$29,310. Mr. Mills received his Master of Arts degree in Mathematics and a Bachelor of Science degree in Mathematics and Physics from Marshall University;

Joan Weston, full-service Assistant Professor of Sociology for the Department of Social Sciences beginning September 8, 2003, at the academic year salary of \$39,210. Ms. Weston received her Ph.D. in Sociology from the University of California and her Bachelor of Arts degree in Sociology from the University of Alabama.

Position change from part-time to full-time and change of employee status – Administration

Amanda Hedrick, Classroom Teacher for the Children's Learning Center, status changed from 9-mo part-time to 9-month full-time effective September 1, 2003. (Full-time position approved in FY04 budget.)

BUSINESS AFFAIRS DIVISION

Nothing to report.

OHIO APPALACHIAN CENTER FOR HIGHER EDUCATION

Nothing to report.

PRESIDENT'S OFFICE

Nothing to report.

STUDENT AFFAIRS DIVISION

Appointment - Administration

Jeffrey Hamilton, full-time Head Coach of Men's Basketball for the Athletic Department, beginning July 1, 2003, at the fiscal year salary of \$31,892. Mr. Hamilton possesses a M.S. in Physical Education and Sports Science – Athletic Administration from Ohio University, and a B.A. in History from the College of Wooster. Mr. Hamilton was hired on a temporary basis in this position in September, 2002, and also served as the Assistant Coach for Men's Basketball and Head Coach for Women's Tennis from July, 2001 to September, 2002.

Promotion - Administration

Dale Taylor, promotion to Director of the Student Success Center for the Division of Student Affairs, beginning July 17, 2003, at the fiscal year salary of \$46,811. Mr. Taylor possesses a Masters degree in Higher Education Administration from Morehead State University and an Associate's degree in Individualized Study from Shawnee State Community College. Mr. Taylor served as the Interim Director in this position when it was vacated last December, 2002, and again in June, 2003.

Per Policy 5.16

Board of Trustees has prior approval for appointment or removal of the position of vice president and creation of all new faculty and administrative positions.

Board of Trustees has subsequent approval for appointment to and removal of all faculty and administrators, establish-the-compensation for same, and award or deny continuing contracts and promotions for faculty.

Secured as True and Correct
[Signature] 10/21/03
Secretary, SSU Board of Trustees Date Prepared 7/25/03

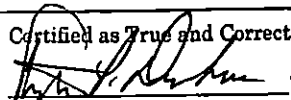
RESOLUTION F26-03

**CARL PERKINS, BEAR CUBS AND SOUTHEASTERN OHIO
ARTICULATION PARTNERSHIP GRANTS**

WHEREAS, the grants listed below and summarized on the attached grant summary proposals have been reviewed by the appropriate University committees and/or individuals, and are recommended for submission;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves submission of the Carl Perkins and Bear Cubs Grant renewals and the Southeastern Ohio Articulation Partnership grant proposal.

(August 8, 2003)

Certified as True and Correct	
	10/21/03
Secretary, SSU Board of Trustees	Date

GRANT SUMMARY PROPOSAL

TITLE: Carl Perkins Grant

GRANT AGENCY: Ohio Board of Regents/Ohio Department of Education

PRINCIPAL INVESTIGATOR: Dale Taylor

PERCENTAGE OF P.I. TIME DEVOTED TO GRANT: 10%

PURPOSE: Improve programming and enhance student technical and academic skills. Specifically, funding is utilized to support disabilities assistance, career services, special instruction and multi-cultural activities.

CLIENTELE TO BE SERVED: University students with documented disabilities, career services in targeted program areas, students with special instructional needs, university community at large.


RELATIONSHIP TO SSU MISSION: The grant is endeavoring to strengthen academic technical skills of students in service regions. The grant also seeks to improve and expand the use of technology in education and provide professional development.

OTHER AGENCIES/ORGANIZATIONS PARTICIPATING IN PROJECT: A variety of community shareholders participate as mandated by grantor. These organizations include, but are not limited to, Job and Family Services, Bureau of Rehabilitation Services, and Community Action Organization.

BRIEF DESCRIPTION OF HOW PROJECT WILL BE CONDUCTED: Grant funds will be administered through The Student Success Center with specific services provided by SSU Disabilities Coordinator, Multicultural Coordinator, and Career Services Director. Activities are coordinated with a variety of community shareholders.

BUDGET: \$90,972.32

Fund Source	Year: 2004
Grant	\$ 90,972.32
Other	
University	
In-kind	
TOTALS	\$ 90,972.32

Certified as True and Correct	
	10/21/03
Secretary, SSU Board of Trustees	Date

GRANT SUMMARY PROPOSAL

TITLE: BEAR CUBS

GRANT AGENCY: Ohio Appalachian Center for Higher Education

PRINCIPAL INVESTIGATOR: Lois Rase

PERCENTAGE OF P.I. TIME DEVOTED TO GRANT: 100%

PURPOSE: To increase the number of Appalachian students participating in higher education.

CLIENTELE TO BE SERVED: 6th, 8th, and 11th grade students in Scioto and part of Pike Counties.

RELATIONSHIP TO SSU MISSION: The activities of the BEAR CUBS program will help Appalachian students to recognize the connection between success and education.

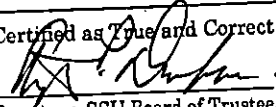
OTHER AGENCIES/ORGANIZATIONS PARTICIPATING IN PROJECT: Shawnee State University Development Foundation

BRIEF DESCRIPTION OF HOW PROJECT WILL BE CONDUCTED:

- Classroom presentations for 6th and 8th graders in target area
- Campus visits for target group
- Parent meetings on request
- Career fair for 11th grade students on SSU campus

BUDGET:

	Year 2003-04	Year 2004-05
Fund Source – OACHE	\$47,750	\$47,000
Other: SSUDF	1,000	1,000
SSU/In-kind	10,000	10,000
	<hr/>	<hr/>
TOTALS	\$58,750	\$58,000

Certified as True and Correct

Secretary, SSU Board of Trustees Date 10/21/07

GRANT SUMMARY PROPOSAL

TITLE: Southeastern Ohio Articulation Partnership

GRANT AGENCY: Ohio Board of Regents

PRINCIPAL INVESTIGATOR: Paul M. Madden, Department of Teacher Education

PERCENTAGE OF P.J. TIME DEVOTED TO GRANT: 5%

PURPOSE: To develop transfer credit articulation agreements among 2-year and 4-year institutions in Southeastern Ohio for professional education coursework leading to teacher education degrees and licenses.

CLIENTELE TO BE SERVED: Students in the Southeastern Ohio region and across the state who choose to begin their college coursework at a 2-year campus and plan to pursue teacher education as an area of study.

RELATIONSHIP TO SSU MISSION:

This articulation project fully meets the mission of SSU to prepare "students for the changing needs of business, industry, education and society" and to provide the opportunity for continuing personal and professional development and intellectual discovery. Students who may otherwise not complete their baccalaureate level teacher education program will have an identified path for this completion. They can begin at a college close to home and know that their credits will be accepted by their chosen transfer institution.

The project also supports the identified Goals and Priorities of Shawnee State University: Dedication to the region, Dedication to motivating college attendance and graduation, and a Pledge to developing cooperative relationships. The articulation project is a regional project to develop cooperative articulation agreements for the purpose of facilitating the transfer and degree completion for teacher education students in Southeastern Ohio.

OTHER AGENCIES/ORGANIZATIONS PARTICIPATING IN PROJECT: This project is a partnership among seven Southeastern Ohio institutions currently. Other institutions in our identified region may join at a later date. The current members are Shawnee State University, Ohio University, University of Rio Grande and Rio Grande Community College, Washington State Community College, Marietta College, and Hocking College.

Certified as True and Correct	
	10/21/03
Secretary, SSU Board of Trustees	Date

BRIEF DESCRIPTION OF HOW PROJECT WILL BE CONDUCTED

The goal of this project will be memoranda of understanding between and among 2- and 4-year institutions in Southeastern Ohio for the transfer of professional education courses for the completion of the baccalaureate degree and teacher licensure. The funds will be used to support collaborative efforts of faculty in professional education to develop a list of courses that may be taken at one institution and transfer to another institution in teacher preparation programs.

A two-day retreat in early July will provide the initial gathering of faculty to begin the work. Follow-up work sessions will be held over the summer months to bring faculty together to review and align course content of classes offered at the freshman and sophomore levels at the partner institutions. The faculty will receive payment for their time and expenses for this project.

To provide support in the implementation of these agreements, each institution will identify a person who is familiar with the agreements to serve as the contact person for the students and families relative to transfer coursework. This point person will receive a one-time stipend for his/her training and coordinating responsibilities. The grant will also support the development of these agreements by providing monies to fund office expenses and as-needed, temporary staff support to complete the efforts.

These articulations will support the goal of the Ohio Board of Regents of ultimately reducing the duplication of course work for students as they transfer from one institution to another in teacher preparation programs. It will also save students tuition dollars over the life of their academic career.

BUDGET:

Fund Source	Year 1	Year 2
Grant	\$40,000	\$10,000
Other		
University		
In-kind		
TOTALS	\$40,000	\$10,000
Total Grant:	\$50,000	

Certified as True and Correct
[Signature]
Secretary, SSU Board of Trustees 10/21/03
Date

PERSONNEL INFORMATION ITEMS
AUGUST 2003 BOT MEETING
Changes processed from June 1, 2003 to August 1, 2003
(developed from information received in the HR Department through July 25, 2003 only)

ACADEMIC AFFAIRS DIVISION

Resignation – Administration

Gary Salyer, County Coordinator for the 21st Century Community Learning Center, resignation effective August 1, 2003.

BUSINESS AFFAIRS DIVISION

None.

OHIO APPALACHIAN CENTER FOR HIGHER EDUCATION

None.


PRESIDENT'S OFFICE

None.

STUDENT AFFAIRS DIVISION

Resignation – Administration

Dennis Congos, Director of the Student Success Center, resignation effective June 6, 2003.

Certified as True and Correct

Secretary, SSU Board of Trustees 10/2/03
Date

SHAWNEE STATE UNIVERSITY

	Approved Fee Beginning Fall quarter, 2002	Fee Beginning Fall quarter, 2003	Amount of Change	Percent Change
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TUITION (QUARTERLY)

Students who have taken for credit courses at SSU prior to summer quarter, 2002

Full-time (12-18 hours)

Instructional	\$1,176.00	\$1,296.00	\$120.00	10.2%
General	\$150.00	\$153.00	\$3.00	2.0%
Out-of-State, District*	\$396.00	\$420.00	\$24.00	6.1%
Out-of State*	\$1,032.00	\$1,095.00	\$63.00	6.1%
Technology fee	\$24.00	\$21.00	-\$3.00	-12.5%
Total in-state, full-time, per quarter	\$1,350.00	\$1,470.00	\$120.00	8.9%

Part-time (per credit hour up to 11 and above 18)

Instructional	\$98.00	\$108.00	\$10.00	10.2%
General	\$12.50	\$12.75	\$0.25	2.0%
Out-of-State, District*	\$33.00	\$35.00	\$2.00	6.1%
Out-of-State*	\$86.00	\$91.25	\$5.25	6.1%
Technology fee	\$2.00	\$1.75	-\$0.25	-12.5%
Total in-state, per credit	\$112.50	\$122.50	\$10.00	8.9%

Students who have begun taking for credit courses at SSU summer quarter, 2002 or thereafter.

Full-time (12-18 hours)

Instructional	\$1,275.00	\$1,404.00	\$129.00	10.1%
General	\$150.00	\$153.00	\$3.00	2.0%
Out-of-State, District*	\$396.00	\$420.00	\$24.00	6.1%
Out-of State*	\$1,032.00	\$1,095.00	\$63.00	6.1%
Technology fee	\$24.00	\$21.00	-\$3.00	-12.5%
Total in-state, full-time, per quarter	\$1,449.00	\$1,578.00	\$129.00	8.9%

Part-time (per credit hour up to 11 and above 18)

Instructional	\$106.25	\$117.00	\$10.75	10.1%
General	\$12.50	\$12.75	\$0.25	2.0%
Out-of-State, District*	\$33.00	\$35.00	\$2.00	6.1%
Out-of-State*	\$86.00	\$91.25	\$5.25	6.1%
Technology fee	\$2.00	\$1.75	-\$0.25	-12.5%
Total in-state, per credit	\$120.75	\$131.50	\$10.75	8.9%

Certified as True and Correct

 10/21/03
Secretary, SSU Board of Trustees Date

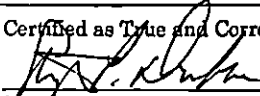
Approved Fee Beginning Fall quarter, 2002	Fee Beginning Fall quarter, 2003	Amount of Change	Percent Change
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MISCELLANEOUS STUDENT FEES

Health Sciences application fee	\$17.00	\$20.00	\$3.00	17.6%
Late payment, installment plan not selected	\$105.00	\$108.00	\$3.00	2.9%
Late payments on installment plan (maximum \$93.00/quarter)				
Late first payment	\$40.00	\$41.00	\$1.00	2.5%
Late second payment	\$25.00	\$26.00	\$1.00	4.0%
Late third payment	\$25.00	\$26.00	\$1.00	4.0%
Transcript	\$5.00	\$5.00	\$0.00	0.0%
Graduation	\$45.00	\$46.00	\$1.00	2.2%
Graduation, re-application fee	\$5.00	\$6.00	\$1.00	20.0%
Credit by exam	\$105.00	\$113.00	\$8.00	7.6%
Credit by arrangement tuition (per hr.)	\$105.00	\$113.00	\$8.00	7.6%
Credit by arrangement admin. fee (per hr.)	\$50.00	\$53.00	\$3.00	6.0%
Budget payment plan fee	\$10.00	\$10.00	\$0.00	0.0%
Bad check fee	\$35.00	\$35.00	\$0.00	0.0%
Education field fee	\$155.00	\$160.00	\$5.00	3.2%
ID Card replacement fee	\$5.00	\$5.00	\$0.00	0.0%
Parking tag replacement fee	\$20.00	\$21.00	\$1.00	5.0%
International student application fee	\$50.00	\$50.00	\$0.00	0.0%
Private music lessons	\$85.00	\$88.00	\$3.00	3.5%

*Should reciprocal agreement(s) be executed between higher education institutions in Kentucky and Shawnee State University (SSU), and their respective State Officials, citizens of the identified counties of Kentucky that are included in the reciprocal agreement(s) will not be charged the additional out-of-state district or out-of-state tuition identified above consistent with these agreement(s).
Effective for students taking for credit courses at SSU beginning Fall term, 2002 or thereafter, citizens of West Virginia are charged the out-of-state tuition rate.

The two tier tuition rate structure will remain in existence through spring quarter 2007.
After that time, only the highest new tuition rate structure will apply for all students regardless of when they first entered SSU.

Certified as True and Correct	
	10/21/03
Secretary, SSU Board of Trustees	Date